

REGULAR MEETING

September 15, 2022

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Laverty opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Laverty, Burwinkel, DeGraffenreid, Seta, Thompson

Staff: Palmeto, Henninger, Collins, Culman, deJesus, Doellman, Messerschmitt, Rahe, Snow, Zelek, Schirmer, Stry, Nealan, Brech, Helmes, Massella, Osinski, Wegman, Knueven, Hawkins, Dugle, McClellan, Dickensheets, McConnell, Morehart, Roth, Leidheger, Ference
Guests: none

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.

2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeto notified the Board of the following:

- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Katie Wegman, Riding Instructor.
- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Ashley Knueven, Guest Experiences Manager, Winton Woods.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Conner McClellan, Conservation & Parks Technician, Winton Woods
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Jason Dickensheets, Director of Conservation & Parks, East Region.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Davis Morehart, Park Supervisor, Central Region.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Kate McConnell, Park Supervisor, West Region.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Emily Roth, Park Supervisor, East Region.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Curt Dugle, Conservation & Parks Technician, Shawnee Lookout.
- Chief of Philanthropy Alicia Culman introduced new employee Elisheba Hawkins, Philanthropy Administrator.

- Letter of Commendation – Matt Siry. On August 20, 2022, Ranger Matthew Siry was dispatched to a male subject on the Shaker Trace Trail around the 2.6-mile marker that had stopped breathing. Ranger Siry responded immediately to the area, deploying the AED Unit from his patrol vehicle and performing CPR with a concerned citizen's assistance. Ranger Siry knows the district well and recognized by using the fire break along Oxford Rd. to access this individual; he could save several valuable minutes in getting to the location to render aid before EMS could arrive on the scene. The guest survived the incident and is recovering.

Ms. Lavery and Mr. Burwinkel thanked Matt Siry for his service. Mr. Burwinkel congratulated Sergeant Katie Lake and her team for their hard work hosting the National Night Out. Mr. Thompson inquired about the number of open staffing positions and the Board Tour route.

3. NEXT BOARD MEETING DATES:

Thursday	October 20, 2022	3:00 p.m.	Winton Centre*
Thursday	November 17, 2022	2:00 p.m.	Winton Centre**

* Board tour will precede the October 20 regular meeting, tentatively scheduled from 8:30 a.m. to 2:45 p.m. Please plan to arrive at 8:00 a.m.

** The November 17 regular meeting will begin at 2:00 p.m. to accommodate the National Philanthropy Day luncheon.

ACTION

4. RESOLUTION #3727 – BILLS & PAYROLL RESOLUTION: The Board submitted three payment items for review: Central Square Technologies for asset management software, Red Crew Ltd. for augmented reality applications, and Darwin LLC for executive brand strategy consulting. The staff led a thorough discussion, providing clarifying information on the scope of the payment items. Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson- Aye.

5. RESOLUTION #3728 – BUDGET ADJUSTMENT: Chief Financial Officer Andrew Collins presented the Budget Adjustment Resolution to the Board. Upon motion duly made by Thompson, seconded by Lavery, the Board approved the Budget Adjustment Resolution. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.
6. RESOLUTION #3729 – ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE HAMILTON COUNTY AUDITOR: Chief Financial Officer Andrew Collins presented the Accepting the Amounts and Rates Resolution to the Board. The staff led a thorough discussion, providing clarifying information about the projected and actual collection rate percentages. Upon motion duly made by DeGraffenreid, seconded by Burwinkel, the Board approved the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Hamilton County Auditor. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.
7. RESOLUTION #3730 – SHARON WOODS SHARON CENTRE PLAYGROUND – RESOLUTION OF AUTHORIZATION TO APPLY AND EXECUTE AN APPLICATION UNDER ODNR LAND AND WATER CONSERVATION FUND PROGRAM: Chief Executive Officer Todd Palmetter presented the Resolution to the Board. The staff led a thorough discussion, providing clarifying information about the project's timeline, including the bid process, construction time, and a ribbon-cutting ceremony. Upon motion duly made by Seta, seconded by Thompson, the Board approved Resolution #3730, authorizing the CEO and his designees to apply for and execute an application with the Ohio Department of Natural Resources under the Land and Water Conservation Fund. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye.
8. RESOLUTION #3731 – OHIO DEPARTMENT OF TRANSPORTATION 2022-2023 BIENNIUM ALLOCATION & REDISTRIBUTION OF FUNDS: Chief Executive Officer Todd Palmetter presented the Resolution to the Board. The staff led a thorough discussion, providing clarifying information about the allocation amount. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, the Board approved the resolution authorizing Great Parks of Hamilton County to pay any costs greater than the total available funding balance of \$263,427.67 for the 2022-2023 Biennium Allocation and Redistribution of Funds, in cooperation with the Ohio Department of Transportation. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye.

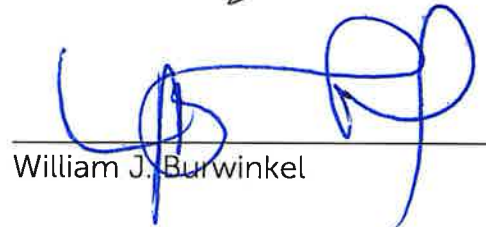
9. RESOLUTION #3732 – OHIO DEPARTMENT OF TRANSPORTATION 2023 MUNICIPAL BRIDGE INSPECTION PROGRAM: Chief of Planning Tim Zelek presented the Resolution to the Board. The staff led a thorough discussion, providing clarifying information about Great Parks' major and minor bridges, inspection fees, and inspection schedules. Upon motion duly made by Seta, seconded by DeGraffenreid, the Board approved the Final Resolution to participate in the 2023 Municipal Bridge Inspection Program. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson- Aye.
10. DONATIONS: Upon motion duly made by Burwinkel, seconded by Seta, and unanimously carried, the Board approved accepting the donations received during August 2022. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
11. APPROVAL OF MINUTES: Upon motion duly made by DeGraffenreid, seconded by Seta, and carried without objection, the Board approved the Final Minutes of the Regular Board Meeting of August 18, 2022. Mr. Thompson abstained.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Thompson, seconded by Burwinkel, and unanimously carried to adjourn the meeting at 1:40 p.m.

Board of Park Commissioners
Great Parks of Hamilton County


Caren Laverty, President


William J. Burwinkel


Stacey DeGraffenreid


Joseph C. Seta


Marcus Thompson

ATTEST:


Todd Palmetter, Chief Executive Officer