

Administrative Assistant to the Principal Salary Schedule 2025-26

Irvine Unified School District

View online: <https://salaryschedule.org/california/irvine-usd/administrative-assistant-to-the-principal-2025-26/>

Position \ Step	1	2	3	4	5	6	7	8	9
Administrative Assistant to the Principal	\$5,162	\$5,368	\$5,583	\$5,807	\$6,039	\$6,280	\$6,532	\$6,793	\$7,065
Confidential	\$7,364	\$7,696	\$8,042	\$8,403	\$8,782	\$9,176	-	-	-
Executive Assistant	\$8,753	\$9,146	\$9,559	\$9,988	\$10,437	\$10,908	-	-	-

- Monthly salary. 1.26% increase effective 7/1/25. Board approved February 17, 2026.

- This schedule also covers the Confidential and Executive Assistant classifications (steps 1-6); the Administrative Assistant to the Principal runs steps 1-9.

- Administrative Assistant to the Principal school-size increments (added to base): 0-399 = 0.00%, 400-649 = 0.57%, 650-799 = 1.14%, 800-1049 = 1.72%, 1050-1399 = 2.29%, 1400-1799 = 2.86%, 1800-2199 = 3.43%, 2200+ = 4.00%.

- Longevity: \$64.20 per month after six full years as a classified employee, continuing each year to a cumulative maximum of \$642.00 per month for the Administrative Assistant; Confidential and Executive Assistant longevity is \$5,219 (10 yrs), \$10,438 (15), \$15,657 (20), \$20,876 (25) annually.

- 1% one-time, off-schedule payment to those in active employment on the first work day of the payroll cycle in which the pay warrant is issued, and to those who retired under PERS or STRS during the 25-26 work year.

Official district website: <https://iusd.org>

<https://salaryschedule.org/california/irvine-usd/administrative-assistant-to-the-principal-2025-26/>

Compiled from official district documents - verify against the source PDF.