

Great Parks of Hamilton County
Athletic Department
2700 Buell Road
Cincinnati, OH 45251
513-742-1091
email: cmsmith@greatparks.org
twesterhof@greatparks.org



FRANCIS RECREACRES SPECIAL EVENT REQUEST FORM

Name of organization/team _____

Contact _____

Address _____ City _____ State _____ Zip _____

Cell _____ - _____ Other Phone (please specify) _____ - _____

email _____

Dates Requested _____ Number of Fields _____

Size of Fields Needed _____ Renting the pavilion? Yes _____ No _____

Name of the event _____ Times Requested _____

Expected number of teams _____ # of participants/fans _____

Special Requests

Tents are no longer available through Great Parks. Please advise if tents will be used so utilities can be marked. Permits may be required.

- 1) Any tournament/camp, bracket/information should be sent no less than one week prior to the event.
- 2) Food and beverage restrictions are in place based on facility and usage guidelines. Please include food and beverage plans in the special requests section.
- 3) Field rental: \$205/full day, \$35/1 ½ hours.
- 4) Pavilion rental: \$125/weekday, \$210/weekend rate
- 5) Prepaid Motor Vehicle Permits available for purchase. \$5/\$8 Daily Motor Vehicle Permit or \$10/\$16 Annual Motor Vehicle Permit is required for all events.
- 6) \$100 deposit is required to hold any dates.