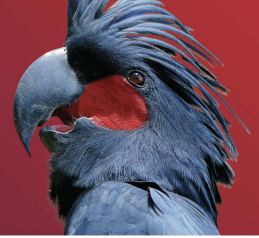


Your business details



Super handy document to keep all your company details on so you can copy and paste your way through setting up your Google Business Profile. It's also handy for any other digital profiles you set up.

Business Name

Phone number

Email

Website

Street Address

What are your service areas?
Suburb, capitals, states, territories
or national and international

Business hours

MONDAY
TUESDAY
WEDNESDAY
THURSDAY
FRIDAY
SATURDAY
SUNDAY

Business description
(Up to 750 words)

Logo and images

Start a folder with you company logo and any other brand images you have of your business location, sign written vehicles, banners etc. Any work you have completed or products you make. If you have a website or social media, use the images from there.

PRO TIP: Save the image names of what they are, not just the random number sequence. Eg. If you have your company logo, name it your business name. Google uses images to search too!