

REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
April 18, 2022, at 6:30 p.m.

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on April 18, 2022, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Steve Flynn	President
Mark Chapman	Vice President
Kelly Castonguay	Secretary/Treasurer
William C. Rose	Director
Kevin R. Carr	Director

BOARD MEMBERS ABSENT:

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Steven Krolczyk	Finance Manager
Tony Corbett	Legal Counsel

CALL TO ORDER AND ANNOUNCE A QUORUM

President Flynn announced the date of April 18, 2022, called the meeting to order and announced a quorum present at 6:31 p.m.

CITIZEN COMMENTS

There were no citizen comments

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Water Operations Report
 - c. Emergency Repairs
 - d. Wastewater System Reports
 - e. Finance Reports
 - f. GFOA's Distinguished Budget Presentation Award

General Manager Alan Fourmentin presented the monthly reports and answered questions thereto.

The Board acknowledged and thanked Finance Manager Steven Krolczyk for achieving GFOA's Distinguished Budget Presentation Award. Director Rose stated that the as of 2020 only five other water districts have achieved this award.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. March 2022 Combined Financials
 - b. March 18, 2022, Regular Meeting Minutes
 - c. Quarterly Investment Report – 2ND Quarter FY2022
 - d. Tax Collections Report – 2ND Quarter FY2022

Director Rose pulled item d. Tax Collections Report – 2nd Quarter FY2022 for further consideration.

Director Rose stated the Town of Trophy Club has been on the Tax Collection report for owing a total of \$7.86 for four properties since 2014 and he would like to have staff resolve it.

Motion made by Director Rose and seconded by Director Castonguay to approve the consent agenda items a. through c. as presented.

Motion carried unanimously

Motion made by Director Rose and seconded by Director Chapman to approve item d. Tax Collections Report 2nd Quarter FY2022.

Motion carried unanimously

REGULAR SESSION

3. Discussion and possible action regarding Impact of Weather Conditions on February 2022 water usage and potential modification of winter averaging determination for wastewater service based on same. (Chapman/Castonguay)

Director Chapman stated that he brought this item forward as we did in 2020 to have the board consider a future policy that would not penalize customers who leave their faucets to drip during extremely cold weather.

Discussion Only, no action taken.

4. Service Appreciation Presentation to Directors Chapman and Flynn by General Manager Alan Fourmentin.

General Manager Fourmentin acknowledged Director Chapman and Director Flynn whose term will end next month for their dedication and public service to the District and our customers.

General Manager Alan Fourmentin stated the follow "Tonight, we recognize two members of our board of directors as this is their last full board meeting. Director Steve Flynn and Director Mark Chapman were elected to the Board on May 15th of 2018.

Director Steve Flynn has dedicated four years of service to the board, serving as Secretary/Treasurer from 2018 to 2020 and having served as the President of the Board for the last two years.

Director Mark Chapman who has also dedicated four years of service to the board. Mark has served as the Vice President of the board for the last two years.

We want to express our heartfelt gratitude for your service, leadership, and dedication to the District. Your careful deliberation and input on future projects and policies, and your responsible decision making in determining the allocation of rates and tax dollars in the provision of water, sewer, and fire services for District customers.

I want to personally thank each of you for placing your trust in me as general manager of the District, it has been an honor. The professionalism, candor, and feedback that you've provided to me over the past few years has been immeasurable.

Thank you both for choosing to be leaders in this community through service on this board and making this a great place to work. With that being said, I would like to present you both with a token of appreciation for your service to the District and this community."

5. Public Statements by existing directors who are not seeking reelection relating to their prior service as directors.

Director Chapman stated that it has been an honor and privilege to serve the District and the community.

Director Flynn stated he wanted highlight some of the accomplishments of the Board and staff have been responsible for in the last four years. Some of those achievements are a Reserve Policy, District Budgets, 40 year asset replacement forecast and better communication with the Town of Trophy Club. Flynn added that the board has reduced overall sewer rates Fire ISO rating, reduction in TCEQ violations and reducing District staff and a continued focus on customer service. A new strategic plan was completed last year as well and none of these things would have been possible without the leadership of General Manager Alan Fourmentin. Flynn thanked Attorney Corbett for all of his assistance.

6. Discussion and possible action relating to change in officer positions for members of the Board of Directors.

Discussion only, no action taken

7. Discussion and potential action relating to the Junction Way Road Access Project described in the District's interlocal agreement with the Town of Trophy Club. (Flynn)

General Manager Fourmentin provided an update regarding the plans for the Junction Way Road Access project with the Town of Trophy Club. Fourmentin stated that he has informed the Town that all items being cost shared with the District must be presented to the board for approval. The Town is working with their engineer to gather this information

8. Consider and act to approve Resolution No. 2022-0418 amending the Fiscal Year 2022 Budget.

Motion by Director Rose and seconded by Director Chapman to approve Resolution No. 2022-0418 amending the Fiscal Year 2022 Budget and move \$524,000 across from rehabilitation replacement reserves to fund the additional capital and water expenses.

Motion carried unanimously

9. Consider and act to approve purchase of materials and installation of 24 inch pipe at the water pump station.
 - a. Cost of materials for 24 inch pipe at the water pump station.
 - b. Cost of labor to install the 24 inch pipe at the water pump station.

Motion by Director Rose and seconded by Director Castonguay to approve the water pump station repairs which requires the purchase of materials from FortiLine Waterworks at a cost not to exceed \$29,755.59; and, the associated approval of low bid from RayMar Construction for labor at a cost not to exceed \$28,700.00 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

10. Consider and act to award bid and approve Contract No. 2022041801 for construction and installation of water lines along and adjacent to Creek Courts Drive and Wilshire Drive part of the FY 2022 Capital Improvement Projects.

Motion made by Director Rose and seconded by Director Chapman to approve Contract No. 2022041801 for the replacement of water lines, valves, and service lines along and adjacent to Creek Courts Drive and Wilshire Drive to ReyMar Construction for an amount not to exceed \$1,454,090.00 and authorize the General Manager to execute the contract documents.

Motion carried unanimously

11. Consider and act to award bid and approve Contract 2022041802 for rehabilitation of Lift Station #1 as part of FY 2022 Capital Improvement Projects.

Motion made by Director Chapman and seconded by Director Carr to award Contract 2022041802 for rehabilitation of Lift Station #1 as part of FY 2022 Capital Improvement Projects to Scott Tucker Construction for an amount not to exceed \$535,398.00 for rehabilitation of Lift Station #1 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

12. Consider and take appropriate action to approve Joint Election Agreement and Contract for Election Services with Tarrant County for the May 7, 2022, General Election.

Motion made by Director Carr and seconded by Director Chapman to approve the Joint Election Agreement and Contract for Election Services with Tarrant County for the May 7, 2022, General Election.

Motion carried unanimously

The Board convened into Executive Session at 7:22 p.m.

EXECUTIVE SESSION

13. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Consult with legal counsel concerning *Trophy Club Municipal Utility District No. 1 v. Acadia Services, LLC*, In the District Court of Tarrant County, 141st Judicial District (Cause No. 141-299351-18).

REGULAR SESSION

The Board reconvened into Regular Session at 7:47 p.m.

Motion by Director Flynn and seconded by Director Carr to execute the settlement agreement as discussed in Executive Session.

Motion carried unanimously

14. Items for future agendas:

Director Carr would like staff to reach out to the counties and provide a follow up at the next meeting to include a response from the County regarding ARPA funds.

15. Set future Meeting dates – Tuesday May 17th at 7:30 p.m.

ADJOURN

President Flynn called the meeting adjourned at 7:55 p.m.

Steve Flynn

Steve Flynn, President

KCASH

Kelly Castonguay, Secretary/Treasurer

Laurie Slaght

Laurie Slaght, District Secretary

