Great Parks of Hamilton County  
Little Miami Scenic Trail Fencing  
Request for Proposal  
February 3, 2021

A. Introduction

Great Parks of Hamilton County (GPHC) is requesting proposals for construction of approximately 360 feet of chain link fence located at the Little Miami Scenic Trail behind 7489 and 7511 Wooster Pike, Cincinnati, Ohio 45227. This document shall be made part of the Contractor’s proposal.

B. Pre-Bid Meeting

On Wednesday, February 10, 2021 at 2:00 p.m., a voluntary pre-bid meeting will be held with the Great Parks Project Manager on the trail behind Carriage House Car Wash at 7489 Wooster Pike to review this Request for Proposal (RFP).

C. Scope of Work

The Contractor shall furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required to provide the following:

1. Chain Link Fence: The fence and gate material and installation shall be in accordance with ODOT CMS Item 607, ODOT Standard Construction Drawing F-1.1, and as modified in the attached drawings and this RFP.
2. Coordination: Prior to work, contractor shall provide a schedule and sequence of work for review and approval by park staff. Contractor shall provide two (2) days advanced notice prior to work.
3. Site Utilities: Contractor is responsible for contacting OUPS. GPHC will contract a private utility location service to locate underground utilities.
4. Restoration: Restore all disturbed areas in kind.
5. Debris: All excess material shall be hauled off-site and legally disposed.
6. Site Security: Safely secure the construction site.
7. Fence Layout: The property line and gate location will be staked by Great Parks.
8. Zoning Approval: GPHC has obtained a zoning certificate from Hamilton County Building & Development.
9. Payment: Payment for this work will be based on the Lump Sum Bid Price.

D. Proposal Deadline

Proposals are due Wednesday, February 24, 2021 by 4:00 p.m. This entire signed and initialed Request for Proposal, including any additional documents provided by the Contractor, shall be submitted to Ben Helmes, Project Manager, Great Parks of Hamilton County, 10245 Winton Road, Cincinnati, Ohio 45231 or by email to bhelmes@greatparks.org. Any questions prior to the proposal deadline should be directed to Ben Helmes by email or by phone at 513-259-9565.
E. **General Notes**

1. Upon award, the work is to be completed no later than **Friday, April 2, 2021** unless extended by change order or by Great Parks of Hamilton County.
2. Liquidated damages may apply at a rate of $100.00 per calendar day.
3. Contractor shall furnish all labor, material and appurtenances necessary for a complete project as outlined in the plans, specifications and this Request for Proposal.
4. The Contractor shall visit the facility and site to become familiar with existing conditions prior to performing work.
5. The Contractor is responsible for the overall security and protection of the work during the contractual period.
6. Contractor shall maintain traffic on the Little Miami Scenic Trail at all times.
7. The Contractor shall repair all damage to existing utilities and other facilities both within and beyond the established construction limits.
8. The Contractor shall repair all damage to existing pavement, lawn or other surfaces caused by Contractor’s equipment and at the Contractor’s expense.
9. Workmanship shall represent the highest standard of the industry. Guarantee all material and workmanship for a period of one year after acceptance.
10. Prevailing wage rates do not apply.
11. Great Parks of Hamilton County is tax exempt.
12. Great Parks of Hamilton County reserves the right to reject any and all Requests for Proposals.

F. **Submission of Invoices**

The Contractor will submit invoices to Great Parks of Hamilton County, Attn. Accounts Payable, 10245 Winton Road, Cincinnati, Ohio 45231 or by email to accountspayable@greatparks.org and copy bhelmes@greatparks.org. A proper invoice will include account number, the park, location, quantity delivered, per unit price, total amount, service date, invoice number, invoice date, and GPHC’s purchase order number.

G. **Acceptance of Proposal (Award)**

It is the intent of GPHC to award a contract provided the proposal has been submitted in accordance with the requirements of this Request for Proposal. GPHC shall have the right to waive informalities and irregularities in a proposal received and to accept the proposal, which in GPHC’s judgment, is in GPHC’s own best interests.

In determining the lowest and best proposal, the following items will be considered in addition to the proposal amount:

1. The record of the Contractor in performing other GPHC projects and/or other similar publicly funded projects.
2. The record, experience and ability of the Contractor to execute services of like character, scope and size.
3. Contractor has adequate equipment and facilities to perform the services properly in a timely and expeditious manner.
4. Contractor has suitable financial status to meet obligations incident to the services.
5. Contractor has appropriate technical experience in projects of similar scope and conditions.
Prior to acceptance of the proposal and prior to performing work, the Contractor shall furnish proof of the below required documents:

1. Certificate of Liability Insurance, listing Great Parks of Hamilton County and Carriage House Car Wash as additional insured.
3. New Vendor Form (if applicable, for GPHC Finance department purposes).
4. List of emergency contacts and their contact information.
5. Signed and completed Indemnification section (page 5).
6. Signed Bid Form (page 6).
7. Initial all pages in the area provided on the footer of each page (pages 1-6).

H. Certificate of Liability Insurance Requirements

Insurance coverage shall not be less than the following:

**Comprehensive General Liability (including Completed Operations, Blanket Contractual, Independent Contractors, and Personal Injury):**
- Bodily Injury $1,000,000 Each Occurrence; $2,000,000 Aggregate
- Property Damage $1,000,000 Each Occurrence; $1,000,000 Aggregate

**Automobile Liability (including Owner, Non-owned and Hired):**
- Bodily Injury $1,000,000 Each Occurrence; $1,000,000 Aggregate
- Property Damage $250,000 Each Occurrence; $250,000 Aggregate

It is the Contractor’s responsibility to provide GPHC a current Certificate of Liability Insurance when policies are renewed.

I. Liquidated Damages

GPHC stipulates that a financial assessment shall be paid for each calendar day the Project remains substantially incomplete beyond the specified construction completion schedule.

The construction schedule has included the following number of working days lost due to anticipated inclement weather conditions:

<table>
<thead>
<tr>
<th>Month</th>
<th>Days Lost</th>
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<tbody>
<tr>
<td>January</td>
<td>14 days</td>
</tr>
<tr>
<td>February</td>
<td>10 days</td>
</tr>
<tr>
<td>March</td>
<td>6 days</td>
</tr>
<tr>
<td>April</td>
<td>5 days</td>
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<tr>
<td>May</td>
<td>5 days</td>
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<tr>
<td>June</td>
<td>4 days</td>
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<tr>
<td>July</td>
<td>4 days</td>
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<tr>
<td>August</td>
<td>4 days</td>
</tr>
<tr>
<td>September</td>
<td>4 days</td>
</tr>
<tr>
<td>October</td>
<td>4 days</td>
</tr>
<tr>
<td>November</td>
<td>5 days</td>
</tr>
<tr>
<td>December</td>
<td>8 days</td>
</tr>
</tbody>
</table>

The total number of working days lost due to inclement weather conditions in excess of these authorized in the table above, and as approved by GPHC, shall be added to the specified construction schedule.

A total amount of $100.00 per calendar day shall be assessed for the delay of the Project. This determination will be made by GPHC. This assessment shall be subtracted from the contract.
J. **Safety of Persons and Property**

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of this Work.

With respect to all Work performed, the Contractor shall:

1. Comply with the safety standards, provisions of applicable laws, building and construction codes and the “Manual of Accident Prevention in Construction,” published by the Associated General Contractors of America, the requirements of the Occupational Safety and Health Act of 1970 (Public Law 91-596), and the requirements of Title 29 of the Code of Federal Regulations, Paragraph 1518, as published in the “Federal Register” Vol. 36. N.75 Saturday, April 17, 1971 and as amended.
2. Exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property.
3. Maintain at its office or other well-known place at the job site all articles necessary for giving first aid to the injured and shall make standing arrangements for the immediate removal to a hospital or doctor’s care of persons (including employees) who may be injured at the job site. In no case shall employees be permitted to work at a job site before the Contractor has made standing arrangement for removal of injured persons to a hospital or doctor’s care.
4. Comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
5. Erect and maintain, as required by existing conditions and performance of the Contract, all necessary safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities.
6. When use or storage of explosives or other hazardous material or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
7. Promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract) to property caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is, except damage or loss attributable to acts or omissions of the park district or anyone directly or indirectly employed by them, or anyone for whose acts may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor’s obligations for Indemnification.
8. Designate a responsible member of the Contractor’s organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor’s superintendent unless otherwise designated by the Contractor in writing to the park district.
9. Not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

K. **Site Coordination**

The Contractor is advised that GPHC parks are open daily from dawn to dusk. The Contractor will be required to notify GPHC two (2) days in advance of all construction activities that may interrupt utility services and access to facilities such as buildings, parking lots, roads and trails.
L. **Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless, GPHC, GPHC’s consultants, agents, vendors and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys’ fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this section.

In claims against any person or entity indemnified under this section by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers’ compensation acts, disability benefit acts or other employee benefit acts.

Company:  

Address:  

City, State, Zip:  

Office Phone:  Mobile Phone:  

Email:  Fax:  

Authorized By:  Title:  

Bid Form

We, the undersigned, having familiarized ourselves with the site and local conditions and with the Request for Proposal prepared by Great Parks of Hamilton County do hereby propose to furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required for:

Great Parks of Hamilton County
Little Miami Scenic Trail Fencing
Request for Proposal

COMPANY: ____________________________________________________________

BY (Name, Title): ______________________________________________________

SIGNATURE: __________________________ DATE: __________________________

COMPANY ADDRESS: __________________________________________________

_____________________________________________________________________

WORK NO: __________________________ MOBILE NO: _______________________

E-MAIL ADDRESS: ______________________________________________________

State whether a: Corporation (___); Partnership (___); Sole Proprietorship (___)

**Lump Sum Base Bid:** Contractor shall provide a lump sum bid to complete all construction work required for furnishing and installing approximately 360 linear feet 60 inch height chain link fence with one 4 foot wide chain link gate, all components galvanized as specified in this Request for Proposal.

TOTAL BASE BID: ________________________________ Dollars ($______________)

**Lump Sum Alternate Bid:** Contractor shall provide a lump sum bid to complete all construction work required for furnishing and installing approximately 360 linear feet 60 inch height chain link fence with one 4 foot wide chain link gate, all components galvanized with black PVC coating as specified in this Request for Proposal.

TOTAL ALTERNATE BID: ________________________________ Dollars ($______________)

LMST Fencing          Page 6 of 6          Initial________
CARRIAGE HOUSE CAR WASH
7489 WOOSTER PIKE
AUD. BPP 520–0111–0149

7511 WOOSTER PIKE LLC
7511 WOOSTER PIKE
AUD. BPP 520–0111–0231

Meeting Wall Corner

10'

GPHC Property Line

Proposed Fence

±360' Total Length

Provide 4' Wide Gate

Final Location to be Staked in Field

SITE PLAN

GREAT PARKS OF HAMILTON COUNTY
AUD. BPP 520–0110–0017

PROJECT DRAWING LIMITS

1' +/-

Property Line

Loop Cap

1.66" O.D. Top Rail

C.L. 2.375" O.D. Line Post
or 2.875" O.D. End or
Corner Post

Tension Wire

Post embedment or
concrete encasement
per ODOT Std. Dwg.
F-1.1

60" Chain Link
Fabric Height

2" Max.

CHAIN LINK FENCE DETAILS
See ODOT Standard Drawing F-1.1 and ODOT CMS Item 607 for material and installation specifications.

Extend Prop. Fence

10' post end of
Exist. Fence

Base Bid: ±360 linear feet 60" height chain link fence with one 4' wide chain link gate, all components galvanized.

Alternate Bid: ±360 linear feet 60" height chain link fence with one 4' wide chain link gate, all components galvanized with black PVC coating.

UNDERGROUND UTILITIES
Contact Two Working Days
Before You Dig

OHIO811.org
OHIO811.811 or 1-800-362-2714
(Non-members must be called directly)

DATE: 02/02/21