

REGULAR MEETING

January 30, 2020

Board President Marcus Thompson opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, Niehoff, Seta, Warner
 Staff: Palmeter, McDonough, Collins, Frazer, Henninger, Mowery, Spreckelmeier, Snow, Culman, Zelek, Stultz, Goebel, Unkrich, Marcum, Liedhegner, Ohl, Sergeant, Roell, Uffman, Power, Dearing, Babak, Combs, Sonnenberg, Kent, Cribbet, Meyer, Weber, Bird, Bruce, Steele, Rogers, Ferrell, Klug, Flynn, Calvert, Coler, Schirmer, Grimm, Postel, Brewer, Merrill, Stricklett, Swigart, Kovar, Cain, Helmes, Wooley, Kerr, McClure, Walter, Roselle, Slakmon, Carter, Osinski, Longo, Ference
 Great Parks Forever: Bobbi Strangfeld, Jim Wilz
 Guests: Jon Hoffheimer, William Schott

GENERAL

1. PUBLIC COMMENTS: William Schott, as a volunteer for the Heritage Village Museum, thanked the staff for their help. William Schott, as a private citizen, thanked the staff for allowing him to display his trains at Glenwood Gardens during the holiday season.

2. AWARDS & RECOGNITIONS:

Board President Marcus Thompson presented a Resolution of Appreciation to Jon Hoffheimer. Jon is concluding his service with the Board of Directors of Great Parks Forever after twelve years.

Tim Zelek, Chief of Planning, introduced new employee Mark Power, Surveyor.

Tim Zelek, Chief of Planning, introduced new employee Daniel Calvert, Director of Design & Land Acquisition.

Bret Henninger, Chief of Conservation & Parks, introduced new employee Amy Marcum, Conservation & Parks Administrator.

Bret Henninger, Chief of Conservation & Parks, introduced new employee Kevin Klug, Warehouse Manager.

Doug Stultz, Director of Golf, introduced new employee Nate Goebel, Golf Superintendent at Miami Whitewater Forest.

Amy Roell, Director of Education and Events, introduced new employee Laura Longo, Events Manager.

Rebecca McDonough, Chief Operating Officer, introduced new employee Scott Snow, Ranger Chief.

Todd Palmeter, Chief Executive Officer, introduced newly promoted employee Bret Henninger, Chief Operating Officer.

Chief Executive Officer Todd Palmeter notified the Board of the following:

Mr. Burwinkel and Mr. Seta were appointed to new three-year terms as Commissioners. Mr. Palmeter congratulated and thanked them for their loyal service to Great Parks.

Under the sponsorships of the State of Ohio Representatives Jessica Miranda, Sedrick Denson, Brigid Kelly, and Catherine Ingram, Sharon Woods was named the 2019 Best Local Park by Cincinnati Family Magazine.

President Marcus Thompson recognized the service of two local public servants who passed away recently, Todd Portune and Judge Nathaniel Jones.

3. NEXT BOARD MEETING DATES:

Thursday	February 20, 2020	1:00 p.m.	Winton Centre
Thursday	March 19, 2020	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3588 – BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Warner, seconded by Niehoff, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye.
5. RESOLUTION #3589 – BUDGET ADJUSTMENT: Upon motion duly made by Burwinkel, seconded by Niehoff, the Board approved the Budget Adjustment Resolution. The Roll Call vote was as follows: Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.
6. RESOLUTION #3590 – RESOLUTION OF APPRECIATION – ROBERT FREY: Upon motion duly made by Burwinkel, seconded by Warner, the Board approved the Resolution of Appreciation for Robert Frey, who is retiring with thirty years of service

as Special Events Manager for Great Parks of Hamilton County. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye.

7. RESOLUTION # 3591 – RESOLUTION PROVIDING AUTHORITY TO ENTER INTO AN AGREEMENT WITH ODNR OFFICE OF REAL ESTATE AND LAND MANAGEMENT FOR THE NATUREWORKS LOCAL GRANT PROGRAM: Upon motion duly made by Seta, seconded by Warner, the Board approved the Resolution authorizing staff to execute a grant agreement with the ODNR Office of Real Estate and Land Management. The Roll Call vote was as follows: Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye.
8. DONATIONS: Upon motion duly made by Warner, seconded by Niehoff, and unanimously carried, the Board approved accepting the donations received during December 2019. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
9. APPROVAL OF MINUTES: Upon motion duly made by Niehoff, seconded by Warner, and unanimously carried, the Board approved and signed the Final Minutes of the Board meeting of December 12, 2019.
10. BID TAB – BALED HAY SUPPLIER: Upon motion duly made by Niehoff, seconded by Warner, and unanimously carried, the Board approved the bid for Summe Farms at the price of \$7.50 per bale.
11. BID TAB – LIVE FISH DELIVERY AND STOCKING: Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board approved the bid for live fish delivery and stocking for the 2020 season as follows:

Midwest Fish Company – 644 Smith Road Loveland, OH 45140		
Adult Channel Catfish	\$2.60 lb.	\$24,960
Shovelhead/Blue Catfish	\$4.75 lb.	\$5,700
Total		\$30,660
Jones Fish Hatchery – 3433 Church Street, Newtown, OH 45244		
Adult Hybrid Bluegill	\$9.94 lb.	\$2,982
Adult Hybrid Striped Bass	\$12.99 lb.	\$3,897
Fingerling Hybrid Bluegill	\$0.25 each	\$1000
Total		\$7,879
Marlow's Fisheries – 6340 St. Rt. 555, Little Hocking, OH 45742		
Yellow Perch	\$6.49 lb.	\$3,245
Total		\$3,245

A.T.A.C. – 4229 Wilmington Road, Oregonia, OH 45054		
Rainbow Trout	\$3.70 lb.	\$13,875
	Total	\$13,875

12. BID TAB – MULCHING OF LANDSCAPE BEDS: Upon motion duly made by Seta, seconded by Niehoff, and unanimously carried, the Board approved the bid in the amount of \$47,040 to Morton's Landscape Development for Mulching of Landscape Beds.

Ms. Warner asked the staff for a follow-up explanation on the depth of the mulch layer and frequency of mulching to the landscape beds.

13. CAPITAL PURCHASE – GOLF CARS: Upon motion duly made by Niehoff, seconded by Warner, and unanimously carried, the Board approved the purchase of 75 new 2020 EFI Club Car golf cars and trade-in of 127 used 2012-2013 Club Car golf cars for the net price of \$145,097 from Century Equipment.
14. PROFESSIONAL SERVICES CONTRACT – WEBSITE SUPPORT: Upon motion duly made by Warner, seconded by Niehoff, and unanimously carried, the Board awarded a professional services contract to The Old State, LLC in the amount of \$62,000.
15. PROFESSIONAL SERVICES CONTRACT – GOVERNMENT STRATEGIES GROUP: Upon motion duly made by Niehoff, seconded by Warner, and unanimously carried, the Board awarded a professional services contract to Government Strategies Group in the amount of \$60,000.

Ms. Warner inquired about the status of our State Capital funding request. Mr. Palmeter provided the Board an update on the timeline of the funding process.

16. PROFESSIONAL SERVICES CONTRACT – PHILANTHROPIC SERVICES PROVIDER: Upon motion duly made by Seta, seconded by Niehoff, and unanimously carried, the Board awarded a professional services contract to Ignite Philanthropy in the amount of \$65,000.
17. PURCHASING CARD POLICY UPDATE: Upon motion duly made by Burwinkel, seconded by Warner, and unanimously carried, the Board approved the revised Purchasing Card Policy as submitted.

MONITORING REPORTS

18. FINANCIAL CONDITIONS AND ACTIVITIES: The Board reviewed the Monitoring Report for Financial Conditions and Activities. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
19. ASSET PROTECTION: The Board reviewed the Monitoring Report for Asset Protection. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

GENERAL REPORTS

20. 2020 PROJECT LIST: Ordered filed for the record.
21. PURCHASING CARD COMPLIANCE OFFICER: Ordered filed for the record
22. GRANT AWARDS: Ordered filed for the record.

EXECUTIVE SESSION

A motion was made by Warner and seconded by Niehoff to go into Executive Session at 1:59 p.m. to consider the employment and compensation of public employees and to consider the sale or other disposition of property. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye.

Following the Executive Session, a motion was made by Warner and seconded by Niehoff to reconvene the Regular Meeting at 3:24 p.m. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye.

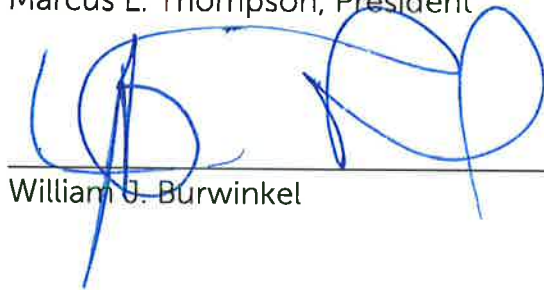
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Niehoff, seconded by Seta, and unanimously carried to adjourn the meeting at 3:25 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Marcus L. Thompson, President



William J. Burwinkel



HC Buck Niehoff

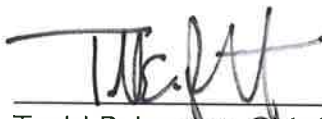


Joseph C. Seta



Geraldine Warner

ATTEST:



Todd Palmeter, Chief Executive Officer