**Georgia Municipal Clerks Association**

**Virtual Board Meeting**

**July 19, 2023**

**10:05 am – 11:00 am**

**Call To Order and Comments**

President Regina Russell called the meeting to order and welcomed everyone in attendance.

**Roll Call:**

The roll call was given by Vice President Walker-Reed with the following members in attendance:

Regina Russell, President Sandra Haggard, District 5

Deborah Walker-Reed, Vice President Telina Allred, District 6

Vernice C. Thompson, Treasurer Kim Reddick, District 7

Sharon Nelson, Secretary Margaret Shelley – District 8

Melissa Chosewood, District 1 Angie Conner, District 9

Marilyn Chastain, District 2 Melinda Crook, District 10 (absent)

Shandrella Jewett, District 3 (absent) Christina Evans, District 11 (absent)

Richard McCoy, District 4 Naomi Atkinson, District 12

**Others**

Vicki Wainwright, Immediate Past President

Lisa Johnson, Past President

Karen Jordan, Past President

Susan Hiott, Past President

Wynetta Bolder, Past President

Pam Helton, GMA

Sharon Collins, GMA

Janice Eidson

Jennifer Sikes, Mount Vernon

Mark Massey, Savannah

**Approval of Minutes**

Secretary Nelson presented the June 25, 2023, minutes. Naomi Atkinson made a motion to approve the minutes. Sandra Haggard gave a second with all voting aye. Motion approved.

**Financial Report**

Pam Helton submitted the financial report for the month ending May 31, 2023. Vice President Walker-Reed made a motion to approve the report as submitted. Telina Allred gave a second with all voting aye. Motion approved.

**President Report**

President Russell thanked everyone for their attendance and participation at the GMCA conference in Savannah. The silent auction and 50/50 raffle were both very successful. Follow-up procedures pertaining to the collection of the silent auction bid sheets was discussed. Recognition was given to Vice President Walker-Reed for being named Clerk of the Year. Approximately 324 membership dues have been collected with approximately 176 remaining. A review of upcoming events was also given and will be reported in the next newsletter.

**Officer Reports**

Treasurer Thompson stated that she would like to get feedback on gift bags or a meet and greet for the September Fall conference in Athens.

**District Director Reports**

Marilyn Chastain, District 2, reported that she is in the process of planning a district meeting in Helen and invited other districts to come as well. The information will be sent out once the date has been set.

Richard McCoy, District 4, reported that Sue Olson, from the City of LaGrange has retired and Melissa Robertson is the new clerk. Richard has reached out to Melissa and has discussed the training opportunities offered by GMCA.

Sandra Haggard, District 5, reported that she has been sharing election information with her district and has initiated a monthly support call.

Telina Allred, District 6, reported that the City of Byron received their City of Civility certification. They also have a new deputy clerk, Pam Flournoy, who has received her mandated training and will start classes in September.

Margaret Shelley, District 8, inquired if the pictures taken in Columbus had been received from Sandra Davis. President Russell will distribute these via email.

Wynetta Bolder gave the report for District 11 stating that a lunch and learn is planned for August 30th at 11:00 am and the topic of discussion will be Finance and Budgeting.

Naomi Atkinson, District 12, reported that the district will have a Lunch and Learn this Friday, July 21st.

**Committee Reports**

Vickie Wainwright gave the Education Committee report stating that the committee discussed educating clerks in mandated training about the difference in the Georgia Municipal Clerk certification versus the International Institute of Municipal Clerks certification, or having a Q&A session.

The Scholarship Committee reported that applications for the September conference in Savannah must be submitted by August 15th.

**GMA Update**

Pam Helton reminded everyone that there would be no virtual meeting in September as we will be meeting during the fall conference in Athens. The State Ethics Commission will be speaking during lunch to review ethics forms.

**IIMC Region III Update**

Janice Eidson reported that all past sponsors and vendors have been emailed forms to participate in the 2024 conference. Most have requested to be contacted closer to the date of the conference; however, we have received one sponsorship from Ben Turnipseed Engineering. She also contacted Camilla Pittman to see if she could get her book submission information to submit the applications for the two Athenian Dialogues to be offered at the Region III meeting. Camilla will not have her information ready until sometime in August. Janice will look at the program again in September. Janice will also be meeting with Sharon Collins Monday to set up the Region III meeting in the database. Janice gave the floor to Jennifer Sikes for a report on the gift bags. Jennifer stated that she has most of the items in-house and has a summer student currently working on bagging them. A cut-off date for the items will be announced in September.

Janice gave the floor to Denise Jordon for an update on completing her training to become an Athenian Dialogue Facilitator. Denise stated that she finished her final course with her mentor last week and has one additional training through IIMC. She is sending in the application for that course today. She is currently working on the book submission and has drafted the agenda for the course. Everything is on-target for the 2024 Region III conference.

**Adjourn**

There being no further business, President Russell called for a motion to adjourn. Naomi Atkinson made the motion with a second by Secretary Nelson. The motion was approved and the meeting adjourned at 11:00 am.

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Regina Russell, President

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Sharon Nelson, Secretary