

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
October 18, 2021 at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on October 18, 2021 at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Steve Flynn President
Mark Chapman Vice President
William C. Rose Director
Kevin R. Carr Director (via Zoom)

BOARD MEMBERS ABSENT:

Kelly Castonguay Secretary/Treasurer

STAFF PRESENT:

Alan Fourmentin General Manager
Laurie Slaght District Secretary
Mike McMahan Operations Manager
Steven Krolczyk Finance Manager
Tony Corbett Legal Counsel (via Zoom)

GUESTS PRESENT:

Jack Taylor Fire Chief

CALL TO ORDER AND ANNOUNCE A QUORUM

President Flynn announced the date of Monday, October 18, 2021, called the meeting to order and announced a quorum present at 6:30 p.m. President Flynn stated that Director Carr is attending the meeting via Zoom and that Director Castonguay would not be attending.

CITIZEN COMMENTS

There were no citizen comments

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Water Operations Report
 - c. Wastewater System Reports
 - d. Finance Reports

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. September 2021 Combined Financials
 - b. September 20, 2021 Regular Meeting Minutes
 - c. Tax Collection Reports- 4th Quarter FY 2021
 - d. Investment Report - 4th Quarter FY 2021

Motion made by Director Rose and seconded by Director Chapman to approve the consent agenda as presented.

Motion carried unanimously

REGULAR SESSION

3. Consider and act regarding purchase of one Spartan Pumper truck from Metro Fire Apparatus Specialist, Inc., for a cost of \$730,000 and authorize the General Manager to execute the necessary documents.

Motion made by Director Rose and seconded by Director Carr to approve the purchase of one Spartan Pumper engine from Metro Fire Apparatus Specialist, Inc., for a cost not to exceed \$730,000 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

4. Consider and act regarding approval of task order agreement with Halff Associates for professional engineering services for the replacement of the existing 8-inch water lines within Trophy Club Section 8 and Trophy Club Estates Section 5 at a total cost of \$68,600 and authorize the General Manager to execute the task order documents.

Motion made by Director Chapman and seconded by Director Rose to approve Task Order agreement with Halff Associates for professional engineering services for the replacement of the existing 8-inch water lines within Trophy Club Section 8 and Trophy Club Estates Section 5 for an amount not to exceed \$68,600 and authorize the General Manager to execute the task order documents.

Motion carried unanimously

5. Consider and act to approve Contract No. 2021092001 with Tyler Technologies Inc. for Financial, Payroll, and Utility Billing Management Software and authorize the General Manager to execute the contract documents.

Motion made by Director Flynn and seconded by Director Rose to approve Contract No. 2021092001 with Tyler Technologies Inc. for Financial, Payroll, and Utility Billing Management Software and authorize the General Manager to execute the contract documents.

Motion carried unanimously

6. Consider and act regarding approval of work order with Garver for professional engineering services related to Wastewater Treatment Plant MBR improvements at a total cost of \$66,912 and authorize the General Manager to execute the contract documents.

Motion made by Director Rose and seconded by Director Carr to approve Work Order No.1 with Garver for professional engineering services related to Wastewater Treatment Plant MBR improvements for a total cost not to exceed \$66,912 and authorize the General Manager to execute the contract documents.

Motion carried unanimously

7. Consider and act regarding approval of work order with Garver for professional engineering services related to the rehabilitation of Lift Station #1 at a total cost of \$83,188 and authorize the General Manager to execute the contract documents.

Motion made by Director Chapman and seconded by Director Rose to approve of Work Order No. 2 with Garver for professional engineering services related to the rehabilitation of Lift Station #1 for a total cost not to exceed \$83,188 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

8. Consider and act regarding approval of Master Services Agreement with Pipeline Analysis LLC to provide professional engineering services and technical support related to the District's wastewater collection system.

Motion made by Director Rose and seconded by Director Chapman to approve of Master Services Agreement with Pipeline Analysis LLC to provide professional engineering services and technical support related to the District's wastewater collection system.

Motion carried unanimously

9. Discussion and possible action regarding remodeling areas in the Annex building for Elections. (Flynn)

The Board would like staff to look for opportunities to make improvements in the Annex building to make the areas used for polling locations more accessible and aesthetically appealing.

Direction only.

10. Discussion and possible action regarding use of solar energy at District facilities. (Rose)

Director Rose would like to have staff research the use of solar power at municipalities and if it would be feasible and beneficial to the District. General Manager Fourmentin will look at opportunities and seek information from our providers and look into municipalities like NTMWD who have bought into a

sustainable energy provider. Fourmentin will bring information back to the board at a future meeting.

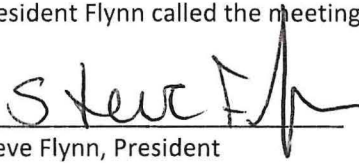
11. Items for future agendas:


- Opportunities regarding Solar Energy (Rose)
- ADA status in Annex (Carr)

12. Set future Meeting dates – November 15th at 6:30 p.m.
December 14th at 6:30 p.m.

ADJOURN

President Flynn called the meeting adjourned at 7:33 p.m.


Steve Flynn, President


Kelly Castonguay, Secretary/Treasurer


Laurie Slaght, District Secretary

