

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
October 19, 2022 at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on October 19, 2022 at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr President
Ben Brewster Vice President
Doug Harper Secretary/Treasurer
William C. Rose Director
Tracey Hunter Director

STAFF PRESENT:

Alan Fourmentin General Manager
Laurie Slaght District Secretary
Mike McMahon Operations Manager
Steven Krolczyk Finance Manager
Tony Corbett Legal Counsel

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of Wednesday, October 19, 2022, called the meeting to order and announced a quorum present at 6:30 p.m.

CITIZEN COMMENTS

There were no Citizen Comments

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Water Operations Report
 - c. Wastewater System Reports
 - d. Finance Reports

General Manager Alan Fourmentin presented the monthly staff reports and answered questions thereto. Director Hunter requested to begin communication regarding the implementation of new payment software as soon as possible and suggested sending out a "Save the Date" notification. Directors suggested sending an Eblast with save the date information in addition to Facebook and mail inserts. Director Carr requested that staff contact the Town for this information to be shared on the marquis signs. Director Rose would like to make sure there will be no penalties for the first few months using the new software.

General Manager Fourmentin stated that Ecoli was high on the monthly reports, which is believed to be caused by human error; however, the Ecoli was still within permitted limits.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. September 2022 Combined Financials
 - b. September 21, 2022 Regular Meeting Minutes
 - c. Tax Collection Reports - 4th Quarter FY 2022
 - d. Investment Report - 4th Quarter FY 2022

Motion made by Director Rose and seconded by Director Brewster to approve the Consent Agenda items a-d with the September 21, 2022, Regular Meeting Minutes as amended at the dais.

Motion carried unanimously

REGULAR SESSION

3. Discussion and possible action regarding stormwater drainage and run off in Hogan's Glen.

Gina French, resident of Hogan's Glen, requested for the District to remove silt from the detention pond within Hogan's Glen near her home. She stated that the problem began around two years ago and notified the District of her complaint in August 2022 after heavy rainfall.

Pat Curry, president of Hogan's Glen HOA, stated that he met with Mike McMahon after the initial complaint in August and two additional times after. He stated that Mike was responsive about the issue, responded quickly, and that additional erosion control measures were taken to address their concerns each time. Director Brewster questioned Mr. Curry of whether or not the HOA was in litigation regarding this issue. Mr. Curry acknowledged there is a pending lawsuit. Staff notified the Board that there were no signs of erosion or silt buildup in the creek and storm sewer pipe adjacent to the project when the complaints were received. It was also noted that construction of the water line interconnect project did not begin until approximately November 2021.

Director Rose requested to move this item into Executive Session for discussion and have the General Manager follow up with the residents regarding any decision made by the Board.

THE BOARD CONVENE INTO EXECUTIVE SESSION AT 7:59 P.M.

THE BOARD RECONVENE INTO REGULAR SESSION AT 8:42 P.M.

Motion made by Director Rose and seconded by Director Hunter to advise the Texas Municipal League of the issue.

Motion carried unanimously

4. Consider and act to approve Work Order No. 2 with Pipeline Analysis, LLC for professional engineering services related to the District wastewater collection system and authorize the General Manager to execute the necessary documents.

Motion made by Director Rose and seconded by Director Brewster to approve Work Order No. 2 with Pipeline Analysis, LLC for professional engineering services related to the District wastewater collection system for an amount not to exceed \$217,363.50 and to authorize the General Manager to execute the necessary documents.

Motion carried unanimously

5. Consider and act to approve Task Order with Halff Associates, Inc. for professional engineering services relating to FY 2023 Waterline Improvements and authorize the General Manager to execute the necessary documents.

Motion made by Director Rose and seconded by Director Brewster to approve task order with Halff Associates Inc. for professional engineering services relating to FY 2023 Waterline Improvements for an amount not to exceed \$74,100 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

6. Consider and act to approve Work Order No. 4 with Garver, LLC. for professional engineering services relating to Pump Station Improvements and authorize the General Manager to execute the necessary documents.

Motion made by Director Rose and seconded by Director Brewster to approve Work Order No. 4 with Garver, LLC. for professional engineering services relating to Pump Station Improvements at an amount not to exceed \$240,464 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

7. Consider and act to award contract for Lift Station generators and improvements and authorize the General Manager to execute the necessary contract documents to implement Board action.

Motion made by Director Rose and seconded by Director Harper to award Contract No. 2022101902 for Lift Station Generators as part of FY 2023 Capital Improvement Projects to 308 Construction for an amount not to exceed \$608,979.40 and authorize the General Manager to execute the contract documents.

Motion carried unanimously

8. Consider and act to award contract for Membrane Bioreactor (MBR) Improvements Project and authorize the General Manager to execute the necessary contract documents to implement Board action.

Motion made by Director Rose and seconded by Director Harper to award Contract 2022101901 for Membrane Bioreactor (MBR) improvements as part of FY 2023 Capital Improvement Projects to ReyMar Construction for an amount not to exceed \$213,000.00 and authorize the General Manager to execute any necessary documents.

Motion carried unanimously

9. Discussion and possible action regarding customer service deposits. (Carr)

Director Carr asked that the Finance Manager bring back a plan to refund customer deposits to the February 2023 board meeting.

10. Items for future agendas:
February draft policy to refund accounts. (Carr)
Political signs at the fire Department (Hunter)
11. Future Meeting dates – November 16, 2022, at 6:30 p.m.

ADJOURN

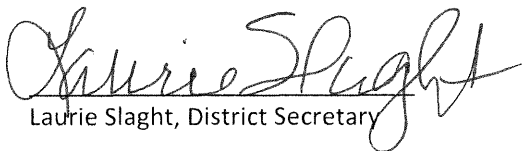
President Carr called the meeting adjourned at 8:42 p.m.



Kevin Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary

