

REGULAR MEETING

November 19, 2020

Board President Marcus Thompson called the video conference meeting to order at 1 p.m.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, Niehoff, Seta,
Staff: Palmeter, Henninger, Collins, Culman, Messerschmitt, Rahe, Snow, Zelek, Ference
Guests: Alana Tucker, Chip Gerhardt

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

CEO Todd Palmeter notified the Board of the following:

- Great Parks Forever Board Director Jim Wilz father, Ed Wilz, passed away November 7, 2020.
- Great Parks became the first organization in Hamilton County and the fourth park district to join the Great Miami Riverway Coalition.
- Great Parks formally joined CPS (Cincinnati Public School) Outside.
- Marketing & Public Engagement received a 2020 MarCom Gold Award in Social Media/Social Campaign for the Parks@Home blog.
- Sarah Kent, Outreach Manager, was named one of the Wiz's (101.1 WIZF) Cincinnati 30 Under 30 honorees.
- The Ranger Division has achieved full certification from the Ohio Collaborative Community-Police Advisory Board.

The Board expressed their gratitude to the staff who were instrumental in each of these recognitions.

3. NEXT BOARD MEETING DATES:

Thursday	December 17, 2020	1:00 p.m.	Winton Centre
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Board President Marcus Thompson noted the strong possibility for a video conference meeting in December based on COVID-19 conditions at that time.

Thursday	January 21, 2021	1:00 p.m.	Winton Centre
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ACTION

4. RESOLUTION #3630 – BILLS & PAYROLL RESOLUTION: The Board submitted two payment items for review: Stolly Insurance Agency for Ohio Plan insurance policy coverage; and CDW for the WebEx virtual meeting software. The staff led a thorough discussion, providing clarifying information on the content and scope of the payment items. The Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Niehoff, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Niehoff – Aye, Mr. Burwinkel – Aye.
5. RESOLUTION #3631 – BUDGET ADJUSTMENT: Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Budget Adjustment Resolution. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Niehoff – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.
6. RESOLUTION #3632 – RESOLUTION ENACTED BY GREAT PARKS OF HAMILTON COUNTY, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) IN THE MATTER OF THE STATED DESCRIBED PUBLIC PROJECT HAM WINTON WOODS PARK PID No. 113238: Upon motion duly made by Niehoff, seconded by Seta, the Board approved the Resolution authorizing staff to enter into preliminary legislation to participate with ODOT in the design, right of way acquisition and construction costs for roadway and parking lot repair and resurfacing in Winton Woods. The Roll Call vote was as follows: Mr. Niehoff – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Thompson – Aye.
7. RESOLUTION #3633 – RESOLUTION ENACTED BY GREAT PARKS OF HAMILTON COUNTY, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) IN THE MATTER OF THE STATED DESCRIBED PUBLIC PROJECT HAM LMST BEECHMONT BRIDGE AGREEMENT PARK PID No. 107295: Upon motion duly made by Seta, seconded by Niehoff, the Board approved the Resolution authorizing staff to enter into final legislation with ODOT for construction of the LMST Beechmont Bridge project (PID No. 107295). The Roll Call vote was as follows: Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Niehoff – Aye.
8. DONATIONS: Upon motion duly made by Niehoff, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during October 2020. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
9. APPROVAL OF MINUTES: Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board approved the Final Minutes of the Regular Board meeting of October 15, 2020.

10. DEPOSITORY AND BANKING SERVICES PROVIDER: Upon motion duly made by Seta, seconded by Niehoff, and unanimously carried, the Board awarded a contract for Depository and Banking Services to Fifth Third Bank for the term beginning January 1, 2021, through December 31, 2025, with an option for a one-year renewal after the initial term.
11. CREDIT AND DEBIT SERVICES (MERCHANT SERVICES) PROVIDER: Upon motion duly made by Burwinkel, seconded by Seta, and unanimously carried, the Board awarded a contract for Credit and Debit Card Acceptance Services (Merchant Services) to Fifth Third Bank Merchant Services Powered by Worldpay for the term beginning April 1, 2021, through March 31, 2024.
12. INFORMATION TECHNOLOGY SERVICES FOR COMPUTING AND NETWORKING INFRASTRUCTURE SUPPORT: Upon motion duly made by Niehoff, seconded by Seta, and unanimously carried, the Board awarded a contract for Information Technology Services for Computing and Networking Infrastructure Support to Summit Digital Networks for in the amount of \$120,240 for Network, Systems, and Disaster Recovery and in the amount of \$135,400 for Helpdesk Option 1.
13. RANGER DIVISION RECORD MANAGEMENT SYSTEM: Upon motion duly made by Seta, seconded by Niehoff, and unanimously carried, the Board approved the purchase of the Peel9 Record Management System in the amount of \$46,000 in the form of a three-year agreement.

GENERAL REPORTS

14. LIST OF AWARDS & RECOGNITIONS: The Board ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Seta and seconded by Niehoff to go into Executive Session at 1:50 p.m. to consider the employment and compensation of public employees. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Niehoff – Aye.

Following the Executive Session, a motion was made by Seta and seconded by Niehoff to reconvene the Regular Meeting at 2:00 p.m. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Niehoff – Aye, Mr. Burwinkel – Aye.

ACTION

15. COMPENSATION OF PUBLIC EMPLOYEES: Upon a motion duly made by Seta, seconded by Niehoff, and unanimously carried, the Board authorized the CEO to receive a payout for a portion of his accrued vacation time.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Burwinkel, seconded by Niehoff, and unanimously carried to adjourn the meeting at 2:05 p.m.

In order to continue essential operations during the declared pandemic and global health emergency related to COVID-19, the preceding minutes were approved at a virtual public meeting of the Board authorized by Section 12 of H.B. No. 404 and has the same effect and effective dates as if the minutes were approved in an in-person public meeting of the Board. As none of the Board Commissioners or the Chief Executive Officer were physically present for the meeting, the signatures were provided on the dates indicated by each signature.

Board of Park Commissioners
Great Parks of Hamilton County

Approved at a public meeting
Marcus L. Thompson, President

12/17/2020
Date

Approved at a public meeting
William J. Burwinkel

12/17/2020
Date

Approved at a public meeting
HC Buck Niehoff

12/17/2020
Date

Approved at a public meeting
Joseph C. Seta

12/17/2020
Date

Absent

Geraldine Warner

Date

ATTEST:

Approved at a public meeting
Todd Palmeter, Chief Executive Officer

12/17/2020
Date