

REGULAR MEETING

March 18, 2021

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Marcus Thompson opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, DeGraffenreid, Lavery, Seta

Staff: Palmeto, Henninger, Collins, Culman, deJesus, Messerschmitt, Rahe, Snow, Zelek, Bruce, Kent, Robinson, Spencer, Ference

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeto notified the Board of the following:

- East Region Education Manager Julie Robinson introduced Sarah Kent, who was selected to receive the National Association of Interpretation Great Lakes Region 4 – Outstanding New Interpreter Award.

Mr. Burwinkel recognized the Ranger Division and thanked them for their service. He also mentioned the passing of ODNR Officer Jason Lagore.

3. NEXT BOARD MEETING DATES:

Thursday	April 15, 2021	1:00 p.m.	Winton Centre
Thursday	May 20, 2021	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3653 – BILLS & PAYROLL RESOLUTION: The Board submitted two payment items for review: Robert A Goering Treasurer for property taxes and MKSK for Park & Facility Master Plan consulting services. The staff led a thorough discussion, providing clarifying information on the content and scope of the payment items. Upon motion duly made by Lavery, seconded by Seta, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

5. RESOLUTION #3654 – THEN & NOW: Upon motion duly made by Seta, seconded by Lavery, the Board approved the Then and Now explanation as presented in the resolution. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Lavery – Aye.
6. RESOLUTION #3655 – RESOLUTION OF APPRECIATION – DOUGLAS STULTZ: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, the Board approved the Resolution of Appreciation for Douglas Stultz, Director of Golf, who has retired with nineteen years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.
7. RESOLUTION #3656 – RESOLUTION OF APPRECIATION – RALPH DILLMAN: Upon motion duly made by Lavery, seconded by DeGraffenreid, the Board approved the Resolution of Appreciation for Ralph Dillman, Assistant Golf Course Superintendent, who has retired with thirty-one years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye.
8. RESOLUTION #3657 – RESOLUTION OF APPRECIATION – DAN COLLINS: Upon motion duly made by Seta, seconded by Lavery, the Board approved the Resolution of Appreciation for Dan Collins, Assistant Golf Course Superintendent, who has retired with twenty-six years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye.
9. DONATIONS: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, and unanimously carried, the Board approved accepting the donations received during February 2021. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
10. APPROVAL OF MINUTES: Upon motion duly made by Lavery, seconded by Seta, and unanimously carried, the Board approved the Final Minutes of the Regular Board meeting of February 18, 2021.
11. BID TAB – GOLF COURSE TURF FUNGICIDES: Chief of Guest Experiences Rachel Messerschmitt presented the bid results to the Board. Upon motion duly made by Lavery, seconded by DeGraffenreid, and unanimously carried, the Board approved the bid in the amount of \$66,385.25 to Helena Agri-Enterprises for golf course turf fungicides.

12. PROFESSIONAL SERVICES CONTRACT – MEDIA BUYING SERVICES: Upon motion duly made by Burwinkel, seconded by Lavery, and unanimously carried, the Board awarded a professional services contract in the amount of \$500,000 to St. Gregory for media buying services for 2021.
13. CAPITAL PURCHASE – PLAYGROUND SAFETY SURFACE MATERIAL: Chief of Conservation & Parks Jason Rahe presented the Capital Purchase to the Board. Upon motion duly made by Lavery, seconded by DeGraffenreid, and unanimously carried, the Board approved the purchase in the amount of \$80,400 to DWA Recreation, Inc. for playground safety surface material.
14. RESCIND APPROVAL OF BID – EMBSHOFF WOODS WASTEWATER IMPROVEMENTS: Chief Executive Officer Todd Palmetter led a thorough discussion, providing clarifying information on the process, and Chief of Planning Tim Zelek explained when the rebid would occur. Upon motion duly made by Seta, seconded by Lavery, and unanimously carried, the Board rescinded the bid award to Ken Neyer Plumbing, Inc. and rejected all the bids as presented on January 21, 2021, for the Embshoff Woods Wastewater Improvements project.
15. MEMORANDUM OF UNDERSTANDING – SHARON CREEK COLLABORATIVE: Chief of Planning Tim Zelek presented the Memorandum of Understanding to the Board. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, and unanimously carried, the Board authorized the Chief Executive Officer and his designees to execute a Memorandum of Understanding with Sharon Creek Collaborative.

MONITORING REPORTS

16. ENDS POLICY PRIORITY 1: Director of Natural Resources Jessica Spencer presented the Ends Priority 1 report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
17. TREATMENT OF GUESTS: Ranger Chief Scott Snow presented the Treatment of Guests report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Seta and seconded by Lavery to go into Executive Session at 2:40 p.m. to consider the sale or other disposition of property and to consider the employment and compensation of public employees. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

Following the Executive Session, a motion was made by Seta and seconded by Lavery to reconvene the Regular Meeting at 3:55 p.m. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.

ACTION


18. Upon motion duly made by Lavery, seconded by Seta, and unanimously carried, the Board authorized the Chief Executive Officer to negotiate a land acquisition proposal and to execute the necessary documents for six parcels totaling less than 1-acre in the western region of Hamilton County.
19. Upon motion duly made by DeGraffenreid, seconded by Lavery, and unanimously carried, the Board authorized the Chief Executive Officer to negotiate with the Metropolitan Sewer District and to execute the necessary documents for a pump station easement agreement in the central region of Hamilton County.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by DeGraffenreid, seconded by Lavery, and unanimously carried to adjourn the meeting at 4:00 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Marcus L. Thompson, President

William J. Burwinkel

Stacey DeGraffenreid

Caren Lavery

Joseph C. Seta

ATTEST:



Todd Palmetter, Chief Executive Officer