

Secretary Salary Schedule

Jefferson City School District

View online: <https://salaryschedule.org/missouri/jefferson-city/secretary/>

Role \ Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Lead Secretary	\$19.52	\$19.67	\$19.83	\$19.99	\$20.15	\$20.31	\$20.47	\$20.63	\$20.80	\$20.97	\$21.14	\$21.31	\$21.48	\$21.65	\$21.83	\$22.01	\$22.19	\$22.37	\$22.55	\$22.73
Secondary Secretary	\$18.45	\$18.59	\$18.74	\$18.89	\$19.04	\$19.20	\$19.35	\$19.51	\$19.67	\$19.84	\$20.00	\$20.17	\$20.33	\$20.50	\$20.67	\$20.84	\$21.02	\$21.19	\$21.37	\$21.55
BO Lead Secretary	\$21.70	\$21.87	\$22.05	\$22.23	\$22.41	\$22.59	\$22.77	\$22.95	\$23.14	\$23.33	\$23.52	\$23.71	\$23.90	\$24.10	\$24.30	\$24.50	\$24.70	\$24.90	\$25.11	\$25.32
BO Secondary Secretary	\$20.10	\$20.26	\$20.42	\$20.58	\$20.74	\$20.91	\$21.08	\$21.25	\$21.42	\$21.59	\$21.76	\$21.94	\$22.12	\$22.30	\$22.48	\$22.66	\$22.84	\$23.03	\$23.22	\$23.41
Clerk	\$16.25	\$16.40	\$16.55	\$17.10	\$17.25	\$17.40	\$17.55	\$18.10	\$18.25	\$18.40	\$18.55	\$18.70	\$18.85	-	-	-	-	-	-	-

Role \ Step	21	22	23	24	25	26	27	28	29	30	31	32	33
Lead Secretary	\$22.92	\$23.11	\$23.30	\$23.49	\$23.68	\$23.88	\$24.08	\$24.28	\$24.48	\$24.68	\$24.89	\$25.10	\$25.31
Secondary Secretary	\$21.73	\$21.91	\$22.10	\$22.29	\$22.47	\$22.67	\$22.86	\$23.05	\$23.25	\$23.45	\$23.65	\$23.85	\$24.05
BO Lead Secretary	\$25.53	\$25.74	\$25.95	\$26.17	\$26.39	\$26.61	\$26.83	\$27.06	\$27.29	\$27.52	\$27.75	\$27.98	\$28.21
BO Secondary Secretary	\$23.60	\$23.79	\$23.99	\$24.19	\$24.39	\$24.59	\$24.79	\$25.00	\$25.21	\$25.42	\$25.63	\$25.84	\$26.05
Clerk	-	-	-	-	-	-	-	-	-	-	-	-	-

- Hourly rates by role and step. The Clerk lane is only set for steps 1-13.

- Board approval date: June 25, 2026.

Official district website: <https://www.jcschools.us>

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Compiled from official district documents - verify against the source PDF.