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| TITLE | Hillcrest COVID-19 Precautions |
| TODAY’S DATE | May 7, 2021 |
| SECTION | Organization Wide Hillcrest  Emergency Department  Inpatient Ambulatory  Nursing Medical staff [physicians and advance care practitioners] |

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| APPLICABLE LOCATIONS | All Bozeman Health locations  Bozeman Health Deaconess Hospital  Big Sky Medical Center  Belgrade Clinic + UrgentCare  Hillcrest Senior Living  b2 UrgentCare b2 MicroCare |

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| APPROVED BY | Incident Command |
| APPROVAL DATE | January 7, 2021; revised March 3, 2021 |

**PURPOSE:**

To standardize the policy/protocol to safely reopen Hillcrest and prevent the spread of COVID-19 into or within Hillcrest (Aspen Pointe-Independent Living and Birchwood-Assisted Living).

**POLICY/PROTOCOL**:

* Visitation is altered and subject to change based on phased reopening, please see the Hillcrest Birchwood Visitation Policy and Hillcrest Aspen Pointe Visitation Policy for current procedures.
  + Visitation will be suspended during an active outbreak of COVID-19.
* Effective January 8, 2021 Hillcrest will provide onsite screening to confirm negative COVID-19 test results of all agencies or persons providing direct resident care/health care. We will retain a copy on record.
* After passing the screening process at the front doors of Birchwood or Aspen Pointe all vendors, contracted service workers, medically necessary persons will sign-in and be required to wear a mask while in the facility. They may use their own or a mask will be provided to them. They will sign out upon their departure.
  + If the screening process is not passed, entrance into the building is denied.
* After passing the screening process at the front doors of Birchwood or Aspen Pointe all staff will be required to wear an approved mask within six feet of anyone, staff or residents.
  + Eye protection must also be worn during resident interaction (e.g. direct resident care, meal delivery or service, and symptom screening).
    - Wash hands before donning and after touching or adjusting mask or eye protection.
    - Discard mask if soiled, wet, or damaged.
    - Do not store in your pocket.
  + Eye protection will be issued to each staff member.
    - Replacement eyewear can be acquired from your direct supervisor.
  + Masks will be used for staff’s entire shift.
    - If masks become soiled, wet, or damaged, discard and procure a new mask. Masks should also be changed after care of a resident in isolation.
  + If the screening process is not passed, the employee will be denied entrance into the building and they will be referred to Employee Health.
* Moves are still taking place.
  + Movers are screened at the front doors and they will be given a mask upon passing the screening. A staff member escorts them and sanitizes behind them.
  + Moves will be suspended during an active outbreak of COVID-19, unless it is necessary for a level of care change.
* Residents who have been away from the facility for more than 24 hours may have restrictions on their activities for 14 days following their return, dependent on the level of potential risk to exposure. Restrictions would include not being permitted to join group activities, visit common areas in the building, or entertain other residents. Residents must wear a mask when they leave their apartments and may have meals delivered during this time. They will be allowed to participate in activities that support their wellbeing and recovery (e.g. physical therapy, walking, medical appointments).
  + Residents will not be subject to the restrictions above if they are returning from another Bozeman Health facility.
* Residents are strongly encouraged to not go into overcrowded public areas.
* Aspen Pointe residents are permitted to follow the Birchwood visitation policy to visit Birchwood residents. Residents will be transported for medically necessary appointments and for shopping of essential items. If needed, Hillcrest staff will purchase and deliver essential items for Birchwood residents, who will be charged for this expense on their monthly bill.
* Communal dining operations are altered and subject to change based on phased reopening. Please see the Communal Dining Policy for current procedures.
* Non-essential services and programming has been altered. Programming and transportation that allows for social distancing is being offered. Chaplain Allen Jones from Bozeman Health Spiritual Care rounds with residents three times a week.
* Salon operations are altered and subject to change based on phased reopening, please see the Bridger View Salon Policy for current procedures.
  + Salon services will be suspended during an active outbreak of COVID-19.
* Resident temperature and symptom screenings are taking place and being recorded daily by staff.
  + If symptoms present, resident is given a mask. Birchwood nursing will be notified and will call resident’s PCP for direction. If the PCP orders COVID-19 testing, staff will discuss which specimen collection mode would be most appropriate with the PCP. Specimen collection options include observation of a self-nasal swab, contact the VTC to coordinate assistance with the swab test by calling 414-5000 and ask to page “Sullivan Nurse” (an order is required) or call 9-1-1 for transport if patient’s status indicates.
  + If the patient needs an assessment, send a task or request to the FM or IM provider to determine if the patient needs a telemedicine visit, a house call or just a swab ordered.
* If there is a confirmed resident case of COVID-19.
  + Residents and staff will be notified.
  + All residents will be restricted to their apartments.
  + Infected apartment will be cleaned by hand as much as possible. For additional cleaning measures, the apartment will be sanitized by using either the UV light sanitizer or fogging method if available.
  + All resident linens will be removed, laundered, and replaced upon apartment being sanitized.
* If a COVID-19 positive resident that is not yet cleared from isolation is returned to Hillcrest:
  + Staff will be designated for COVID-19 positive residents.
  + Staff will adhere to the PPE Precautions Comprehensive Guideline (Chart) posted on MIND.
  + EVS will adhere to CDC recommendations for handling and laundering of linens.
  + If multiple residents become positive with COVID-19 and return to Hillcrest to recover, an area of the building will be designated for them, if possible.

**NOTES:**

**OTHER POLICIES/PROTOCOLS TO REFERENCE:**

PPE Precautions Comprehensive Guideline (Chart)

Equipment and Room Cleaning Guideline

Hillcrest Resident Self-Isolation or Quarantine

Hillcrest Aspen Pointe Visitation

Hillcrest Birchwood Visitation

Bridger View Salon Policy

Hillcrest Communal Dining

**SCOPE:**

We anticipate these adjustment to be temporary and reserve the right to revise or discontinue these adjustments with or without notice depending on the current understanding and/or business needs of Bozeman Health relating to COVID-19.