

**GEORGIA MUNICIPAL CLERKS ASSOCIATION  
BOARD MEETING  
July 16, 2025**

**Call to Order and Welcome**

President Vernice Thompson called the meeting to order and thanked everyone for attending.

**Invocation and Pledge** was delivered by **Annie Warren**.

President Thompson asked Jan LeViner, Secretary to do the roll call. Attendance is as follows:

**Roll Call**

Vernice Thompson, President	Vacant, District 5
Sharon Nelson, Vice President	Telina Allred, District 6 (absent)
Mailyn Chastain, Treasure (absent)	Kim Reddick, District 7
Jan LeViner, Secretary	Margaret Shelley, District 8 (absent)
Deborah Walker-Reed, Immediate Past President	Angie Conner, District 9
Melissa Chosewood, District 1 (absent)	Melinda Crook, District 10 (absent)
Jackie Yearwood, District 2, (absent)	Cristina Evans, District 11 (absent)
Vanessa Holiday, District 3	Naomi Atkinson, District 12
Susan Barthalomew, District 4 (absent)	

**Others**

Pam Helton, Georgia Municipal Association

**Approval of Minutes.** Secretary LeViner presented the minutes from June 22, 2025 Board meeting. Angie Conner made a motion to approve the minutes. Deborah Walker-Reed seconded. Vote was unanimous to approve.

**Financial Report**

Pam Helton presented the Financial Report. She mentioned a \$6,660 bill from CVOIG for training at the June conference and requested a motion for payment. Vernice Thompson moved to approve. Angie Conner seconded, with a unanimous vote for approval. Ms. Helton confirmed the Financial Report was correct, and Naomi Atkinson moved to approve it as submitted, seconded by Angie Conner, which also passed unanimously.

**President's Report**

President Thompson reminded everyone of the upcoming Clerk's Conference, September 7 – 9<sup>th</sup> in Athens. She continued, the Membership Committee is working on getting 80 bags together for the Mandated Clerks. A discussion was held regarding the continuation of gift bags for the upcoming Clerk's Conference in Athens. It was decided it would continue. President Thompson acknowledged the dedication of City Clerks and their essential role in local government.

**District Directors Report**

**District 12, Naomi Atkinson**, stated there would be a District 12 meeting on July 30<sup>th</sup> hosted by Midway.

**District 3, Vaness Holliday**, stated District 3 will have a virtual Lunch and Learn on July 31<sup>st</sup> at noon.

## **Committee Reports**

**Education Committee, Deborah Walker-Reed,** reported they are looking at online training as well as a retreat regarding the mirroring of the Robert Holtz Training for the Clerks. President Thompson thanked Ms. Walker-Reed for heading up the online training.

**Hospitality Committee, Haley Brewer,** reported the committee is in process of determining exactly what they want to do at the upcoming conference. Jennifer Sikes and she are meeting tomorrow to narrow down their ideas. They have planned to do a raffle to benefit the Association. She will send out an email tomorrow to update everyone.

**Social Media/Marketing, Shavala Ames** reported there were over 5000 views of the website from the June conference, 244 reactions and 49 comments. The most viewed posts were from the June 24<sup>th</sup> posting about the GMA recap, essentially with all the photos from different City Clerks and members.

**Pam Helton, GMA,** asked the Board if they would like tables at the GMCA luncheon to be by districts or just wherever they wanted to sit. After a short discussion, it was determined it would be by districts. She asked that the District Directors assist in having the mandated clerks sit at their respective tables. President Thompson would like a list of those in the mandated training. Ms. Helton responded she will reach out to Christina Collins, CVIOG, for that list. Ms. Helton stated she did send out an email asking for sponsors and companies that would like to sponsor GMCA and developing a criteria on how to recognize those individuals. Past President Walker-Reed suggested sending an email blast thanking them and include their names in the newsletter, and any type of communication the Association puts out during the year should definitely include thanking them for being a sponsor. We might want to thank them publicly at our conferences in Jekyll and Athens as well. Another suggestion is to add a page on the GMCA website to recognize sponsors. Ms. Helton thanked Ms. Walker-Reed for her suggestions. Ms. Helton then stated she has gone through all the records from previous years to search for any information regarding the IRS. She found there were no copies of anything filed with the IRS. The only record she found was from 2008 when Mark Massey filed a document regarding GMCA hosting IIMC, National Conference. This was in reference to an application for a 501-3c needed for non-profit status. Ms. Helton then reminded everyone of upcoming training and recommended everyone to attend those training opportunities as the more we gain in knowledge, the better we are for our job and serving our cities.

President Thompson thanked Ms. Helton and GMA for everything that they do for the Clerks and everything they did at the Savannah Conference to ensure it was a great conference.

Immediate Past President Walker-Reed asked the District Directors to reach out to anyone as well as themselves, that might be interested in submitting an application for the Secretary position that will be vacant in February.

Being no further business, President Thompson called for a motion to adjourn. Angie Conner made a motion to adjourn. Deborah Walker-Reed seconded. Vote was unanimous to approve.

Meeting adjourned at 11:10AM.

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Vernice Thompson, President

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Jan LeViner, Secretary