



Richard Hopkins  
Producing Artistic Director

[floridastudiotheatre.org/work-with-us/careers](http://floridastudiotheatre.org/work-with-us/careers)

## JOB DESCRIPTION

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## Sound Supervisor (and Resident Sound Designer)

Florida Studio Theatre seeks a Sound Supervisor to oversee the maintenance and operation of our audio inventory. This individual will also have the opportunity to regularly serve as the sound designer for productions and events when needed. We are looking for a good communicator who is detail oriented and will work cooperatively with the Producing Artistic Director, Director of Production and Sound Designers regarding paperwork, deadlines, and allocation of resources to enthusiastically support the artistic work and mission of the theatre.

### Job Responsibilities Include:

- Organize, manage, and maintain FST's sound inventory in order to keep resources flowing to support multiple productions running simultaneously across five stages.
- Collaborate with the sound designer, director, and other creative staff to realize the artistic intentions of the production.
- Read and interpret sound plots and other technical paperwork to safely and efficiently hang, focus, and patch sound equipment.
- Keep an eye on reports from stage management in order to promptly answer sound questions and concerns as well as addressing notes.
- Support sound focus and level-setting sessions and actively participate in technical rehearsals.
- Work with the Director of Production to accomplish goals within the schedule and budget.
- Balance the need to directly support the productions with hands-on work and the need to provide administrative and logistical support.
- Regularly serve as the sound designer for FST productions and events when needed and possible.

### Job Qualifications:

- Deep familiarity with and skill in the area of theatrical sound technology and industry best practice
- Dedication to supporting the establishment of a safe work environment
- Experience as a sound designer
- Collaboration and a creative approach to problem-solving
- Strong communication skills
- Ability to balance multiple priorities and deadlines
- Strong administrative skills
- Familiarity with the Microsoft Office Suite is a plus
- Desire to contribute to artistic work

**Job Type:** Full Time (exempt), Permanent

**Reports to:** Director of Production

**Compensation:** \$55,000 - \$65,000 per year commensurate with experience.

**Benefits for Full Time Staff:** Health Insurance (including optional vision and dental) after two months, 401k with Employer match after one year, complimentary tickets, restaurant discount, paid vacation/PTO, paid holidays, paid parental leave, and more.

**To Apply:** Submit resume, cover letter, and contact information for three references at <https://www.cognitoforms.com/FloridaStudioTheatre1/FloridaStudioTheatreHiring>

*Florida Studio Theatre is working towards becoming a more inclusive and accessible organization. FST is thus committed to developing a work environment that is reflective of the diverse world that it serves. Applicants from all populations and underrepresented groups are strongly encouraged to apply. Consideration for employment will be given to all applicants without regard to race/ethnicity, gender identity/sexual orientation, age or ability.*

FST operates five stages, the 173 seat Keating Theatre, the 237 seat Gompertz Theatre, the 109 seat Goldstein Cabaret Theatre, the 110 seat John C. Court Cabaret Theatre and the 100 seat Bowne's Lab Theatre.

For more information, visit our website at [www.floridastudiotheatre.org](http://www.floridastudiotheatre.org)