

GREEN RESILIENCE FOR INTEGRATED COMMUNITY ACTION (GRICA)
MINUTES OF THE CONSTITUTIVE GENERAL ASSEMBLY MEETING
AND MEETING OF THE SUPREME ORGAN

Date: 16 August 2026

Time: 4:00 PM – 6:30 PM

Venue: Hotel Chez Lando, Remera, Kigali, Rwanda

1. INTRODUCTION

On 16 August 2026, from 4:00 PM to 6:30 PM, the founding members of **Green Resilience for Integrated Community Action (GRICA)** convened at Hotel Chez Lando, Remera, Kigali, Rwanda, for the Constitutive General Assembly meeting, which also served as the inaugural meeting of the supreme organ of the organization.

The meeting was convened for the purpose of formally establishing GRICA, adopting its Charter and Statutes, identifying its founders and members, establishing its governing and oversight organs, appointing its Legal Representative and Deputy Legal Representative, and adopting resolutions necessary for the application for legal personality before the **Rwanda Governance Board (RGB)**.

The meeting was attended by the founding members listed in the attendance register attached to these minutes.

2. OPENING OF THE MEETING

The meeting was opened by the Chairperson of the meeting, who welcomed all founding members and explained the purpose and importance of establishing GRICA as a non-governmental organization committed to promoting resilient, inclusive, sustainable and prosperous communities.

The Chairperson presented the proposed agenda, which was adopted by the members present.

Agenda

1. Opening and registration of members;
2. Presentation of the proposed organization and its purpose;
3. Formal establishment of GRICA;
4. Presentation and adoption of the GRICA Charter and Statutes;
5. Confirmation of founders and members of the supreme organ;
6. Establishment and composition of the organs of GRICA;
7. Appointment of the Legal Representative and Deputy Legal Representative;
8. Adoption of resolutions relating to registration and legal personality;
9. Any other business;
10. Closing of the meeting.

3. FORMAL ESTABLISHMENT OF GRICA

Following the presentation and discussion of the proposed organization, the founding members unanimously resolved to establish a national non-governmental organization under the name:

GREEN RESILIENCE FOR INTEGRATED COMMUNITY ACTION (GRICA)

The organization shall operate in accordance with the applicable laws of the Republic of Rwanda and its approved Charter and Statutes.

The founding members confirmed that GRICA shall work to promote resilient communities, environmental sustainability, innovation, inclusive development and community action.

The meeting therefore formally declared:

Green Resilience for Integrated Community Action (GRICA) established as a non-governmental organization, subject to obtaining legal personality from the competent authority in accordance with Rwandan law.

4. APPROVAL OF THE CHARTER AND STATUTES

The draft **Charter and Statutes of Green Resilience for Integrated Community Action (GRICA)** was presented to the General Assembly.

The members reviewed and discussed the provisions concerning:

- the name and legal nature of GRICA;
- its vision, mission and core values;
- its objectives and areas of intervention;
- membership;
- the General Assembly as the supreme organ;
- the Board of Directors;
- the Legal Representative and Deputy Legal Representative;
- the Executive Secretariat;
- the Conflict Resolution Committee;
- the Audit and Oversight Committee;
- financial management and accountability;
- reporting and auditing;
- ethics, integrity and safeguarding;
- amendment of the Statutes;
- dissolution and liquidation.

After discussion, the General Assembly **unanimously approved and adopted the Charter and Statutes of GRICA.**

The approved Charter and Statutes shall constitute the principal governing document of the organization and shall form an integral annex to these minutes.

5. CONFIRMATION OF THE FOUNDING MEMBERS

The General Assembly confirmed the following persons as the founding members of Green Resilience for Integrated Community Action (GRICA):

No	Names	Status
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1	Jonas Uwimana	Founding Member
2	Jean Pierre Mbagurire	Founding Member
3	Julienne Uwizeyimana	Founding Member
4	Anastase Nsengiyumva	Founding Member
5	Joseph Ntezimana	Founding Member
6	Fabrice Irambona	Founding Member
7	Sarah Niyibeshaho	Founding Member
8	Erasme Tumukunde Izerimana	Founding Member
9	Marguerite Nikuze	Founding Member
10	Anastase Gahutu Mbabarira	Founding Member

The General Assembly confirmed that the above-mentioned persons constitute the founding members of GRICA and members of its supreme organ, subject to the provisions of the approved Statutes.

6. ESTABLISHMENT OF THE ORGANS OF GRICA

The General Assembly resolved to establish the following organs and structures in accordance with the Charter and Statutes of GRICA:

1. **General Assembly** – Supreme Organ;
2. **Board of Directors** – Governing Organ;
3. **Conflict Resolution Committee**;
4. **Audit and Oversight Committee**;
5. **Executive Secretariat**;
6. **Legal Representative and Deputy Legal Representative.**

The General Assembly confirmed that the above organs shall perform their respective functions as provided for in the approved Charter and Statutes.

7. COMPOSITION OF THE ORGANS

The General Assembly discussed and approved the proposed composition of the organs of GRICA.

7.1 General Assembly

The General Assembly is the supreme organ of GRICA and is composed of the founding members and other members admitted in accordance with the Statutes.

7.2 Board of Directors

The General Assembly approved the establishment of a Board of Directors responsible for providing strategic direction, governance and oversight of the organization.

The members of the Board of Directors are:

No	Names	Position
1	Jonas Uwimana	Chairperson
2	Jean Pierre Mbagurire	Vice Chairperson
3	Anastase Nsengiyumva	Secretary

4	Julienne Uwizeyimana	Treasurer
5	Joseph Ntezimana	Member
6	Margueritte Nikuze	Member
7	Erasme Tumukunde Izerimana	Member

7.3 Conflict Resolution Committee

The General Assembly established a Conflict Resolution Committee responsible for preventing, managing and resolving internal disputes in accordance with the Statutes.

No	Names	Position
1	Joseph Ntezimana	Chairperson
2	Margueritte Nikuze	Member
3	Erasme Tumukunde Izerimana	Member
4	Sarah Niyibeshaho	Member

7.4 Audit and Oversight Committee

The General Assembly established an Audit and Oversight Committee responsible for promoting financial accountability, transparency, internal control and oversight.

No	Names	Position
1	Fabrice Irambona	Chairperson
2	Anastase Gahutu Mbabarira	Member
3	Julienne Uwizeyimana	Member

7.5 Executive Secretariat

The General Assembly approved the establishment of an Executive Secretariat responsible for the day-to-day implementation of GRICA's programmes, projects and administrative activities.

The Executive Secretariat shall operate under the supervision of the Board of Directors and in accordance with the approved Statutes and decisions of the General Assembly.

8. APPOINTMENT OF THE LEGAL REPRESENTATIVE AND DEPUTY LEGAL REPRESENTATIVE

After discussion, the General Assembly resolved to appoint:

No	Names	Position
1	Jonas Uwimana	Legal Representative
2	Mbagurire Jean Pierre	Deputy Legal Representative

The General Assembly mandated the Legal Representative and Deputy Legal Representative to perform their responsibilities in accordance with the Charter and Statutes of GRICA and the applicable laws of the Republic of Rwanda.

Their acceptance of responsibilities shall be formalized through the required declarations and documentation.

9. RESOLUTION ON REGISTRATION WITH THE RWANDA GOVERNANCE BOARD

The General Assembly resolved that GRICA shall apply for legal personality as a national non-governmental organization before the Rwanda Governance Board (RGB).

The General Assembly authorized the Legal Representative, together with the Deputy Legal Representative and other designated members, to prepare, sign and submit all required documentation for the application.

The documents shall include, as applicable:

- the approved and notarized Charter and Statutes;
- these minutes of the supreme organ;
- the attendance register;
- details of the founders and members of the organs;
- details and identification documents of the Legal Representative, Deputy Legal Representative and members of the supreme organ;
- required declarations and certificates;
- the annual action plan;
- the budget and sources of funding;
- the organizational structure; and
- other documents required by RGB.

10. RESOLUTION ON THE HEADQUARTERS

The General Assembly resolved that the headquarters of GRICA shall be established in the Republic of Rwanda, with the specific administrative address to be indicated in the organization's registration documentation and official records.

The organization may establish offices, branches or operational structures in other parts of Rwanda in accordance with its needs and applicable laws.

11. RESOLUTION ON THE ORGANIZATION'S MISSION AND AREAS OF INTERVENTION

The General Assembly confirmed that GRICA shall pursue its mission through programmes and initiatives including, but not limited to:

- environmental protection and conservation;
- climate resilience and adaptation;
- climate-smart agriculture;
- sustainable livestock development;
- education and skills development;
- health and community well-being;
- economic empowerment and livelihoods;
- youth and women's empowerment;
- social protection and inclusion;
- community development;
- innovation and technology;
- institutional and organizational capacity development;
- peacebuilding, social cohesion and community resilience; and
- partnerships and community-led development.

All activities shall be undertaken in accordance with the approved Statutes and applicable laws.

12. FINANCIAL AND ADMINISTRATIVE ACCOUNTABILITY

The General Assembly resolved that GRICA shall maintain proper financial and administrative systems based on the principles of:

- transparency;
- accountability;
- integrity;
- proper record keeping;
- responsible use of resources;
- internal control;
- regular reporting; and
- independent or legally required auditing.

The organization's funds and assets shall be used exclusively for the achievement of its approved objectives and activities.

13. DECLARATION OF COMMITMENT

The founding members declared their commitment to:

1. uphold the Charter and Statutes of GRICA;
2. comply with the laws and regulations of the Republic of Rwanda;
3. promote transparency, accountability and integrity;
4. protect the reputation and assets of the organization;
5. promote inclusive participation of members and communities;
6. prevent conflicts of interest and misuse of organizational resources;
7. support the achievement of GRICA's mission and objectives; and
8. work collectively for sustainable and resilient community development.

14. RESOLUTIONS ADOPTED BY THE GENERAL ASSEMBLY

Following discussion, the General Assembly unanimously adopted the following resolutions:

Resolution 1: Establishment of GRICA

RESOLVED that Green Resilience for Integrated Community Action (GRICA) is formally established by its founding members as a national non-governmental organization, subject to obtaining legal personality from the competent authority.

Resolution 2: Approval of the Charter and Statutes

RESOLVED that the Charter and Statutes of GRICA are hereby approved and adopted by the General Assembly.

Resolution 3: Confirmation of Founders

RESOLVED that the ten persons listed in these minutes are recognized as the founding members of GRICA.

Resolution 4: Establishment of Organs

RESOLVED that the General Assembly, Board of Directors, Conflict Resolution Committee, Audit and Oversight Committee and Executive Secretariat are hereby established in accordance with the approved Statutes.

Resolution 5: Appointment of Legal Representatives

RESOLVED that Jonas Uwimana is appointed Legal Representative and Jean Pierre Mbagurire is appointed Deputy Legal Representative of GRICA, subject to completion of the required legal and registration formalities.

Resolution 6: Application for Legal Personality

RESOLVED that the Legal Representative is authorized to submit the application for GRICA's legal personality to the Rwanda Governance Board and to undertake all necessary administrative and legal procedures.

Resolution 7: Authority to Complete Registration Formalities

RESOLVED that the Legal Representative and Deputy Legal Representative are authorized to sign and submit documents, make declarations, respond to requests from competent authorities, and undertake other necessary actions for the registration of GRICA.

15. CLOSING OF THE MEETING

There being no further business, the Chairperson thanked all members for their participation and commitment to the establishment of GRICA.

The meeting was officially closed at **6:30 PM**.

These minutes were read, reviewed and approved by the General Assembly as a true and accurate record of the proceedings and resolutions adopted at the constitutive meeting.

16. SIGNATURES

Done in Kigali, Rwanda, on 16 August 2026.

CHAIRPERSON OF THE MEETING

Name: **Jonas Uwimana**

Signature: _____

Date: **16 August 2026**

SECRETARY OF THE MEETING

Name: **Anastase Nsengiyumva**

Signature: _____

Date: **16 August 2026**

LEGAL REPRESENTATIVE

Name: **Jonas Uwimana**

Signature: _____

Date: **16 August 2026**

DEPUTY LEGAL REPRESENTATIVE

Name: **Jean Pierre Mbagurire**

Signature: _____

Date: **16 August 2026**

ANNEX I: ATTENDANCE REGISTER OF FOUNDING MEMBERS

No	Names	National ID	Telephone	Signature
1	Jonas Uwimana	1198080062516071	0788456850	
2	Jean Pierre Mbagurire	1197680005701024	0786546025	
3	Julienne Uwizeyimana	1197970050243001	0788518600	
4	Anastase Nsengiyumva	1198480177232045	0788737731	
5	Joseph Ntezimana	1197880017847048	0788699805	
6	Fabrice Irambona	1200280138975074	0790916799	
7	Sarah Niyibeshaho	1200470148666093	0791746127	
8	Erasme Tumukunde Izerimana	1200180154813196	0783215349	
9	Marguerite Nikuze	1197470043000100	0788762429	
10	Anastase Gahutu Mbabarira	1198280115095126	0788679248	

ANNEX II: LIST OF THE ORGANS AND THEIR MEMBERS

A. Supreme Organ — General Assembly

All founding members listed above.

B. Board of Directors

1. Jonas Uwimana — Chairperson
2. Jean Pierre Mbagurire — Vice-Chairperson
3. Anastase Nsengiyumva - Secretary
4. Julienne Uwizeyimana — Treasury
5. Joseph Ntezimana — Member
6. Erasme Tumukunde Izerimana - Member
7. Nikuze Marguerite — Member

C. Conflict Resolution Committee

1. Joseph Ntezimana — Chairperson
2. Marguerite Nikuze — Member

3. Erasme Tumukunde Izerimana — Member
4. Sarah Niyimbeshaho - Member

D. Audit and Oversight Committee

1. Fabrice Irambona — Chairperson
2. Anastase Gahutu Mbaririra – Member
3. Julienne Uwizeyimana — Member

E. Legal Representation

- Jonas Uwimana — Legal Representative
- Jean Pierre Mbagurire — Deputy Legal Representative

F. Executive Secretariat

The Executive Secretariat shall be constituted and staffed in accordance with the approved Charter and Statutes and subsequent decisions of the competent organs of GRICA.

CERTIFICATION

We, the undersigned Chairperson and Secretary of the Constitutive General Assembly of **Green Resilience for Integrated Community Action (GRICA)**, certify that these minutes accurately record the proceedings and resolutions adopted by the supreme organ at its constitutive meeting held on **16 August 2026** at Hotel Chez Lando, Remera, Kigali, Rwanda.

Chairperson: _____

Signature: _____

Secretary: _____

Signature: _____

Date: 16 August 2026

Official GRICA Seal: _____