Great Parks of Hamilton County
Furnish & Deliver Golf Turf Fungicide Products
Request for Proposal
February 25, 2021

A. Introduction

Great Parks of Hamilton County (GPHC) is requesting proposals to furnish and deliver golf turf fungicide products. This document shall be made part of the Supplier’s proposal and will serve as the contract if this proposal is recommended by staff and approved by the Board of Park Commissioners at their March 18, 2021 meeting.

B. Pre-Bid Meeting

No Pre-Bid on-site meeting is scheduled. Contact Dean Brown, Golf Course Superintendent (cell 513-560-6972, email dbrown@greatparks.org) to review this Request for Proposal (RFP).

C. Proposal Deadline

Proposals are due Friday, February 26, 2021 by 1 p.m. This entire signed and initialed Request for Proposal, including any additional documents provided by the Supplier shall be included in the sealed bid package.

Bids shall be submitted to Dean Brown, Great Parks of Hamilton County, 10245 Winton Road, Cincinnati, Ohio 45231. Any questions prior to the proposal deadline should be directed to Dean Brown by email at dbrown@greatparks.org or by phone at 513-560-6972. Bids shall be publicly opened at GPHC Winton Centre starting at 1 p.m.

D. General Notes

1. The Supplier shall furnish all labor, material and appurtenances necessary for a completed and operational vehicle or vehicles as outlined and described in the specifications in this Request for Proposals.
2. Great Parks of Hamilton County is tax exempt.
3. Great Parks of Hamilton County reserves the right to reject any and all requests for proposals.

E. Delivery

1. Great Parks of Hamilton County shall not be responsible for freight or delivery charges. Bid Unit Prices shall include all packaging and delivery costs. Any shipment marked C.O.D. shall be rejected and returned at the Vendor’s expense.
2. A minimum of one-half of the estimated quantities will be ordered for the initial delivery. Additional quantities will be ordered as needed throughout 2021. Products shall be delivered within seven (7) days of ordering. Product shall be available locally for emergency
pickup within 36 hours of ordering. Failure to deliver products on time will result in **liquidated damages of 1%** of the bid cost of the undelivered product per calendar day.

3. **Delivery/Inspection, Acceptance and Amendments:** Upon delivery of the product, Great Parks of Hamilton County retains the right to inspect the product prior to final acceptance to ensure that the product is in compliance with the specifications set forth in the awarded contract. In the event that the product does not meet the specifications, GPHC shall notify the Vendor for removal/replacement of the product. GPHC County shall retain all rights and remedies as described herein. GPHC County shall not be responsible for any storage costs incurred prior to the inspection and acceptance.

4. **Deliveries shall be made to five GPHC locations:**
   a. Little Miami Golf Center, 3811 Newtown Road, Newtown 45244
   b. Miami Whitewater Forest, 9000 Mt. Hope Road, Harrison 45030
   c. Sharon Woods, 11555 Swing Road, Sharonville 45241
   d. Winton Woods, 1400 Springdale Road, Cincinnati 45231
   e. Woodland Mound, 645 Nordyke Road, Cincinnati 45255

**F. Submission of Invoices**

The Supplier shall submit proper invoices via email directly to AccountsPayable@greatparks.org. A proper invoice will include account number, location, quantity delivered, per unit price, appropriate sales tax, total amount, shipping date, invoice number, invoice date, and GPHC’s purchase order number.

**G. Acceptance of Proposal (Award)**

It is the intent of GPHC to award a contract provided the bid has been submitted in accordance with the requirements of this document. GPHC shall have the right to waive informalities and irregularities in the proposal received and to accept the proposal, which in GPHC’s judgment, is in GPHC’s own best interests.

In determining the lowest and best bid, the following items will be considered in addition to the proposal amount:

1. The record of the Supplier in performing other GPHC projects and/or other similar publicly funded projects.
2. The record, experience and ability of the Vendor to execute services of like character, scope and size.
3. Supplier has appropriate technical experience in projects of similar scope and conditions.

Prior to acceptance of the proposal and prior to performing work, the Supplier shall furnish proof of the below required documents:
1. New Vendor Form (if applicable, for GPHC Finance Department purposes).
2. Completed and signed Bid Form (page 3).
3. Initial all pages in the area provided on the footer of each page (pages 1-3).
H. **Cancellation**

This agreement may be canceled by either party thirty (30) days after written notice is given. However, no party may exercise this right for the first six (6) months the contract is in effect. Notwithstanding of these provisions, any failure to either meet contract specifications or comply with delivery requirements shall be cause for immediate cancellation.
Bid Form

We, the undersigned, having familiarized ourselves with the site and local conditions and with the Request for Proposal prepared by Great Parks of Hamilton County do hereby propose to furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required for:

Great Parks of Hamilton County
Golf Course Turf Fungicides
Request for Proposal

COMPANY: ______________________________________________________

BY (Name, Title): ___________________________________________________

SIGNATURE: ______________________ DATE: ______________________

COMPANY ADDRESS: ______________________________________________

____________________________________________________________________

WORK NO: ______________________ MOBILE NO: ______________________

E-MAIL ADDRESS: __________________________________________________

State whether a: Corporation ( ); Partnership ( ); Sole Proprietorship ( )

Bid Price

<table>
<thead>
<tr>
<th>Ref No</th>
<th>Fungicides Product Desc</th>
<th>Packaging</th>
<th>Unit of Product (A)</th>
<th>Quantity per Unit (B)</th>
<th>Unit Price (C)</th>
<th>TOTAL PRICE (AxBxC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>*Banol (Propamocarb)</td>
<td>2 gal case</td>
<td>case</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>*Chipco 26019 Flo (Iprodione)</td>
<td>5 gal case</td>
<td>case</td>
<td>47</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>*Daconil WS (chlorothalonil)</td>
<td>5 gal case</td>
<td>case</td>
<td>153</td>
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<td></td>
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<tr>
<td>4</td>
<td>*Banner (propiconazole)</td>
<td>2 gal case</td>
<td>case</td>
<td>17</td>
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<tr>
<td>5</td>
<td>*Heritage (Azoxystrobin)</td>
<td>6 lb jug</td>
<td>jug</td>
<td>13</td>
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<tr>
<td>6</td>
<td>*Mancozeb Pro/Protect DF</td>
<td>36 lb case</td>
<td>case</td>
<td>8</td>
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<tr>
<td>7</td>
<td>*Secure/(Fluazinam)</td>
<td>5 gal case</td>
<td>case</td>
<td>8</td>
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<td></td>
</tr>
<tr>
<td>8</td>
<td>*Subdue (Mefenoxam)</td>
<td>2 gal case</td>
<td>case</td>
<td>2</td>
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</tbody>
</table>
**TOTAL UNOFFICIAL BASE BID**

Total Base Bid: ___________________________ Dollars $__________________

* - Denotes fungicide brand name to be provided.

Bidders shall complete the below form to indicate the product name(s) of the fungicide chemical to be provided for post-patent products (a.i. denotes active ingredient).

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Fungicide Chemical</th>
<th>Product Name</th>
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<tbody>
<tr>
<td>1</td>
<td>Banol / (Propamocarb)</td>
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<tr>
<td>2</td>
<td>Chipco 26019 Flo (Iprodione)</td>
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<td>3</td>
<td>Daconil WS (chlorothalonil)</td>
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<td>6</td>
<td>Mancozeb Pro/Protect DF</td>
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<td>7</td>
<td>Secure / (Fluazinam)</td>
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<td>8</td>
<td>Subdue (Mefenoxam)</td>
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**SUBSTITUTION SHEET**

General

1. The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance and quality to be met by any appropriate substitution.

2. All bids must be based on the “Standards” specified. If the Bidder chooses to propose a substitution to the specified items, the specified item must be included in the bid and the substitution item shall be indicated on the Substitution Sheet included with the Bid Form.

3. After the Bids are received, Great Parks of Hamilton County will consider the proposed substitutions. Substitutions approved prior to enacting the Contract will be included in the Contract Sum. Substitutions approved after enacting the Contract will adjust the contract sum by a change order.

4. Bidder shall list on this form any “Substitutions for which consideration is desired, showing the addition or reduction in price to be made, for each, if the substitution is accepted, or stating “No Change in Price”, if none is proposed.

5. Please indicate Ref. No. for proposed product substitution.
<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Bid Product Specified</th>
<th>Proposed Product Substitution</th>
<th>Add</th>
<th>Deduct</th>
<th>No Change</th>
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It is understood and agreed that the Proposal submitted is based on furnishing “Standards” as specified and entitles Great Parks of Hamilton County to require that such named materials and methods be incorporated in the work, except as Substitutions, if they are accepted, based on the quotations entered above, are subsequently made a part of the written contract.

Signed ________________________________
(Bidder)