

**REGULAR MEETING MINUTES  
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
BOARD OF DIRECTORS  
September 21, 2022 at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in regular session on September 21, 2022 at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

**BOARD MEMBERS PRESENT:**

Kevin R. Carr President (via Zoom) joined the meeting at 6:42 pm  
Ben Brewster Vice President  
Doug Harper Secretary/Treasurer  
William C. Rose Director  
Tracey Hunter Director

**STAFF PRESENT:**

Alan Fourmentin General Manager  
Laurie Slaght District Secretary  
Mike McMahan Operations Manager  
Steven Krolczyk Finance Manager  
Tony Corbett Legal Counsel

**CALL TO ORDER AND ANNOUNCE A QUORUM**

Vice President Brewster announced the date of September 21, 2022, called the meeting to order and announced a quorum present at 6:39 p.m. Brewster stated that Board President Kevin Carr would be attending via Zoom

**PUBLIC HEARING**

1. Public Hearing regarding adoption of the final District Tax Rates for Tax Year 2022.

Vice President Brewster stated Trophy Club Municipal Utility District No. 1 will conduct a Public hearing regarding adoption of the final District Tax Rates for the tax year 2022 at \$0.09134 per \$100 of assessed valuation; a decrease of \$0.0154 from tax year 2021.

**Vice President Brewster opened the Public Hearing at 6:40 p.m.**

**Vice President Brewster closed the Public Hearing at 6:40 p.m.**

**CITIZEN COMMENTS**

Gina French 30 Cypress Court -Waterline construction run off.

**REPORTS & UPDATES**

2. Staff Reports
  - a. Capital Improvement Projects

- b. Water Operations Report
- c. Wastewater System Reports
- d. Finance Reports

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

**CONSENT AGENDA**

- 3. Consider and act to approve the Consent Agenda.
  - a. August 2022 Combined Financials
  - b. August 17, 2022 Regular Meeting Minutes
  - c. Appointments to Fort Worth Wholesale Advisory Committee for FY2023.

**Motion made by Director Rose and seconded by Director Carr to approve Consent Agenda items a. through c., as presented.**

**Motion carried unanimously**

**REGULAR SESSION**

- 4. Consider and act regarding adoption of Resolution No. 2022-0921A approving Budget for Fiscal Year 2023.

**Motion made by Director Rose and seconded by Director Carr to approve Resolution No. 2022-0921A of Trophy Club Municipal Utility District No. 1 of Denton and Tarrant Counties adopting a budget for FY2023 for the fiscal year beginning October 1, 2022 and ending September 30, 2023.**

**For: Rose, Brewster, Harper, and Carr**

**Opposed: Hunter**

**Motion passed 4-1**

- 5. Consider and act regarding adoption of Rate Order No. 2022-0921A amending water rates and setting an effective date of October 1, 2022.

**Motion made by Director Rose and seconded by Director Carr to adopt Rate Order No. 2022-0921A amending water rates and setting an effective date of October 1, 2022.**

**Motion carried unanimously**

- 6. Consider and act regarding Order No. 2022-0921B, fixing and levying Trophy Club Municipal Utility District No. 1 Debt Service Tax Rate and Operations and Maintenance Tax Rate for 2022 Tax Year.

**Motion made by Director Rose and seconded by Director Harper to adopt Order No. 2022-0921B fixing and levying Trophy Club Municipal Utility District No. 1 Debt Service tax rate at \$0.03115 per \$100 of taxable value and Maintenance tax rate at \$0.06019 per \$100 of taxable value for the 2022 tax year.**

**Motion by Director Rose and seconded by Director Harper to amend the debt service tax rate to .03115 per \$100 of taxable value.**

**Amendment to the motion passed unanimously**

**Main motion as amended**

**Motion carried unanimously**

7. Consider and act to regarding adoption of Resolution 2022-0921B approving 2022 Tax Roll for Trophy Club Municipal Utility District No. 1.

**Motion made by Director Rose and seconded by Director Hunter to approve Resolution 2022-0921B as amended at the dais, approving 2022 tax roll for Trophy Club Municipal Utility District No. 1. The Board of Directors approved a tax rate of \$0.09134/\$100 assessed value, being imposed on each property included on the certified appraisal rolls for the District for the 2022 tax year, totals \$2,041,982 tax levy. The Board hereby declares that the appraisal rolls with amounts of tax entered shall constitute the District's tax roll for the 2022 tax year.**

**Motion carried unanimously**

8. Consider and act regarding approval of Amendment to District Information Form, including Notice to Purchaser Form.

**Motion made by Director Rose and seconded by Director Hunter to approve of Amendment to District Information Form, including Notice to Purchaser Form showing the total Trophy Club Municipal Utility District No. 1 tax levy of \$0.09134 per \$100 of taxable value.**

**Motion carried unanimously**

9. Consider and act regarding annual review of District Investment Policy and Investment Strategies including:
  - a. Adopt Order No. 2022-0921C approving Amended and Restated Investment Policy, including the District's Investment Strategies and Appointment of Investment Officer(s).

**Motion made by Director Rose and seconded by Director Harper to adopt Order No. 2022-0921C approving Amended and Restated Investment Policy, including the District's Investment Strategies and Appointment of Alan Fourmentin and Steven Krolczyk as Investment Officers.**

**Motion carried unanimously**

10. Consider and act to adopt Resolution No. 2022-0921C Approving Cash Reserve Policy.

**Motion made by Director Rose and seconded by Director Brewster to adopt Resolution No. 2022-0921C and to transfer \$398,822.00 in undesignated reserves to the rehabilitation and replacement reserve fund.**

**Motion carried unanimously**

11. Consider and act to approve contract with Four Man Furnace, Inc. for development of a community awareness and communications strategy and to assist the District with respect to preparation of public communications relating to the District and its operations and authorize the General Manager to execute the necessary documents to implement Board action.

**Motion made by Director Rose and seconded by Director Harper to approve Contract No. 2022-092101 with Four Man Furnace for development of a communications strategy relating to the District's operations and authorize the General Manager to execute the necessary documents to implement Board action.**

**Motion by Director Carr and seconded by Director Rose to amend with a not to exceed amount of \$40,000 as shown in the budget.**

**Amendment to the motion**

**For: Carr, Rose, Harper and Brewster**

**Opposed: Hunter**

**Motion to amend passed 4-1**

**Main Motion as amended**

**For: Carr, Rose, Harper and Brewster**

**Opposed: Hunter**

**Motion passed 4-1**

12. Receive update from Strategic Committee. (Carr/Brewster)

President Carr stated that the committee agreed to proceed with gathering information as to what the be impact to Trophy Club residents including the PID. The committee will also look at the positive and negative impacts on residents as far as losing revenue. Carr stated it was agreed that the District would have an appraisal on District infrastructure in Westlake.

**The Board convened into Executive Session at 7:26 p.m.**

#### **EXECUTIVE SESSION**

13. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open

Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:

- a. Consult with legal counsel concerning the potential joint strategic planning with the Town of Trophy Club.
14. Deliberations pursuant to Section 551.074(a)(1) of the Texas Open Meetings Act regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: General Manager annual performance evaluation.

**The Board reconvened into Regular Session at 9:46 p.m.**

**REGULAR SESSION**

15. Consider and act regarding items discussed in Executive Session.

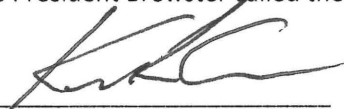
Item 13. a. Direction provided to General Manager Fourmentin to provide data to the town for the town to update the Citizens Advisory Committee report. The new numbers along with potential benefits to customers and schedule strategic committee meeting as necessary to follow up.

16. Items for future agendas:

17. Set future Meeting dates – October 19, 2022

**ADJOURN**

Vice President Brewster called the meeting adjourned at 9:49p.m.



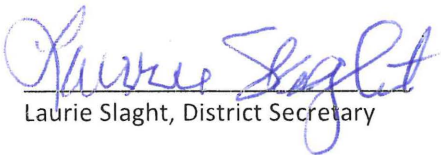
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Kevin Carr, President



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Doug Harper, Secretary/Treasurer



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Laurie Slaght, District Secretary

