



First Tee

Range, Inc.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 : _____

Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 : _____

Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: _____
 : _____

Address: _____

Previous Employment

Company: _____ Phone: _____
 : _____ Supervisor: _____
 Address: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____
 : _____ Supervisor: _____
 Address: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Range – List of Duties for Website Application 1-13-21

Office Duties

- Greeting customers
- Operate the computer for sales and transactions
- Operate the credit card machine
- Balancing at the end of your shift
- Keep the office clean – vacuum, wipe things down, clean the bathroom
- Pick up golf ball baskets
- We have 2 shifts: Morning Shift: 7:00-3:00 Summer Evening Shift: 3:00-10:00 Summer
Morning Shift: 8:00-3:00 Winter Evening Shift: 3:00-9:00 Winter

Field Duties

- Pick golf balls – You must be able to lift 30-40lbs in order to empty the container of balls that you have picked
- Cut grass and trim
- Maintain the putting green
- Maintain the grass hitting area
- This would require early morning hours starting at 6:00am or 5:00am one day a week on grass cutting days. Each day is roughly 4 hours.