



Student registration/ Admission Form

First name:	Middle name:	Last name:
Session:	Admission in class:	
Sex: M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth:	Place of birth:
Religion:	Nationality:	
CNIC/smart card#	Passport#	
<input type="text"/>	<input type="text"/>	

Previous schooling details

	Name of school	Last Class attendant	Reason for leaving
1			

Sibling information

	Name of sibling	Name of School	Class
1			

Fathers / Guardians Information

Name:	Relationship (if Guardian):
CNIC/smart card#	Passport#
<input type="text"/>	<input type="text"/>
Occupation #	Designation:
Organization:	Email:
Address:	
City:	Mobile:

Mothers Information

Name:	Relationship (if Guardian):
CNIC/smart card#	Passport#
<input type="text"/>	<input type="text"/>
Occupation #	Designation:
Organization:	Email:
Address:	
City:	Mobile:

Preferred for SMS



Mobile #

Father ☐

Mother ☐

Guardian ☐

For Office Use

Registration receipt:

Registration date:

Accepted: Y ☐ N ☐

Academic year

Admission date

School Representative (Name):

Signature:

Attachments.

- Two recent passport size photographs of the child.
- Copies of national id card of both the parents and or guardian (Pakistani nationalists).
- Copy of the first two pages of passport of both parents or guardian (foreign nationalists).
- Attested copy of birth certificate for (Pakistani nationals only).
- Copy of applicants last school report.
- Copy of applicant smart card (if applicable).
- Copy of previous school leaving certificate (if applicable).
- Court orders in case of legal guardianship and or single parent child custody restrictions.

Terms and condition

1. The academic year commence from March ends in December each year.
2. The fee is calculated for an entire academic year and collected in installments on monthly basis for ease of parents except as otherwise provided by the law. The school reserves the right to amend the duration of installments.
3. The school reserved the right to review and increase the school fee subject to law at its sole discretion.
4. No concession will be given to the students because of their sibling irrespective of number are already enrolled in any branch of the school except as otherwise provided by the law. I.e., subject to verification through original FRC, duly issued by Nadra.
5. To enable provision of quality education to students the school has the absolute discretion to the permissible syllabus curriculum, course books and other teaching materials. The consent of the parent is not required to make any changes in the curriculum etc.
6. Transfer of student between branches and/or the change of class sections shall be subject to availability of space in the corresponding class/sections.
7. The school may shift the premises of any branch to another location for any reason. The consent of parents shall not be necessary in this regard. Advance notice will however be given to the parents.
8. Our schools are safe learning and working environment. We have zero tolerance policy for harassment misconduct and abusive behavior towards school staff, and students, whether verbal or physical any parent engaged in such activity can face expulsion of his/her child.
9. Student medical information will be collected through parent interview form after child enrollment parents must fill/answer all necessary and updated information of their child to this online portal.
10. We respect and protect the privacy of our student and employees we do not permit any unauthorized audio video recording or photography and its circulation inside and outside the school premises. Violators will be prosecuted under the applicable laws
11. No parent can compel the school management and or class teachers to observe the school activities or class during the school hours except prior permission.
12. The school reserves the right to suspend expel student for discipline issues. The school reserves the right not to give the fresh admission to the student once expelled.
13. The fee challan will be handed over to the student before the due date and it is responsibility of the parent to ensure timely payment. In case, the parent has not received the fee allowance, they shall contest rule in writing immediately to avoid late payment charges etc.



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Main Manshera Road, Abbottabad



14. Except for the registration fee admission and security and tuition fee shall be deposited by the parents in the bank designated by the school.
15. In case of fee default of two consecutive feature lines or invoice or arrears of the security deposit, an automatic withdrawal will be processed, and the student will not be allowed to enter the school or attend the class.
16. One month written notice of withdrawal is required for refund of the security fee
17. In case of re admission of veteran student, the prevailing rates of admission and security fee shall be applicable to the student.
18. The school leaving certificate will only be issued after adjusting recovery of all arrears.
19. The parents will be responsible for the timely safe pick and drop of their children from the school.
20. The school may use pictures videos of my child for promotional purposes in digital outdoor print media
21. I/we have carefully read and understood the above terms and conditions and rules and regulation of the school and hereby agree to abide by these. School reserves the right to cancel admission based on any information forwarded at times of admission.

Will be signed by the parent/ guardian

Name

Relationship to student

Signature

Date



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