

REGULAR MEETING

June 16, 2022

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Laverty opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Laverty, Burwinkel, DeGraffenreid, Seta, Thompson

Staff: Palmeter, Henninger, Collins, Culman, deJesus, Messerschmitt, Rahe, Snow, Zelek, Bernzott, Osinski, Helmes, Murray, Owens, Westerhof, Resnik, Suggs, Honerlaw, Brech, Kersker, Boggs, Stanley, Wiita, Dickensheets, Bach, Goldick, Walker, Conrad, Dove, Short, Ference

Guests: Missie Shannon, Dawn Werling, Mike Scott, Wade Johnston, Judy Harmon

GENERAL

1. PUBLIC COMMENTS:

Judy Harmon attended the meeting and addressed the Board regarding compensation.

Mr. Thompson thanked the staff for their hard work opening the Woodland Mound wet playground.

2. AWARDS & RECOGNITIONS:

Board President Caren Laverty presented a Resolution of Appreciation to Carolyn Missie Shannon. Missie retired as a Park Ranger on March 17, 2022, with twenty-one years of service.

Board President Caren Laverty presented a Resolution of Appreciation to Dawn Werling. Dawn retired as a Conservation & Parks Technician on April 21, 2022, with sixteen years of service.

Board President Caren Laverty presented a Resolution of Appreciation to Terry Mike Scott. Mike retired as a Conservation & Parks Technician on March 17, 2022, with thirty years of service.

Chief Executive Officer Todd Palmeter notified the Board of the following:

- Ranger Chief Scott Snow introduced new employee Liz Owens, Park Ranger, Shawnee Lookout.

- Chief of Guest Experiences Rachel Messerschmitt introduced new employee Troy Westerhof, Athletics Coordinator.
- Chief of Guest Experiences Rachel Messerschmitt introduced new employee Monica Resnik, Guest Experiences Manager, Lake Isabella, and Woodland Mound.
- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Taylor Suggs, Clubhouse Manager, Sharon Woods.
- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Matthew Honerlaw, Golf Maintenance Technician, Sharon Woods.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Mike Brech, Director of Conservation & Parks, West Region.
- Chief of Conservation & Parks Jason Rahe introduced new employee Brandon Kersker, Conservation & Parks Technician, Sharon Woods.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Hunter Boggs, Conservation & Parks Technician, Little Miami.
- Chief of Planning Tim Zelek introduced new employee Madison Stanley, Planning Administrator.
- On May 20, 2022, Ranger Chief Scott Snow participated and presented at the inaugural Youth Protection Summit hosted by the Dan Beard Council of the Boy Scouts of America.
- Chief Executive Officer Todd Palmeter was selected to serve on the NACPRO Board of Directors.

3. NEXT BOARD MEETING DATES:

Thursday	July 21, 2022	1:00 p.m.	Winton Centre
Thursday,	August 18, 2022	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3718 – BILLS & PAYROLL RESOLUTION: The Board submitted three payment items for review: Silver Fir Media for video production services, Midwest Environmental for waste removal, and Mobilcomm for Ranger cruiser equipment and installation. The staff led a thorough discussion, providing clarifying information on the scope of the payment item. Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Laverty – Aye, Mr. Seta – Aye, Mr. Thompson – Aye.

5. RESOLUTION #3719 – 2023 TAX BUDGET: Chief Financial Officer Andrew Collins presented the 2023 Tax Budget. Upon motion duly made by Thompson, seconded by DeGraffenreid, the Board approved the 2023 Tax Budget as presented in the resolution. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.
6. RESOLUTION #3720 – RESOLUTION OF APPRECIATION – DONALD RIESKAMP: Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Resolution of Appreciation for Donald Rieskamp, Park Ranger, who has retired with 30 years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.
7. DONATIONS: Upon motion duly made by Burwinkel, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during May 2022. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
8. APPROVAL OF MINUTES: Upon motion duly made by DeGraffenreid, seconded by Thompson, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of May 19, 2022.
9. GREAT PARKS FOREVER BOARD APPOINTMENT: Chief of Philanthropy Alicia Culman presented the appointment to the Board. Upon motion duly made by Thompson, seconded by Lavery, and unanimously carried, the Board, who serve as Members of Great Parks Forever, approved the Great Parks Forever Board of Directors' recommendation to appoint Peter Horton to a 3-year term ending December 31, 2024.
10. PROFESSIONAL DESIGN SERVICES CONTRACT – SHAKER TRACE NURSERY IMPROVEMENTS: Chief Executive Officer Todd Palmeter presented the professional services contract to the Board. The staff led a thorough discussion, providing clarifying information on the project scope and retail opportunities as part of the project. Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board awarded a professional design services contract in the amount of \$387,265 to emersion DESIGN for the Shaker Trace Nursery Improvements project.

11. PROFESSIONAL DESIGN SERVICES CONTRACT – ENGINEERING PARTNER FOR PROFESSIONAL DESIGN AND CONSULTING SERVICES: Chief Executive Officer Todd Palmetter presented the professional services contract to the Board. The staff led a thorough discussion, providing clarifying information on the types of projects this consultant would be focusing on for Great Parks. Upon motion duly made by Thompson, seconded by DeGraffenreid, and unanimously carried, the Board awarded a professional design services contract in the amount not to exceed \$1,000,000 to Strand Associates, Inc. for Engineering Partner for the Professional Design and Consulting Services agreement.

MONITORING REPORTS

12. FINANCIAL PLANNING/BUDGETING: Chief Financial Officer Andrew Collins presented the Financial Planning/Budgeting report to the Board. The staff led a thorough discussion, providing clarifying information on the tax revenue forecast, the impact of the economy on revenue, and the impact of grants and philanthropic donations on the forecast. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

GENERAL REPORTS

13. PHILANTHROPY DIVISION REPORT: Chief of Philanthropy Alicia Culman and Director of Corporate Relations Julie Bernzott presented the Philanthropy Division Report to the Board. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
14. OASIS CORRIDOR & REGIONAL TRAILS UPDATE: Chief Executive Officer Todd Palmetter, Regional Trails Coordinator Becky Osinski, and Landscape Architect Benjamin Helmes presented the Oasis Corridor & Regional Trails update to the Board. Mr. Burwinkel inquired about partnership opportunities for the Ohio River West Trail. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
15. TRI-STATE TRAILS & CROWN REPORT – WADE JOHNSTON, TRI-STATE TRAILS: Wade Johnston, Director of Tri-State Trails, presented the Tri-State Trails & CROWN Report to the Board. Mr. Burwinkel thanked Mr. Johnston for the presentation and his dedication to regional trails. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Burwinkel and seconded by DeGraffenreid to go into Executive Session at 2:35 p.m. to consider the employment and compensation of public employees and to consider the sale or other disposition of property. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye. Ms. Lavery – Aye.

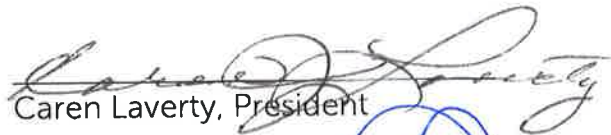
Following the Executive Session, a motion was made by Seta and seconded by Burwinkel to reconvene the Regular Meeting at 2:50 p.m. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye. Ms. Lavery – Aye, Mr. Seta – Aye.

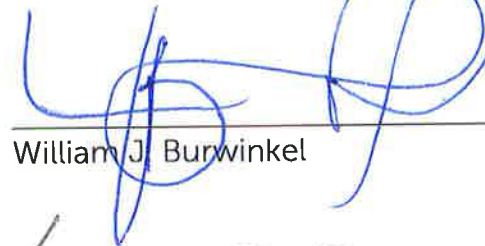
16. LAND ITEM: Upon motion duly made by Thompson, seconded by DeGraffenreid, and unanimously carried, the Board authorized the CEO and his designees to negotiate with the City of Sharonville and the Ohio Department of Transportation and to execute the necessary documents for a permanent easement, temporary right of way and other legal mechanisms for the construction and operation of a new shared-use path along US 42 in and adjacent to Sharon Woods.


ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Seta, seconded by DeGraffenreid, and unanimously carried to adjourn the meeting at 2:55 p.m.


Board of Park Commissioners
Great Parks of Hamilton County


Caren Laverty, President


William J. Burwinkel


Stacey DeGraffenreid


Joseph C. Seta


Marcus Thompson

ATTEST:


Todd Palmeto, Chief Executive Officer