

Board President Marcus Thompson called the video conference meeting to order at 1 p.m.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, Niehoff, Seta, Warner  
Staff: Palmeto, McDonough, Henninger, Collins  
Guests: None

GENERAL

- 1. PUBLIC COMMENTS: No one requested to address the Board.
- 2. NEXT BOARD MEETING DATES:

Thursday                      May 21, 2020                      1:00 p.m.

Thursday                      June 18, 2020                      1:00 p.m.

The Board plans to meet utilizing video conferencing until conditions improve related to COVID-19.

ACTION

- 3. RESOLUTION #3599 – BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. The Board also asked staff to provide an overview of the procedures and internal controls related to the use of Purchasing Cards. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Burwinkel, seconded by Niehoff, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye.

The Board thanked the staff for preparing the parks so they can remain open during the pandemic.

- 4. RESOLUTION #3600 – RESOLUTION AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND: Upon motion duly made by Seta, seconded by Niehoff, the Board approved Resolution #3600 authorizing the alternative method of apportioning the local government fund. The Roll Call vote was as follows: Mr. Niehoff – Aye, Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.

5. RESOLUTION #3601 – THEN & NOW RESOLUTION: Upon motion duly made by Warner, seconded by Seta, the Board approved the Then and Now Resolution. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. Warner – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Niehoff – Aye.
6. DONATIONS: Upon motion duly made by Burwinkel, seconded by Niehoff, and unanimously carried, the Board approved the donations received during March 2020. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
7. APPROVAL OF MINUTES: Upon motion duly made by Warner, seconded by Niehoff, and unanimously carried, the Board approved the Final Minutes of the Regular Board meeting of March 19, 2020.

### MONITORING REPORTS

8. FINANCIAL CONDITIONS & ACTIVITIES: The Board ordered the report filed for the record.

Palmer updated the Board regarding the 2020 budget. Great Parks has inactivated part-time staff, reduced training unless it is necessary to maintain required licenses, reduced or delayed capital equipment purchases, and have identified capital projects that can be delayed until next year. The staff will continue the hiring process for full-time positions that are a high priority.

9. TREATMENT OF STAFF & VOLUNTEERS: The Board ordered the report filed for the record.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Burwinkel, seconded by Seta, and unanimously carried to adjourn the meeting at 1:54 p.m.

Due to the COVID-19 emergency, the preceding minutes were approved at a virtual public meeting of the Board authorized by Section 12 of Am. Sub. H.B. No. 197 and have the same effect and effective dates as if the minutes were approved in a public meeting. As none of the Commissioners or the Chief Executive Officer were physically present for the meeting, the signatures were provided on the dates indicated by each signature.

Board of Park Commissioners  
Great Parks of Hamilton County

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
Marcus L. Thompson, President	Date

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
William J. Burwinkel	Date

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
HC Buck Niehoff	Date

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
Joseph C. Seta	Date

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
Geraldine Warner	Date

ATTEST:

<u>Approved at a public meeting</u>	<u>05/21/2020</u>
Todd Palmeter, Chief Executive Officer	Date