

REGULAR MEETING

April 15, 2021

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Marcus Thompson opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, DeGraffenreid, Lavery, Seta

Staff: Palmeter, Henninger, Collins, Culman, deJesus, Messerschmitt, Rahe, Snow, Zelek, Nealan, Lee, Banks, Creighton, McClure, Bruce, Schirmer, Strader, McFadden, Ference

Guests: Alana Tucker, Doug Stultz, Rick Spreckelmeier, Ralph Dillman, Sharon Dillman, Rachel Dillman

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.

2. AWARDS & RECOGNITIONS:

Board President Marcus Thompson presented a Resolution of Appreciation to Douglas Stultz. Doug retired as Director of Golf on September 16, 2020, with nineteen years of service.

Board President Marcus Thompson presented a Resolution of Appreciation to Ralph Dillman. Ralph retired as Assistant Golf Course Superintendent on September 30, 2020, with thirty-one years of service.

Chief Executive Officer Todd Palmeter notified the Board of the following:

- Ranger Chief Scott Snow introduced new employee Robert Nealan, Ranger
- Ranger Chief Scott Snow introduced new employee Gregory Lee, Ranger

3. NEXT BOARD MEETING DATES:

Thursday	May 20, 2021	1:00 p.m.	Winton Centre
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Thursday	June 17, 2021	1:00 p.m.	Winton Centre
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ACTION

4. RESOLUTION #3658 – BILLS & PAYROLL RESOLUTION: The Board submitted five payment items for review: Lexipol LLC for Ranger Police Manual; Peel9 Inc. for Ranger online records management system; Wilson Historical Concepts for Shawnee Lookout Springhouse window repairs; Hilton Netherlands Cincinnati for Park District Forum hotel reservation cancelation; and KZF Design for professional design services for the Glenwood Gardens to Winton Woods trail. The staff led a thorough discussion, providing clarifying information on the content and scope of the payment items. Upon motion duly made by Lavery, seconded by Seta, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.
5. RESOLUTION #3659 – RESOLUTION OF APPRECIATION – NEAL RAMSEY: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, the Board approved the Resolution of Appreciation for Neal Ramsey, Director of Guest Experiences – West Region, who has retired with thirty-one years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.
6. RESOLUTION #3660 – GREAT PARKS OF HAMILTON COUNTY WILL PICK-UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR DESIGNATED EMPLOYEES PURSUANT TO IRC SECTION 414(h)(2): Upon motion duly made by Lavery, seconded by Thompson, the Board approved the resolution to begin the Pick-Up plan. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Lavery – Aye.
7. RESOLUTION #3661 – GLENWOOD GARDENS HIGHFIELD DISCOVERY GARDEN MUSIC GARDEN – RESOLUTION OF AUTHORIZATION TO EXECUTE AND FILE AN APPLICATION WITH THE STATE OF OHIO NATUREWORKS GRANT PROGRAM: Grants Manager Kara Schirmer presented the grant information to the Board. The staff answered questions from the Board about ongoing operational costs. Upon motion duly made by Lavery, seconded by Seta, the Board approved Resolution #3661 authorizing the Chief Executive Officer and his designees to execute and file an application with the Ohio Department of Natural Resources under the NatureWorks Grant Program. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye.
8. RESOLUTION #3662 – REQUEST FOR FUNDS FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AND DESIGNATION OF PROJECTS FOR OHIO PARK DISTRICTS ROADWORK FUND FY 2022-2023 THROUGH THE OHIO PARKS & RECREATION ASSOCIATION (OPRA): The staff answered questions from the Board regarding infrastructure and federal programs. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, the Board approved the resolution authorizing Great

Parks of Hamilton County to participate in the Request of Funds from the Ohio Department of Transportation for Ohio Park Districts Roadwork Fund FY 2022-2023. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye.

9. DONATIONS: Upon motion duly made by Laverty, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during March 2021. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
10. APPROVAL OF MINUTES: Upon motion duly made by Seta, seconded by Laverty, and unanimously carried, the Board approved the Final Minutes of the Regular Board meeting of March 18, 2021.
11. PROFESSIONAL SERVICES CONTRACT UPDATE – PHILANTHROPIC SERVICES PROVIDER: Upon motion duly made by Laverty, seconded by Thompson, and unanimously carried, the Board approved the extension of the existing services agreement with Ignite Philanthropy to execute Phase 1: Planning – Design in the amount of \$75,000.

Mr. Burwinkel, an Advisory Committee member, commented on the dedication of the 18 members who serve on the committee and the formation of a sub-committee.

MONITORING REPORTS

12. FINANCIAL CONDITIONS & ACTIVITIES: Chief Financial Officer Andrew Collins presented the Financial Conditions & Activities report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
13. TREATMENT OF STAFF & VOLUNTEERS: Chief of Human Resources Molly deJesus and Ranger Chief Scott Snow presented the Treatment of Staff & Volunteers report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

GENERAL REPORTS

14. PURCHASING CARD COMPLIANCE OFFICER: Guest Relations Coordinator Morgan Banks presented the Purchasing Card Compliance Officer report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board ordered the report filed for the record.

15. CRITICAL INFRASTRUCTURE NEEDS: Chief Executive Officer Todd Palmeter presented the Critical Infrastructure Needs report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board ordered the report filed for the record.

The Board requested a report on operating expenses for Otto Armleder Memorial Park and Fernbank Park.

EXECUTIVE SESSION

A motion was made by Laverty and seconded by Seta to go into Executive Session at 2:55 p.m. to consider the sale or other disposition of property and to consider the employment and compensation of public employees. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

Following the Executive Session, a motion was made by Laverty and seconded by DeGraffenreid to reconvene the Regular Meeting at 3:55 p.m. The Roll Call vote was as follows: Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.

ACTION

16. Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board authorized the CEO and his designees to negotiate a land acquisition proposal and to execute the necessary documents for a 6-acre parcel in the western region of Hamilton County.
17. Upon motion duly made by Laverty, seconded by Burwinkel, and unanimously carried, the Board authorized the CEO and his designees to negotiate the terms with Rumpke Sanitary Landfill, Inc. and execute the necessary documents, pending final legal review, for environmental covenants related to stream mitigation on the former Beckmeyer parcel in Richardson Forest Preserve and the former Loeffler parcel in Triple Creek.
18. Upon motion duly made by Seta, seconded by DeGraffenreid, and unanimously carried, the Board authorized the CEO and his designees to negotiate a land acquisition proposal and to execute the necessary documents for a 12.19-acre parcel in the eastern region of Hamilton County.

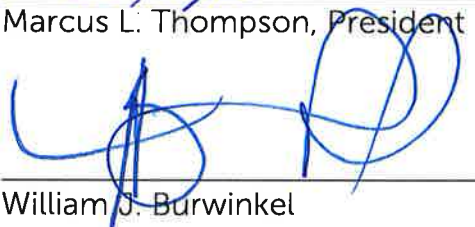
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Burwink, seconded by DeGraffenreid, and unanimously carried to adjourn the meeting at 3:58 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Marcus L. Thompson, President



William J. Burwink



Stacey DeGraffenreid



Caren Laverty



Joseph C. Seta

ATTEST:



Todd Palmet, Chief Executive Officer