

REGULAR MEETING

October 20, 2022

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 3:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Lavery opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Lavery, Burwinkel, DeGraffenreid, Seta, Thompson

Staff: Palmeter, Henninger, Collins, Culman, deJesus, Doellman, Messerschmitt, Rahe, Snow, Zelek, Helmes, Sonnenberg, Ference

Guests: John Blake

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.

2. NEXT BOARD MEETING DATES:

Thursday	November 17, 2022	2:00 p.m.	Winton Centre*
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Thursday	December 15, 2022	1:00 p.m.	Winton Centre
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*The November 17, 2022, meeting will begin at 2:00 p.m. to accommodate the National Philanthropy Day luncheon.

ACTION

3. RESOLUTION #3733 – RESOLUTION OF APPRECIATION – NORMAN DEAN: Upon motion duly made by Seta, seconded by Burwinkel, the Board approved the Resolution of Appreciation for Norman Dean, Site Construction Technician, who has retired with thirty-four years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye.
4. RESOLUTION #3734 – BILLS & PAYROLL RESOLUTION: Upon motion duly made by Thompson, seconded by DeGraffenreid, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.

5. RESOLUTION #3735 – THEN & NOW RESOLUTION: Upon motion duly made by Burwinkel, seconded by Thompson, the Board approved the Then and Now explanation as presented in the resolution. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.
6. RESOLUTION #3736 – OHIO DEPARTMENT OF TRANSPORTATION PRELIMINARY LEGISLATION: Chief Executive Officer Todd Palmeter presented the Resolution to the Board. Upon motion duly made by Seta, seconded by DeGraffenreid, the Board approved the Resolution authorizing staff to enter into preliminary legislation to participate in the LPA Federal ODOT-Let Project Agreement with ODOT for the construction and maintenance of pedestrian access improvements at the entrance to Glenwood Gardens. The Roll Call vote was as follows: Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye.
7. RESOLUTION #3737 – CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM – AUTHORIZATION TO APPLY FOR FUNDS IN ROUND 17: Chief Executive Officer Todd Palmeter presented the Resolution to the Board. The staff led a thorough discussion, providing clarifying information on funding caps for grant applications. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, the Board approved the Resolution to apply for funds for land acquisition through Round 17 of the Clean Ohio Green Space Conservation Program. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye.
8. RESOLUTION #3738 – BUDGET ADJUSTMENT: Chief Financial Officer Andrew Collins presented the Budget Adjustment Resolution to the Board. Upon motion duly made by Thompson, seconded by Seta, the Board approved the budget adjustment as presented in the resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye.
9. DONATIONS: Upon motion duly made by Burwinkel, seconded by Thompson, and unanimously carried, the Board approved accepting the donations received during September 2022. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.
10. APPROVAL OF MINUTES: Upon motion duly made by Seta, seconded by Burwinkel, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of September 15, 2022.
11. BID TAB MODIFICATION – FLEET VEHICLE PURCHASES: Chief Executive Officer Todd Palmeter presented the bid modification to the Board. The staff led a thorough discussion, providing clarifying information on the bid modification, production schedules, price increases per vehicle, and Great Parks' plans for electric vehicles and

charging stations. Upon motion duly made by Seta, seconded by Thompson, and unanimously carried, the Board approved the modification of the April 21, 2022, Board approval of the bid award to Feldman Ford to reflect that the four K8A Police Interceptor Utility Cruisers will not be purchased at this time and that the four Hybrid Gasoline/Electric Hatchbacks and the three Compact Transit 6-Passenger Vans will be purchased from Feldman Ford for a modified total bid amount of \$211,855.

12. CAPITAL PURCHASE MODIFICATION – TRIPLEX REEL MOWER: Chief Executive Officer Todd Palmeter presented the capital purchase modification to the Board. The staff led a thorough discussion, providing clarifying information on the capital purchase modification and the budget allocations for covering the additional costs. Upon motion duly made by Seta, seconded by Laverty, and unanimously carried, the Board approved the modification of the March 17, 2022, Board approval and recommended the Board approve the purchase of a triplex reel mower from Century Equipment, a Jerry Pate Company. The final modified purchase amount will be specified in Sourcewell's contract pricing and in line with current appropriations.
13. CAPITAL PURCHASE MODIFICATION – LARGE AREA MOWER: Upon motion duly made by Thompson, seconded by DeGraffenreid, and unanimously carried, the Board approved the modification of the March 17, 2022, Board approval and recommended the Board approve the purchase of a large area mower from Century Equipment, a Jerry Pate Company. The final modified purchase amount will be specified in Sourcewell's contract pricing and in line with current appropriations.
14. CAPITAL PURCHASE MODIFICATION – HYBRID GREENS MOWER: Upon motion duly made by Seta, seconded by Laverty, and unanimously carried, the Board approved the modification of the March 17, 2022, Board approval and recommended the Board approve the purchase of a hybrid greens mower from Century Equipment, a Jerry Pate Company. The final modified purchase amount will be specified in Sourcewell's contract pricing and in line with current appropriations.
15. RESCIND APPROVAL OF CAPITAL PURCHASE – FAIRWAY MOWER: Chief Executive Officer Todd Palmeter presented the rescindment to the Board. The staff led a thorough discussion, providing clarifying information on the rescindment. Upon motion duly made by Thompson, seconded by DeGraffenreid, and unanimously carried, the Board rescinded the award to Century Equipment, a Jerry Pate Company, for the purchase of a fairway mower in the amount of \$50,996.48.
16. CAPITAL PURCHASE – FAIRWAY MOWER: Upon motion duly made by Seta, seconded by Laverty, and unanimously carried, the Board approved the purchase of a fairway mower from Century Equipment, a Jerry Pate Company. The amount will be as specified in Sourcewell's contract pricing and in line with current appropriations.

17. GREAT PARKS FOREVER BOARD APPOINTMENT: Chief of Philanthropy Alicia Culman presented the appointment to the Board. Mr. Thompson inquired about Peter Horton's appointment and why it was missing from the report. The staff noted the clerical error and will update the next report. Upon motion duly made by Burwinkel, seconded by Laverty, and unanimously carried, the Board, who serve as Members of Great Parks Forever, approved the Great Parks Forever Board of Directors' recommendation to appoint Bobby Slattery to a term ending December 31, 2025.
18. PURCHASING CARD POLICY UPDATE: Chief Financial Officer Andrew Collins presented the Purchasing Card Policy Update to the Board. Upon motion duly made by Burwinkel, seconded by DeGraffenreid, and unanimously carried, the Board approved the updated Purchasing Card Policy as presented.

MONITORING REPORTS

19. FINANCIAL CONDITION & ACTIVITIES: Chief Financial Officer Andrew Collins presented the Financial Condition & Activities report to the Board. The staff led a thorough discussion, providing clarifying information on report attachments, and decreased revenue due to position vacancies. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
20. COMPENSATION & BENEFITS: Chief of Human Resources Molly deJesus presented the Compensation & Benefits report to the Board. The Board requested additional information about the overall impact to the budget after the compensation adjustments. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

GENERAL REPORTS

21. PURCHASING CARD COMPLIANCE OFFICER: HRIS & Payroll Administrator Rich Sonnenberg presented the Purchasing Card Compliance Officer report to the Board, reporting compliance. The Board ordered the report filed for the record.
22. BOARD TOUR DISCUSSION:

Ms. Laverty said she had a fun time on the tour and enjoyed discovering areas she hadn't seen before. Ms. Laverty also stated that she is excited to see the progress of the projects Great Parks showcased on this year's tour.

Mr. Burwinkel said every tour is educational, and he enjoyed seeing the Trillium Trails section of Glenwood Gardens. He indicated the Board Tour was an integral part for the Commissioners to put the pieces together to manage and support the staff's work.

Mr. Seta inquired about the timing of the Board Tour. Chief Executive Officer Todd Palmeter explained that because the Board Tour is very staff intensive, it is easier to coordinate due to some park facilities being closed for the season. It was also noted the fall colors and cooler, drier weather makes the tour more enjoyable.

All Board members thanked the staff for their hard work planning and executing the tour.

Chief Executive Officer Todd Palmeter thanked the Board for the opportunity to showcase some Great Parks capital campaign projects. The Board will be invited to upcoming groundbreaking ceremonies once construction begins and ribbon-cutting ceremonies when the project is completed. He also thanked the staff for preparing the interactive stops, presentations, and lunch.

The Board ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Seta and seconded by DeGraffenreid to go into Executive Session at 3:55 p.m. to consider the sale or other disposition of property. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.

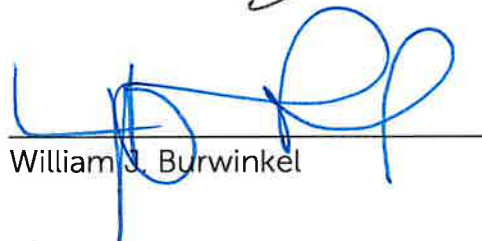
Following the Executive Session, a motion was made by Thompson and seconded by DeGraffenreid to reconvene the Regular Meeting at 4:10 p.m. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Seta – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.

ADJOURNMENT

There being no further matters to come before the Board, a motion was made by DeGraffenreid, seconded by Burwinkel, and unanimously carried to adjourn the meeting at 4:15 p.m.

Board of Park Commissioners
Great Parks of Hamilton County


Caren Laverty, President


William J. Burwinkel


Stacey DeGraffenreid

Absent

Joseph C. Seta


Marcus Thompson

ATTEST:


Todd Palmeter, Chief Executive Officer