

REGULAR MEETING

September 16, 2021

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231

Board President Marcus Thompson opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Thompson, Burwinkel, DeGraffenreid, Laverty, Seta

Staff: Palmeter, Henninger, Collins, Culman, Messerschmitt, Rahe, Snow, Zelek, Bell, Ferrell, Roth, Sivak, Schirmer, Steele, Murray, Lake, Ference

Guests: Jim Berns, Standish Fortin, Freeman McNeal, Gary Blakeman, William Monnier

GENERAL

1. PUBLIC COMMENTS:

Jim Berns attended the meeting and addressed the Board regarding the additional 0.95 mill tax levy on the November 2, 2021 ballot.

Standish Fortin attended the meeting and addressed the Board regarding the additional 0.95 mill tax levy on the November 2, 2021 ballot.

2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeter notified the Board of the following:

Ranger Chief Snow introduced Sergeant Katie Lake, who recently completed the three-week Supervisor Training and Education Program (STEP). STEP was designed to develop newly promoted officers into highly effective first-line supervisors with the competency skills necessary to lead and supervise in a high-performance organization. STEP was developed by the Ohio Association of Chiefs of Police, and Chief Snow helped to create this program.

3. NEXT BOARD MEETING DATES:

Thursday	October 21, 2021	3:00 p.m.	Winton Centre*
Thursday	November 18, 2021	1:00 p.m.	Winton Centre

*Board tour will precede the October 21 regular meeting, tentatively scheduled from 8:30 a.m. to 2:45 p.m.

ACTION

4. RESOLUTION #3681 – BILLS & PAYROLL RESOLUTION: The Board submitted three payment items for review: KZF Design for designing the Glenwood Gardens to Winton Woods Trail, Hamilton County Auditor for fees for levy collection, and G. Robert Hines for the purchase of the Werk Road Property. The staff led a thorough discussion, providing clarifying information on the scope of the payment item. Upon motion duly made by Seta, seconded by Laverly, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Laverly – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

Chief Executive Officer Todd Palmeter informed the Board that Great Parks would be receiving a CMAQ grant in the amount of \$5.8 million for the Glenwood Gardens to Winton Woods Trail and answered questions about the community engagement process in Westwood for the future of the Werk Road property.

5. RESOLUTION #3682 – ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE HAMILTON COUNTY AUDITOR: Chief Financial Officer Andrew Collins presented the Accepting the Amounts and Rates Resolution to the Board. Upon motion duly made by Laverly, seconded by DeGraffenreid, the Board approved the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Hamilton County Auditor. The Roll Call vote was as follows: Ms. Laverly – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye.

Mr. Burwinkel commented on the effect of property values on millage rates and tax revenue received from levies.

6. RESOLUTION #3683 – RESOLUTION OF APPRECIATION – RONALD LAKE: Upon motion duly made by Seta, seconded by DeGraffenreid, the Board approved the Resolution of Appreciation for Ronald Lake, Conservation & Parks Technician, who has retired with twenty-eight years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Laverly – Aye.
7. RESOLUTION #3684 – RESOLUTION OF APPRECIATION – JERRY FRANKENHOFF: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, the Board approved the Resolution of Appreciation for Jerry Frankenhoff, Urban Forester, who has retired with seventeen years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye, Mr. Seta – Aye, Ms. Laverly – Aye, Mr. Thompson – Aye.

8. RESOLUTION #3685 – RESOLUTION OF APPRECIATION – GREG GRIMM: Upon motion duly made by Seta, seconded by Thompson, the Board approved the Resolution of Appreciation for Greg Grimm, Ranger Patrol Lieutenant, who has retired with twenty-eight years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Mr. Burwinkel – Aye. Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye.
9. RESOLUTION #3686 – RESOLUTION PROVIDING AUTHORITY TO EXECUTE A CONTRACT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR PASS-THROUGH FUNDS FOR THE LITTLE MIAMI RIVER ACCESS AT BASS ISLAND: Chief Executive Officer Todd Palmeter presented Resolution #3686 to the Board. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, the Board approved Resolution #3686 authorizing the CEO and his designees to execute the Pass-Through Agreement with ODNR in the amount of \$294,000 for costs associated with the Little Miami River Access at Bass Island project. The Roll Call vote was as follows: Mr. Seta – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. DeGraffenreid – Aye, Mr. Burwinkel – Aye.

Mr. Burwinkel asked the staff about the philanthropic and revenue opportunities of this project.

10. DONATIONS: Upon motion duly made by Lavery, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during August 2021. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
11. APPROVAL OF MINUTES: Upon motion duly made by Lavery, seconded by Seta, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of August 19, 2021.
12. CAPITAL PURCHASE – FAIRWAY MOWER: Upon motion duly made by Burwinkel, seconded by DeGraffenreid, and unanimously carried, the Board approved the purchase in the amount of \$50,996.48 from Century Equipment, a Jerry Pate Company, for a fairway mower.
13. PROFESSIONAL SERVICES CONTRACT – ASSET MANAGEMENT SOFTWARE: Director of IT & Data Management Laurie Bell presented the Asset Management Professional Services Contract to the Board. Upon motion duly made by Seta, seconded by Lavery, and unanimously carried, the Board approved awarding a contract in the amount of \$113,695 to Central Square, Inc. for the Asset Management software module and implementation services.

14. LEASE AND OPERATING AGREEMENT – CITY OF CINCINNATI – OTTO ARMLEDER MEMORIAL PARK and RECREATION COMPLEX: Chief Executive Officer Todd Palmetter presented the Otto Armleder Memorial Park and Recreation Complex Lease and Operating Agreement to the Board. Upon motion duly made by Seta, seconded by Lavery, and unanimously carried, the Board authorized the Chief Executive Officer and his designees to sign a lease and operating agreement with the City of Cincinnati to operate Otto Armleder Memorial Park and Recreation Complex for a period ending on December 31, 2025.
15. OPERATING AGREEMENT – CITY OF CINCINNATI – LUNKEN TRAIL: Chief Executive Officer Todd Palmetter presented the Lunken Trail Operating Agreement to the Board. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, and unanimously carried, the Board authorized the Chief Executive Officer and his designees to sign an operating agreement with the City of Cincinnati to operate the Lunken Trail for a period ending on December 31, 2025.

GENERAL REPORTS

16. CITY NATURE CHALLENGE: Central Region Education Manager Suzanne Roth presented the City Nature Challenge report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

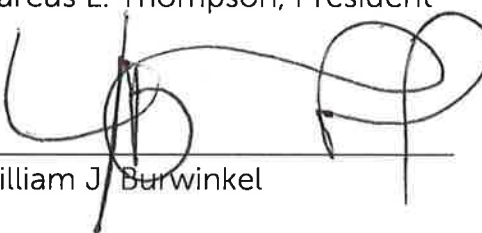
The Board thanked the staff for the informative nature of the report.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Lavery, seconded by Seta, and unanimously carried to adjourn the meeting at 2:15 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Marcus L. Thompson, President

William J. Burwinkel

Stacey DeGraffenreid

Caren Lavery

Joseph C. Seta

ATTEST:



Todd Palmeter, Chief Executive Officer