

REGULAR MEETING

November 17, 2022

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 2:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Laverty opened the meeting at 2:10 p.m. and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Laverty, Burwinkel, DeGraffenreid, Thompson
Staff: Palmeter, Henninger, Collins, Culman, deJesus, Doellman, Messerschmitt, Snow, Zelek, Terzakis, Niemeyer, Westerhof, Davis, Alexander, Lampert, Vocke, Masella, Stanley, Roselle, Nealan, McClure, Ference
Guests: Norman Dean

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Board President Caren Laverty presented a Resolution of Appreciation to Norman Dean. Norman retired as a Site Construction Technician on September 14, 2022, with thirty-four years of service.

Chief Executive Officer Todd Palmeter notified the Board of the following:

- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Troy Westerhof, Guest Experiences Communication Manager.
- Chief of Guest Experiences Rachel Messerschmitt introduced newly promoted employee Chloe Terzakis, Interpreter, Parky's Farm.
- Chief of Guest Experiences Rachel Messerschmitt introduced new employee Nicole Niemeyer, Interpreter, Parky's Farm.
- Chief of Human Resources Molly deJesus introduced new employee Nate Davis, Talent Development Specialist.
- Chief of Planning Tim Zelek introduced new employee Bobby Alexander, Site Construction Technician.
- Chief of Planning Tim Zelek introduced new employee Steve Lampert, Park Engineer.
- The Association of Fundraising Professionals Greater Cincinnati Chapter has named Adopt A Class Founder Bill Burwinkel, 2022 Philanthropist of the Year.
 - The Board was complimentary of Mr. Burwinkel's Philanthropist of the Year Award. Mr. Burwinkel thanked the Board and staff.
- Volunteer Engagement Specialist Lauren McClure earned her Certified in Volunteer Administration (CVA) Initial Certification.

- Great Parks received an award from Tri-State Trails – 2022 Project of the Year for the Little Miami Scenic Trail Beechmont Bridge.

3. NEXT BOARD MEETING DATES:

Thursday	December 15, 2022	1:00 p.m.	Winton Centre
Thursday	January 19, 2023	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3739 – BILLS & PAYROLL RESOLUTION: Upon motion duly made by Burwinkel, seconded by DeGraffenreid, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye.
5. RESOLUTION #3740 – THEN & NOW RESOLUTION: Upon motion duly made by Thompson, seconded by Lavery, the Board approved the Then and Now explanations as presented in the resolution. The Roll Call vote was as follows: Ms. DeGraffenreid – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.
6. RESOLUTION #3741 – RESOLUTION OF APPRECIATION – TOM BACH: Upon motion duly made by Burwinkel seconded by DeGraffenreid, the Board approved the Resolution of Appreciation for Tom Bach, Golf General Manager, who has retired with thirty-five years of service with Great Parks of Hamilton County. The Roll Call vote was as follows: Ms. Lavery – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye.
7. RESOLUTION #3742 – RESOLUTION ENACTED BY GREAT PARKS OF HAMILTON COUNTY, HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA) IN THE MATTER OF THE STATED DESCRIBED PUBLIC PROJECT HAM EMBSHOFF WOODS PARK PID No. 117816: Upon motion duly made by Thompson, seconded by DeGraffenreid, the Board approved the Resolution authorizing the CEO and his designees to enter into preliminary legislation and execute the required documents to participate with ODOT in the design, right of way acquisition, and construction costs for roadway and parking lot repair and resurfacing in Embshoff Woods. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. DeGraffenreid – Aye, Ms. Lavery – Aye.
8. DONATIONS: Upon motion duly made by DeGraffenreid, seconded by Thompson, and unanimously carried, the Board approved accepting the donations received during October 2022. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.

9. APPROVAL OF MINUTES: Upon motion duly made by DeGraffenreid, seconded by Burwinkel, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of October 20, 2022.
10. BOARD OF PARK COMMISSIONER MEETING RULES: Chief Executive Officer Todd Palmeter presented the agenda item to the Board and asked that the motion be tabled to schedule a workshop with legal counsel. Upon motion duly made by Thompson, seconded by Burwinkel, and unanimously carried, the Board tabled consideration of the approval of the update to the Board of Park Commissioners Meeting Rules. The Chief Executive Officer will schedule a Board workshop with legal counsel for further review and discussion.
11. DONATION ACCEPTANCE: Chief Executive Officer Todd Palmeter presented the Donation Acceptance agenda item to the Board and provided clarifying information about legal counsel review and what types of donations would need the Judge of Probate Courts' approval. Upon motion duly made by Burwinkel, seconded by Lavery, and unanimously carried, the Board approved the update to donation acceptance as presented.

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ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Thompson, seconded by DeGraffenreid, and unanimously carried to adjourn the meeting at 2:40 p.m.

Board of Park Commissioners
Great Parks of Hamilton County



Caren Lavery, President

Absent

William J. Burwinkel

Absent

Stacey DeGraffenreid



Joseph C. Seta



Marcus Thompson

ATTEST:



Todd Palmeter, Chief Executive Officer