REGULAR MEETING

February 18, 2021

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Marcus Thompson opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, DeGraffenreid, Laverty, Seta
Staff: Palmeter, Henninger, Collins, Culman, deJesus, Messerschmitt, Rahe, Snow, Zelek, Strader, McFadden, Roell, Sivak, Ference
Guests: Glenna Stricklett, Alana Tucker, Chip Gerhardt, Tim Cunningham

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.

2. AWARDS & RECOGNITIONS:

   Board President Marcus Thompson presented a Resolution of Appreciation to Glenna Stricklett. Glenna retired as Training Coordinator on January 6, 2021, with thirty years of service.

   Chief Executive Officer Todd Palmeter notified the Board of the following:

   - Finance Department received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.
   - Ranger Chief Scott Snow introduced Ranger Edwin McFadden, who was promoted to Ranger Sergeant.

3. NEXT BOARD MEETING DATES:

   Thursday  March 18, 2021  1:00 p.m.  Winton Centre
   Thursday  April 15, 2021  1:00 p.m.  Winton Centre
4. RESOLUTION #3650 – BILLS & PAYROLL RESOLUTION: The Board submitted four payment items for review: Mower for public relations services; G Robert Hines Attorney at Law for property earnest money; Treasurer of State for the Beechmont Bridge engineering; and Ruth Bley for Legacy Bench refund. The staff led a thorough discussion, providing clarifying information on the content and scope of the payment items. Upon motion duly made by Laverty, seconded by Seta, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

5. RESOLUTION #3651 – THEN & NOW: Upon motion duly made by Seta, seconded by Laverty, the Board approved the Then and Now explanation as presented in the resolution. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Laverty – Aye.

6. RESOLUTION #3652 – RESOLUTION OF AUTHORIZATION TO APPLY AND EXECUTE AN APPLICATION UNDER ODNR RECREATIONAL TRAILS PROGRAM: Upon motion duly made by Laverty, seconded by DeGraffenreid, the Board approved Resolution #3652 authorizing the CEO or his designees to apply and execute an application with the Ohio Department of Natural Resources under the Recreational Trails Program. The Roll Call vote was as follows: Ms. Laverty– Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.

7. DONATIONS: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, and unanimously carried, Board approved accepting the donations received during January 2021. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.

8. APPROVAL OF MINUTES: Upon motion duly made by Laverty, seconded by Seta, and unanimously carried, the Board approved the Final Minutes of the Regular Board meeting of January 21, 2021.

9. BID TAB – LIVE FISH DELIVERY AND STOCKING: Chief of Guest Experiences Rachel Messerschmitt presented the bid results to the Board. Upon motion duly made by Burwinkel, seconded by Thompson, and unanimously carried, the Board approved the bids for each species of fish as follows: Adult Channel Catfish and Shovelhead/Blue Catfish to the Midwest Fish Company, 644 Smith Road, Loveland, Ohio for $29,420. Yellow Perch, Adult Hybrid Bluegill, and Fingerling Hybrid Bluegill to Jones Fish Hatchery, 3433 Church St, Newtown, Ohio for a total of $6,268; and Rainbow Trout to A.T.A.C., 4229 Wilmington Rd, Oregonia, Ohio for a total of $17,945.
10. **BID TAB – GOLF CARTS:** Chief of Guest Experiences Rachel Messerschmitt presented the bid results to the Board. Upon motion duly made by Seta, seconded by DeGraffenreid, and unanimously carried, the Board approved the bid in the amount of $165,645 to Mid Ohio Golf Car, Inc. for 65 golf carts.

11. **CAPITAL PURCHASE – TRI-PLEX MOWERS:** Upon motion duly made by Laverty, seconded by DeGraffenreid, and unanimously carried, the Board approved the purchase in the amount of $80,635.90 to Century Equipment Company for two tri-plex mowers.

12. **CAPITAL PURCHASE – LARGE AREA ROTARY MOWERS:** Upon motion duly made by Laverty, seconded by Seta, and unanimously carried, the Board approved the purchase in the amount of $131,555.62 to Century Equipment Company for two large area rotary mowers.

13. **CAPITAL PURCHASE – SLOPE MOWERS:** Upon motion duly made by Laverty, seconded by Seta, and unanimously carried, the Board approved the purchase in the amount of $54,963 to Zimmer Tractor Inc. for two slope mowers.

14. **CAPITAL PURCHASE – FOUR-WHEEL DRIVE UTILITY TRACTORS:** Upon motion duly made by Burwinkel, seconded by DeGraffenreid, and unanimously carried, the Board approved the purchase in the amount of $65,442.40 to Bud Herbert Motors Inc. for two four-wheel drive utility tractors.

15. **CAPITAL PURCHASE – POLICE UTILITY VEHICLES:** Upon motion duly made by Laverty, seconded by DeGraffenreid, and unanimously carried, the Board approved the purchase in the amount of $201,000 to Larkin Greenwood Ford for six 2021 Ford Police Utility vehicles.

The Board asked the staff about trade-in and auction procedures for replaced assets. Chief Financial Officer Andrew Collins informed the Board that obsolete items are placed on the GovDeals internet auction site.

16. **PROFESSIONAL SERVICES CONTRACT – GENERAL LOCAL & STATE GOVERNMENT AFFAIRS SERVICES:** Upon motion duly made by Seta, seconded by Laverty, and unanimously carried, the Board awarded a professional services contract in the amount of $60,000 to Government Strategies Group for general local and state government affairs services.

The Board asked the Chief Executive Officer how the consultant's engagement is structured and requested a copy of the scope of services for the contract.
17. OASIS CORRIDOR – BINDING TERM SHEET: Upon motion duly made by Burwinkel, seconded by Laverty, and unanimously carried, the Board authorized the Chief Executive Officer to execute the Oasis Corridor – Binding Term Sheet.

The Board discussed the nature of the future financial commitment with the Chief Executive Officer and how Great Parks will be recognized along the trail corridor once construction is complete.

18. BOARD OF PARK COMMISSIONER MEETING RULES: Upon motion duly made by Seta, seconded by DeGraffenreid, and unanimously carried, the Board approved the Board of Park Commissioners Meeting Rules.

**MONITORING REPORTS**

19. ENDS PRIORITY 3: The Board reviewed the Ends Priority 3 report. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

The Board complimented the staff on the report and for adapting to virtual programming during the pandemic. The Board requested data for virtual engagement, including Facebook Live programs, be added to future monitoring reports.

20. ENDS PRIORITY 4: The Board reviewed the Ends Priority 4 report. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

The Board complimented the staff on the report.

21. COMMUNICATION AND SUPPORT TO THE BOARD: The Chief Executive Officer reviewed with the Board how this report is monitored through Board direct inspection, including the monthly review of monitoring reports and the annual Board tour. The Board then ordered the report filed for the record.

**GENERAL REPORTS**

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Laverty, seconded by DeGraffenreid, and unanimously carried to adjourn the meeting at 2:35 p.m.

Board of Park Commissioners
Great Parks of Hamilton County

Marcus L. Thompson, President

William J. Burwinkel

Stacey DeGraffenreid

Caren Laverty

Joseph C. Seta

ATTEST:

Todd Palmeter, Chief Executive Officer

3-18-2021
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