

**GEORGIA MUNICIPAL CLERKS ASSOCIATION
BREAKFAST AND SUMMER BOARD MEETING
SUNDAY, JUNE 23, 2019; 8:30 A.M. – 11:00 A.M.
SAVANNAH, GA**

Minutes

Call to Order & Comments

President Dianne Landers called the meeting to order and thanked everyone for being present. She also thanked sponsors Jacobs, Municode, Waste Industries and Acworth City Attorney Doug Haynie for their financial support.

Pledge and Invocation

President Landers lead the pledge to the flag and asked Ricky McCoy from West Point to deliver the invocation. Following the invocation President Landers asked people to enjoy their breakfast.

9:00 am Business Meeting

Roll Call

President Landers called the meeting back to order and asked President Elect Paula Martin to do the roll call. All officers were in attendance and District Directors from District 1, 2, 3, 4, 5, 8, 9, 11 and 12 were in attendance. Ms. Martin announced that there was a quorum.

Approval of Minutes

President Landers called on Secretary Lisa Johnson to review the minutes. Ms. Johnson announced that minutes from the February meeting had been emailed in advance of the meeting and that copies were placed on each seat. She asked if there were any changes necessary and if not, was there a motion to approve. Teresa Watson made the motion to approve and Jan LeViner seconded the motion. The motion carried.

Financial Report

President Landers called on Treasurer Melissa McCain to provide the financial report. Ms. McCain advised that the financial statement had been provided by email before the meeting and that copies were at each place. She asked for any questions on the financial statement, and hearing none, she asked for a motion to accept. Vernice Thompson made the motion and Sharon Nelson seconded. The motion carried.

President's Report

President Landers provided an update on board activities over the past several months, which included hosting a successful IIMC Region III Conference, conducting a planning retreat in March, going to the Capitol for the Proclamation of Municipal Clerks week with a photo with Governor Kemp and attending the IIMC meeting in Birmingham. President Landers unveiled the new logo design and gave an update on the work of the By Laws Committee. She asked attendees to review the draft of the proposed new Constitution and Policies and Procedures Manual and to contact their district director with any concerns so that a final document could be provided before the September meeting when a vote will be taken.

President Landers then called on Candace Ames from GMA's Local Government Risk Management Services to talk about some of the programs and services that LGRMS offers to cities. She advised that her city, Thomson, had found the services to be extremely helpful.

LGRMS Report

Candace Ames outlined some of the safety grants and wellness programs offered to members of GMA Insurance and Risk Management Programs.

IIMC Report

President Landers called on IIMC Region III Director Sonja Tolbert to provide an IIMC update. Ms. Tolbert started by thanking the membership for making the IIMC Region III Conference hosted in Braselton, Georgia such a success. Ms. Tolbert also asked for a show of hands for those that had attended, then asked for a show of hands for those that had attended the Annual IIMC Conference in May in Birmingham. Ms. Tolbert thanked those people for attending. Ms. Tolbert talked about the importance of training and reminded the membership that the only way to achieve the CMC and MMC is through IIMC and that while the application process is not easy, receiving the designation is worth it. Ms. Tolbert also advised that Georgia does not show IIMC the same support as other state associations in District III. She advised that Georgia has fewer certified clerks through IIMC, fewer members and also does not invite IIMC representatives to their Conferences and Training Events as other states. She asked that the board and membership please take these things into consideration when planning their next budget. Ms. Tolbert then asked Dale Barstow to come forward to talk about IIMC scholarship opportunities.

Mr. Bartow reported that there is money in the scholarship fund that goes unused for every meeting. He advised that he rarely sees a scholarship application from Georgia and that for the IIMC Birmingham meeting, every single applicant received scholarship funds because there were so few applicants. He strongly encouraged Georgia clerks to take advantage of scholarship opportunities.

Ms. Tolbert asked if there were any questions about IIMC, and Emmie Neithammer from Chamblee offered to help anyone who was having difficulty with the application for CMC.

CVIOG Report

President Landers thanked Ms. Tolbert and Mr. Barstow and then introduced Dr. Laura Meadows from the Carl Vinson Institute of Government. Dr. Meadows commended the clerks for their commitment to training and congratulated the four clerks who had received certificates on Friday afternoon. She thanked clerks for the job they do every day to keep cities running smoothly.

GMA Report

President Landers thanked Dr. Meadows for taking time to attend the clerk's breakfast and for the great partnership that GMCA and CVIOG have always had. President Landers then called on Pam Helton from GMA. Ms. Helton announced that the Clerks Handbook had been updated and was available on the website and announced that the new GMA website www.gacities.com had gone live that morning. She also reminded attendees that all GMA emails have also changed with @gacities.com at the end. Ms. Helton talked about several GMA services including recovery services, new IT in a box services, and new marketing toolkit on the website. Ms. Helton talked about the importance of the upcoming Census and making sure that everyone is counted. Ms. Helton also provided a list of training events with dates and locations and invited everyone to attend and also reminded clerks that ethics reports are due.

Elections Update

President Landers thanked Ms. Helton and introduced Melanie Frechette with the Secretary of State's Office. Ms. Frechette thanked Ms. Landers for her inviting her to give an update and told clerks that she is working hard to provide better communications and to develop new training programs. Ms. Frechette advised that new voting machines are currently being evaluated and a decision is expected by August 1. She suggested that all clerks become familiar with the Firefly system and establish an account. Updates will be posted on that system as she receives them. Ms. Frechette advised that the selected new equipment will be piloted for the fall 2019 election in 14 counties. Training for all counties will start in 2020 and for cities in 2021. She advised that new equipment costs would be covered by the state based on their recommendations on number of machines needed. Additional machines will be the responsibility of the individual city or county. Ms. Frechette entertained and answered several questions from clerks.

New Business

President Landers thanked Ms. Frechette and asked if there was any other business. Hearing none, she encouraged clerks to buy 50/50 raffle tickets and participate in the silent auction to raise funds for the Bill Cain Scholarship. She then adjourned the meeting.