

# MAUI HEALTH COVID-19 VACCINE CLINIC

## Step-by-step guide

Maui Health is currently vaccinating **all residents age 12 and older**.<sup>\*</sup> Vaccine recipients under 18 years old **must** be accompanied by a parent/guardian.

<sup>\*</sup>Ages 12-17 eligible for Pfizer vaccine at MMMC only.

If you qualify and would like to receive the vaccine at Maui Health, please follow these steps:

**STEP 1: Carefully review the information on our step-by-step guide [prior to requesting a vaccine](#).**

**STEP 2: Request/qualify for a vaccine by completing the [Maui Health Vaccine Health Record Form](#).**

- The Vaccine Health Record form is applicable to Maui Health Vaccine Clinic (MMMC and Grand Wailea Clinic) locations only.
- After you've submitted the vaccine health record form, you will receive an email from the CDC/VAMS ([no-reply@envelope.mail.vams.cdc.gov](mailto:no-reply@envelope.mail.vams.cdc.gov)). Search for "CDC" or the subject line "Please register in VAMS to schedule an appointment." Please be patient, it may take a few days to receive your VAMS email. If you do not receive an email from the CDC/VAMS after 72 hours, please email [MH-covid-vaccine@kp.org](mailto:MH-covid-vaccine@kp.org).
- **DO NOT submit multiple forms.** This will delay or cancel out your verification.
- Each person must have their own unique email address as this is used for their USER ID. **Do not use the same email address as another person** who has or will register with VAMS.

**STEP 3: Once you receive your e-mail from the CDC/VAMS, create an account with VAMS.**

- For help with VAMS, refer to the VAMS Job Aid ([download](#)).
- TIP: We highly recommend using GOOGLE CHROME to register with the VAMS system. DO NOT use Internet Explorer.

**STEP 4: After you've completed registration, schedule your appointment in VAMS.** (<https://vams.cdc.gov>)

- You must choose a **Maui Health Location** in the VAMS scheduler.

**STEP 5: Complete the Insurance Information Form. (OPTIONAL, but highly recommended)**

- Bring Insurance Information Form ([download](#)) on the day of your appointment to streamline your appointment. Otherwise, you'll need to fill it out at the time of appointment. (NOTE: You will not be charged for the vaccine.)

**STEP 6: Register with V-Safe before you arrive for your appointment.** (<https://vsafe.cdc.gov/>)

### STEP 7: Complete the Pre-Vaccination Questionnaire.

- **IN VAMS:** You will receive this from VAMS approximately 24 hours before your scheduled appointment. This must be completed prior to your appointment.
- **DOWNLOAD AND PRINT:** Complete Pre-vaccination Questionnaire ([download](#)) and bring on the day of your appointment to streamline your appointment. Otherwise, you'll need to fill it out at the time of appointment.

### STEP 8: Day of appointment – arrive on time!

- **You must bring a valid ID, insurance card(s), and proof of employment** (if health care worker/frontline essential worker). You will be turned away without required documentation.
- To streamline your appointment, please bring the following documents below:
  - Printed copy of your ID and insurance cards.
  - [Insurance Information Form](#) if you've already completed. Otherwise, the form will be provided at the time of appointment.
  - [Pre-vaccination Questionnaire](#) if you've already completed. Otherwise, the form will be provided at the time of appointment.

### Vaccine Clinic Location(s)

- **Maui Memorial Medical Center Vaccine Clinic**
  - Located in the main front lobby.
  - Complimentary valet service is available by the front lobby.

For more information, visit [mauihealth.org/covidvaccine](https://mauihealth.org/covidvaccine).

Any questions, please email [MH-covid-vaccine@kp.org](mailto:MH-covid-vaccine@kp.org).