

REGULAR MEETING

February 20, 2020

Board President Marcus Thompson opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, Niehoff, Seta, Warner
Staff: Palmeter, McDonough, Collins, Culman, Frazer, Henninger, Mowery, Spreckelmeier, Snow, Zelek, Roell, Hartman, Kerr, Son, Sivak, Dearing, Stultz, Strader, Ferrell, Brown, Rahe, Weber, Coler, Rogers, Fitzpatrick, Brewer, Combs, Sergeant, Flynn, Stidd, Helmes, Marcrum, Hoepf, Bruce, Cain, Bell, Babak, Liedhegner, Spencer, Holt, Schirmer, Calvert, Adame, Ference

Guests: Robert Frey

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.

2. AWARDS & RECOGNITIONS:

Board President Marcus Thompson presented a Resolution of Appreciation to Robert Frey. Robert retired on January 8, 2020, with thirty years of service as a Special Events Manager.

Chief Executive Officer Todd Palmeter notified the Board of the following:

Passing of former Commissioner, Paul W (Chris) Christensen Jr. at the age of 94. He served on Great Parks Board from 1980-1993.

Finance Department received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

3. NEXT BOARD MEETING DATES:

Thursday	March 19, 2020	1:00 p.m.	Winton Centre
Thursday	April 16, 2020	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3592 – BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Niehoff, seconded by Warner, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye.
5. RESOLUTION #3593 – RESOLUTION OF AUTHORIZATION ODNR DIVISION OF PARKS AND WATERCRAFT PADDLING ENHANCEMENT GRANT: Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Resolution authorizing staff to execute an application with the Ohio Department of Natural Resources under the Paddling Enhancement Grant Program for 5% of the total project costs. The Roll Call vote was as follows: Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.
6. DONATIONS: Upon motion duly made by Warner, seconded by Niehoff, and unanimously carried, the Board approved accepting the donations received during January 2020. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
7. APPROVAL OF MINUTES: Upon motion duly made by Burwinkel, seconded by Niehoff, and unanimously carried, the Board approved the Final Minutes of the Board meeting of January 30, 2020.
8. BID TAB – GOLF COURSE TURF FUNGICIDES: Upon motion duly made by Warner, seconded by Niehoff, and unanimously carried, the Board approved the bid in the amount of \$106,373 to Green Velvet Sod Farms.
9. BID TAB – CONTAINERIZED REFUSE AND RECYCLING DISPOSAL SERVICES: Upon motion duly made by Niehoff, seconded by Warner, and unanimously carried, the Board approved the bid in the amount of \$56,370 to Rumpke for the Containerized Refuse and Recycling Disposal Services.
10. PROFESSIONAL DESIGN SERVICES CONTRACT – SHARON WOODS GOLF COURSE IRRIGATION SYSTEM REPLACEMENT: Upon motion duly made by Burwinkel, seconded by Niehoff, and unanimously carried, the Board awarded a professional design services contract to Branstetter Carroll Inc., in the amount of \$144,344 for the Sharon Woods Golf Course Irrigation System Replacement project.
11. PURCHASING CARD POLICY UPDATE: Upon motion duly made by Warner, seconded by Burwinkel, and unanimously carried, the Board approved the revised Purchasing Card Policy as presented.

MONITORING REPORTS

12. ENDS PRIORITY 3: Director of Education and Events Amy Roell provided an overview of the Monitoring Report for Ends Priority 3 related to outdoor education initiatives. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
13. ENDS PRIORITY 4: Director of Marketing and Public Engagement Jennifer Sivak provided an overview of the Monitoring Report for Ends Priority 4 related to public awareness initiatives. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
14. COMMUNICATION AND SUPPORT: The Board reviewed the Monitoring Report for Communication and Support. After a thorough discussion, the Board determined the Chief Executive Officer was in compliance with the Executive Limitation Policy Communication and Support to the Board and that his responsibilities in keeping the Board informed and supported were being carried out in a reasonable and appropriate manner.

GENERAL REPORTS

15. NONE

EXECUTIVE SESSION

A motion was made by Burwinkel and seconded by Warner to go into Executive Session at 1:53 p.m. to consider the employment and compensation of public employees and to consider the sale or other disposition of property. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye.

Following the Executive Session, a motion was made by Niehoff and seconded by Burwinkel to reconvene the Regular Meeting at 2:15 p.m. The Roll Call vote was as follows: Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye.

ACTION

16. LAND ITEM: Upon a motion duly made by Warner, seconded by Burwinkel, and unanimously carried, the Board authorized the Chief Executive Officer to accept the donation from the Drees Company of 0.51 acres of property adjacent to Mitchell Memorial Forest.

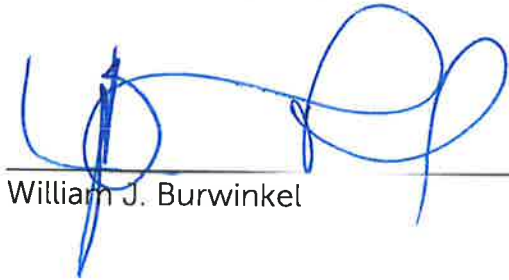
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Niehoff, seconded by Warner, and unanimously carried to adjourn the meeting at 2:17 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Marcus L. Thompson, President



William J. Burwinkel



HC Buck Niehoff

Absent

Joseph C. Seta

Absent

Geraldine Warner

ATTEST:



Todd Palmeter, Chief Executive Officer