

## Institute of Engineering & Technology

(An Autonomous Constituent Institute of Dr. A.P.J. Abdul Kalam Technical University, U.P., Lucknow)

### Class Test 01Sem 1

Maximum marks: 20

Time: 01Hr.

**Note:** All questions are compulsory. Question number 1 carries 10 marks. Question number 2 to 5 carry 2.5 marks.

1. Discuss the concept of 'Your Book of Life' shared by Niranjana Pendharkar in the webinar *Programming the Inner Personality*.
2. Explain the use of Body language in effective communication with suitable examples.
3. Write a short note on – Time management.
4. Differentiate between soft skills and hard skills with suitable examples.
5. Define the importance of communication Skills for professionals.

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**Class Test 02 Sem I**

Maximum marks: 20

Time: 01Hr.

**Note:** All questions are compulsory. Each Question carries 05 marks.

Q1. -Answer the following questions as a leader:

Do you have a mentor, and when was the last time you met them for advice and why?  
What leadership skills do you find most useful?

Or  
Write a note on the Notice, Agenda, and minutes of the meeting.

Q2. Define Homophones and Homonyms with examples.

Or  
Discuss 'PACE' model with reference to leadership.

Q3. Mental health is a basic human right". Define this statement in light of stress management at the workplace.

Q4. Write your strategy on how you will overcome stress at the workplace

**B.TECH.**  
**(SEM 1) ODD SEMESTER EXAMINATION 2023-2024**  
**SOFT SKILLS**

[Max. Marks: 70]

[TIME: 3 hrs.]

Note: Attempt All Questions. All Question carry equal marks.

- |            |   | Marks |
|------------|---|-------|
| <b>Q1.</b> | Answer ALL parts.   | 3.5   |
| (a)        | Define Homophones and Homonyms with examples.   | 3.5   |
| (b)        | Write synonyms and antonyms of the given words :  |       |
|            | (i) Artful  |       |
|            | (ii) Misleading   |       |
|            | (iii) Moderate  |       |
|            | (iv) Credible   |       |
|            | (v) Enormous  |       |
|            | (vi) Hate   |       |
|            | (vii) Observe   |       |
| (c)        | 'GD is a discussion that tests the candidate's skills, such as leadership skills, communication skills, social skills and behavior, politeness, teamwork, listening ability, general awareness, confidence, problem-solving skills.' Analyze this statement with suitable examples. | 3.5   |
| <b>OR</b>  |   |       |
|            | A job interview is the gateway to the job market. Analyze this statement with suitable examples.  |       |
| (d)        | Differentiate between Résumé and CV with example.   | 3.5   |
| <b>OR</b>  |   |       |
|            | Differentiate between soft skills and hard skills with suitable examples.   |       |
| <b>Q2.</b> | Answer ALL parts.   |       |
| (a)        | 'The most effective way to hold an audience's attention is to make proper use of paralinguistic features.' In the light of the statement, discuss the importance of various paralinguistic features.  | 7     |
| (b)        | Discuss effective presentation strategies with suitable examples.   | 7     |
| <b>OR</b>  |   |       |
|            | Write a short note on   |       |
|            | (i) Chronemics  |       |
|            | (ii) Proxemics.   |       |
| <b>Q3.</b> | Answer ALL parts.   |       |
| (a)        | "Creative thinking, therefore, is the ability to think differently: to see a problem or issue from a new angle or perspective." Justify this statement in 250 words.  | 7     |
| (b)        | Discuss characteristics of creative person with suitable examples.  | 7     |

**OR**

State whether the following statement is true or false. Justify your answer in 250 words: "Critical thinkers rigorously question ideas and assumptions rather than accepting them at face value."

- Q4. Answer ALL parts. 7
- (a) Discuss the concept of 'Your Book of Life' shared by Niranjana Pendharkar in the webinar *Programming the Inner Personality*. 7
- (b) Define leadership communication. Explain the essential communication skills for leaders with suitable examples. 7

OR

What makes a great leader? Discuss with suitable examples.

- Q5. Answer ALL parts. 7
- (a) Write summary of the session on 'Mental Health' taken By Mr. Divye Kartikey. 7
- (b) "Mental health is a basic human right". Define this statement in the light of stress management at work place. 7

OR

Discuss Four A's of Stress management with suitable examples.

CO-BL Mapping

ODD SEMESTER EXAMINATION 2023-2024			
Subject Code: IAS 105			
Subject Name: Soft Skills			
Q.No.	Marks	CO	BL
1(a)	3.5	1	1
1(b)	3.5	1	2
1(c)	3.5	1	3
1(d)	3.5	1	4
2(a)	7	2	4
2(b)	7	2	3
3(a)	7	3	3
3(b)	7	3	3
4(a)	7	4	2
4(b)	7	4	3
5(a)	7	5	1
5(b)	7	5	2