



**DEPARTMENT OF
EMERGENCY MEDICINE
RULES AND REGULATIONS**

ARTICLE 1: Purpose

1. The Department of Emergency Medicine of Southeast Missouri Hospital provides around the clock continuous access to quality emergency care for patients presenting to the Emergency Department for outpatient treatment and Emergency Medicine consultation for certain limited inpatient emergencies. The Department regulates the activities of its members and of the Emergency Department.

ARTICLE II: Organization

1. The Department consists of an appointed Chief, the Medical Director, and other physician members appointed to the Medical Staff. The term of the Chief will be in accordance with Medical Staff Bylaws. The Medical Director of the Emergency Department shall assume and discharge responsibility for the clinical direction of the Department and all its subsidiary activities. Functions of the Chief of the Department of Emergency Medicine are delineated in the Medical Staff Guidelines.
2. Members of the Department of Emergency Medicine shall:
 - A. Be physicians licensed to practice medicine in Missouri who, to the satisfaction of the Chief, are qualified by training or experience in the discipline of Emergency Medicine.
 - B. Minimal Formal Training:

Board certified or board eligible by the American Osteopathic Association or American Medical Association specialty board in Emergency Medicine,

Or

Physicians who have completed an approved residency training program in Emergency Medicine, Family Practice, or Internal Medicine.

Or

Physicians who are not board certified, board eligible or who have not completed an approved residency training program but who have been in full-time Emergency Medicine practice for ten (10) years or more.

ARTICLE III: Credentialing

Applications for appointment to the Medical Staff, with privileges in the Department of Emergency Medicine shall be processed in accordance with the Medical Staff Bylaws. The Chief of the Department will review each completed application in a timely manner and submit such to the Credentials Committee with recommendations regarding appointment and specific privilege requests.

ARTICLE IV: Departmental Meetings

1. Regular Departmental meetings will be held in accordance with the Medical Staff Bylaws at a time mutually agreeable to all members and to key administrative and nursing personnel, or at a time designated by the Department Chair. Departmental minutes will be recorded and approved by the Chair or Medical Director.
2. The Chair or Medical Director on short notice may call special meetings, if the need arises.
3. Executive session consisting of physician members only may be held if needed.

ARTICLE V: Procedure Manual

The Emergency Department will maintain a manual of accepted policies and procedures as a guide for hospital and Emergency Department personnel. These policies and procedures will be developed in cooperation with the Medical Staff, nursing service and other departments as deemed necessary and will be reviewed and revised as needed.

ARTICLE VI: Services

1. A physician member of the Department of Emergency Medicine or a physician with locum tenens privileges in Emergency Medicine will be on duty on the hospital property at all times.
2. The Department will provide ongoing monitoring and evaluation of quality of care, in conjunction with the Medical Staff Quality Management Coordinator and/or other appropriate personnel. These activities will be reviewed at the regular Department meeting and a record maintained.
3. The physician member on duty may provide an Emergency medicine consultation on another staff physician's critical inpatient under certain circumstances (i.e., Code Blues

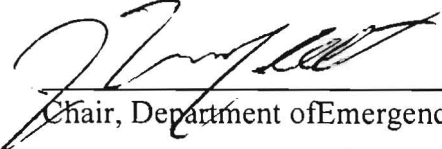
or other urgent care at the request of the staff physician) and if the Emergency Department census and acuity allows.

4. The physician member on duty will provide medical control for land and air ambulance services.

ARTICLE VII: Approval

These rules and regulations may be adopted or modified by a majority vote of the members of the Department of Emergency Medicine with subsequent approval of the Executive Committee of the Medical Staff and the Board of Trustees.

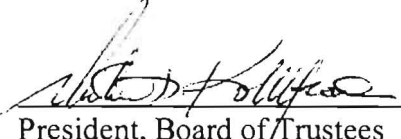
APPROVALS:

 07/25/05

Chair, Department of Emergency Medicine Date

 07/26/05

President, Medical Executive Committee Date

 8/9/05

President, Board of Trustees Date