

REGULAR MEETING

August 18, 2022

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Laverty opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Laverty, Burwinkel, DeGraffenreid, Seta
Staff: Palmeter, Henninger, deJesus, Doellman, Messerschmitt, Snow, Zelek, Bell, Ridle, Maley, Kuehn, Masella, Wells, Hart, Uffman, Jordan, Stanley, Ference
Guests: none

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeter notified the Board of the following:

- Chief of Guest Experiences Rachel Messerschmitt introduced new employee Nate Kuehn, Clubhouse Manager, Miami Whitewater Forest.
- Chief of Guest Experiences Rachel Messerschmitt introduced new employee Mick Maley, Golf Maintenance Technician, Winton Woods.
- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Jennifer Ridle, Golf General Manager, Little Miami Golf Center.
- Chief of Planning Tim Zelek introduced new employee Ron Masella, Park Engineer.
- Ranger Chief Scott Snow introduced new employee Michael Wells, Park Ranger, Shawnee Lookout.
- Ben Chandler, Assistant Golf Professional at Little Miami Golf Center, recently completed the Professional Golf Management Program requirements. The program is designed to educate individuals in all aspects of the business of golf, including merchandizing, event coordination, golf lesson instruction, and food and beverage management.

3. NEXT BOARD MEETING DATES:

Thursday	September 15, 2022	1:00 p.m.	Winton Centre
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Thursday	October 20, 2022	3:00 p.m.	Winton Centre
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* Board tour will precede the October 20 regular meeting, tentatively scheduled from 8:30 a.m. to 2:45 p.m. Please plan to arrive at 8:00 a.m.

ACTION

4. RESOLUTION #3725 – BILLS & PAYROLL RESOLUTION: The Board submitted one payment item for review: Recycle Away, LLC, for recycling cans. The staff led a thorough discussion, providing clarifying information on the scope of the payment item, the size of the bins, and the revenue generated from recycling. Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye.
5. RESOLUTION #3726 – THEN & NOW RESOLUTION: Upon motion duly made by Burwinkel, seconded by Lavery, the Board approved the Then and Now explanation presented in the resolution. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Burwinkel – Aye.
6. DONATIONS: Upon motion duly made by DeGraffenreid, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during July 2022. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
7. APPROVAL OF MINUTES: Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of July 21, 2022.
8. BID TAB – INFORMATION TECHNOLOGY INFRASTRUCTURE EQUIPMENT: Chief Executive Officer Todd Palmetter presented the bid to the Board. The staff led a thorough discussion, providing clarifying information on the project scope, the type of equipment to be purchased, and security protocols. Upon motion duly made by Burwinkel, seconded by Lavery, and unanimously carried, the Board approved the bid in the amount of \$291,917 from Summit Digital Networks for the technology infrastructure hardware.

GENERAL REPORTS

9. GUEST EXPERIENCES EVENT UPDATE: Chief of Guest Experiences Rachel Messerschmitt presented the Guest Experiences Event Update report to the Board. The Board inquired about the dates and times of the event, event accessibility, and event marketing and advertising. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Seta and seconded by DeGraffenreid to go into Executive Session at 1:35 p.m. to consider the sale or other disposition of property. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.

Following the Executive Session, a motion was made by Seta and seconded by Burwinkel to reconvene the Regular Meeting at 1:50 p.m. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye.

ACTION

10. LAND ITEM: Upon motion duly made by Seta, seconded by DeGraffenreid, and unanimously carried, the Board authorized the CEO and his designees to negotiate with Duke Energy and to execute the necessary documents for a public utility permanent easement in the east region of Hamilton County.

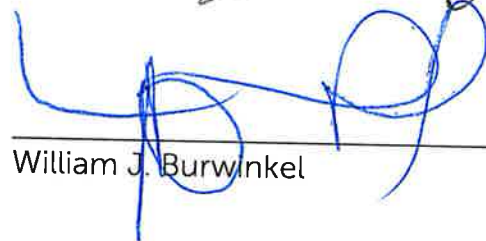
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Burwinkel, seconded by DeGraffenreid, and unanimously carried to adjourn the meeting at 1:55 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Caren Laverty, President



William J. Burwinkel



Stacey DeGraffenreid



Joseph C. Seta



Marcus Thompson

ATTEST:



Todd Palmeter, Chief Executive Officer