

# JUNIOR ADVOCACY OFFICER

## The Organisation

The European Legal Support Center is the first and only independent organisation providing free and professional legal support and assistance to associations, groups and individuals advocating for Palestinian rights in Europe. The ELSC intervenes to end arbitrary restrictions and the criminalization of peaceful advocacy and humanitarian work. It also develops legal tools and strategies to support civil society advocacy and campaigns. The Center was established in January 2019 as a joint initiative of European jurists, the Palestinian civil society network PNGO and the Dutch NGO The Rights Forum.

## The Role

As a Junior Advocacy Officer, you will work with the Advocacy and Development Officers to support the ELSC mission to protect and defend Palestinian rights advocates. You will shape our organisational communications and help devise advocacy strategies to support cases and strategic goals. You will further assist the Development Officer in shaping the internal communication of the ELSC team, assist with fundraising management and be instrumental in the design of project strategy.

Specific tasks include;

- Preparing and publishing social media posts (Twitter, Facebook, Instagram and LinkedIn) in different languages, including graphics
- Maintaining a monthly report on social media statistics
- Maintaining and updating the ELSC contacts' database
- Preparing media reports for the ELSC team
- Drafting monthly ELSC newsletters to be shared with our network as well as special editions announcing news on key ELSC cases
- Supporting the research and development of fundraising plans
- Assisting local partners in communication strategy, monitoring case developments, liaising with local media outlets and updating clients
- Assisting the design and execution of advocacy plans for ELSC projects, cases and other related work

## Requirements

### **Essential**

- A degree in public administration, international relations, communication, journalism or other relevant field (please motivate in your cover letter your educational experience for this role).
- A sound understanding of international and European Union law.
- Knowledge of international human rights law and strong commitment to social justice and human rights.

- An understanding of the political and human rights situation in Palestine/Israel conflict.
- Demonstrated skills in communications work and the use of social media.
- Proficiency in English with excellent written and spoken communication skills. English is the working language of the ELSC however, other languages (German/Dutch/Italian/Spanish/French/Arabic) would be considered distinct advantage.
- Teamwork skills and flexibility, including the ability to manage time and competing priorities, according to the current demands of the organization and being able to work in autonomy

### **Desirable**

- A Master's degree in a related field (please motivate in your Cover Letter the applicability of your study to this role)
- Previous experience in a related role
- Demonstrated experience with web development, coding, social media management or other digital skills will be considered a distinct advantage
- Experience in graphic design and Adobe Suite software
- Experience of being involved with campaigns, in grassroots or non-profit organizations would be an advantage.

### **Practical Matters**

- The position is based at the ELSC office in central Amsterdam
- 40 hours per week
- Applications should be sent to [application@elsc.support](mailto:application@elsc.support) including the subject line 'Junior Advocacy Officer'
- Shortlisted candidates will be invited to an initial (online) interview. Prior to the interview, shortlisted candidates will be asked to complete a short assignment. Unfortunately we are unable to provide feedback to candidates who are not shortlisted;
- A stipend of €1100 with further local benefits

*The ELSC is committed to be an equal opportunities organisation and we value diversity in all areas. No rights can be derived from the above statements. The ELSC reserves the right to amend and change the responsibilities or withdraw calls for application in line with organisational needs. All offers are subject to funding approvals.*