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| TITLE | COVID-19 Precautions for Care Provided in a Private Residence |
| TODAY’S DATE |  September 29, 2021 |
| SECTION | [x] Organization Wide [ ] Hillcrest[ ] Emergency Department[ ] Inpatient [ ] Ambulatory[ ] Nursing [ ] Medical staff [physicians and advance care practitioners] |

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| APPLICABLE LOCATIONS | [ ] All Bozeman Health locations[ ] Bozeman Health Deaconess Hospital[ ] Big Sky Medical Center[ ] Belgrade Clinic + UrgentCare[ ] Hillcrest Senior Living[ ] b2UrgentCare/Microcare [x] All Private Residence |

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| APPROVED BY | Incident Command  |
| APPROVAL DATE |  |

**PURPOSE:**

Protect employees who, in the course of their employment, enter into private residences or other physical locations controlled by a person not covered by the OSHA Act.

**POLICY/PROCEDURE**:

Screening of Bozeman Health Employees

1. Bozeman Health employees that will be providing service in private residences will perform daily self-screening before entering a private residence.
2. All Bozeman Health employees are required to complete employee screening prior to their shift via Smartsheet.
3. Employees that pass self-screening are approved to work for that shift provided they continue to feel well.
	* They shall contact Employee Health and their direct supervisor if they experience COVID-19 symptoms during their shift.
4. If an employee does not pass the screening process they shall immediately contact Employee Health and their direct supervisor and should not enter a private residence.
* Exception: If the employee has received return-to-work guidance from Employee Health, and are not violating the criteria under their return-to-work guidance (e.g. they have not developed COVID-19 symptoms), they are approved for work.
* Department or unit leadership are responsible for communicating with Employee Health to determine return-to-work guidance for employees that do not pass screening.

Personal Protective Equipment

1. Bozeman Health employees will be provided approved masks from their direct supervisor to be used as universal source control while in private residences.
2. Bozeman Health employees will be provided eye protection from their direct supervisor to be used as part of standard precautions when services are provided in a private residence and physical distancing of six feet or greater cannot be maintained.
3. Bozeman Health will all necessary personal protective equipment to be used as needed by the employee.
4. Bozeman Health employees are required to wear appropriate personal protective equipment.
	* Refer to the COVID-19 Personal Protective Equipment (PPE) – Organization Wide policy for information regarding proper use, care and cleaning of personal protective equipment.

Private Residence and Sole Proprietor Communication

1. Bozeman Health requires that Bozeman Health COVID-19 protocols be communicated to homeowners and sole proprietors prior to conducting work activities at private residences or other physical locations not covered by the OSH Act.
* Bozeman Health employees will provide written communication to all sole proprietors and people at private residences where care or services are provided by Bozeman health.

Confirmed or Suspected COVID-19 Resident

1. If there is a confirmed or suspected COVID-19 person at a private resident that is scheduled for services by Bozeman Health, the department leadership will determine if services should be performed during the resident’s isolation/quarantine period or if the services should be delayed.
	* Bozeman Health employees will be notified which private residence has suspected or confirmed COVID-19 cases. The staff member will wear a respirator, face shield, gown and gloves if care is provided in a private residence during an infectious window of any person living in that residence.
2. If an employee does not have the necessary personal protective equipment, they will not enter a private residence or if they are in a private residence and learn that communicable diseases are an unexpected risk they will withdrawal from the location and follow the steps outlined below.
	* Exit the private residence
	* Doff gloves
	* Wash hands
	* The employee will immediately contact their direct supervisor and Employee Health.
	* Employee Health will determine return-to-work guidance for the employee.

**NOTES:**

**OTHER POLICIES/PROTOCOLS TO REFERENCE:**

COVID-19 Prevention and Control Measures

COVID-19 Personal Protective Equipment

COVID-19 Personnel Notification, Medical Removal, and Return-to-Work Directives

Hillcrest COVID-19 Precautions

Hillcrest Resident Self-Isolation or Quarantine

Hillcrest Aspen Pointe Visitation

**SCOPE:**

We anticipate these adjustment to be temporary and reserve the right to revise or discontinue these adjustments with or without notice depending on the current understanding and/or business needs of Bozeman Health relating to COVID-19.