



Internal only

Job Name: _____

Job #: _____

Address: _____

MULTIFAMILY EMERGENCY WORK AUTHORIZATION

I, the undersigned property owner, or property manager (the "Customer") hereby authorize PG Long Carpet Cleaning and Property Services ("Contractor") to perform emergency and/or mitigation services (the "Work") at the below specified Property and Address.

Property Name: _____

Property Address: _____

This work authorization is for emergency and/or mitigation purposes only, and includes but is not limited to emergency extraction, equipment set up, and potential removal of hazardous or saturated materials from the affected areas. If significant demolition is required, onsite maintenance will be notified prior to work being completed.

Will an insurance claim be filed for this loss? YES ☐ NO ☐

Contact information for Onsite Manager / Maintenance:

Phone: _____

Name: _____

E-mail: _____

By signing below, the property agrees to pay any cost incurred during mitigation not covered by insurance (if insurance claim is filed). If an insurance claim has already been filed, the Property Owner will provide PG Long with any information regarding the claim.

Upon completion of emergency and/or mitigation services, an invoice will be sent along with an estimate for repairs or additional mitigation if needed.

No Work will be deleted from or added to this Work Authorization except by a written Change Order approved by the Customer and the Contractor which must include any resulting price change.

The Customer hereby represents and warrants that they have all necessary power and authority to execute this Work Authorization as a legally binding agreement.

Property Owner/Manager Signature: _____

Property Owner/Manager Printed Name: _____

Date: _____