

# **FIS NORDIC COMBINED TEAM INFO BOOKLET** SEASON 2018/19

FIS Title Sponsor

FIS Presenting Sponsor



Audi

www.fis-ski.com

# **TABLE OF CONTENTS**

Index	1
FIS Nordic Combined Office	2
World Cup Calendar 2018/19	3
World Cup Venue Information	4
Pre-season information	5
Ruka	6
Lillehammer	14
Ramsau am Dachstein	20
Otepää	28
Val di Fiemme	36
Nordic Combined TRIPLE Chaux-Neuve	43
Trondheim	50
Klingenthal	56
Lahti	62
Oslo	69
Schonach	76

# FIS NORDIC COMBINED OFFICE

Race Director	Lasse Ottesen
	Mobile: +47 920 80 410
	e-mail: <u>ottesen@fisski.com</u>
Race Director Assistant	Jan Rune Grave
	Mobile: +47 909 90 306
	e-mail: grave@fisski.com
Coordinator Equipment Control	Guntram Kraus
	Mobile: +49 173 391 29 41
	e-mail: <u>guntram.kraus@fisski.com</u>
Media Coordinator	Silke Tegethof
	Mobile: +41 79 511 26 99
	e-mail: <u>tegethof@fisski.com</u>
Project Manager FISMAG	Stefan Distel
	Mobile: + 41 79 552 49 28
	e-mail: distel@fismarketingag.com
Nordic Assistant	Annemarie Friedrich
	Phone: +41 (33) 244 61 64
	e-mail: friedrich@fisski.com
Race Results Administration	Josephine Aschhoff
	Phone: +41 33 244 6105
	e-mail: <u>aschhoff@fisski.com</u>

# INTERNATIONAL SKI FEDERATION

 Blochstr. 2, CH-3653 Oberhofen / Thunersee, Switzerland

 Phone
 +41 (33) 244 61 61

 Fax
 +41 (33) 244 61 71

 Website
 http://www.fisski.com/



# FIS NORDIC COMBINED WORLD CUP 2018/19

Date	Day	Site	Nation	Hill	Event	Remarks
I. Period						
24.11.	Sat	Ruka	FIN	HS 142	Ind Gund 10 km	Opening
25.11.	Sun	Ruka	FIN	HS 142	Team	
30.11.	Fri	Lillehammer	NOR	HS 100	Ind Gund 5 km	
01.12.	Sat	Lillehammer	NOR	HS 100	Mass Start	Lillehammer
02.12.	Sun	Lillehammer	NOR	HS 140	Ind Gund 10 km	Tour
22.12.	Sat	Ramsau am Dachstein	AUT	HS 96	Ind Gund 10 km	
23.12.	Sun	Ramsau am Dachstein	AUT	HS 96	Ind Gund 10 km	
II. Period						
05.01.	Sat	Otepää	EST	HS 100	Ind Gund 10 km	
06.01.	Sun	Otepää	EST	HS 100	Ind Gund 10 km	
11.01.	Fri	Val di Fiemme	ITA	HS 135	Ind Gund 10 km	
12.01.	Sat	Val di Fiemme	ITA	HS 135	Team Sprint	
13.01.	Sun	Val di Fiemme	ITA	HS 135	Ind Gund 10 km	
18.01.	Fri	Chaux-Neuve	FRA	HS 118	Ind Gund 5 km	Nordic
19.01.	Sat	Chaux-Neuve	FRA	HS 118	Ind Gund 10 km	Combined
20.01.	Sun	Chaux-Neuve	FRA	HS 118	Ind Gund 15 km	Triple
26.01.	Sat	Trondheim	NOR	HS 140	Ind Gund 10 km	
27.01.	Sun	Trondheim	NOR	HS 140	Ind Gund 10 km	
III. Period	1					
02.02.	Sat	Klingenthal	GER	HS 140	Ind Gund 10 km	
03.02.	Sun	Klingenthal	GER	HS 140	Ind Gund 10 km	
09.02.	Sat	Lahti	FIN	HS 130	Team Sprint	
10.02.	Sun	Lahti	FIN	HS 130	Ind Gund 10 km	
	0.0203.03. Nordic World Ski Championships, Seefeld (AUT)					
IV. Period						
09.03.	Sat	Oslo	NOR	HS 134	Ind Gund 10 km	
16.03.	Sat	Schonach	GER	HS 106	Ind Gund 10 km	
17.03.	Sun	Schonach	GER	HS 106	Finale 15 km	Finale

FIS Nordic Junior World Ski Championships, Lahti (FIN), 21.-27.01.2019 FIS Nordic World Championships Seefeld, AUT 19.02.-03.03.2019



# WORLD CUP VENUE INFORMATION

Order according to the World Cup calendar

2018/19





# **PRE-SEASON DATES**

# Meetings

# Thursday, 22th of November

19:00	TCM with distribution of big bibs, Main Media Centre
19:30	Athletes' Meeting, Main Media Centre

# Photo shooting

As every year, a photo shooting with Nordic Focus to take portrait pictures for the TV graphics and industry partners will take place in Ruka from Friday to Sunday and in Lillehammer from Wednesday to Sunday.

The shooting will be located in a marked cabin in the cross-country service compound in Ruka and in the Team Service / Media Centre building at the Cross-country stadium (TBC) in Lillehammer.

Times:	
Ruka	Fri, 23 <sup>rd</sup> – Sun, 25 <sup>th</sup> of November, all day
	<i>Except</i> one hour before and one hour after competitions (all
	disciplines!), as the photographers need to edit the race pictures.
Lillehammer	Wed, 28 <sup>th</sup> – Sun, 2 <sup>nd</sup> of December, all day
	<i>Except</i> one hour before and one hour after competitions (all
	disciplines!), as the photographers need to edit the race pictures.
	To make individual arrangements with the responsible
	photographer, Federico Modica, call +39 3923499778 or email
	federico@federicomodica.com.

To avoid long waiting times, do not come to the photo shooting right before and after official trainings. If possible, don't come by the photo cabin immediately after training as the athletes' faces will be red/blotchy from the cold!

We are looking forward to seeing you in Ruka!

# Your FIS Nordic Combined team



# **RUKA (FIN)** 22.- 25.11.2018

# **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 24.11.	Ind. Gundersen	HS 142, 2.5 km lap	1 jump / 10 km
Sun, 25.11.	Team	HS 142, 4x5 km, lap 2.5 km	1 jump / 4x5 km

# Event Programme (LOC time = CET + 1h)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 22.11.			<ul><li><b>19:00</b> TCM Main Media Centre</li><li><b>19:30</b> Athletes' Meeting Main Media Centre</li></ul>	Arrival of teams
Fri, 23.11.	<b>16:00</b> SJ HS 142 PCR/Qualification	11:00 - 13:00 XC Official training 14:00 SJ HS 142 Official training		<b>17:30</b> Bib Ceremony Top 3 + National team 3
Sat, 24.11.	<b>12:00</b> SJ HS 142 Ind. Gundersen <b>16:00</b> XC 10 km Ind. Gundersen	<b>11:00</b> SJ HS 142 Trial Round		After the race Winner presentation at the venue
Sun, 25.11.	<b>10:45</b> SJ HS 142 Team <b>16:00</b> XC 4x5 km Team	<b>09:45</b> SJ HS 142 Trial Round		After the race Winner presentation at the venue

# Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS + WAX TRUCKS	FINAL ENTRIES	
11/10/2018	11/10/2018	22/11/2018 at 17:00	



Ticket Pre-sale	Ticketmaster +358 600 10 800 (1,98 € min+Inc) <u>http://www.ticketmaster.fi</u>
VIP Ticket Pre-sale	Kuusamon Erä-Veikot +358 400 706433 http://seppo.linjakumpu@rukanordic.com
Ticket Prices pre-sale	Day Ticket: Fri 19,50 €, Sat 31,00 €, Sun 22,00 €, Weekend Ticket: 48,50 € VIP Ticket, Fri 120 €, Sat 150 €, Sun 120 €
VIP Ticket	Access to VIP Restaurant "Sudenpesä"
Spectator Parking	Parking hall Ruka Parking areas near stadium
Catering	Different food and beverage stalls are available at the stadium area

#### PERSONATION INTERNATIONALE DE SA INTERNATIONAL SU PERSATION INTERNATIONAL EN SU VERSANE



General Secretary	Seppo Linjakumpu +358 400 706 433 seppo.linjakumpu@nordicopening.com
Race Office	Päivi Laihola +358 8 8181 122 <u>kev@rukanordic.com</u>
Chief of Competition	Jyri Pelkonen +358 40 844 5882 jyri.pelkonen@vuokattisport.fi
Accommodation Office	Mia Oinas +358 306 502 535 <u>rukanordic@lomarengas.fi</u>
Financial Office	Laura Hämäläinen +358 45 263 1211 <u>laura.hamalainen@hiihtoliitto.fi</u>
Transportation Office	Seppo Linjakumpu +358 400 706 433 <u>kev@rukanordic.com</u>
Wax Cabins	Seppo Linjakumpu +358 400 706 433 <u>kev@rukanordic.com</u>



# **Team Information**

# 1. Accreditation

- Requests for additional accreditation must be sent via the FIS Online System or to the OC Secretariat at <u>kev@rukanordic.com</u>.
- All accreditation cards can be picked up at: Accreditation Office in Hotel Scandic Rukahovi, near the reception, opening time daily from 09:00 to 19:00.

# 2. Race Office

- The Race Office is located at Hotel Scandic Congress Centre **Opening times:** daily from 09:00 to 19:00.
- Sub-Race Offices located in the SJ and XC compounds; open Fri Sun from 10:00 to 15:00.

# 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- The OC offers following accommodation (full board included): Three-star hotel Scandic Rukahovi next to the venue: 110 € per person in double room, 145 € single (FULLY BOOKED)

Three-star apartments (RukaTonttu, RukaSuites, AurinkoRinne, RukaVillage, Scandic apartments) next to the venue: 110 € per person (minimum number of persons)

Three-star hotel Holiday Club Kuusamon Tropiikki in Kuusamo, 20 min drive from venue (2 km skiing track beside the hotel, shuttle service available) 105 € per person in double room, 140 € single.

- Additional information about accommodation will be given to the teams after receiving the preliminary entries and accommodation requests
- Limited amount of accommodation available next to venue, mainly for quota. For outside of the quota also self-catering holiday cottages/apartments at Ruka area also possible on request.
- Price for additional accommodation outside of the quota: 115 € per person in double room or apartment (minimum number of persons) at Ruka and 110 € per person HC Kuusamon Tropiikki
- Price for additional single rooms outside of the quota: 160 €
- **NEW! Lunch Service:** Please inform the OC where you plan to take your lunch, in the hotel or in the venue. List your preferences (with Nation and "NC" plus the amount of people eating) here:

https://docs.google.com/spreadsheets/d/1\_ZtDQtLE3Xr5dP7oeodxMfF0RMseIZN y4xbE-POxh0o/edit?usp=sharing

# 4. Transport

• **Official airport:** Kuusamo and Oulu. The organizing committee will arrange transportation between the airports and the hotels. 1 transport (from and to the airport) free of charge.



- Prices for additional transport 230 € for Kuusamo airport (up to 15 persons =230 €, 16-50 p.=290 €) 680 € for Oulu airport (up to 15 persons = 680 €, 6-50 p.=830 €) 630 € for Rovaniemi airport (up to 15 persons = 630 €, 6-50 p.=780 €)
- **Shuttle service**: No shuttle service between hotels and venues (walking distance) Shuttle service available for teams living in the HC Kuusamon Tropiikki.

# 5. Payments

- Accommodation costs: Persons from the pay lists will be paid by the OC directly. For additional rooms, the teams will pay directly in the Accommodation Office until the 24th of November. Cash and credit cards accepted.
- Carrying costs/Reimbursement: Expenses sheets will be received in financial office during the race weekend or by e-mail: <u>finance@hiihtoliitto.fi</u> All payments will be done by electronically by bank transfer.

# 6. Waxing Facilities

- Wax cabins: available from 19/11/2018 at 12:00
- NEW! Waxing trucks: teams arriving with trucks must inform the OC until 11/10/2018 with exact measurements of the truck and details of the needs To do so, please fill out this form: <u>https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg</u> BHW4Jq9e1K6Ko/edit?usp=sharing
- The **keys** to the cabins are available at the competition office. The deposit is 100 €/team. Keys return to Ski Cafe/Service Area on the day of departure.
- **Parking cards** can be picked up at the Race Office together with the keys.

# 7. Radio Equipment Regulations

- The import, export and the operation of radio equipment in Finland is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications.
- Each user of a radio transmitter subject to license must obtain a license granted by FICORA. FICORA assigns the frequencies to be used. It is prohibited to use any other frequencies than the ones mentioned in the license. More details and application form:

https://www.viestintavirasto.fi/en/spectrum/radiolicences/eventorganisers.html

Applications must be submitted to FICORA by October 22nd 2018
 E-mail: <u>radiotaajuudet@ficora.fi</u>, Fax: +358 295 390 270; more information from
 Mr. Markku Laasonen +358 295 390 454 / <u>markku.laasonen@ficora.fi</u>
 License-exempted equipment:

Please see FICORA Regulation 15 on collective frequencies for license-exempt radio transmitters and on their use:

https://www.viestintavirasto.fi/en/steeringandsupervision/actsregulationsdecisions/regulations/regulation15regulationoncollectivefrequenciesforlicenceexemptradiotransmittersandontheiruse2011337fin.html



# 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Finland. Please check with your embassy if you need a visa for Finland.
- For an official letter of invitation, please send a request to kev@rukanordic.com.

# 9. Prize Money and Taxes

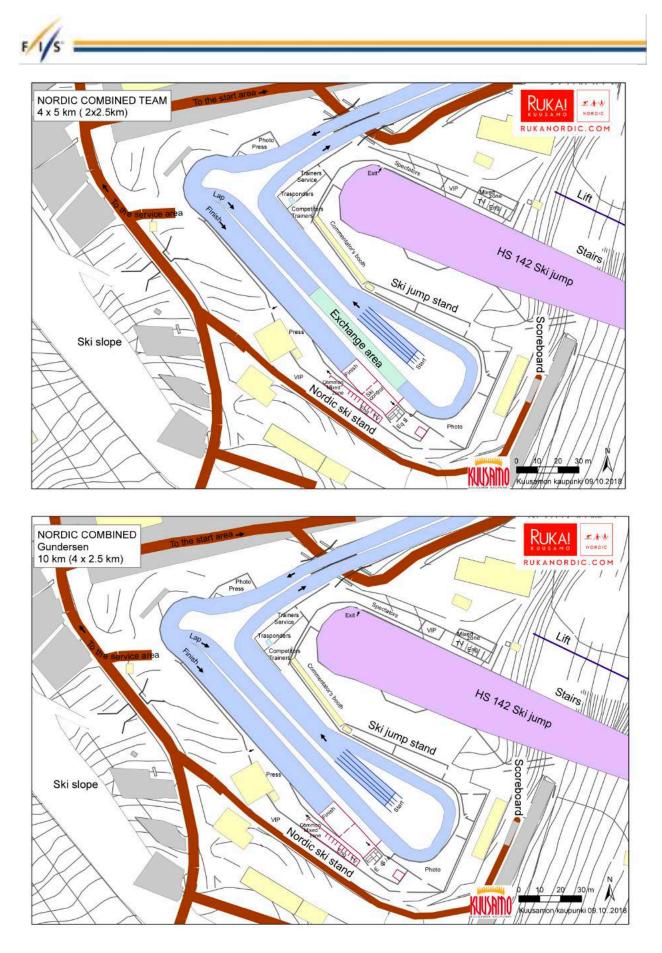
- Income tax for European and non-European citizens is 15%
- Income tax for US citizens is 0%
- If requested, the OC will provide the athletes with a receipt of taxes paid accompanying the prize money.

# 10. Media & Communications

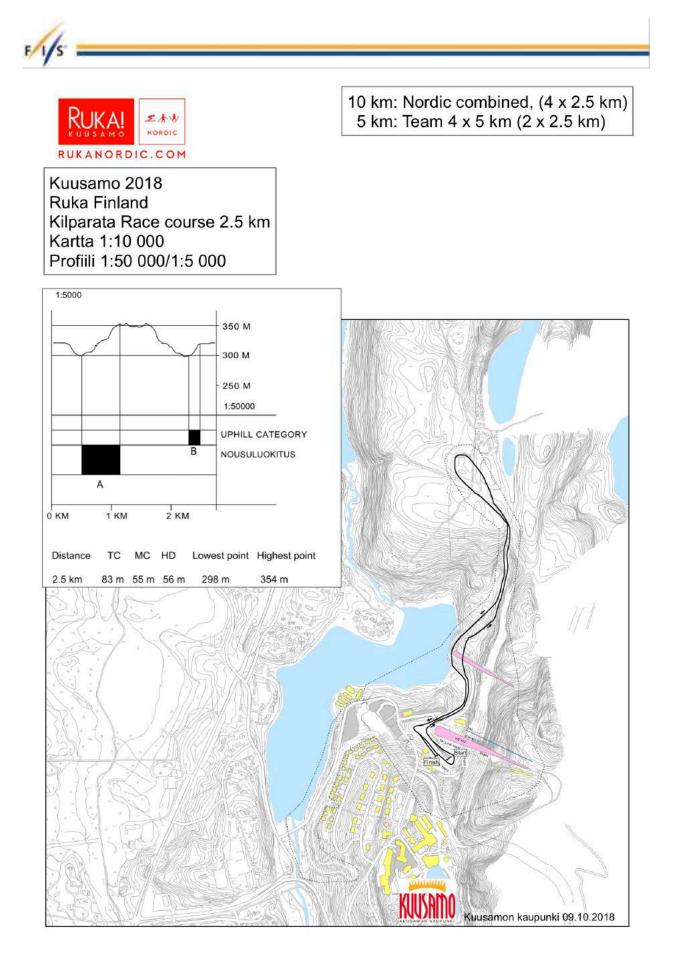
http://www.rukanordic.com https://www.facebook.com/rukanordic https://twitter.com/RukaNordic YouTube: https://www.youtube.com/channel/UCDPTQrgtBt33Fj7Y4gz0Etw/videos Instagram: @rukanordic #rukanordic

# 11. Maps

See below



PEDDUATION INTERNATIONALE DE SA INTERNATIONAL SU PEDERATION INTERNATIONAL EN UN VERMAND





# LILLEHAMMER (NOR) 28.11. - 02.12.2018

# **Competition Programme: Lillehammer Tour**

DATE	Format	HILL/COURSE	SJ/XC
Fri, 30.11.	Ind. Gundersen	HS 98, 2.5 km lap	1 jp / 5 km
Sat, 01.12.	Mass Start	HS 98, 2.5 km lap	10 km / 1 jp
Sun, 02.12.	Ind. Gundersen	HS140, 2.5 km lap	1 jp / 10 km

# **Event Programme** (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Wed, 28.11.		From Mon 26.11. Open course, Free XC training	<b>20:00</b> TCM Scandic Lillehammer	
Thu, 29.11.	<b>18:00</b> SJ HS 98 PCR	10:00-13:00 XC Official training 16:00 SJ HS 98 Official training		<b>18:30</b> Opening Ceremony in the city centre
Fri, 10.11.	<ul><li><b>11:00</b> SJ HS 98 Ind.</li><li>Gundersen</li><li><b>14:30</b> Ind.</li><li>Gundersen 5 km</li></ul>	<b>10:00</b> SJ HS 98 Trial Round		after the race winner presentation at the venue
Sat, 01.12.	09:30 XC 10 km Mass Start 14:15 SJ HS 98 1 Competition Round	<b>13:15</b> SJ HS 98 Trial Round		after the race winner presentation at the venue
Sun, 02.12.	10:45 SJ HS 140 Ind. Gundersen 14:05 XC 10 km Ind. Gundersen	08:30 Official training HS140 09:30 SJ S140 Qualification		after the race winner presentation at the venue

### Deadlines

PRELIMINARY ENTRIES + WAX TRUCKS	FINAL NUMBERS	FINAL ENTRIES
30/10/2018	20/11/2018	26/11/2018 at 18:00



Tickets	World Cup Nordic Skiing Lillehammer post@wclillehammer.no www.worldcuplillehammer.no
Ticket Prices	Tickets <b>per day:</b> (both venues all competitions CC/NC/SJL) NOK150 / 17 €
	Weekend Ticket (both venues all competitions) NOK 300 / 35 €
VIP Ticket	VIP Ticket – more info, please contact: hanneviigs@gmail.com
Spectator Parking	Parking spaces available outside both venues
Catering	Food and beverage stalls available at the hill and at the CC Stadium
Side Events	Thursday 30 November 2018 – 18:30 Opening Ceremony in the City centre of Lillehammer with Snow show and Christmas events.



Head Quarters	OC Secretariat +47 90 06 21 98 post@wclillehammer.no
Chief of OC	Eiliv Furuli +47 92241446 <u>eiliv@live.com</u>
Assistant Chief of OC	Ola Kokslien +47 91674866 <u>okokslien@gmail.com</u>
OC Secretary	Hanne Viig Syversen +47 90062198 <u>hanneviigs@gmail.com</u>
Chief of Competition	Joern Olav Bekkelund +47 95758568 <u>teddyjorn@hotmail.com</u>
Assistant Chief of Competition	Sverre Rotevatn +47 90628354 <u>sverrerotevatn@hotmail.com</u>
Accommodation Office	Gyro Conference +47 61287320 guro.steine@gyro.no
Financial Office	OC Secretariat Guro Steine guro.steine@gyro.no
Transportation Office	Lars Erik Sønsteli +47 91638609 <u>Lars.Erik.Sonsteli@boreal.no</u>
Wax Cabins	SJ: Tore Sørum; CC: Lars Nes tore.sorum@tronrudmjosbygg.no lars.nes@olympiaparken.no



# **Team Information**

# 1. Accreditation

- Accreditation for Teams & Officials and parking cards will be handed out at the Team Captains' Meeting on Wednesday 20:00 at the Scandic Lillehammer
- Requests for additional accreditation and parking cards must be send via the FIS Online System or to the OC Secretariat at <u>hanneviigs@gmail.com</u>
- Requested additional accreditation and parking cards can be picked up at the Information and OC office at the Scandic Lillehammer Hotel.

# 2. Race Office / OC Office

- OC Office: Scandic Lillehammer Hotel Open from 26.11.18 at 14:00
   Daily Opening Hours: 07:00 / 08:00 19:00
- Race Offices:

# Lysgaardsbakkene Ski Jumping Hills, open from

	······································	
Daily opening hours:	Thursday 29 Nov:	15:00 - 20:00
	Friday 30 Nov:	09:00 - 19:00
	Saturday 1 Dec:	12:00 - 21:00
	Sunday 2 Dec:	2,5 hours before training - 15:00
(The race office will be op	oen as long as it is ac	tivity in the SJ Hill)

# Birkebeineren Cross Country Stadium,

Daily opening hours:	Tuesday 27 Nov:	10:00-14:00
	Wednesday 28 Nov	10:00-16:00
	Thursday 29 Nov	08:00-16:00
	Friday 30 Nov	08:00-16:00
	Saturday 1 Dec	08:00-16:00
	Sunday 2 Dec	08:00-16:00

# 3. Accommodation

- Booking according the FIS Rules via the FIS Online registration system
- The OC offers accommodation for all Nordic Combined Teams at the
   Birkebeineren Hotel & Apartments located close to the Ski Jumping Hill. read
   more about the hotel here.
- Accommodation costs: The OC will pay for persons within the quota according to FIS Rules. Persons outside quota and outside the competition period will pay directly to the hotel. Price per person: NOK 1 005 / CHF 125 / €113 per person in single or double room with full board.
- NEW! Lunch Service: Please inform the OC where you plan to take your lunch, in the hotel or in the venue. List your preferences (with Nation and "NC" plus the amount of people eating) here: <u>https://docs.google.com/spreadsheets/d/1\_ZtDQtLE3Xr5dP7oeodxMfF0RMseIZN</u> y4xbE-POxh0o/edit?usp=sharing

REDUKTION INTERNATIONALE DE LA INTERNATIONAL SIG HEREATION INTERNATIONAL DE LA VERLAND

17



# 4. Transport

- Official airport: Oslo Airport Gardermoen.
- The organizing committee will provide transportation between the airport and the hotels in Lillehammer. 1 transport (from and to the airport) free of charge. Price for additional transport: 30 € / person (one way).
- **Shuttle service**The organizing committee will provide shuttle transport between the hotels and the Birkebeineren Cross Country Stadium and the Lysgaardsbakken Ski Jumping Hill.

# 5. Payments

- **Carrying costs/Reimbursement:** Payment will be handled by the OC financial office at the Scandic Lillehammer Hotel.
- All payments will be done by bank transfer.

# 6. Waxing Facilities

- Wax cabins: available from: Cross Country: Monday 26 Nov from 12:00 Ski Jumping: Monday 27 Nov from 12:00
- **Key pick up:** SJ in the elevator building in the outrun; CC please contact Lars Nes, +47 90598668
- **NEW! Waxing trucks:** teams arriving with trucks must inform the OC until 30/10/2018 with exact measurements of the truck and details of the needs To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

# 7. Radio Equipment Regulations

• The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications. Information: <u>www.npt.no</u>

# 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Norway. Please check with your embassy if you need a visa to enter Norway.
- For an official letter of invitation, please send a request to the OC Secretariat: <u>hanneviigs@gmail.com</u>

# 9. Prize Money and Taxes

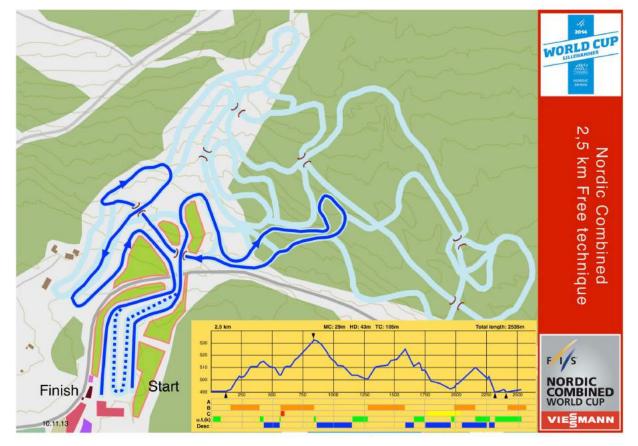
# Income tax information for prize money:

- Income tax of European citizen is 15%
- Income tax of non-European citizen is 15% (USA 0 %)
- Tax will be deducted by the OC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway.



10. Media & Communications http://www.worldcuplillehammer.no https://www.facebook.com/WCLHMR https://twitter.com/wclhmr Instagram: @wclhmr #wclhmr

# 11. Maps





# RAMSAU AM DACHSTEIN (AUT) 20.- 23.12.2018

# **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 22.12	Ind. Gundersen	HS 98, 2.5 km lap	1 jp / 10 km
Sun, 23.12.	Ind. Gundersen	HS 98, 2.5 km lap	1 jp / 10 km

# Event Programme (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 20.12.			<b>19:00</b> TCM Ramsau Zentrum	
Fri, 21.12	<b>12:00</b> SJ HS 98 PCR/Qualification	10:00 SJ HS 98 Official training 14:30 - 16:30 XC Official training		<b>18:00</b> Charity relay in the XC stadium
Sat, 22.12	12:00 SJ HS 98 Ind. Gundersen 14:45 XC 10 km Ind. Gundersen	11:00 SJ HS 98 Trial Round		after the race: winner presentation at the venue 19:00 Prize Giving Ceremony at Ederhof
Sun, 23.12	<b>10:30</b> SJ HS 98 Ind. Gundersen <b>12:30</b> XC 10 km Ind. Gundersen	<b>09:00</b> SJ HS 98 Trial Round/Qualification		after the race: winner presentation at the venue

# Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
30/11/2018	07/12/2018	03/12/2018 at 14:00



# Spectator Information

Ticket Pre-sale only at:	http://www.skiaustriaticket.at/ (Day Tickets only)
Ticket Prices on the days:	Day Ticket 10,00 € VIP Ticket 130,00€
VIP Ticket:	While stock lasts
Spectator Parking	Parking "VAZ" Ramsauer Veranstaltungszentrum
Catering	"VAZ" Ramsauer Veranstaltungszentrum and at every Hotel nearby
Side Events	Saturday, 22.12.2018: "Advent Celebration" including Prize Giving Ceremony at Ederhof
	Sunday, 23.12.2018: "Advent Celebration" at Ederhof



# Organising Committee

General Secretary	Dr. Alois Stadlober Contact: Race Office
Race Office	Manuela Rettenwender +43/3687/81101 office@ramsausport.com
Chief of Competition	Gerhard Stocker Contact: Race Office
Accommodation Office	Sportbüro Ramsau +43/3687/81101 office@ramsausport.com
Financial Office	Reinhold Walcher Contact: Race Office
Transportation Office	Karl Tiefenbacher Contact: Race Office
Wax Cabins	Kerstin Pollmann Contact: Race Office



# **Team Information**

# 1. Accreditation

- Accreditation cards for teams & officials will be distributed at the Team Captains' Meeting.
- All other accreditation must be picked up at the Ramsau Zentrum.
- **Opening times**: Thu 14:00-19:00; Fri 09:00-18:00, Sat 09:00-15:00, Sun 08:00-13:00
- Requests for additional accreditation must be send via the FIS Online System or to Gudrun Fischbacher at <u>office@ramsausport.com</u>.

# 2. Race Office

- The Race Office is located in the building in the cross-country stadium
- Opening times: MON, 17.12. - WED, 19.12.: 8:00 - 17:00 THUR, 20.12. 08:00 - 20:00 FRI, 21.12. - SUN, 23.12. until the end of the competition

# 3. Accommodation

- Booking according the FIS Rules via the FIS Online registration system
- Please contact the Sportbüro at <u>office@ramsausport.com</u> with your preferred hotel or if you have already booked accommodation!

# 4. Transport

- Official airport: Salzburg and München. The organizing committee will arrange transportation between the airports and the hotels. 1 transport (from and to the airport) free of charge. <u>Only teams, no single persons!</u>
- **Shuttle service**: Please contact the Race Office if you need transport from your hotel to the venue!

# 5. Payments

- Accommodation costs: The OC will pay for persons within the quota according to FIS Rules. Costs for persons not in the quota and all extras are payable directly in the hotels.
- Way of payment: All payments will be done by bank transfer.

# 6. Waxing Facilities

- Wax cabins: available all weekend
- The keys to the cabins are available at the race office.
   The deposit is 50 € / cabin or container. Key return also to the Sportbüro/Race Office, open until the end of the event on Sunday.
- **NEW! Waxing trucks:** teams arriving with trucks must inform the OC until 30/11/2018 with exact measurements of the truck and details of the needs To do so, please fill out this form:



https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

# 7. Radio Equipment Regulations

- All the used frequencies must be **registered** with and **authorized** by the regulatory authority. A fine of up to 4.000 € may apply for unregistered radios.
- Please make sure to fill out the attached registration form and send it back to <u>fb.graz@bmvit.gv.at</u>.
- Representatives of the authority will be on location during the World Cup to check if all radios are registered!

### 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Austria. Please check with your embassy if you need a visa for Austria.
- For an official letter of invitation, please send a request to <u>office@ramsausport.com</u>.

### 9. Prize money and taxes

- First-time starters in Ramsau need to fill out the "Bank Transfer form for prize money" with an attached a copy of the passport. Please deliver it to the race office until Wed, **13.12.2018**!
- Athletes must bring their passports and residential address details to receive the prize money!
- Detailed tax information see separate tax info handout

### 10. Media & Communications

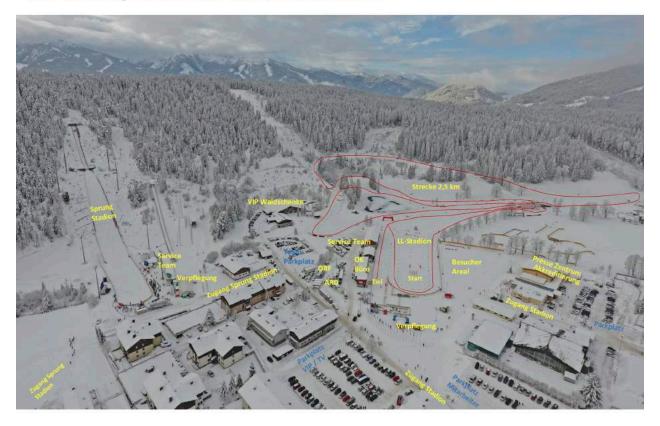
www.ramsausport.com https://www.facebook.com/ramsauamdachstein https://twitter.com/ramsaudachstein #wcramsaudachstein

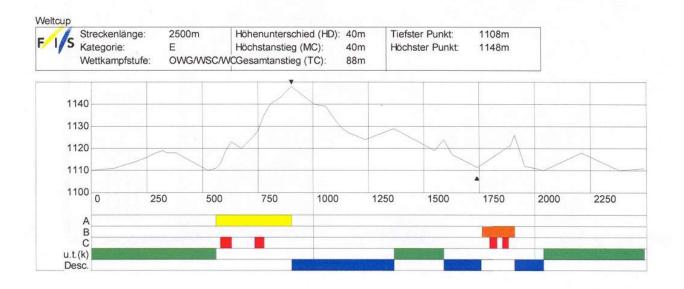
# 11. Course Maps

See below



# FIS Weltcup Nordische Kombination 2018







# Sprungstadion FIS Weltcup 2018



Langlaufstadion FIS Weltcup 2018







#### APPLICATION

for temporary use of radio equipment in Austria, according to §74 (1) of the Telecommunications Act 2003 (TKG 2003), BGBI. I No. 70/2003

To the following local responsible Telecommunication Office:

Vienna, Lower Austria and Burgenland / 1030 Vienna, Radezkystraße 2, Fax: +43(0)71162/654409, E-Mail <a href="mailto:fb.wien@bmvit.gv.at">fb.wien@bmvit.gv.at</a> Styria and Carinthia / 8010 Graz, Conrad-von-Hötzendorf-Straße 86, Fax: +43(0)71162/654609, E-Mail <a href="mailto:fb.graz@bmvit.gv.at">fb.graz@bmvit.gv.at</a>

Upper Austria and Salzburg / 4020 Linz, Freinbergstraße 22, +43(0)71162/654509, E-Mail fb.linz@bmvit.gv.at

Tyrol and Vorarlberg / 6010 Innsbruck, Valiergasse 60, +43(0)71162/654709, E-Mail fb.innsbruck@bmvit.gv.at

#### APPLICANT:

First Name and Last Name	
Title / Company Name	
Address / Postcode	
City / Country	
Phone / E-Mail	
VAT-Number	
Contact Person	

INVOICE RECIPIENT: (To be filled in if not identical to the applicant !)

First Name and Last Name	
of the invoice recipient	
Address / Postcode	
City / Country	
Phone / E-Mail	
VAT-Number	

#### EVENT:

Name of the Event	
Event Location	
Event Duration	

Frequency ( MHz )	Number of Devices	Output Power ( W )	Band- with ( kHz )	Category of Equip- ment	Remarks "FX" Repeater-radio-station; "ML" Mobile-device "FB" Base-radio-station; "MO" Handheld-device

Explanation to the "Category of Equipment": "DXH" ..... Duplex radio high-band / "DXL" ..... Duplex radio low-band / "SX" ..... Simplex radio "TRH" ..... Trunked radio high-band / "TRL" ..... Trunked radio low-band / "TX" ..... One-way radio

(Date)

(Signature)

The application and the enclosures are subject to fees under the Fees Act 1957. All charges subject to the Fees Act 1957 and the Telecommunication Fee Ordinance in its latest version shall be settled by means of payment slip.



# OTEPÄÄ (EST) 03.01.- 06.01.2018

# **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 05.01	Ind. Gundersen	HS 100, 2.5 km lap	1 jp / 10 km
Sun, 06.01.	Ind. Gundersen	HS 100, 2.5 km lap	1 jp / 10 km

# Event Programme (LOC time = CET + 1h)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 03.01			<b>19:00</b> TCM	Arrival of the teams
Fri, 04.01	<b>13:15</b> SJ HS100 PCR	11:00 SJ HS 100 Official Training 14:00-16:00 XC Official training		<b>19:00</b> Opening ceremony
Sat, 05.01	11:00 SJ HS100 Ind. Gundersen 13:30 XC 10 km Ind. Gundersen	<b>10:00</b> SJ HS100 Trial round		After the race: flower ceremony 19:00 Guest event, winner presentation
Sun, 06.01	<ul> <li>10:45 SJ HS100 Qualification</li> <li>12:00 SJ HS100 Ind. Gundersen</li> <li>15:00 XC 10 km Ind. Gundersen</li> </ul>			After the race Winner presentation at the XC stadium

# Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
16/11/2018	21/12/2018	03/01/2019 at 17:00



# Spectator Information

Tickets	http://www.piletilevi.ee/
Ticket Prices (pre-sale)	Day Ticket 10,00 € Weekend Ticket 15,00 € VIP Ticket 100,00 €
Ticket Prices (competition site)	Day Ticket 10,00 € Weekend Ticket 15,00 €
Spectator Parking	City of Otepää - free of charge
Catering	Food, warm drinks available for purchase on site
Side Events	<b>Opening Ceremony</b> 04.01.2019 at 19:00
Other sports events	Ladies Nordic Combined Continental Cup 05.01 – 9:15 SJ / 14:30 XC 06.01 – 09:45 SJ / 14:00 XC



# Organising Committee

Secretary General	Tõnu Seil +372 511 4635 <u>tonu@suusaliit.ee</u>
Chairman of the OC	Ago Markvardt +372 505 7107 ago@suusaliit.ee
Chief of Competition	Suzanne Tahk +372 51 921 534 <u>suzanne@suusaliit.ee</u>
Race Office	Merike Õun +372 51 65 720 <u>Merike.oun@gmail.com</u>
Accommodation	Raguell Oja +372 50 33 528 <u>raguelloja@gmail.com</u>
Financial Office	Jelena Pihelgas j <u>elena@kaupmeherp.ee</u>
Cabins	Tehvandi Sport Center +372 766 9500 tehvandi@tehvandi.ee



# **Team Information**

# 1. Accreditation

- Requests for additional accreditation must be sent via the FIS Online System or to the OC Office at <u>info@suusaliit.ee</u>
- Accreditation Office: Tehvandi Sport Center Stadium House 2nd floor
- **Opening Times:** Thu 16:00-20:00, Fri 08:00–20:00, Sat 8:00–14:00 Sun 08:00-14:00 (other times on request)

# 2. Race Office

- Location: Tehvandi Sport Center Stadium House 2nd floor
- Opening Times: Thu 16:00 -20:00, Fri 08:00 20:00, Sat 7:30 16:00 Sun 08:00 –16:00
- SUB race office Location: Tehvandi Ski jumping hill
   Opening Times: Fri: 08:00 14:30, Sat: 7:30 12:30, Sun: 08:00 13:30

# 3. Accommodation

• For more information please contact Ms. Raguell Oja <u>raguelloja@gmail.com</u>. Please follow the above deadlines also for reservation of accommodation.

# 4. Transport

- Shuttle service: For teams without their own vehicle, an OC shuttle can be provided during the competitions in Otepää. Please contact Race Office with your needs: <a href="mailto:alvrental@gmail.com">alvrental@gmail.com</a>
- **Ferries:** The Organizing Committee has a cooperation with the ship company DFDS (<u>www.dfds.com</u>) (Routes: Kiel-Kleipeda, Kappelskär-Paldiski etc) that the nations can use, for example service trucks. Please use the code: \_\_\_\_TBA\_\_\_\_ for a discount for the World Cup Otepää.

# 5. Payments

• Accommodation costs: Teams must pay for extra accommodation in the financial office. Card payment is possible

# 6. Waxing Facilities

- Wax cabins available from 03.01.2018 (Earlier with an agreement)
- Key pickup: Tehvandi Sport Center Hotel deposite 50eur

(will be refunded after the key has been returned)

- Extra wax cabins in cross country stadium available for additional cost, served on first come/first serve bases.
- NEW! Waxing trucks: teams arriving with trucks must inform the OC until 16/11/2018 with exact measurements of the truck and details of the needs To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing



# 7. Radio Equipment Regulations

- The radio frequencies need to be authorized by the regulatory authority. Please send your frequencies by <u>16.11.2018 (preliminary entry deadline)</u> to <u>event@tja.ee</u> for authorisation.
- The application form could be found on https://www.owc.ee/en/NC2019/frequency\_nc

### 8. Visa Regulations

- Please remember that citizens of some countries will need visa for visiting Estonia. Please contact the Estonian embassy in your home country.
- For an official letter of invitation please send an email request to the OC: info@suusaliit.ee

### 9. Prize Money and Taxes

- Prize Money will be paid via bank transfer.
- All athletes will receive by mail a detailed receipt for the prize money and taxes.

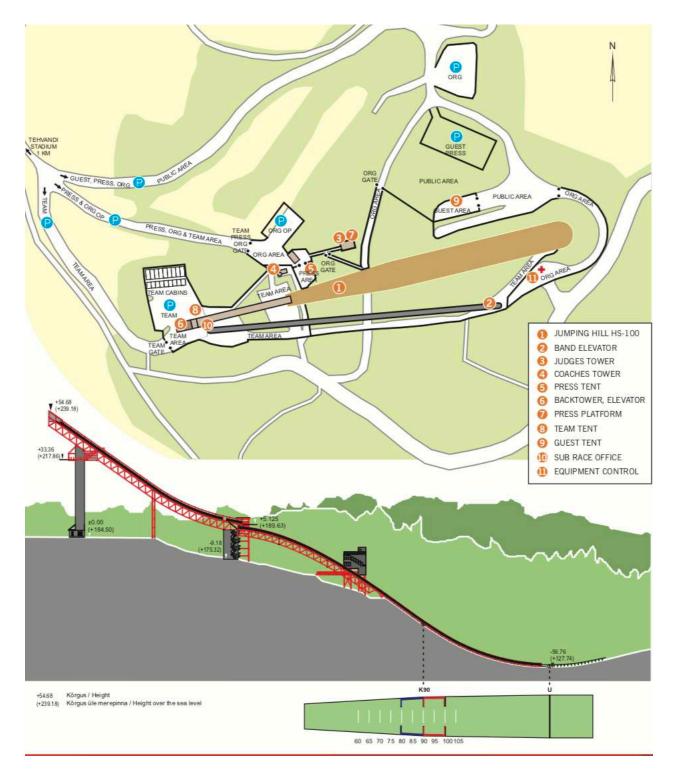
# 10. Media & Communications

http://www.owc.ee/ fhttps://www.facebook.com/owcup/ instragram.com/eesti sh kv #NCEST19

**11. Maps** See below

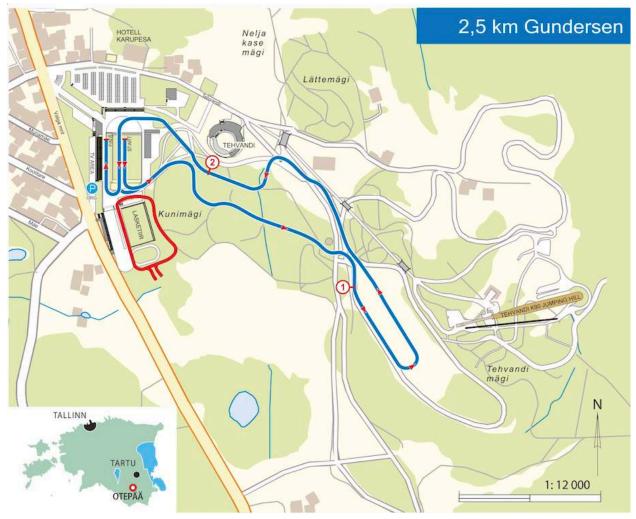


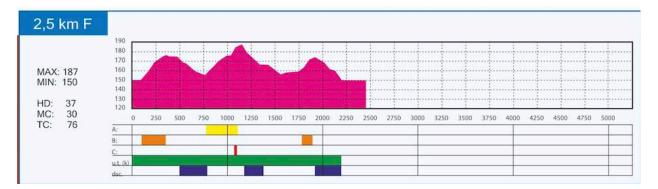
# Ski Jumping Stadium

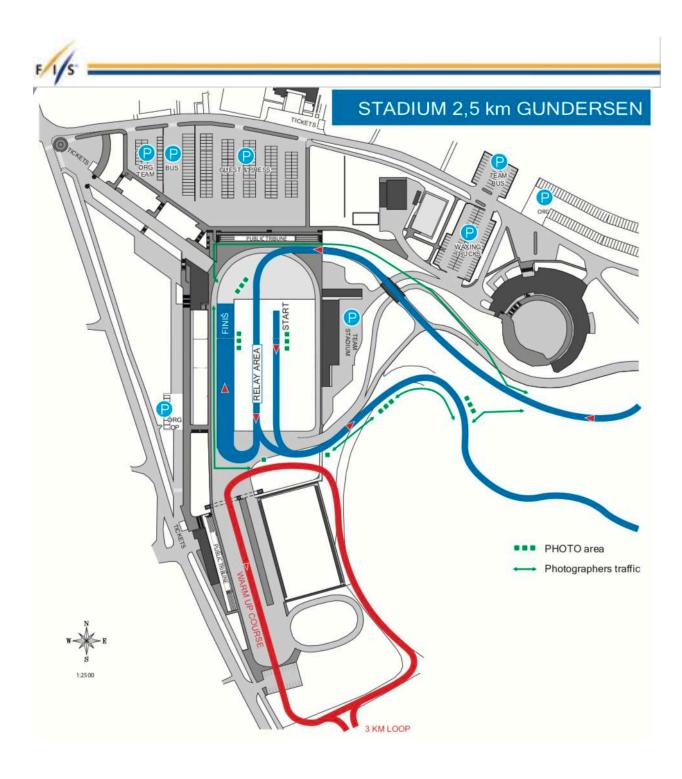




# **Cross-Country track**









## VAL DI FIEMME (ITA) 09.01.- 13.01.2019

#### **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Fri, 11.01.	Ind. Gundersen	HS 135, 2.5 km lap	1 jp / 10 km
Sat, 12.01	Team Sprint	HS 135, 1,5 km lap	1 jp / 2x 7.5 km
Sun, 13.01.	Ind. Gundersen	HS 135, 2,5 km lap	1 jp / 10 km

#### **Event Programme** (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 10.01.	<b>19:00</b> SJ HS 135 PCR/Qualification	12:00 – 14:00 Official XC Training 17:00 SJ HS 135 Official training (1 jump)	11:00 TCM XC Stadium	
Fri, 11.01	<b>10:00</b> SJ HS 135 Ind. Gundersen <b>13:30</b> XC 10 km Ind. Gundersen	<b>09:00</b> SJ HS 135 Trial Round	14:15 TCM XC Stadium (tbc)	after the race winner presentation at the venue
Sat, 12.01	<b>10:00</b> SJ HS 135 Team Sprint <b>14:15</b> XC 2x 7.5 km Team Sprint	<b>09:00</b> SJ HS 135 Trial Round		after the race winner presentation at the venue
Sun, 13.01	10:00 SJ HS 135 Ind. Gundersen 14:30 XC 10 km Ind. Gundersen	<b>08:45</b> SJ HS 135 Trial Round / Qualification		after the race winner presentation at the venue

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
15/11/2018	22/12/2018	09/01/2019



# Spectator Information

Tickets	Free entry
Accommodation	Booking Center APT Val di Fiemme +39 0462 341419 booking@visitfiemme.it http://www.visitfiemme.it
Spectator Parking	Ski Jumping Stadium Predazzo: wide free parking by the Latemar Cable Car Station Cross-Country Stadium Lago di Tesero: wide free parking place just 200m to the slopes.
Catering	During the Ski Jumping races on Saturday and Sunday morning an Italian breakfast will be served for free. People interested to the Hospitality Panoramic Terrace, can book the entry for the Italian Brunch, paying 20€ per person. More info: <u>marketing@fiemmeworldcup.com</u> At the Cross-Country Stadium, the Restaurant/Bar La Trattoria, will be open all days till 2.30 p.m
Side Events	Saturday and Sunday, at the Ski Jumping Stadium in Predazzo: <b>Jump In</b> <b>the Breakfast</b> : Italian breakfast with hot chocolate, coffee and croissants will be served for free.



Headquarters	Cristina Bellante +39 329 95322 55 cristina.bellante@fiemmeworldcup.com
Race Office	SKI JUMPING Stadium +39 0462 500225 CROSS COUNTRY Stadium: +39 0462 810176 silvia.vaia@fiemmeworldcup.com
Chief of Competition	Andrea Roggia +39 329 021 5916 andrea.roggia@inwind.it
Accommodation Office	Ursula Guadagnini +39 0462 341419 <u>ursula.guadagnini@visitfiemme.it</u>
Financial Office	Giovanna Zeni +39 0462 352025 giovanna.zeni@fiemmeworldcup.it
Transportation Office	Camillo Bessone +39 0462 352013 info@fiemmeworldcup.com
Wax Cabins	Dino Degaudenz (SJ) Silvia Vaia (XC) +39 0462 352011 cristina.bellante@fiemmeworldcup.com



## **Team Information**

#### 1. Accreditation

- Accreditations will be prepared according to the entries made via FIS Online registration system for athletes and teams officials and will be distributed at the first Team Captains' Meeting.
- Requests for additional accreditation: please contact the Accreditation Office at the ski jumping stadium.

Opening Times: Wed: 8:30-12:00 / 14:00 - 20:00 Thu: 8:30-12:00 / 14:00 - 20:00 Fri/Sat: 8:30-12:00 / 14:00 - 20:00 Sun: 8:30-12:00

#### 2. Race Office

- There is a race office located in the ski jumping stadium and the cross-country stadium each (stadium buildings).
- Opening times SJ Race Office

Wednesday,	09.01	9:00 - 21:00
Thursday,	10.01	8:00 - 21:00
Friday,	11.01	8:00 - 12:00
Saturday	12.01	8:00 - 12:00
Sunday	13.01	8:00 - 12:00

#### Opening Times XC Race Office:

Thursday	10.01	13:00 - 15:00
Friday	11.01	13:00 - 15:00
Saturday	12.01	13:00 - 15:00
Sunday	13.01	13:00 - 15:00

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system <u>until the 15</u><sup>th</sup> of November 2018. The number of double and single rooms and arrival/departure days must be communicated. Please note that O.C. cannot guarantee for rooms or prices after this date.
- As soon as The Official Incoming Agency will receive the requests, a detailed offer will be sent to NSA. The OC is not responsible for teams wishing to take care of their own accommodation.
- <u>Until the 22<sup>nd</sup></u>. of December 2018, the NSAs must specify their final accommodation requests including exact numbers, room types and arrival/departure.
- Teams/athletes will be accommodated in hotels \*\*\* (or \*\* on request if available) of a good standard in the villages of Val di Fiemme, from 5 to max 20 minutes by car
- The LOC has a good cooperation with the hotels and can assure an adequate accommodation especially adjusted to the needs of the athletes and teams.
- The hotels are adapted to the needs of the athletes, especially regarding the



selection of food and times for meals served at the hotel. Three meals (breakfast, lunch, dinner) per day will be served at the hotel, with a sufficient quantity of food and 1 soft drink per meal.

- Price for accommodation over quota: 85 EUR/per. in a twin room. Double room for single occupant + 30 %.
- For booked room reservation not used, the organizer has the right to demand a cancellation fee from the National Ski Associations. In case of no show, no refund.

#### 4. Transport

- Official airport: Verona Innsbruck and Milano
- **Directions:** For driving directions see the info document below.

#### 5. Payments

- **Accommodation costs:** The OC will pay directly to the hotels for everybody on the pay list. All additional rooms must be paid directly at the hotels.
- Carrying costs/Reimbursement: Will be paid via bank transfer.
- Prize Money: Will be paid via bank transfer.

#### 6. Waxing Facilities

- **Wax cabins:** available from 09/01/2019 at 2:00 pm in the ski jumping stadium and 14:00 in the cross-country stadium.
- **Key pick-up:** The keys for the SJ cabins are available in the SJ race office, in XC, there are directly at the cabins in the XC stadium.
- Waxing trucks: Teams arriving with trucks must inform the OC before 15/11/2018. To do so, please fill out this form: <u>https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg</u> <u>BHW4Jq9e1K6Ko/edit?usp=sharing</u>

#### 7. Radio Equipment Regulations

• The import, export and the operation of radio equipment in Italy is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications.

#### 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Italy. Please check with your embassy if you need a visa for Italy.
- For an official letter of invitation, please contact cristina.bellante@fiemmeworldcup.com.

#### 9. Prize money and taxes

- According to Italian fiscal regulation, tax of 20% will be withheld by the OC on the prize money.
- The athletes will get a receipt of the prize money indicating the deduction of taxes by the OC in the Race Office.



#### 10. Media & Communications

www.fiemmeworldcup.com https://www.facebook.com/fiemmeworldcup https://twitter.com/fiemmeworldcup http://www.youtube.com/user/fiemme2013 Instagram: @fiemmeskiworldcup #fiemme #vallevviva

#### 11. Maps







#### **Competition Programme**

1/5

DATE	Format	HILL/COURSE	SJ/XC
Fri, 18.01.	Ind. Gundersen	HS 118, 2.5 km lap	1 jp / 5 km
Sat, 19.01	Ind. Gundersen	HS 118, 2,5 km lap	1 jp / 10 km
Sun, 20.01.	Ind. Gundersen	HS 118, 2,5 km lap	2 jp / 15 km

#### Event Programme: Nordic Combined TRIPLE (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Wed. 16.01.			19:00 TCM Press Centre	
Thu, 17.01	<b>13:00</b> SJ HS 118 PCR/Qualification	<ul><li><b>11:00</b> SJ HS 118 Official training</li><li><b>14:30 - 16:30</b> XC Official training</li></ul>		
Fri, 18.01	<b>13:00</b> SJ HS 118 Ind. Gundersen <b>16:00</b> XC 5 km Ind. Gundersen	11:30 SJ HS 118 Trial Round		After the race winner presentation at the venue
Sat, 19.01	<b>11:30</b> SJ HS 118 Ind. Gundersen <b>15:45</b> XC 10 km Ind. Gundersen	10:30 SJ HS 118 Trial Round		After the race winner presentation at the venue
Sun, 20.01	11:00 SJ HS 118 1st Round Ind. Gundersen 13:15 XC 15 km Ind. Gundersen	10:00 SJ HS 118 Trial Round		After the race winner presentation at the venue

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
30/11/2018	20/12/2018	04/01/2019



Tickets	Tickets are available on site http://www.worldcup-chauxneuve.fr/ contact@worldcup-chauxneuve.fr
Ticket Prices	Day Ticket Friday: Free of charge Day Ticket Saturday: 12€ Day Ticket Sunday: 14€ Weekend Ticket: 18€ VIP Ticket: 80€
Accommodation	Book an accommodation with the Tourism Office of Val de Mouthe Chapelle des Bois <u>valdemouthe@wanadoo.fr</u> +33 381 69 22 78
Spectator Parking	Parking "Epenoy", follow the directions on Facebook
Catering	Food and beverage stalls available near at the area of the ski course
Side Events	<b>Saturday, 19<sup>th</sup> of Januar, 2019</b> Prize award ceremony at the jumping hill Big "Fondue" Party at the public tent Time: 19:00 pm
	Sunday, 20 <sup>th</sup> of Januar, 2019 Prize award ceremony at the jumping hill Loop between athletes and young local skiers



## Organising Committee

Coordinator	Coline DHEYRIAT +33 685 05 73 07 contact@nordic-evenements.fr
Chief of Competition	Jerome PAGNIER +33 681 53 46 47 jerome.pagnier25@gmail.com
Race Office	Coline DHEYRIAT +33 685 05 73 07 contact@worldcup-chauxneuve.fr
Accommodation Office	Coline DHEYRIAT +33 685 05 73 07 contact@worldcup-chauxneuve.fr
Financial Office	Jean-Yves BOURGEOIS +33 607 98 38 50 jyves.bourgeois@orange.fr
Transportation Office	Coline DHEYRIAT +33 685 05 73 07 contact@worldcup-chauxneuve.fr
Wax Cabins	Coline DHEYRIAT +33 685 05 73 07 contact@worldcup-chauxneuve.fr



## **Team Information**

#### 1. Accreditation

- Accreditations will be prepared according to the entries made via FIS Online registration system for athletes and teams officials.
- Requests for additional accreditation must be sent to: <u>contact@nordic-evenements.fr</u> or <u>contact@worldcup-chauxneuve.fr</u>.
- All accreditation will be available at the Race Office from 16th of January or will be distributed at the TCM on Wednesday.

#### 2. Race Office

- The OC Race office is located in the jumping hill building "La Rotonde"; **Opening times:** daily from 08:00 to 19:00, January 16-20th
- In case of emergency, contact Coline DHEYRIAT +33 685 05 73 07

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system until December 20th, 2018.
- The OC offers accommodation (full board) in two-star hotels within 30km from the competition venue.
- Due to the lack of availabilities, the OC will distribute rooms to the teams according to the date of request and the number of rooms needed.
- Price for accommodation over quota: 85 EUR / person in double room and 105 EUR / person in single room.
- Changes made after the deadlines may induce extra cost according to the hotel's cancellation policy.
- Complementary accommodation can be provided depending on room availabilities on request to <u>contact@worldcup-chauxneuve.fr</u>.

#### 4. Transport

- Official airport: Geneva International Airport
   The organising committee can arrange transportation between the airport and the
   hotels on request to <u>contact@worldcup-chauxneuve.fr.</u> Please contact the OC
   with your needs.
- Additional transport can be arranged on request at least 24h in advance. These transports may be charged to the teams.
- **Shuttle service:** Transport between hotel and competition venue must be requested to <u>contact@worldcup-chauxneuve.fr</u> prior to the arrival.
- Directions: For driving directions and location of the different hotels please click here:

https://drive.google.com/open?id=1wDu2I\_KMVL85MdLl59p1WzBz91U&usp=sha ring



#### 5. Payments

- Accommodation costs: Teams will pay directly to the OC in financial office (at the top of the office "La Rotonde" first floor). VISA & Master Card accepted.
- **Carrying costs/Reimbursement:** Payment in financial office (at the top of the office "La Rotonde" first floor) according to a schedule presented at the first TCM.
- Teams are requested to advise the preferred method of payment in advance and provide information for bank transfer before **January 14**<sup>th</sup>, **2019**.

#### 6. Waxing Facilities

- **Distribution:** Each nation entered before Nov. 30<sup>th</sup>, 2018 (preliminary entries via FIS website) will be assigned a waxing container.
- Wax cabins: available from 16/01/2019 at 14:00. A deposit of 50€ is requested.
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before 14/12/2018.** Teams coming with a truck won't have a waxing cabin attributed (only one changing cabin).

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

#### 7. Radio Equipment Regulations

 The import, export and the operation of radio equipment in France is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications with the enclosed form. Information: www.arcep.fr /+33145953300

#### 8. Visa Regulations

- Remember that citizens of countries outside of EU/EEE will need visa for visiting France. Please check with your embassy if you need a visa for France.
- For an official letter of invitation, please contact <u>contact@worldcup-chauxneuve.fr</u>

#### 9. Prize money and taxes

- According to French fiscal regulation, tax of 15% withheld by the OC on each prize money.
- The athletes will get a receipt of the prize money indicating the deduction of taxes by the OC.

#### 10. Media & Communications

www.worldcup-chauxneuve.fr https://www.facebook.com/chauxneuve https://twitter.com/ChauxNeuve #chauxneuve #chauxneuve 2019

#### 11. Additional Information

• Training may be possible in advance depending on the snow conditions and the



evolution of the organization. The price for such training is fixed by the jumping hill manager. Information will be sent out to all teams at the beginning of the week leading to the competition.

#### 12. Maps



ARCEP Attend of Malation	DEMANDE D'AUTORISATION D A COMPLETER ET RENVOYER A MERCI D'INSERER TOUT COMN POUR TOUTE ASSISTANCE MER		E DE FREQUENCES / APPLICA RVANT LE FORMAT EXCEL / TC DN COMPLEMENTAIRE DANS CQUIPE AU +33145187738 OU	DEMANDE D'ALTORISATION D'UTLISATION TEMPORAIRE DE FREQUENCES / APPLICATION FOR SHORT TERM RADIO LICENCE (MAX 2 MOIS / MAX 2 MONTHS) A COMPLETE ET REVNOERE A tempogeantriff tel COISCENANT LE FORMAT BXEL, 170 COMMETE AND SEND BACK TO tempogeantriff reins CTIE SELFE COMMAT MAG D'INSERE TOUT COMMATTAIRE OU INFORMATION COMPLEMENTAIRE DANS LE MAIL / LELES RESET ANY DE DOITIONAL INFORMATION COMMENT IN YOUR MAIL DOUB TOUTE ASSISTANCE REVEICI DE CONTACTER NOTRE EQUIANT 380 - JTT33 / FOR ASSISTANCE PLEASE COMMAT OND TABLES	2 MOIS / MAX 2 MOI fr KEEPING THE EXCEL FORMATION OR COM TEAM AT +331451877	ITHS) FORMAT MENT IN YOUR MAII 38 or 7739	-1			
WWW. STOPPO. IT sectorities to apates		NOM / NAME		EMPLACEMENT / LOCATION	DATE DEBUT START DATE (DD/MM/YYYY)	DATE FIN FINISH DATE (DD/MM/////Y)	DUREE DURATION (JOURS/DAYS)	SIRET or/ou DU PAYE	SIRET or/ou CSP or/ou DUNS DU PAYEUR / OF PAYER	SIGNATURE DU PAYEUR SIGNATURE OF PAYER
EVENEMENT / EVENT										
T14XXXX	NOM & PRENOM NAME & FIRSTNAME		RAISON SOCIALE / COMPANY NAME	ADRESSE / ADDRESS	CODE POSTAL POSTCODE	VILLE CITY	PAYS COUNTRY	COUR	COURRIEL / EMAIL	TELEPHONE PHONE NUMBER
PAYEUR / BILLING INFO										
TITULAIRE / LICENCE HOLDER										
DEMANDEUR / APPLICANT										
BANDE DE REGLAGE ET/OU LISTE DE FREQUENCES ALTERNATIVES TUNING RANGE AND/OR ALTERNATIVE FREQUENCES ALTERNATVE FREQUENCES	Тх (МН2) ↓ Тх (МН2) ↓ Регенерс сонинте регенер рессимите (downlink if Duplex)	Rx (MHz) ↑ Rx = Tx (if Simplex) Rx=Tx-[duplexspacing] (if Duplex)	LATTUDE, LONGITUDE CENTRE D'UTILISATION DE LA FREQUENCE / CENTRE RO LUS OF THE CENTRE RO LUS OF THE (DECRMAL DEGREES)	CODE FORTINGLE FAILURE ADMESS CODE OTTY, ADDRESS POSTCODE, CITY, ADDR	DUTILISATION / D'UTILISATION / RADIUS OF USE OF THE FREQUENCY	CANALISATION CHANNEL-SPACING (BANDWITH) (kHz)	PUISSANCE POWER PAR max Max ERP (W)	HAUTEUR MAX ANTENNE / MAX ANTENNA HEIGHT ABOVE GROUND (m)	TYPE D'UTILISATION PURPOSE OF USE	TYPE DE LIAISON TYPE OF LINK

F/1/5 =

PEDDATION INTERACIONALE DE LA INTERNATIONAL SU HERMATION INTERNATIONAL DE LE VERMAND



## **TRONDHEIM (NOR)** 24.01.- 27.01.2019

#### **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat 26.01.	Ind. Gundersen	HS 140, 2 km lap	1 jp / 10 km
Sun, 27.01.	Ind. Gundersen	HS 140, 2 km lap	1 jp / 10 km

#### Event Programme (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Fri, 25.01.	<b>18:00</b> SJ HS 140 PCR/Qualification	<ul><li><b>11:00</b> XC Official training</li><li><b>16:00</b> SJ HS 140 Official training</li></ul>	<b>09:00</b> TCM Clarion Hotel & Congress Trondheim	
Sat, 26.01.	<ul><li>10:30 SJ HS 140</li><li>Competition Round</li><li>Ind. Gundersen</li><li>14:00 XC 10 km</li><li>Ind. Gundersen</li></ul>	<b>09:30</b> SJ HS 140 Trial Round		09:30 / 10:30 SJ K65 Youth Cup F / M 12:15 / 12:45 Youth Cup XC Races F / M after the race winner presentation
Sun, 27.01.	09:00 SJ HS 140 Competition Round Ind. Gundersen 12:15 XC 10 km Ind. Gundersen	08:00 SJ HS 140 Trial Round		09:00 / 09:30 Youth Cup XC Races F / M 11:00 / 12:00 SJ K65 Youth Cup F / M after the race winner presentation

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
17/12/2018	04/01/2019	21/01/2019 at 07:00



Tickets	Available at <u>www.wctrondheim.org</u> from 01.01.2019
Ticket Prices	50,- NOK/ for kids and 100,- NOK for adults all days
Accommodation	http://visittrondheim.no/
Spectator Parking	At the venue but only limited parking space
Catering	There will be different food and beverage options on location. No alcohol is sold in the venue!
Side Events	FIS Youth Cup
	<b>Friday, 25.01.2019</b> 14:00 SJ Free Training K65 Boys & Girls 17:00 XC Free Training Boys & Girls
	Saturday, 26.01.2019 09:00 SJ Official Training K65 Girls 09:30 SJ Competition Round K65 Girls 10:00 SJ Official Training K65 Boys 10:30 SJ Competition Round K65 Boys 12:15 XC Race Girls, 3 km 12:45 XC Race Boys 4.5 km 14:30 Prize Giving Ceremony together with World Cup athletes
	Sunday, 27.01.2019 09:00 Mass Start, XC Race Girls, 3 km 09:30 Mass Start, XC Race Boys, 4.5 km 10:30 SJ Trial Round K65 Girls 11:00 SJ Competition Round K65 Girls 11:30 SJ Trial Round K65 Boys 12:00 SJ Competition Round K65 Boys 13:00 Prize Giving Ceremony together with World Cup athletes



## Organising Committee

OC President	Erik Andresen +47 91824644 <u>erik.andresen@skiforbundet.no</u>
Supervisor	Bjørn Morseth +47 99767216 <u>bjorn.morseth@wctrondheim.org</u>
Chief of Competition	Rune Sørli +47 92620202 <u>rusorli@gmail.com</u>
Race Office	Gunnveig Nergaard wctrondheim@wctrondheim.org
Accommodation Office	Gunnveig Nergaard wctrondheim@wctrondheim.org
Financial Office	Kjellrun Sporild wctrondheim@wctrondheim.org
Transportation Office	Stian Vardehaug transport@wctrondheim.org
Wax Cabins	Bjørn Morseth <u>bjorn.morseth@wctrondheim.org</u>



## **Team Information**

#### 1. Accreditation

- Accreditation will be prepared according to the entries in the FIS Online Entry System
- Requests for additional accreditation must be sent to accreditation@wctrondheim.org
- Accreditations for the teams and FIS officials will be handed out in the race office at Clarion Hotel & Congress Trondheim. Others can pick up the accreditations at the accreditation office at the venue.

#### 2. Race Office

- Located at Clarion Hotel & Congress Trondheim **Opening Times:** 09.00-20.00
- There will be an additional Race Office at the venue: Opening Times: 09.00-20.00 on both days.

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- Teams and FIS officials will stay at Scandic Bakklandet http://www.scandichotels.com/Hotels/Norway/Trondheim/Bakklandet/
- Prices are according to ICR max prizes. Please contact • wctrondheim@wctrondheim.org for other options.
- Make sure to specify if you need a late checkout. Normal checkout is at 12.00 am.

#### 4. Transport

- Official airport: Trondheim Lufthavn Vaernes
- Airport shuttle services will be arranged by the OC. Please specify your arrival time in the online registration system!
- Driving directions for teams arriving by car: search for Granasen Skisenter, 7026, Trondheim, Norge
- Shuttle service The shuttle service procedure will be announced at TCM and can be booked at the race office.

#### 5. Payments

- Location of financial office: At the race office at Clarion Hotel & Congress Trondheim
- Accommodation costs: According to the ICR
- Carrying costs/Reimbursement: Reimbursement and Prize Money will be transferred by bank shortly after the competition

#### 6. Waxing Facilities

**Waxing tent:** Tent at XC stadium with inside cabins available from Thursday,



24.01. There will be cabins in the ski jumping hill.

- **Key pick up:** at the two Sub-Race Offices at the venue (at the jumping hill & in the XC stadium)
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before 17/12/2018.** Teams coming with a truck won't have a waxing cabin attributed (only one changing cabin).

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

#### 7. Radio Equipment Regulations

• The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications. Information: <u>www.npt.no</u>

#### 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Norway. Please check with your embassy if you need a visa to enter Norway.
- For an official letter of invitation, please send a request to the Race Office: wctrondheim@wctrondheim.org

#### 9. Prize money and taxes

- The current Norwegian tax rate for non-resident athletes is 15%. Due to a special tax convention between Norway and USA and Russia, income tax will not be deducted by the OC – "the income shall be taxable only in the State of which the sportsman is a resident".
- Tax will be deducted by the OC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway. The athlete may contact the International Tax Collection Authority <u>skattvest@skatteetaten.no</u> for a certificate confirming that the tax has been paid in Norway.

#### 10. Media & Communications

www.wctrondheim.org https://www.facebook.com/worldcuptrondheim https://twitter.com/FISWCTrondheim https://www.instagram.com/wctrondheim/ #wctrondheim



## 11. Course Maps



Изралов итекаловал не на итекалова за некалок итекаловале за чекало



#### **Competition Programme**

1/5

DATE	Format	HILL/COURSE	SJ/XC
Sat, 02.02.	Ind. Gundersen	HS 140, 2 km lap	1 jp / 10 km
Sun, 03.02.	Ind. Gundersen	HS 140, 2 km lap	1 jp / 10 km

#### Event Programme (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 15.03				
Fri, 01.02.	<b>18:00</b> SJ HS 140 PCR/Qualification	<ul><li>14:00 XC Official training</li><li>16:00 SJ HS 140 Official training</li></ul>	<b>13:00</b> TCM Sparkasse Vogtland Arena VIP Area	
Sat, 02.02.	<ul><li>12:55 SJ HS 140</li><li>Ind. Gundersen</li><li>15:00 XC 10 km</li><li>Ind. Gundersen</li></ul>	11:45 SJ HS 140 Trial Round		after the race winner presentation at the venue
Sun, 03.02.	12:15 SJ HS 140 Ind. Gundersen 15:00 XC 10 km Ind. Gundersen	<b>11:00</b> SJ HS 140 Qualification		after the race winner presentation at the venue

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
07/01/2019	25/01/2019	25/01/2019



# Spectator Information

Tickets	Online at <u>www.weltcup-klingenthal.de</u> and on location at the venue.
Ticket Prices	Adult 12 € presale, 15 € at the event Kids free up to 12 years
Accommodation	http://www.klingenthal.de/ http://www.vogtland-tourismus.de/
Spectator Parking	Please follow the road signs, parking areas are available at the venue and P&R sites.
Catering	Various food and cold and hot drinks are available at the venue
Side Events	<b>Both competition days:</b> Music at heated public tent between the ski jumping and cross-country parts of the event.



## Organising Committee

OC President	Rolf Keil <u>landrat@vogtlandkreis.de</u>
General Secretary	Alexander Ziron +49 374672808611 <u>info@weltcup-klingenthal.de</u>
OC Office	Marcus Stark +49 374672808614 +49 152 22680572 <u>service@weltcup-klingenthal.de</u>
Chief of Competition	tbc rennleiter@weltcup-klingenthal.de
Race Office	Sabine Meinel +49 3745645690 <u>sport@weltcup-klingenthal.de</u>
Accommodation Office	Marika Ziron-Schröter hotel@weltcup-klingenthal.de
Transportation Office	Sascha Wohlrab / Jens Gerwich fahrdienst@weltcup-klingenthal.de
Wax Cabins	Jens Blei <u>technik@vogtland-arena.de</u>



## **Team Information**

#### 1. Accreditation

- Accreditation will be prepared according to the entries in the FIS Online Entry System
- Requests for additional accreditation must be sent to <u>akkreditierung@weltcup-klingenthal.de</u>
- Accreditations for the teams and FIS officials will be handed out in the accreditation office at Auerbacher Straße 152 in 08248 Klingenthal.

• •	Opening Times:	31.01.2019	15.00 - 19.00
		01.02.2019	10.00 - 20.00
		02.02.2019	10.00 - 15.00
		03.02.2019	10.00 - 14.00

#### 2. Race Office

• Located at the Venue from February 1st, Sparkasse Vogtland Arena Klingenthal

<b>Opening Times:</b>	31.01.2019	15.00 - 18.00
	01.02.2019	11.00 - 20.00
	02.02.2019	09.30 - 16.00
	03.02.2019	11.00 - 16.30

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- Teams and FIS officials will be informed about their hotels throughout OC prior to the event.
- The OC Office also has all the information about prices for additional accommodation. Please contact them with any accommodation issues you might have.
- Make sure to specify if you need a late checkout. Normal checkout is at 12.00 am.

#### 4. Transport

- Official airport: Prag Ruzyne
- Airport shuttle services will be arranged by the OC. Please specify your arrival time in the online registration system!
- **Driving directions** for teams arriving by car: search for Sparkasse Vogtland Arena Klingenthal, use "Neue Wiesen" to reach the venue directly
- Shuttle service: The shuttle service can be booked at the shuttle office.

#### 5. Payments

- Location of financial office: Throughout Race Office
- Accommodation costs: According to the ICR
- **Carrying costs/Reimbursement:** Carrying costs will be payed after TCM. Over quotas must be payed after TCM. Prize Money will be transferred by bank.



#### 6. Waxing Facilities

- Wax cabins: available from Wednesday, 30.01.2019
- Key pick up: at the Race Office direct at the Venue. Please note that there will be a deposit of 50 € for the cabin keys.
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before** 14/12/2018.

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

#### 7. Radio Equipment Regulations

- The radio frequencies need to be authorized by the regulatory authority. For data transfer, please use the enclosed form. Unauthorized use is liable to prosecution. Fines of up to EUR 500,000 may be imposed. The authorization fees can be found in the enclosed information form of the regulatory authority.
- Further information here (German)

#### 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Germany. Please check with your embassy if you need a visa to enter Germany.
- For an official letter of invitation, please send a request to the Race Office: <u>sport@weltcup-klingenthal.de</u>

#### 9. Prize money and taxes

- Prize Money will be paid via bank transfer.
- Each athlete is responsible for informing OC (<u>info@weltcup-klingenthal.de</u>) of his bank and personal details.
- German athletes are responsible for paying the income tax to the German government themselves. For international athletes, the OC will withhold taxes (15,825 %). All athletes will receive a detailed receipt for the prize money and taxes.

#### 10. Media & Communication

www.weltcup-klingenthal.de https://www.facebook.com/weltcupklingenthal https://twitter.com/vogtlandarenakl Instagram: #wcklingenthal



## 11. Course Maps





# LAHTI (FIN) 07.02.- 10.02.2019

#### **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 09.02	Team Sprint	HS 130, 1,5 km lap (Karpalo)	1 jp / 2x 7.5 km
Sun, 10.02.	Ind. Gundersen	HS 130, 2,5 km lap (North)	1 jp / 10 km

## Event Programme (LOC time = CET -1h)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 07.02.				Arrival Day
Fri, 08.02.	<b>14:00</b> SJ HS 130 PCR/Qualification	12:00 SJ HS 130 Official Training (2 jumps) 16:00 - 18:00 Official XC Training	<b>10:00</b> TCM Auditorium Ski Museum	
Sat, 09.02.	<b>12:30</b> SJ HS 130 Team Sprint <b>16:40</b> XC 2x7,5 km Team Sprint	<b>11:30</b> SJ HS 130 Trial Round	<b>18:00</b> TCM Auditorium Ski Museum	after the race winner presentation at the venue
Sun, 10.02.	12:30 SJ HS 130 Ind. Gundersen 16:15 XC 10 km Ind. Gundersen	<b>11:30</b> SJ HS 130 Trial Round		after the race winner presentation at the venue

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
28/12/2018	29/01/2019	08/02/2019



Tickets	Tickets via http://www.lahtiskigames.com/
Ticket Prices	http://www.lahtiskigames.com/
Accommodation	Lahti Region, http://www.visitlahti.fi/
Spectator Parking	Premium parking at Lahti Sports Center (price to be informed). Lots of parking facilities at downtown Lahti, a 10 minute walk from Stadium. For more information http://www.lahtiskigames.com/
Catering	A great number of public catering possibilities from buffet to street food.
Side Events	To be informed later, visit <u>http://www.lahtiskigames.com/</u> for more information.



General Secretary	Aino-Kaisa Saarinen +358 44 5354362 <u>aino-kaisa.saarinen@lahtiskigames.com</u>
Race Office	Tony Kilponen teamservice@lahtiskigames.com
Chief of Competition	Tony Kilponen +358 505645 <u>tony.kilponen@gmail.com</u>
Accommodation Office Transportation Office	Aino Pippuri +358 44 482 6345 aino.pippuri@lahtiskigames.com
Financial Office	Anne Lahdelma +358 45 168 9028 <u>anne.lahdelma@hiihtoliitto.fi</u>
Wax Cabins	Hannu Lehman +358 45 631 3210 <u>hannu.lehman@lahtiskigames.com</u>



## **Team Information**

#### 1. Accreditation

- Requests for additional accreditation and parking cards must be send via the FIS Online System.
- Requested additional accreditation and parking cards can be picked up at: Accreditation office, Lahti Hall, Ground Floor
   Opening hours: To be announced

#### 2. Race Office

- The Info Center (NC/SJ service area) is located at the ski jumping hill service area.
- Opening hours To be announced
- Competition office is located in Grand Stand Building of Cross-Country stadium, field level (entrance 2).
- Opening hours To be announced

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- The OC offers accommodation in Lahti city centre at Grand Hotel Lahti or at Forenom Apart hotel (full board), both 1,0 km away from the venue. Alternatively, teams can stay at Sport centre Pajulahti and sport centre Vierumäki, both about 30-40 min away from the venue. Accommodations for each team will be confirmed after online entries.
- Further information: Aino Pippuri, <u>aino.pippuri@lahtiskigames.com</u>, Phone: +358 44 482 6345
- **NEW! Lunch Service:** Please inform the OC where you plan to take your lunch, in the hotel or in the venue. List your preferences (with Nation and "NC" plus the amount of people eating) here:

https://docs.google.com/spreadsheets/d/1\_ZtDQtLE3Xr5dP7oeodxMfF0RMseIZN y4xbE-POxh0o/edit?usp=sharing

#### 4. Transport

- Official airport: Helsinki airport (94 km from Lahti)
- The organizing committee will arrange transportation between the airport and hotels. One transport free of charge. Price for additional transport (up to 7 people 140 €, 8-17 persons 205 €)
- Shuttle service: Shuttle buses from team hotels (and back) are provided free-ofcharge. Time schedules: to be informed on <u>www.lahtiskigames.com</u>. For individual requests for shuttle service, please email: <u>teamservice@lahtiskigames.com</u>
- **Parking at the service area:** There will be limited space for parking. Number of parking permits per country will be decided later. Additional team parking at dog field, 250 meters from service area.



#### 5. Payments

- **Financial office:** Located in the Grandstand building of Ski Stadium (Field level) Opening times: To be announced
- Accommodation costs: Persons from the pay list will be paid by the OC directly. For additional persons, the teams must pay directly in their hotels if not agreed otherwise.
- **Carrying costs/Reimbursement:** Expenses sheets will be received in financial office during the race weekend or by e-mail: <u>anne.lahdelma@hiihtoliitto.fi</u>. Payments will be done by bank transfer.

#### 6. Waxing Facilities

- **Wax cabins**: Service area for both CC and SJ is provided next to the ski jumping hills. Available from Tuesday 5/2/2019 at 12:00
- Key pick up & return: Keys to cabins are available at the competition office. The deposit is 100 € / team. Keys return to SJ Service Area info centre on the day of departure.
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before** 28/12/2018.

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

 Special permission for truck driving: (Sunday + other days with regulations) Please send a request to <u>teamservice@lahtiskigames.com</u> and indicate at the same time your needs and your schedule for that time period. Please prepare trucks for Scandinavian winter conditions, taking into account the Finnish rules and laws.

### 7. Radio Equipment Regulations

- Radio equipment can only be used with permission of the Finnish Communications Regulatory Authority (FICORA). Permits for the use of radio transmission equipment must be requested according to national specifications.
- Further information: <u>http://www.ficora.fi</u>

### 8. Visa Regulations

- Remember that citizens of some countries will need visa to visiting Finland. Please check with your embassy if you need a visa for Finland.
- For an official letter of invitation, please send a request to the Competition Manager of Lahti Ski Games, Hannu Lehman, email: hannu.lehman@lahtiskigames.com

### 9. Prize money and taxes (Not confirmed yet)

- Income tax for European and non-European citizens is 15%
- Income tax for USA citizens is 0%

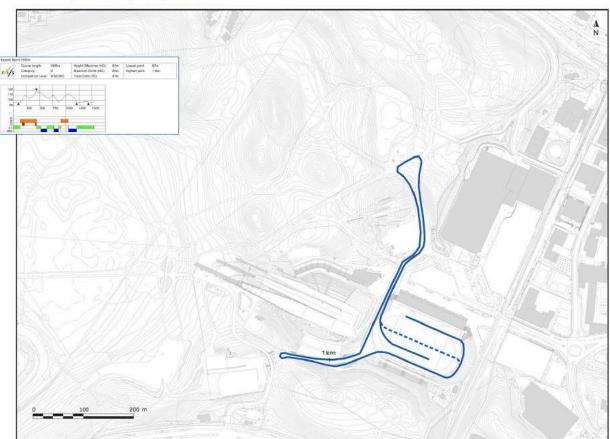


If requested, the OC will provide the athletes with a receipt of taxes paid accompanying the prize money.

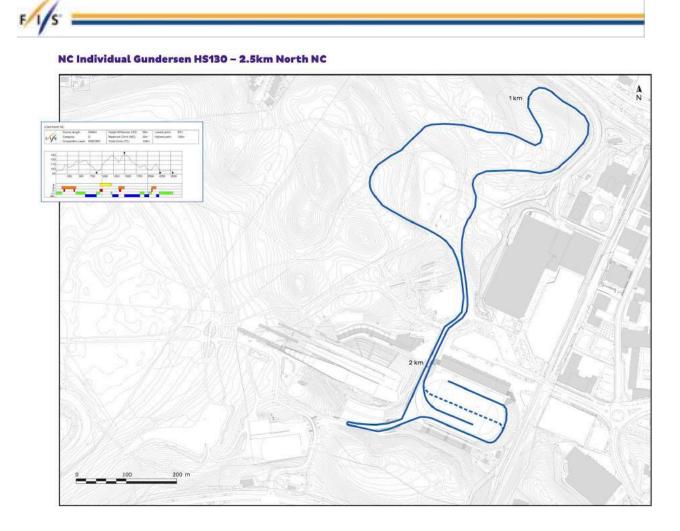
#### 10. Media & Communications

http://www.lahtiskigames.com http://www.facebook.com/lahtiskigames http://www.twitter.com/lahtiskigames http://www.youtube.com/lahtiskigames Instagram: @lahtiskigames #lahtiskigames #lahti2019

#### **11. Maps** To be confirmed, stadium lay-out to be added later



#### NC Team Sprint - Karpalo Sprint 1500m





# OSLO (NOR) 08.03.- 09.03.2018

#### **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 09.03	. Ind. Gundersen	HS 134 / 2.5 km lap x 4	1 jp / 10 km

#### **Event Programme** (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 07.03.			<b>18:00</b> TCM Holmenkollen Park Hotel	
Fri, 08.03.	<b>11:00</b> SJ HS 134 PCR/Qualification	09:00 SJ HS 134 Official Training (2 rounds) 13:30 - 15:30 Official XC training		
Sat, 09.03.	<b>09:00</b> SJ HS 134 Ind. Gundersen <b>13:30</b> XC 10 km Ind. Gundersen	08:00 SJ HS 134 Trial Round		after the race flowers ceremony at the venue

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS + WAX TRUCKS	FINAL ENTRIES
25/01/2019	25/02/2019 01/12/2018	24 hours before first draw



Tickets	For prices and booking see our web page <u>www.skifest.no</u>
Ticket Prices	
Accommodation	For information about hotels, activities, transportation etc. see <u>www.visitoslo.com</u>
Spectator Parking	There are only limited parking areas in Holmenkollen, so we recommend going by tram. You can buy an Oslo Pass (see <u>www.visitoslo.com</u> ) that includes free entrance at museums, discounts in stores and free public transportation.
Catering	Food trucks offering a variety of foods in the festival street (warm food, bakery etc)
	Public tent with bench and tables – selling hamburgers etc.
	VIP-tent with exclusive buffet (tickets should be bought in advance – see <u>www.skifest.no</u> )



## Organising Committee

Headquarters	worldcup@skifest.no
	Kristin V. Sæterøy +47 90278989 <u>kristin@skifest.no</u>
	Wenche Berger +47 92896609 wenche@skifest.no
Race Secretary	Mette Sannes + 47 92 24 30 66 mette@online.no
Chief of Competition	Per Tommy Enger + 47 404 00 105 pt enger@hotmail.com
Accommodation Office	Gyro Conference + 47 61287320 holmenkollen@gyro.no
Financial Office	Gyro Conference + 47 61287320 holmenkollen@gyro.no
Transportation Office	Arild Vanberg + 47 22811720 worldcup@skifest.no
Wax Cabins	SJ: Kristin Grimsvang +47 91144962 <u>worldcup@skifest.no</u>
	XC: Erling Vaagan +47 99436339 worldcup@skifest.no



## **Team Information**

#### 1. Accreditation

- Requests for additional accreditation and parking cards must be send via the FIS Online System.
- Requested additional accreditation and parking cards can be picked up at: Accreditation office, Scandic Holmenkollen Park Hotel (2<sup>nd</sup> floor). **Opening hours:** Thu 7/3 - Sat 9/3 from 08:00-20:00
  - Sun 10/3 08:00-14:00

#### 2. Race Office

- The Race Office SJ is located at the ski jumping hill service area **Opening hours:** Thu 8/3 from 08.00 - 21.00 (Scandic Holmenkollen Park) Fri 9/3 from 08.00 - 21.00 Sat 10/3 from 08.00 -19.00
- The Race Office CC is located next to the stadium/finish area **Opening hours:** Thursday: 08.00-20.00 (Scandic Holmenkollen Park) Friday: 08.00-16.30 Saturday: 08.00-16.30

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- The OC offers following accommodation (full board included): Radisson Blu Park Hotel (four-star hotel 20 minutes from the venue) Price for rooms outside the quota/race period: TBA Price for extra single room: TBA <u>Scandic Holmenkollen Park Hotel</u> (four-star hotel close to the venue) Price for rooms outside the guota/race period: TBA Price for extra single room: TBA
- **NEW! Lunch Service:** Please inform the OC where you plan to take your lunch, in the hotel or in the venue. List your preferences (with Nation and "NC" plus the amount of people eating) here:

https://docs.google.com/spreadsheets/d/1 ZtDQtLE3Xr5dP7oeodxMfF0RMseIZN v4xbE-POxh0o/edit?usp=sharing

#### 4. Transport

- **Official airport**: Oslo Lufthavn airport (56 km from Oslo)
- The organizing committee will arrange transportation between the airport and hotels. One transport free of charge. Price for additional transport: 20 € / person. Transportation should be booked through the FIS Online registration system.
- Shuttle service: Shuttle busses to/from Radisson Blu Hotel and the venue are provided free-of-charge. Time schedules will be available in the service desk at



the hotel.

**Parking at the service area:** There will be limited space for parking. Parking permits will be available at the Team Captains Meeting.

#### 5. Payments

- Financial Office: Located at Scandic Holmenkollen Park Hotel (2<sup>nd</sup> floor)
- Accommodation costs: Persons from the pay list will be paid by the OC directly. For additional persons, the teams have to pay directly in their hotels
- Carrying costs/Reimbursement: Financial office open from Thursday-Sunday Times TBA
- All payments will be done by bank transfer.

#### 6. Waxing Facilities

- **Wax cabins**: Service area for both CC and SJ is provided next to the ski jumping hill and the cross-country stadium. The wax cabins are available from Monday 4/3/2018 after 10.00 (Cross Country) and from Thursday 7/3/2018 after 10:00 (Ski Jumping).
- **Key pick up & return**: The keys will be available in the service building behind the XC Stadium from Monday 4/3 after 10:00. For SJ wax cabins the keys are available from Thursday 7/3 after 10:00.
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before** 01/12/2018.

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

#### 7. Radio Equipment Regulations

- The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment **must** be requested according to national specifications.
- To apply for frequencies please follow the link <u>https://eng.nkom.no/technical/forms/frequency/frequencies</u> and fill in the form 'Application for temporary use of radio equipment in Norway'. The form should be sent to <u>firmapost@nkom.no</u> no later than 15 January 2019. <u>http://www.npt.no/</u>

#### 8. Regulations of Visa:

- Remember that citizens of some countries will need visa for visiting Norway. Please check with your embassy if you need a visa for Norway.
- For an official letter of invitation, please send a request to worldcup@skifest.no

#### 9. Prize money and taxes

• The current Norwegian tax rate for non-resident athletes is 15%



٠

Tax will be deducted by the OC according to the Norwegian *Foreign Artist Taxation Act,* and taxes will be paid by the OC according to the regular tax legislation in Norway.

The athlete may contact the International Tax Collection Authority at <a href="mailto:skattvest@skatteetaten.no">skattvest@skatteetaten.no</a> for a certificate confirming that the tax has been paid in Norway.

#### 10. Media & Communications

<u>www.skifest.no</u>. Instagram: @holmenkollenskifestival Facebook: facebook.com/holmenkollenskifestival

11. Maps

TBA



## **SCHONACH (GER)** 14.03.- 17.03.2019

#### **Competition Programme**

DATE	Format	HILL/COURSE	SJ/XC
Sat, 16.03.	Ind. Gundersen	HS 106, 2,5 km lap	1 jp / 10 km
Sun, 17.03.	Ind. Gundersen	HS 106, 2,5 km lap	2 jps / 15 km

## Event Programme (LOC time = CET)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 14.03.			<b>19:00</b> TCM, Aula of the school	Arrival of Teams
Fri, 15.03.	<b>16:00</b> SJ HS 106 PCR/Qualification	10:00 - 12:00 XC Official training 14:00 SJ HS 106 Official training		<b>17:30</b> Warm Up for Officials & Media + Award "Partnerbetriebe des Spitzensports"
Sat, 16.03.	<ul><li>11:00 SJ HS 106</li><li>Ind. Gundersen</li><li>15:00 XC 10 km</li><li>Ind. Gundersen</li></ul>	<b>10:00</b> SJ HS 106 Trial Round		after the race winner presentation at the venue 19:00 Prize Giving ceremony Haus des Gastes
Sun, 17.03.	<ul> <li>11:00 SJ HS 106</li> <li>Final Ind.</li> <li>Gundersen (2 rounds)</li> <li>15:00 XC 15 km</li> <li>Final Ind.</li> <li>Gundersen</li> </ul>	10:00 SJ HS 106 Trial Round		after the race Prize Giving ceremony at the venue 19:00 Final Party, Haus des Gastes

#### Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
14/12/2018	15/02/2019	01/03/2019



Tickets	http://www.schwarzwaldpokal.de/tickets
Ticket Prices	http://www.schwarzwaldpokal.de/tickets/
Accommodation	https://www.dasferienland.de/willkommen.html
Spectator Parking	http://www.schwarzwaldpokal.de/service/anreise/
Catering	Drinks and finger food are available for purchase in the spectator areas
Side Events	Saturday & Sunday: Snow Festival in the cross- country stadium before the cross-country races
	Saturday, 19:00: Prize Giving Ceremony & Weltcup Party, Haus des Gastes
	Sunday, 19:00: Nordic Combined Awards & Weltcup- Final-Party, Haus des Gastes
	More information here: http://www.schwarzwaldpokal.de/wettkampf/programm /

Organising Committee

OC President	Gunter Schuster +49 172 27 04 905 gunterschuster@swol.net
OC Office	Heidi Spitz +49 7722 96 481 12 <u>h.spitz@schonach.de</u>
Race Office (from 13.3.)	Norbert Joos +49 7722 96 481 26 <u>Norbert.Joos@t-online.de</u>
Chief of Competition	Florian Kaltenbach Contact: OC Office
Accommodation Office	Tourist Information Schonach +49 7722 96 481 0 <u>h.spitz@schonach.de</u>
Financial Office	Irina Schwer Contact: OC Office
Transportation Office	Norbert Joos Contact: OC Office
Wax Cabins	Gerd Schneider Contact: OC Office



## **Team Information**

#### 1. Accreditation

- Accreditations will be prepared according to the entries made via FIS Online registration system for athletes and teams officials.
- Accreditation cards for teams & officials as well as parking tickets can be picked up at the Race Office
- Requests for additional accreditation must be send via the FIS Online System or to Heidi Spitz at <u>h.spitz@schonach.de</u>.

#### 2. Race Office

- The Race Office is located at the Dom Clemente School, Schulstr. 5-7, 78136
   Schonach
- Opening times:

Mi, 13.03.2019	10:00 - 18:00
Thu, 14.03.2019	10:00 - 21:00
Fri, 15.03.2019	07:00 - 18:00
Sat, 16.03.2019	07:00 - 18:00
Sun, 17.03.2019	07:00 - 18:00

#### 3. Accommodation

- Booking according the FIS Rules via FIS Online registrations system.
- Please contact the OC Office, <u>h.spitz@schonach.de</u> with your preferred hotel or if you've already booked accommodation.
- The OC Office also has all the information about prices for additional accommodation. Please contact them with any accommodation issues you might have.

#### 4. Transport

- Official airport: Zürich or Stuttgart.
- The organizing committee will arrange transportation between the airports and the hotels. 1 transport (from and to the airport) free of charge. Only teams, no single persons!
- **Shuttle service:** Please contact the OC Office if you need transport from your hotel to the venue!

#### 5. Payments

- Financial Office: located in the Race Office
- Accommodation costs: The OC will pay for persons within the quota according to FIS Rules. The costs for persons not in the quota, the teams will pay directly to the OC in the Financial Office.
- Carrying costs/Reimbursement: The reimbursement will be also done at the Financial Office or by bank transfer. The reimbursement will take place on Thursday 14.03.2019 from 17.00 to 19.00 before and after the Team Captains' Meeting.

78



#### 6. Waxing Facilities

- Wax cabins: Waxing facilities are available from 14.03.2019.
- For the key pick-up please contact the Race Office
- Access by car to the wax cabins on the hill is only on Thursday, 14.03.2019!
- **NEW! Waxing trucks:** Teams arriving with trucks must inform the OC **before** 15/11/2018.

To do so, please fill out this form:

https://docs.google.com/spreadsheets/d/1kqoqX1Aj6a3CYSraEBuS09XBrRdNLg BHW4Jq9e1K6Ko/edit?usp=sharing

#### 7. Radio Equipment Regulations

- The radio frequencies need to be authorized by the regulatory authority. For data transfer, please use the enclosed form. Unauthorized use is liable to prosecution. Fines of up to EUR 500,000 may be imposed. The authorization fees can be found in the enclosed information form of the regulatory authority.
- Further information here (German)

#### 8. Visa Regulations

- Please remember that citizens of some countries will need visa for visiting Germany. Please contact the German embassy in your home country.
- For an official letter of invitation please send an email request to the OC: <u>h.spitz@schonach.de</u>.

#### 9. Prize money and taxes

- Prize Money will be paid via bank transfer.
- German athletes are responsible for paying the income tax to the German government themselves. For international athletes, the OC will withhold taxes (15,825 %). All athletes will receive a detailed receipt for the prize money and taxes.

#### 10. Media & Communications

http://schwarzwaldpokal.de https://www.facebook.com/SchwarzwaldpokalSchonach https://twitter.com/SchonachWeltcup Instagram: @SchonachWeltcup #SchonachWeltcup

#### 11. Further information

- All participants must be insured against accidents. The organizer declines any liability for accidents by competitors, officials, helpers and spectators.
- The great trophy will be given as a challenge trophy to the winner in the Nordic Combined event (Gundersen). The trophy becomes his property, if he wins it three times in succession or all together five times. As a token the winner will receive a miniature trophy. The winner of the challenge trophy is responsible for it



and will guarantee to get the trophy back to the organizers in good time for the next years' event.

#### 12. Maps

