

# Plant Manager

## **POSITION SUMMARY**

Under direction, directs and oversees the activities of the Engineering, Maintenance and Operations Departments. Provides technical, mechanical, electrical, instrument, environmental and control maintenance support for the generating station. Prepares reports on department activities for Board of Directors and regulatory agencies. Effectively carries out all policies and directives of the Board of Directors. Operates in such a manner as to comply with all county, state, and federal laws rules and regulations.

## **WORKING CONDITIONS**

General office and sedentary, requiring extended periods of time at a keyboard or workstation. Ability to exert a light degree of physical effort including carrying, pushing, pulling, climbing, balancing, standing, stooping, kneeling, crouching, crawling, walking and the assisted lifting of objects and materials up to 25 pounds. Specific vision abilities include close vision and distance vision. Limited exposure to adverse environmental conditions, such as dirt, dust, odors, humidity, temperature and noise extremes, wetness and vibrations. Use of personal computing equipment, telephone, multi-functioning printer and calculator. Manual dexterity, ability to reach, bend, and use 2-step stool while safely lifting and lowering boxes. Ability to travel to and from meetings, training sessions or other business-related events. May be required to work after hours to include weekends and holidays.

## **ESSENTIAL FUNCTIONS**

- Monitors the overall organizational structure, effectiveness, and performance of Maintenance, Engineering and Operations employees ensuring maximum productivity and presents organizational changes to the Board for approval.
- Presides and participates in actions of the Discipline Committee.
- Monitors and reviews all purchases and contracts.
- Oversees activities of Maintenance, Engineering, and Operations Departments to provide a safe working environment and promote an attitude of safety awareness of all plant personnel, including actively ensuring the safety of others.
- Plans outages using effective time management principles and input from other Departments.
- Observes progress of work to evaluate efficiency and work quality, while keeping the General Manager aware of progress.
- Investigates, evaluates and determines best application of new developments in order to assure maximum efficiency.
- Prepares annual department budget and makes decisions regarding compliance with approved budget.
- Makes recommendations regarding employee hiring, transfers, promotions, discipline and terminations.
- Investigates Unit Trips and prepares reports detailing the cause.
- Interprets company policies, methods, and develops specific operating procedures as required.

- Prepares and coordinates capital projects while ensuring compliance with Reliability Compliance Program.
- Initiates plant equipment improvements and betterment projects.
- Assists in coordinating legal and legislative efforts on issues related to departmental activities.
- Performs other duties, tasks and special projects as assigned.

## **EDUCATION**

Bachelor's Degree in Engineering, Business, Math or related field

15 years' experience in lignite/coal power industry will be considered in lieu of Bachelor's Degree.

A minimum of 10 years of senior management experience, and at least 5 years' experience in lignite/coal power required.

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