



Center Theatre Group Apprenticeship Program Application

The Center Theatre Group Apprenticeship Program is a paid opportunity for people with no background in professional theatre to get hands-on training in technical production and artistic fields.

PLEASE NOTE: Applications received outside of Center Theatre Group Apprenticeship deadlines or without all required elements will not be considered. All Apprenticeship applications require two documents in addition to this one: a Word or PDF **resume**, and a Word or PDF document with the answers to the **Apprenticeship Questions** for the upcoming semester. For full instructions for each available Apprenticeship, please visit CTGLA.org/Apprenticeships.

APPLICANT INFORMATION

Full Name _____

Applying for: (check one) Technical Apprenticeship Artistic Apprenticeship

REQUIREMENTS

We will not be able to consider applicants who cannot commit to the criteria below. Please closely review the Apprenticeship Questions at CTGLA.org/Apprenticeships and the time commitment required. If you have questions, please contact us at 213.972.8031 before applying. Note that your answers to these questions cannot be changed if you receive consideration for an Apprenticeship, and providing inaccurate or misleading information below will remove you from consideration.

I understand the Apprenticeship begins on _____ (date) and ends on _____ (date).

____ (please initial) I have enough or ample daytime and evening availability during this timeframe and will be able to commit 100 hours to the program. I have outlined my exact availability in my answers to the Apprenticeship Questions.

____ (please initial) I have reliable transportation to and from the Apprenticeship sites, which include the Center Theatre Group Costume & Prop Shop in East L.A./Boyle Heights, the Music Center in Downtown Los Angeles, and the Kirk Douglas Theatre in Culver City.

____ (please initial) I believe I fulfill the Diversity Requirement and I have addressed this in my answers to the Apprenticeship Questions.

____ (please initial) I will be 18 years of age or older on the first day of the Apprenticeship.



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ELIGIBILITY

All applicants must be able to select A, B, or C. Anyone who does not fit one of these requirements cannot be considered.

Option A: I am a currently enrolled full- or part-time student at a two-year or four-year college or university or technical trade school, pursuing an undergraduate degree or certification. I do not yet hold a bachelor's degree or higher, in any field.

Option B: I have graduated from an undergraduate program within 12 months of the application due date. I am not currently enrolled in a masters program or equivalent, and will not be enrolled in one for the duration of the Apprenticeship.

If you selected A or B, please complete the school information below:

School Name _____

Enrollment Status Part-Time Full-Time

Year in School:

First Year

Sophomore

Junior

Senior

5th-Year Senior

Graduated *If graduated, please enter graduation month and year:* _____

Option C: I have pursued an alternate path to formal education (examples: military veterans, students at technical or trade schools, people who went directly into the workforce after high school). I have no paid or professional theatre experience and identify as early-career or entry-level in live theatre.

If you selected Option C, please elaborate on your education and/or career path:

Have you applied to a job, apprenticeship, or apprenticeship at Center Theatre Group before?

Yes No

If yes, when? _____ For what position(s)? _____



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INSTRUCTIONS FOR ANSWERING THE FOLLOWING QUESTION REGARDING YOUR CRIMINAL RECORD HISTORY:

All applicants: Do not respond “yes” to the following question for arrests or detentions that did not result in conviction; referrals to, and participation in, any pretrial or post-trial diversion program; marijuana-related convictions more than two years old; convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; convictions that occurred more than ten (10) years ago; misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed; and first convictions for misdemeanors of drunkenness, simple assault, speeding, minor traffic violations, or disturbances of the peace or misdemeanor convictions where five (5) or more years have elapsed between the application date and the date of conviction or completion of incarceration, whichever is later.

Have you been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon or act of dishonesty for which the record has not been sealed or expunged?

Yes No

If yes, what was the offense? _____

Date and place of conviction _____

NOTE: Conviction record will not necessarily be a bar to participation. Factors such as age at the time of the offense, type of offense and relevance to the apprenticeship for which you are applying, seriousness and nature of offense and rehabilitation will all be taken into account.

THE FOLLOWING QUESTIONS ARE OPTIONAL

Center Theatre Group is committed to supporting the career development of diverse individuals. The information below will only be used for tracking demographic information for applicants and apprentices.

Sex/Gender Identification: _____

Individual with Disabilities (please check if applicable)

Defined as a person who: has a physical or mental impairment which substantially limits one or more of his or her major life activity(s), has a record of such impairment(s), or is regarded as having such impairment(s).

Race / Ethnic Heritage (please check one)

Asian

Black or African American

Hispanic or Latino

Native American or Alaska Native

Native Hawaiian or Other Pacific Islander

White/Caucasian

Decline to State

How did you hear about the CTG Apprenticeship Program? (please check all that apply)

From a Professor/Teacher

College/University Email

Campus Presentation

Google or online search

School career website

Other (please specify) _____



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AGREEMENT OF APPLICANT CERTIFICATION, AUTHORIZATIONS AND UNDERSTANDING OF APPRENTICESHIP RELATIONSHIP

_____ (please initial) I certify that the above information is true and correct and I have not withheld any information that might adversely affect my chances for an Apprenticeship and that my answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application.

_____ (please initial)) I understand that the Apprentice selection process will be terminated, or in the event of my Apprenticeship at Center Theatre Group, I shall be subject to dismissal, if any information that I have given in this application, in any resume or interview or any part of the selection process is false or misleading or if I have failed to give any information herein requested, or if I have withheld relevant information, regardless of the time elapsed after discovery.

_____ (please initial) I authorize Center Theatre Group to inquire into my educational, professional, and past history references as needed to research my qualifications for this Apprenticeship. I hereby give my consent to any former employers or educational institutions to provide employment-related or educational-related information about me to Center Theatre Group and will hold Center Theatre Group and my former employers and former educational institutions harmless from any claim made on the basis that such information about me was provided or that any Apprenticeship decision was made on the basis of such information.

_____ (please initial) I understand that nothing in this Apprenticeship application, the granting of an interview, or my subsequent Apprenticeship with Center Theatre Group is intended to create a contract between myself and Center Theatre Group. I understand that if selected, I would not be hired by Center Theatre Group in any capacity and would not be considered either an employee or a contractor; rather, I would be participating in a short-term educational program.

Applicant mailing address (during Apprenticeship period) _____

Contact Phone _____ E-mail address _____

The information contained in this application, including all attachments, is true and accurate to the best of my knowledge. I certify that I meet all eligibility requirements for this apprenticeship.

Typed/Printed Name of Applicant _____ Date _____

Signature of Applicant (Electronic Signature Accepted) _____

<p>PLEASE RETURN THIS FORM along with all supplementary materials by the date indicated on the apprenticeship webpage to: Apprenticeships@CTGLA.org (Email preferred)</p>	<p>OR MAIL TO: Center Theatre Group Education and Community Partnerships Apprenticeship Program 601 W. Temple Street Los Angeles, CA 90012</p>	<p>QUESTIONS? Contact Program Director Camille Schenkkan at cschenkkan@CenterTheatreGroup.org or 213.972.8031.</p>
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