

**Georgia Municipal Clerks Association
Board Meeting
January 15, 2025
10:30 a.m.**

Call To Order and Comments

President Deborah Walker-Reed called the meeting to order and welcomed everyone in attendance.

Invocation & Pledge: Lead by Regina Russell

Roll Call:

The roll call was given by Vice President Vernice Thompson with the following members in attendance:

Deborah Walker-Reed, President	District 5 (VACANT)
Vernice C. Thompson, Vice President	Telina Allred, District 6 (absent)
Sharon Nelson, Treasurer	Kim Reddick, District 7 (absent)
Marilyn Chastain, Secretary (absent)	Margret Shelley, District 8 (absent)
Melissa Chosewood, District 1 (absent)	Angie Conner, District 9 (absent)
Jackie Yearwood, District 2 (absent)	Melinda Crook, District 10 (absent)
Vanessa Holliday, District 3	Christina Evans, District 11
Susan Bartholomew, District 4	Naomi Atkinson, District 12
	Regina Russell

Approval of Minutes:

Treasurer Sharon Nelson presented the minutes of the December 18, 2024 Board meeting. Naomi Atkinson made a motion to approve the minutes as presented. Vanessa Holliday gave a second with all voting aye. Motion approved.

November Minutes to be presented at the February 2025 meeting

Finance Report:

Treasurer Sharon Nelson presented the finance report for October, 2024. There were no changes, comments or questions. Deborah Walker-Reed made a motion to approve the financial report. Vernice Thompson gave a second with all voting aye. Motion approved.

President's Report:

President Deborah Walker-Reed thanked all those in attendance along with thanks to all the former presidents, Pam Helton, and GMA for all they have done for the Clerks Association during her presidency. Recognition of service will be given at the GMCA conference in February. She also provided a report of her experience at the IIMC Region II Meeting held in Orlando, FL and reminded those interested in attending the national IIMC meeting that the Dale Barstow scholarship is still available. A review of the plans from the Hospitality Committee for the June Conference was also given.

Officer Reports:

Regina Russell asked to have a sample qualifying document place on the GMCA website so that it is more accessible for clerks. Pam Helton will add to the website and also attach it to the Clerk Community page.

DISTRICT DIRECTOR REPORTS; District 3- Vanessa Holliday stated inquired about information on the notary course. Pam Helton stated that a link has been included in the Clerks Community, District 8 Margaret Shelly stated that she has visits scheduled with a couple of new clerks in sister cities and will sit down with them to help with whatever they need. District 12, Naomi Atkinson stated that this would be her last year prior to retirement.

Committee Reports:

Jenelle Gordon from the Hospitality Committee will be providing products for the gift bags for newly mandated clerks (62 total new clerks). Jennifer Sykes, Scholarship Committee, stated that the recipient of the scholarship will not be able to attend.

President Deborah Walker-Reed thanked all of the Committees for their hard work.

Adjourn

There being no further business, President Deborah Walker Reed called for a motion to adjourn. Motion to adjourn at 11:45 p.m. made by Sharon Nelson, 2nd by Vernice Thompson. Motion approved with a unanimous vote of those attending.

GMA Report

Pam Helton gave an update on registrations for the upcoming Cities United Summit: Athenian Dialogue-20, Cemetery-28, Open Records-42. Election and Alcohol training will be offered during the Savannah Revenue training in March, on April 24-25 Spring Training in Dublin, and alcohol training will be offered on May 7th Small Cities in Tifton. If these go well, additional classes can be added. Pam also reminded everyone to read their Monday morning email from GMA as it has all important information you need to know. Email Pam if you need to be added to this list.

Other Business

Deborah reminded everyone that the Friday Focus starts this Friday at 9:00 a.m. and will be held every Friday at the same time. The deadline date for HB581 is March 1st. She also noted that she had interest from Clerks from other states attending the Cities United Summit for the Attorney General's class. Pam stated that the class is at capacity, but we may be able to change to a larger room, or we can offer it again in June. She asked Pam to review the Clerks Community List Serve so that we can discuss who can have access

Adjourn

There being no other business Naomi Atkinson made a motion to adjourn. Regina Russell gave a second with all voting aye. The motion was approved and the meeting adjourned at 11:33 a.m.

Deborah Walker Reed, President

Marilyn Chastain, Secretary

