

Georgia Municipal Clerks and Association  
Balance Sheet  
As of May 31, 2019  
(Unaudited)

ASSETS

CURRENT ASSETS

|                      |                  |              |
|----------------------|------------------|--------------|
| Cash in Bank         | \$150,050.02     |              |
| Accounts Receivable  | 2,480.00         |              |
| Due from Other Funds | <u>40,552.01</u> |              |
| Total Current Assets |                  | \$193,082.03 |

|              |                            |
|--------------|----------------------------|
| TOTAL ASSETS | <u><u>\$193,082.03</u></u> |
|--------------|----------------------------|

LIABILITIES & FUND BALANCES

LIABILITIES

|                         |                 |            |
|-------------------------|-----------------|------------|
| Due To GMA General Fund | <u>5,644.72</u> |            |
| Total Liabilities       |                 | \$5,644.72 |

FUND BALANCES

|                           |                   |                   |
|---------------------------|-------------------|-------------------|
| Undesignated Fund Balance | <u>187,437.31</u> |                   |
| Total Fund Balances       |                   | <u>187,437.31</u> |

|                                   |                            |
|-----------------------------------|----------------------------|
| TOTAL LIABILITIES & FUND BALANCES | <u><u>\$193,082.03</u></u> |
|-----------------------------------|----------------------------|

**41 GEORGIA MUNICIPAL CLERKS ASSOCIATION**  
**SUMMARY**  
**Statement of Income and Expenses**  
**As of May 31, 2019**  
**(Unaudited)**

|                                       | <i>Annual<br/>Budget</i> | <i>May<br/>Actual</i> | <i>FY 2019 YTD<br/>Actual</i> | <i>Budget<br/>Balance</i> | <i>YTD %</i>    |
|---------------------------------------|--------------------------|-----------------------|-------------------------------|---------------------------|-----------------|
| <b>REVENUE</b>                        |                          |                       |                               |                           |                 |
| 40010 Membership Dues                 | \$30,000.00              | \$2,800.00            | \$28,025.00                   | (\$1,975.00)              | 93.42%          |
| 42000 Conference Revenue              | 107,500.00               | 10,630.00             | 130,780.00                    | 23,280.00                 | 121.66%         |
| 42001 Credit Card Fees                | (4,300.00)               | (140.31)              | (1,260.69)                    | 3,039.31                  | 29.32%          |
| 42052 Fund Raising Revenue            | 2,000.00                 | 0.00                  | 1,075.00                      | (925.00)                  | 53.75%          |
| 42100 Sponsor Revenues                | 10,000.00                | 750.00                | 6,250.00                      | (3,750.00)                | 62.50%          |
| 42600 Exhibit Revenues                | 7,900.00                 | 0.00                  | 6,600.00                      | (1,300.00)                | 83.54%          |
| 60100 Interest Income-Checking        | 0.00                     | 6.95                  | 15.15                         | 15.15                     | 0.00%           |
| <b>TOTAL REVENUES</b>                 | <b>153,100.00</b>        | <b>14,046.64</b>      | <b>171,484.46</b>             | <b>18,384.46</b>          | <b>112.01%</b>  |
| <b>EXPENSES</b>                       |                          |                       |                               |                           |                 |
| 70200 Travel & Entertainment          | 6,200.00                 | 844.69                | 4,363.41                      | 1,836.59                  | 70.38%          |
| 70205 Board Expenses                  | 1,000.00                 | 0.00                  | 315.01                        | 684.99                    | 31.50%          |
| 71110 Postage & Express Charges       | 500.00                   | 0.00                  | 186.85                        | 313.15                    | 37.37%          |
| 71200 Office Supplies                 | 1,000.00                 | 0.00                  | 314.67                        | 685.33                    | 31.47%          |
| 71340 Commercial Printing Costs       | 600.00                   | 0.00                  | 378.97                        | 221.03                    | 63.16%          |
| 73155 +... GMA Contract Fee           | 30,500.00                | 2,291.67              | 14,458.35                     | 16,041.65                 | 47.40%          |
| 74003 Coffee Breaks                   | 5,900.00                 | 0.00                  | 3,874.34                      | 2,025.66                  | 65.67%          |
| 74006 Reception                       | 3,600.00                 | 0.00                  | 2,879.58                      | 720.42                    | 79.99%          |
| 74007 Luncheon                        | 16,000.00                | 0.00                  | 4,683.57                      | 11,316.43                 | 29.27%          |
| 74008 Dinner                          | 7,800.00                 | 0.00                  | 4,928.35                      | 2,871.65                  | 63.18%          |
| 74009 Breakfast                       | 18,000.00                | 0.00                  | 8,971.48                      | 9,028.52                  | 49.84%          |
| 74014 Staff Meals & Lodging           | 1,000.00                 | 0.00                  | 0.00                          | 1,000.00                  | 0.00%           |
| 74100 Facility Rent                   | 2,000.00                 | 0.00                  | 7,000.00                      | (5,000.00)                | 350.00%         |
| 74111 IIMC Nation Conference Expenses | 2,500.00                 | 0.00                  | 0.00                          | 2,500.00                  | 0.00%           |
| 74121 Speakers & Honoraria            | 3,500.00                 | 0.00                  | 975.84                        | 2,524.16                  | 27.88%          |
| 74123 UGA Expense Reimbursement       | 8,800.00                 | 0.00                  | 0.00                          | 8,800.00                  | 0.00%           |
| 74140 Equipment Rental                | 5,200.00                 | 0.00                  | 5,404.94                      | (204.94)                  | 103.94%         |
| 74195 GMA Conference Expenses         | 19,000.00                | 0.00                  | 0.00                          | 19,000.00                 | 0.00%           |
| 74210 Gifts & Awards                  | 2,100.00                 | 0.00                  | 1,362.89                      | 737.11                    | 64.90%          |
| 75220 Administrative Support Charges  | 500.00                   | 0.00                  | 0.00                          | 500.00                    | 0.00%           |
| 79985 Scholarship Awards              | 2,000.00                 | 0.00                  | 781.00                        | 1,219.00                  | 39.05%          |
| 79640 Taxes, Licences & Fees          | 1,500.00                 | 0.00                  | 30.00                         | 1,470.00                  | 2.00%           |
| 79990 Misc. Expense                   | 6,000.00                 | 0.00                  | 7,634.49                      | (1,634.49)                | 127.24%         |
| <b>TOTAL EXPENSES</b>                 | <b>145,200.00</b>        | <b>3,136.36</b>       | <b>68,543.74</b>              | <b>76,656.26</b>          | <b>47.21%</b>   |
| <b>REVENUE LESS EXPENSES</b>          | <b>7,900.00</b>          | <b>10,910.28</b>      | <b>102,940.72</b>             | <b>95,040.72</b>          | <b>1303.05%</b> |

**41 GEORGIA MUNICIPAL CLERKS ASSOCIATION**  
**Administration 4020-00-00- -41**  
**Statement of Income and Expenses**  
**As of May 31, 2019**  
**(Unaudited)**

|                 |                                 | <i><u>Annual<br/>Budget</u></i> | <i><u>May<br/>Actual</u></i> | <i><u>FY 2019 YTD<br/>Actual</u></i> | <i><u>Budget<br/>Balance</u></i> | <i><u>YTD %</u></i>    |
|-----------------|---------------------------------|---------------------------------|------------------------------|--------------------------------------|----------------------------------|------------------------|
| <b>REVENUE</b>  |                                 |                                 |                              |                                      |                                  |                        |
| 40010           | Membership Dues                 | \$30,000.00                     | \$2,800.00                   | \$28,025.00                          | (\$1,975.00)                     | 93.42%                 |
| 42001           | Credit Card Fees                | (1,200.00)                      | (26.00)                      | (157.37)                             | 1,042.63                         | 13.11%                 |
| 42052           | Fund Raising Revenue            | 2,000.00                        | 0.00                         | 1,075.00                             | (925.00)                         | 53.75%                 |
| 60100           | Interest Income-Checking        | 0.00                            | 6.95                         | 15.15                                | 15.15                            | 0.00%                  |
|                 | <b>TOTAL REVENUES</b>           | <b><u>30,800.00</u></b>         | <b><u>2,780.95</u></b>       | <b><u>28,957.78</u></b>              | <b><u>(1,842.22)</u></b>         | <b><u>94.02%</u></b>   |
| <b>EXPENSES</b> |                                 |                                 |                              |                                      |                                  |                        |
| 70200           | Travel & Entertainment          | 5,000.00                        | 844.69                       | 2,199.30                             | 2,800.70                         | 43.99%                 |
| 70205           | Board Expenses                  | 1,000.00                        | 0.00                         | 315.01                               | 684.99                           | 31.50%                 |
| 71110           | Postage & Express Charges       | 400.00                          | 0.00                         | 186.85                               | 213.15                           | 46.71%                 |
| 71200           | Office Supplies                 | 500.00                          | 0.00                         | 127.23                               | 372.77                           | 25.45%                 |
| 73155 +...      | GMA Contract Fee                | 27,500.00                       | 2,291.67                     | 11,458.35                            | 16,041.65                        | 41.67%                 |
| 74111           | IIMC Nation Conference Expenses | 2,500.00                        | 0.00                         | 0.00                                 | 2,500.00                         | 0.00%                  |
| 74210           | Gifts & Awards                  | 600.00                          | 0.00                         | 228.95                               | 371.05                           | 38.16%                 |
| 75220           | Administrative Support Charges  | 500.00                          | 0.00                         | 0.00                                 | 500.00                           | 0.00%                  |
| 79985           | Scholarship Awards              | 2,000.00                        | 0.00                         | 781.00                               | 1,219.00                         | 39.05%                 |
| 79640           | Taxes, Licences & Fees          | 1,500.00                        | 0.00                         | 30.00                                | 1,470.00                         | 2.00%                  |
| 79990           | Misc. Expense                   | 5,000.00                        | 0.00                         | 5,533.61                             | (533.61)                         | 110.67%                |
|                 | <b>TOTAL EXPENSES</b>           | <b><u>46,500.00</u></b>         | <b><u>3,136.36</u></b>       | <b><u>20,860.30</u></b>              | <b><u>25,639.70</u></b>          | <b><u>44.86%</u></b>   |
|                 | <b>REVENUE LESS EXPENSES</b>    | <b><u>(15,700.00)</u></b>       | <b><u>(355.41)</u></b>       | <b><u>8,097.48</u></b>               | <b><u>23,797.48</u></b>          | <b><u>(51.58%)</u></b> |

**41 GEORGIA MUNICIPAL CLERKS ASSOCIATION**  
**IIMC Regional III Conference 4020-20-24- -41**  
**Statement of Income and Expenses**  
**As of May 31, 2019**  
**(Unaudited)**

|                 |                              | <i>Annual<br/>Budget</i> | <i>May<br/>Actual</i> | <i>FY 2019 YTD<br/>Actual</i> | <i>Budget<br/>Balance</i> | <i>YTD %</i>   |
|-----------------|------------------------------|--------------------------|-----------------------|-------------------------------|---------------------------|----------------|
| <b>REVENUE</b>  |                              |                          |                       |                               |                           |                |
| 42000           | Conference Revenue           | \$22,500.00              | \$0.00                | \$28,910.00                   | \$6,410.00                | 128.49%        |
| 42001           | Credit Card Fees             | (600.00)                 | 0.00                  | (710.68)                      | (110.68)                  | 118.45%        |
| 42100           | Sponsor Revenues             | 6,000.00                 | 0.00                  | 5,500.00                      | (500.00)                  | 91.67%         |
| 42600           | Exhibit Revenues             | 7,900.00                 | 0.00                  | 6,600.00                      | (1,300.00)                | 83.54%         |
|                 | <b>TOTAL REVENUES</b>        | <b>35,800.00</b>         | <b>0.00</b>           | <b>40,299.32</b>              | <b>4,499.32</b>           | <b>112.57%</b> |
| <b>EXPENSES</b> |                              |                          |                       |                               |                           |                |
| 70200           | Travel & Entertainment       | 1,200.00                 | 0.00                  | 2,164.11                      | (964.11)                  | 180.34%        |
| 71110           | Postage & Express Charges    | 100.00                   | 0.00                  | 0.00                          | 100.00                    | 0.00%          |
| 71200           | Office Supplies              | 500.00                   | 0.00                  | 187.44                        | 312.56                    | 37.49%         |
| 71340           | Commercial Printing Costs    | 600.00                   | 0.00                  | 378.97                        | 221.03                    | 63.16%         |
| 73155 +...      | GMA Contract Fee             | 3,000.00                 | 0.00                  | 3,000.00                      | 0.00                      | 100.00%        |
| 74003           | Coffee Breaks                | 3,700.00                 | 0.00                  | 3,874.34                      | (174.34)                  | 104.71%        |
| 74006           | Reception                    | 3,600.00                 | 0.00                  | 2,879.58                      | 720.42                    | 79.99%         |
| 74007           | Luncheon                     | 3,000.00                 | 0.00                  | 4,683.57                      | (1,683.57)                | 156.12%        |
| 74008           | Dinner                       | 7,800.00                 | 0.00                  | 4,928.35                      | 2,871.65                  | 63.18%         |
| 74009           | Breakfast                    | 6,000.00                 | 0.00                  | 8,971.48                      | (2,971.48)                | 149.52%        |
| 74100           | Facility Rent                | 0.00                     | 0.00                  | 7,000.00                      | (7,000.00)                | 0.00%          |
| 74121           | Speakers & Honoraria         | 1,000.00                 | 0.00                  | 975.84                        | 24.16                     | 97.58%         |
| 74123           | UGA Expense Reimbursement    | 1,600.00                 | 0.00                  | 0.00                          | 1,600.00                  | 0.00%          |
| 74140           | Equipment Rental             | 1,200.00                 | 0.00                  | 5,404.94                      | (4,204.94)                | 450.41%        |
| 74210           | Gifts & Awards               | 1,500.00                 | 0.00                  | 1,133.94                      | 366.06                    | 75.60%         |
| 79990           | Misc. Expense                | 1,000.00                 | 0.00                  | 2,100.88                      | (1,100.88)                | 210.09%        |
|                 | <b>TOTAL EXPENSES</b>        | <b>35,800.00</b>         | <b>0.00</b>           | <b>47,683.44</b>              | <b>(11,883.44)</b>        | <b>133.19%</b> |
|                 | <b>REVENUE LESS EXPENSES</b> | <b>0.00</b>              | <b>0.00</b>           | <b>(7,384.12)</b>             | <b>(7,384.12)</b>         | <b>0.00%</b>   |

**41 GEORGIA MUNICIPAL CLERKS ASSOCIATION**  
**Annual Convention 4020-20-21- -41**  
**Statement of Income and Expenses**  
**As of May 31, 2019**  
**(Unaudited)**

|       |                              | <i><u>Annual<br/>Budget</u></i> | <i><u>May<br/>Actual</u></i> | <i><u>FY 2019 YTD<br/>Actual</u></i> | <i><u>Budget<br/>Balance</u></i> | <i><u>YTD %</u></i>   |
|-------|------------------------------|---------------------------------|------------------------------|--------------------------------------|----------------------------------|-----------------------|
|       | <b>REVENUE</b>               |                                 |                              |                                      |                                  |                       |
| 42000 | Conference Revenue           | \$85,000.00                     | \$10,630.00                  | \$101,870.00                         | \$16,870.00                      | 119.85%               |
| 42001 | Credit Card Fees             | (2,500.00)                      | (114.31)                     | (392.64)                             | 2,107.36                         | 15.71%                |
| 42100 | Sponsor Revenues             | <u>4,000.00</u>                 | <u>750.00</u>                | <u>750.00</u>                        | <u>(3,250.00)</u>                | <u>18.75%</u>         |
|       | <b>TOTAL REVENUES</b>        | <u><u>86,500.00</u></u>         | <u><u>11,265.69</u></u>      | <u><u>102,227.36</u></u>             | <u><u>15,727.36</u></u>          | <u><u>118.18%</u></u> |
|       | <b>EXPENSES</b>              |                                 |                              |                                      |                                  |                       |
| 74003 | Coffee Breaks                | 2,200.00                        | 0.00                         | 0.00                                 | 2,200.00                         | 0.00%                 |
| 74007 | Luncheon                     | 13,000.00                       | 0.00                         | 0.00                                 | 13,000.00                        | 0.00%                 |
| 74009 | Breakfast                    | 12,000.00                       | 0.00                         | 0.00                                 | 12,000.00                        | 0.00%                 |
| 74014 | Staff Meals & Lodging        | 1,000.00                        | 0.00                         | 0.00                                 | 1,000.00                         | 0.00%                 |
| 74100 | Facility Rent                | 2,000.00                        | 0.00                         | 0.00                                 | 2,000.00                         | 0.00%                 |
| 74121 | Speakers & Honoraria         | 2,500.00                        | 0.00                         | 0.00                                 | 2,500.00                         | 0.00%                 |
| 74123 | UGA Expense Reimbursement    | 7,200.00                        | 0.00                         | 0.00                                 | 7,200.00                         | 0.00%                 |
| 74140 | Equipment Rental             | 4,000.00                        | 0.00                         | 0.00                                 | 4,000.00                         | 0.00%                 |
| 74195 | GMA Conference Expenses      | <u>19,000.00</u>                | <u>0.00</u>                  | <u>0.00</u>                          | <u>19,000.00</u>                 | <u>0.00%</u>          |
|       | <b>TOTAL EXPENSES</b>        | <u><u>62,900.00</u></u>         | <u><u>0.00</u></u>           | <u><u>0.00</u></u>                   | <u><u>62,900.00</u></u>          | <u><u>0.00%</u></u>   |
|       | <b>REVENUE LESS EXPENSES</b> | <u><u>23,600.00</u></u>         | <u><u>11,265.69</u></u>      | <u><u>102,227.36</u></u>             | <u><u>78,627.36</u></u>          | <u><u>433.17%</u></u> |