



Resident Agreement

FOR OFFICE USE ONLY

ACCT. ID: _____

SALES REP: _____

SELECT SERVICE: _____

PG Long has been scheduled to provide flooring and/or cleaning services in your residence. In order to assist PG Long with an efficient and professional installation and/or cleaning, we ask for your cooperation in completing the following steps prior to the arrival of our crew:

1. Resident is responsible for moving all furniture and other items (e.g. any and all valuables, knick-knacks and breakable items (large or small), including but not limited to aquariums, pianos, glass, marble, antiques, expensive, delicate, breakable or irreplaceable items, etc.) from the floor and walls of the areas where flooring will be installed, as well as clearing the pathways leading to and from those areas. Please move everything to an area of the residence where the flooring is not being installed and are not in the path leading to and from those areas.
2. While care is taken in the installation of flooring, small nicks, dents and scratches may occur. PG Long will not be held liable for repairs when reasonable care has been used.
3. Resident will remove, or put in a secure place, all cash, jewelry and other valuables from the residence prior to our installation crew's arrival. PG Long will not be held liable for unsubstantiated claims of missing items.
4. Pets should be removed from the residence or restrained in an area where the flooring is not being installed. PG Long will not be held liable for pets getting out.
5. Resident is responsible for disconnecting and moving all electrical equipment and items where the flooring is being installed.
6. This form must be signed and returned by fax or email prior to installation. If the above requirements are not met, the installation crew will not be able to start the installation.

By signing below, the resident acknowledges and agrees with the above terms and requirements. Resident agrees that PG Long will not be held liable for any broken, damaged or missing items resulting from non-compliance.

COMPLEX (if applicable)

UNIT #

PROPERTY MANAGEMENT

RESIDENT NAME

SIGNATURE: _____

DATE: _____

STREET ADDRESS

CITY

STATE

ZIP

RESIDENT PHONE #

E-MAIL ADDRESS (optional)

If you have any further questions, please feel free to contact us at AR@PgLong.com.