



**BOARD OF DIRECTORS
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

Wednesday, March 22, 2023

6:30 P.M.

Svore Municipal Boardroom

REGULAR MEETING AGENDA PACKET

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN COMMENTS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any comments made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items prior to the Board addressing those items. You may speak up to four (4) minutes or the time limit determined by the President or presiding officer. To speak during this item, you must complete the Speaker's form that includes the topic(s) of your statement. Citizen Comments should be limited to matters over which the Board has authority.

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Water Operations Report
 - c. Wastewater System Reports
 - d. Finance Reports

[Attachments: Staff Reports](#)

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Consider and act to approve the Consent Agenda.
 - a. February 2023 Combined Financials
 - b. February 15, 2023, Regular Meeting Minutes
 - c. March 10, 2023 Special Meeting Minutes

[Attachments: February 2023 Combined Financials](#)

[February 15, 2023 Regular Meeting Minutes](#)

[March 10, 2023 Special Meeting Minutes](#)

REGULAR SESSION

3. Community Education Initiative Update.
4. Discussion and possible action regarding annual Winter Average analysis.
5. Consider and act to adopt Rate Order No. 2023-0322A Establishing Policies, Procedures and Rates, Fees and Charges for Water and Sewer Services.

[Attachment: Rate Order No. 2023-0322A](#)

6. Consider and act regarding approval of Contract No. 2023032201 with Kleen Pipe for wastewater collection system repairs.

[Attachment: Contract No. 2023032201](#)

7. Discussion and possible action regarding First Amendment to Amended and Restated Contract for Wholesale Water and Wastewater to Town of Trophy Club.

[Attachment: Draft Amendment](#)

8. Discussion and possible action regarding the number of political signs per issue and per candidate allowed on District property. (Hunter)
9. Discussion and possible action regarding the Town of Trophy Club/Westlake Financial Feasibility Study concerning dissolution of District.

EXECUTIVE SESSION

10. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:

Consult with legal counsel to secure legal advice concerning joint strategic planning with the Town of Trophy Club.

REGULAR SESSION

11. Consider and act regarding items discussed in Executive Session.
12. Items for future agendas:
13. Set future Meeting dates - April 19, 2023 at 6:30 p.m.

[Attachment: April 19, 2023](#)

***THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.**

ADJOURN



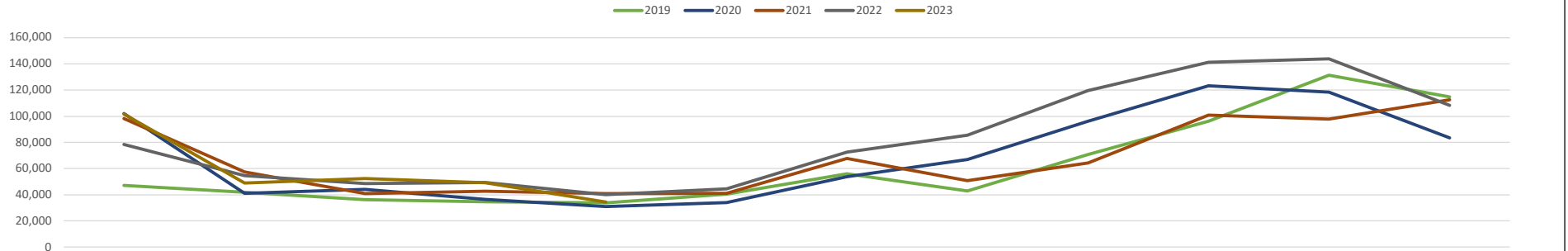
Capital Improvement Projects

- FY 2022 Water Line Project – This project is complete.
- FY 2023 Water Line Project – Design is complete for the replacement of approximately 6,000 linear feet of water lines along and adjacent to Sunset Drive, Berkshire Court, Lee Court, Riviera Court, and Skyline Drive. Bidding is under way and anticipate awarding a contract in April.
- Pump Station Improvement Project – Design is in progress for the replacement of two (2) vertical turbine pumps, incorporation of variable frequency drives, and replacement of discharge header piping and valves within the high service pump station. The design is 60% complete and bidding is scheduled for July 2023.
- Membrane Bioreactor (MBR) Piping Improvements – Construction is in progress and expected to be complete by the end of March.
- Lift Station #1 – The installation of pumps, pipe, valves, instrumentation, electrical, backup generator, and fencing has been substantially completed. Startup of new equipment is scheduled, and the project completion is anticipated to be early April.
- Lift Station Generators – This project consists of installation of onsite diesel generators and automatic transfer switches at eight (8) lift station sites allowing for further resiliency within the wastewater collections system during power outages. Notice to Procure was provided to the contractor in November 2022. Delivery of the generators is scheduled for December 2023 with an anticipated completion date of April 2024. The schedule to begin underground and sitework will be dependent on the generator delivery dates.
- FY 2023 Wastewater Improvements – A contract for repairs is being requested for approval. The contractor will begin repairs upon notice to proceed.
- FY 2023 Lift Station Improvements – Materials for Lift Station #3 valve vault have been received and materials for the installation of a permanent bypass have been ordered. The coordination of the contractor and dewatering will be determined once the remaining parts are received.



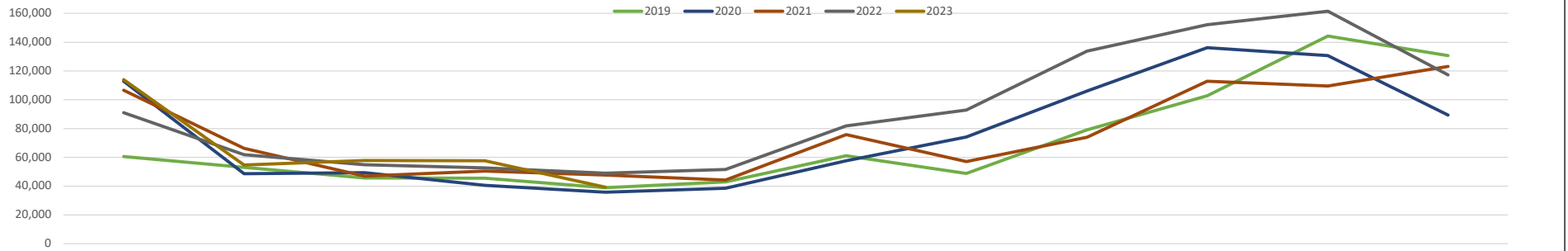
- Southlake emergency connection – An evaluation was performed to determine the feasibility of an emergency connection of the District water system to the City of Southlake water system. An emergency connection between the District and Southlake water systems is intended to allow the District to meet customer demands in emergency scenarios where the District requires supplemental water supply if the District’s primary water supply being unavailable or the occurrence of significant pipe break(s). It is anticipated that the Southlake system can provide the service capacities to the District system at the emergency connection; however, Southlake plans to perform a Water Master Plan Update that will more accurately determine the impact of this emergency connection on their system, and further confirm that an emergency demand could be met. This is expected to be completed in the fall of 2023.

Water Billed



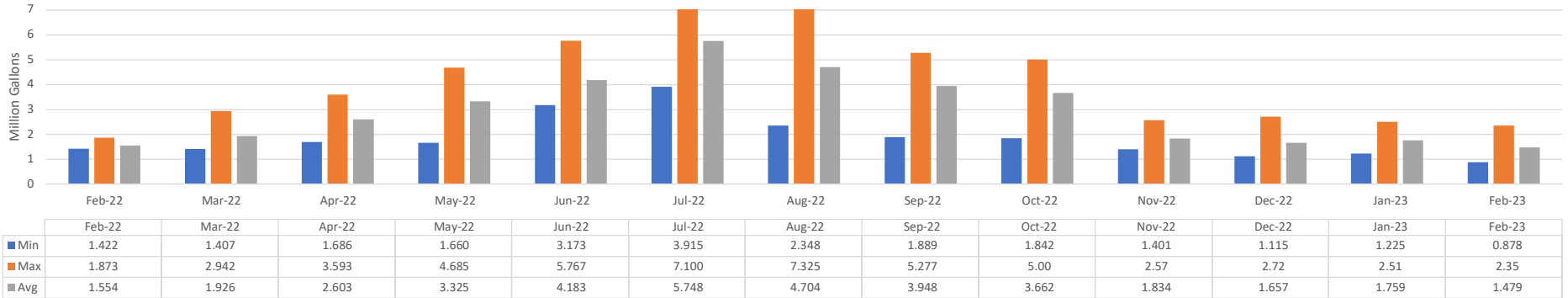
FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2014	82,660	48,813	34,482	39,767	37,085	54,794	66,337	84,384	99,240	92,913	113,135	110,873	864,483
2015	90,994	58,986	49,607	36,162	38,776	30,566	46,543	39,576	60,731	100,622	139,441	123,886	815,890
2016	108,951	41,936	39,028	39,622	44,551	49,498	55,181	50,827	65,390	115,687	119,611	98,945	829,227
2017	74,785	68,638	38,580	33,028	38,380	60,841	56,683	86,794	98,864	95,355	104,303	99,541	855,792
2018	83,228	69,099	48,144	34,592	40,658	43,411	60,079	89,802	118,899	126,588	125,531	73,735	913,766
2019	47,193	41,933	36,244	34,604	33,740	40,421	55,970	42,773	70,747	96,174	131,472	114,784	746,055
2020	102,150	40,988	43,946	36,418	31,000	34,047	53,755	67,030	96,195	123,309	118,522	83,570	830,930
2021	98,232	57,380	40,841	42,725	40,786	41,078	67,776	50,736	64,195	100,853	97,864	112,674	815,140
2022	78,390	54,635	48,488	49,322	40,021	44,588	72,448	85,474	119,711	141,177	143,845	108,377	986,476
2023	101,683	49,007	52,466	49,082	34,501								286,739

Water Pumped

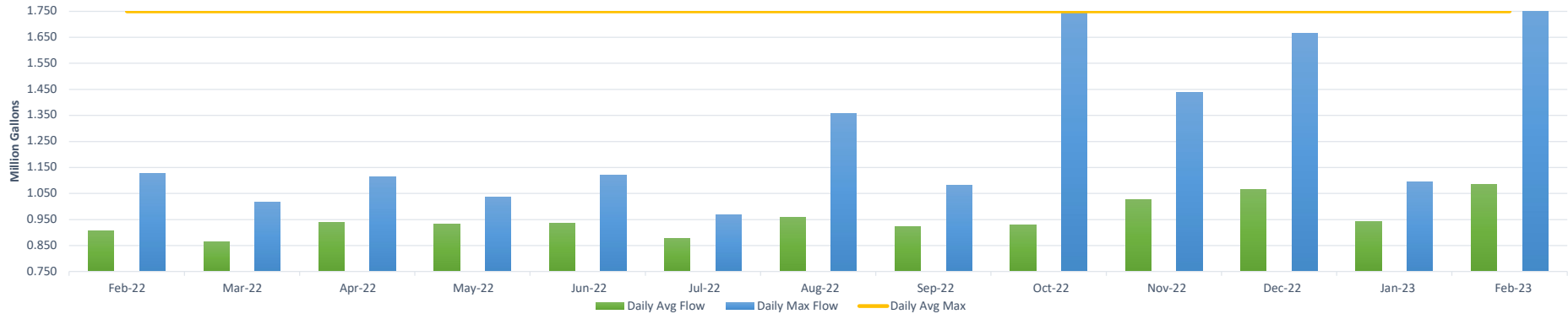


FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2014	81,909	51,769	39,769	48,758	42,395	61,100	71,283	96,481	95,206	110,173	123,369	115,607	937,819
2015	106,251	67,825	58,659	45,691	39,675	35,752	56,704	48,637	72,934	117,302	143,413	142,394	935,237
2016	106,731	52,616	43,708	46,945	50,721	55,178	60,434	55,562	68,138	112,533	128,963	104,664	886,193
2017	82,677	77,937	43,792	43,207	43,024	69,549	65,723	94,452	103,867	101,184	114,872	109,769	950,053
2018	91,439	78,282	55,745	40,796	40,750	51,711	67,217	97,980	124,109	155,354	144,015	85,946	1,033,344
2019	60,576	53,119	45,651	45,552	39,014	43,048	61,238	48,787	79,167	102,887	144,299	130,752	854,090
2020	112,971	48,627	49,384	40,726	35,749	38,576	57,714	74,153	106,219	136,306	130,721	89,514	920,660
2021	106,660	66,304	46,962	50,538	47,733	44,191	75,866	56,985	73,907	113,015	109,492	123,206	914,859
2022	91,078	61,928	54,930	52,679	49,094	51,606	81,977	92,915	133,828	152,199	161,534	117,252	1,101,020
2023	114,089	54,777	57,827	57,758	39,309								323,760

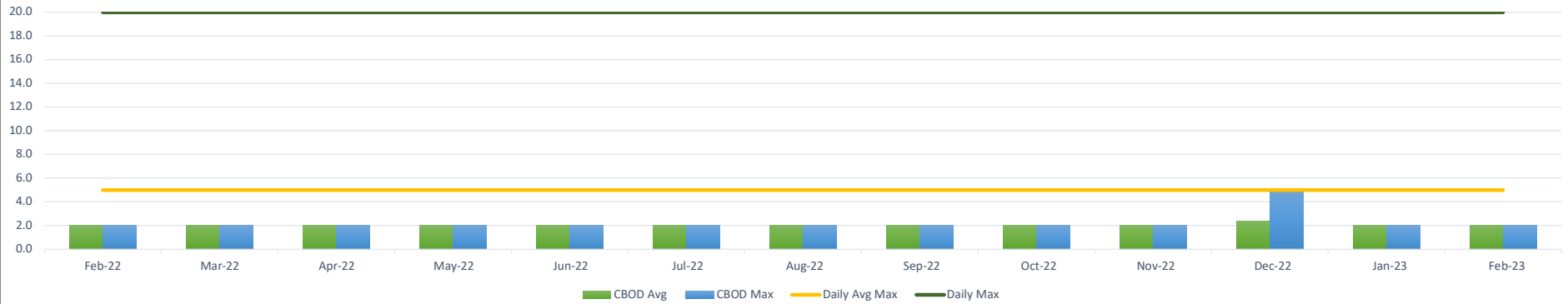
Water Production



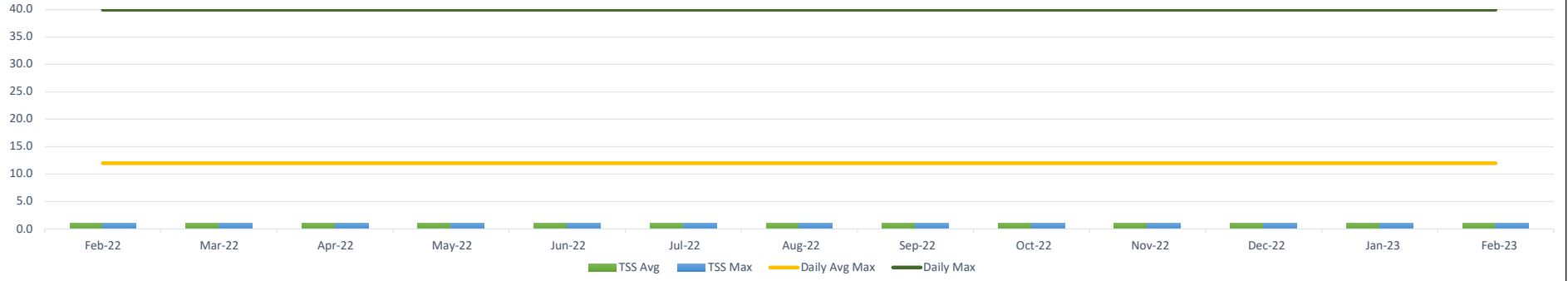
Wastewater Treated



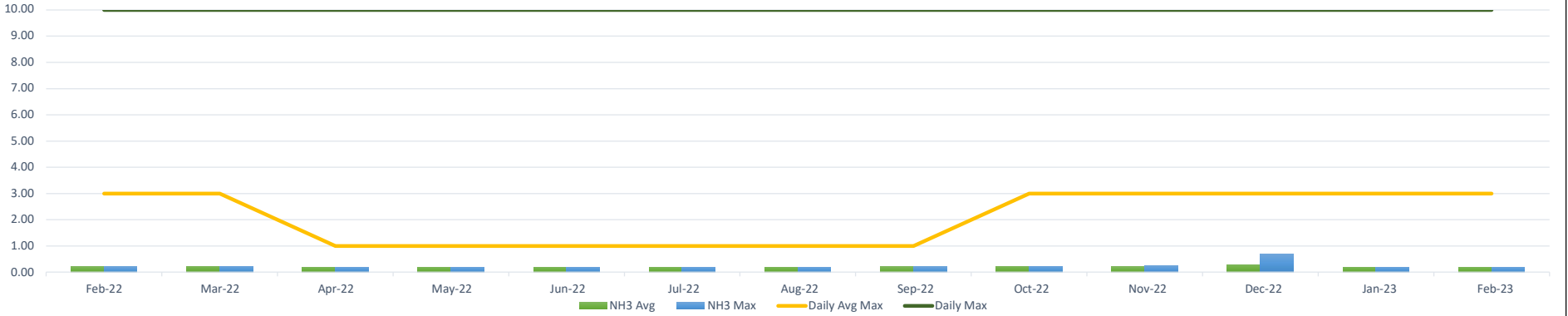
Carbonaceous Biochemical Oxygen Demand (CBOD)



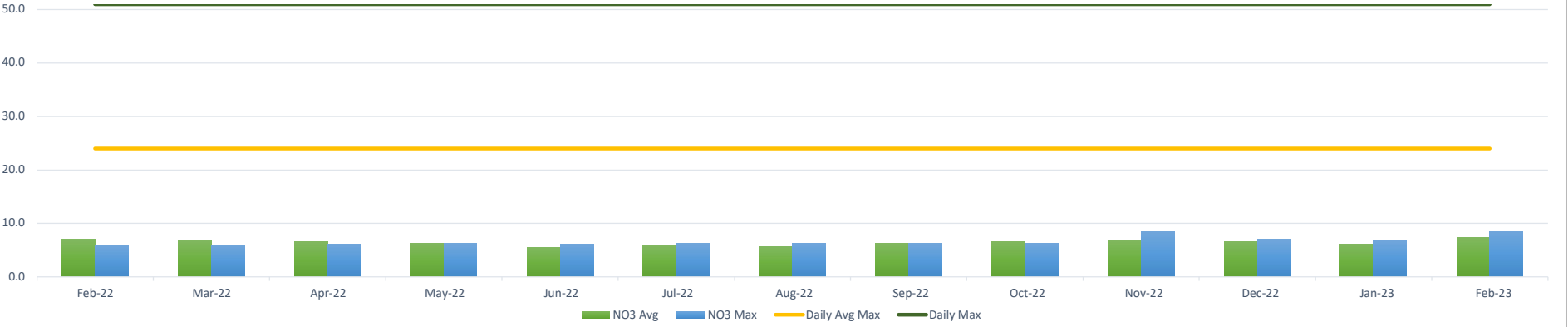
Total Suspended Solids (TSS)

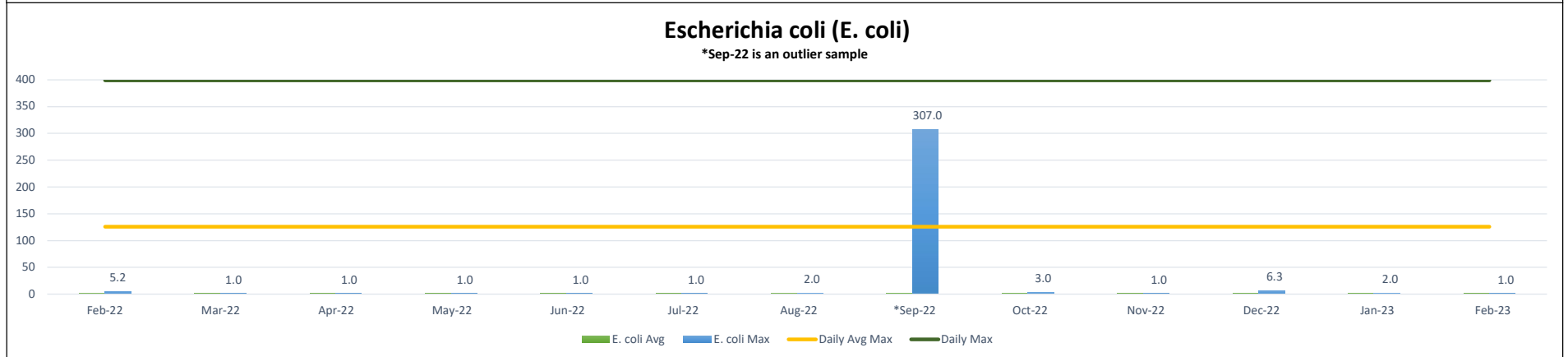
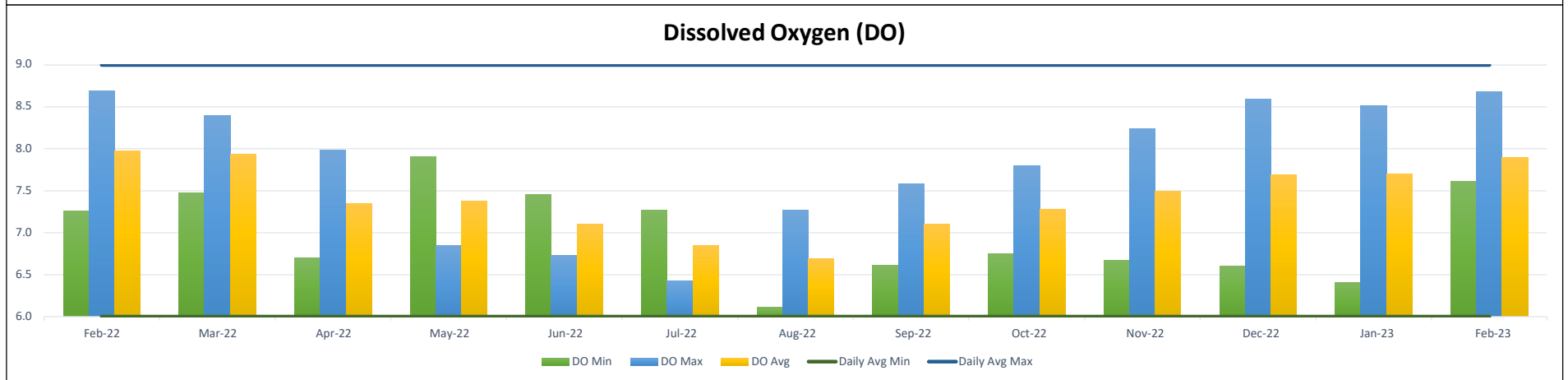
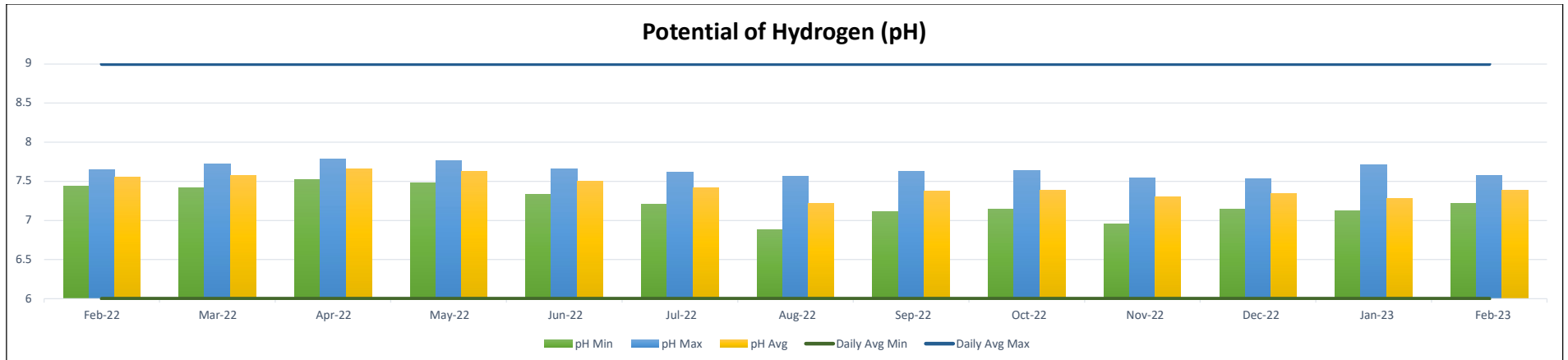


Ammonia Nitrogen (NH3)



Nitrate-Nitrogen (NO3)





Check Report

By Check Number

Date Range: 02/01/2023 - 02/28/2023



Trophy Club Municipal Utility District No. 1

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Prosperity Bank-Prosperity Bank						
Payment Type: Regular						
1005	Atlas Utility Supply Co.	02/06/2023	Regular	0.00	6,195.00	9324
2606	Fiserv Solutions LLC	02/06/2023	Regular	0.00	50.00	9325
3093	Four Man Furnace Inc.	02/06/2023	Regular	0.00	1,365.00	9326
2943	JP Morgan Chase Bank NA	02/06/2023	Regular	0.00	14,877.41	9327
2752	R & D Electrical, LLC	02/06/2023	Regular	0.00	439.51	9332
2696	Texas Excavation Safety System	02/06/2023	Regular	0.00	145.35	9333
1000	Trophy Club Mud (Water Bills)	02/06/2023	Regular	0.00	385.72	9334
2798	Tyler Technologies Inc	02/06/2023	Regular	0.00	8,320.00	9335
2970	Air Mac	02/15/2023	Regular	0.00	6,706.30	9341
2772	Allied Waste Industries	02/15/2023	Regular	0.00	8,893.04	9342
3127	Allied Welding Supply Inc.	02/15/2023	Regular	0.00	19.21	9343
2683	Charter Communications	02/15/2023	Regular	0.00	1,798.00	9344
3184	Dataprose LLC	02/15/2023	Regular	0.00	2,383.37	9345
2497	DHS Automation Inc	02/15/2023	Regular	0.00	6,456.08	9346
2558	First Check Applicant Screenin	02/15/2023	Regular	0.00	160.45	9347
1832	First Financial Bank	02/15/2023	Regular	0.00	30.38	9348
2804	Fortiline Inc.	02/15/2023	Regular	0.00	15,977.20	9349
2796	Garver	02/15/2023	Regular	0.00	28,923.30	9350
2635	Half Associates Inc.	02/15/2023	Regular	0.00	1,090.06	9351
2775	Hudson Energy Services LLC	02/15/2023	Regular	0.00	9.86	9352
1834	Idexx Distribution, Inc	02/15/2023	Regular	0.00	854.51	9353
2643	McLean & Howard LLP	02/15/2023	Regular	0.00	1,762.50	9354
2790	M-Co Construction Inc	02/15/2023	Regular	0.00	144,680.90	9355
3186	Member's Building Maintenance	02/15/2023	Regular	0.00	1,289.80	9356
2810	Omicron Controls Inc	02/15/2023	Regular	0.00	13,227.84	9357
2801	Pipeline Analysis LLC	02/15/2023	Regular	0.00	8,587.50	9358
2789	Relevant Solutions	02/15/2023	Regular	0.00	469.63	9359
3176	Rey-Mar Construction	02/15/2023	Regular	0.00	2,343.00	9360
2805	Scott Tucker Construction LLC	02/15/2023	Regular	0.00	91,833.49	9361
3156	Southern Petroleum Lab Inc	02/15/2023	Regular	0.00	757.20	9362
3182	Strategic Government Resources	02/15/2023	Regular	0.00	517.50	9363
2240	Texas Social Security Program	02/15/2023	Regular	0.00	77.00	9364
1081	Tri County Electric	02/15/2023	Regular	0.00	749.80	9365
2798	Tyler Technologies Inc	02/15/2023	Regular	0.00	260.00	9366
2634	Valley Solvents & Chemicals	02/15/2023	Regular	0.00	2,715.32	9367
1058	Verizon Wireless	02/15/2023	Regular	0.00	857.24	9368
1512	Association of Water Board Directors	02/28/2023	Regular	0.00	50.00	9369
2920	CareNow Corporate	02/28/2023	Regular	0.00	38.00	9370
2655	Core & Main LP	02/28/2023	Regular	0.00	7,730.00	9371
3184	Dataprose LLC	02/28/2023	Regular	0.00	2,758.63	9372
2497	DHS Automation Inc	02/28/2023	Regular	0.00	10,917.00	9373
1026	Federal Express Corp	02/28/2023	Regular	0.00	76.63	9374
1372	Hach Company	02/28/2023	Regular	0.00	9,625.15	9375
2635	Half Associates Inc.	02/28/2023	Regular	0.00	52,454.86	9376
2775	Hudson Energy Services LLC	02/28/2023	Regular	0.00	10.14	9377
3278	Kyocera Document Solutions	02/28/2023	Regular	0.00	98.08	9378
3132	Legal Shield	02/28/2023	Regular	0.00	34.90	9379
3111	North Texas Groundwater	02/28/2023	Regular	0.00	4,397.60	9380
1056	Office Depot Inc	02/28/2023	Regular	0.00	1,539.71	9381
3134	Prime Controls LP	02/28/2023	Regular	0.00	31,825.00	9382
3176	Rey-Mar Construction	02/28/2023	Regular	0.00	204,820.48	9383
2440	Tarrant County Public Health Laboratory	02/28/2023	Regular	0.00	320.00	9384
1001	Town of Trophy Club	02/28/2023	Regular	0.00	479,429.59	9385

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3225	US Bank Voyager Fleet Systems	02/28/2023	Regular	0.00	1,663.68	9386
			Total Regular:	0.00	1,182,997.92	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
3197	BenefitMall	02/03/2023	Bank Draft	0.00	266.67	DFT0000037
3113	TCDRS	02/28/2023	Bank Draft	0.00	9,969.33	DFT0000038
3124	IRS Tax Payment	02/03/2023	Bank Draft	0.00	13,505.93	DFT0000039
3197	BenefitMall	02/17/2023	Bank Draft	0.00	266.67	DFT0000040
3113	TCDRS	02/28/2023	Bank Draft	0.00	9,823.68	DFT0000041
3124	IRS Tax Payment	02/17/2023	Bank Draft	0.00	13,206.02	DFT0000042
Total Bank Draft:				0.00	47,038.30	

Bank Code Prosperity Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	54	0.00	1,182,997.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	47,038.30
EFT's	0	0	0.00	0.00
	93	60	0.00	1,230,036.22

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	87	54	0.00	1,182,997.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	47,038.30
EFT's	0	0	0.00	0.00
	93	60	0.00	1,230,036.22

Fund Summary

Fund	Name	Period	Amount
996	MUD Consolidated Cash	2/2023	1,230,036.22
			1,230,036.22

February Utility Billing Report
Fiscal Year 2022 - 2023

	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023
ebills	1,420	1,424	1,465	1,518	1,566	1,592	1,629	1,654	1,667	1,710	1,746	1,765	1,777
Bills Mailed	3,872	3,864	3,868	3,865	3,882	3,872	3,850	3,832	3,822	3,801	3,768	3,741	3,751
Bank Draft	670	671	676	692	700	697	704	703	706	711	630	606	599
Credit Card Draft	1,431	1,442	1,455	1,450	1,456	1,471	1,484	1,481	1,501	1,494	2,251	2,540	2,719
Online Payments	1,138	1,225	1,171	1,196	1,188	1,220	1,170	1,203	1,159	1,049			
Late Notices	362	326	355	284	339	387	310	326	337	0	0	0	547
Disconnects	5	8	9	9	4	7	5	2	0	4	0	0	0
Connections MUD	3401	3402	3400	3400	3401	3401	3398	3399	3399	3399	3399	3394	3394
Connections PID	1443	1443	1443	1443	1443	1443	1443	1444	1444	1444	1444	1444	1444

February Permits
Fiscal Year 2023

Date of Permit	Permit No.	Customer Deposit	Due to FW Water	Oversize Meter	Plumbing Inspections	Sewer Inspections	Fire Line	Misc. Income	Total
2/22/2023	2023-01		\$ 335.60						\$ 335.60
Total		\$ -	\$ 335.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335.60

CASH STATUS AS OF FEBRUARY 2023		Restricted - Unable to be spent	Unrestricted- Available for spending	Total in Accounts (Restricted & Unrestricted)
135-10250	TexPool O & M (XXXXX0002)-General Fund Operating ***	\$0	\$3,000,264	\$3,000,264
135-10300	Prosperity Bank (XXX8701) General Fund Operating *	\$329,715	\$4,368,134	\$4,697,849
135-10305	Prosperity Bank Reserve-Savings Acct (XXXXX7724)	\$1,899,221	\$0	\$1,899,221
135-11100	Petty Cash Administration	\$0	\$150	\$150
135-11150	Petty Cash Utility Billing	\$0	\$450	\$450
137-10250	TexPool O & M (XXXXX0002) GASB Replacement	\$3,422,147	\$0	\$3,422,147
519-10250	Texpool Revenue Bond Construction (XXXXX015) SWIFT	\$0	\$0	\$0
519-11155	Cash-Bond Escrow Bank of Texas (SWIFT)	\$796,808	\$0	\$796,808
520-10250	Texpool Revenue Bond Water & Waste Water Systems 2019 (XXXXX018)	\$1,290,338	\$0	\$1,290,338
520-10300	Prosperity Bank Construction Water & Waste Water Systems 2019	\$0	\$0	\$0
528-10250	TexPool Revenue Bond Reserve (XXXXX014) WWTP Improvements	\$915,011	\$0	\$915,011
533-10250	TexPool Tax I & S (XXXXX0003)	\$688,960	\$0	\$688,960
533-10300	Prosperity Bank (XXX8701) Tax I&S	\$0	\$0	\$0
534-10250	TexPool Revenue I & S (XXXXX013) WWTP Improvements	\$212,893	\$0	\$212,893
535-10250	Texpool Revenue I & S (XXXXX017) SWIFT	\$105,034	\$0	\$105,034
536-10250	TexPool Revenue I & S (XXXXX020) Water & Waste Water Systems	\$67,922	\$0	\$67,922
			\$7,368,998	\$17,097,046

Amount available in cash for spending (MUD Accounts)

\$7,368,998

*2/28/2023 Customer Water Deposits \$329,715

Fire Department Cash

122-10250	TexPool O & M (XXXXX0002)-Fire Operating Cash	\$0	\$1,354,798	\$1,354,798
122-10300	Prosperity Bank (XXX8701) Fire Operating	\$0	\$0	\$0
			\$1,354,798	\$1,354,798

Amount available in cash for spending (Fire Department Accounts)

\$1,354,798

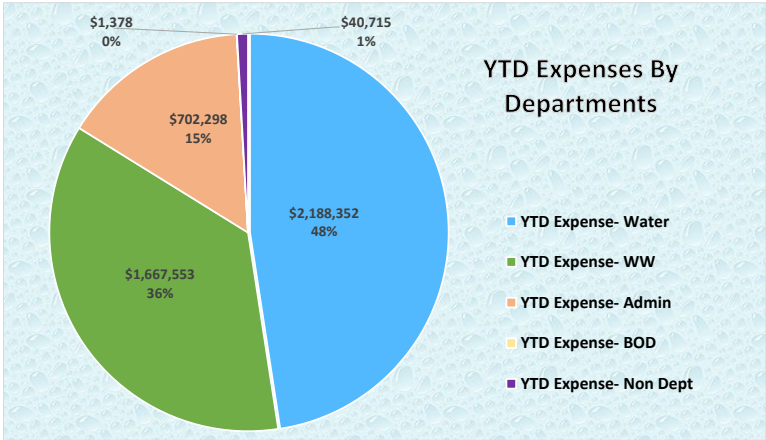
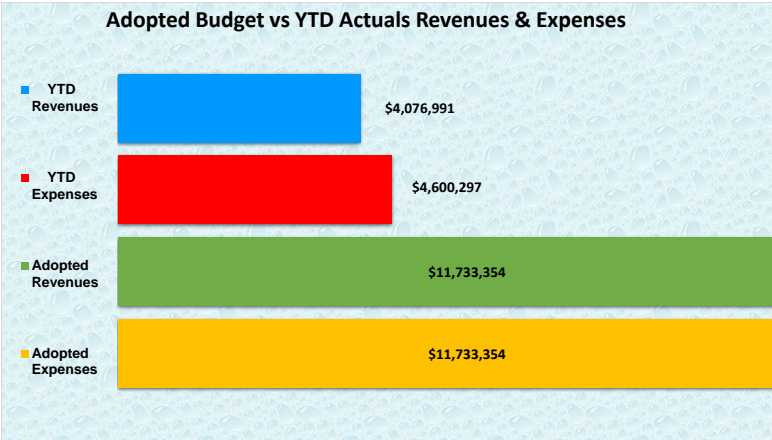
	General Fund 135 Available	
\$	4,368,134	Prosperity General Fund
\$	3,000,264	Texpool General Fund
\$	600	Petty Cash
Total General Fund 135 Available for Spending	\$ 7,368,998	

General Fund 135 Fund Balances

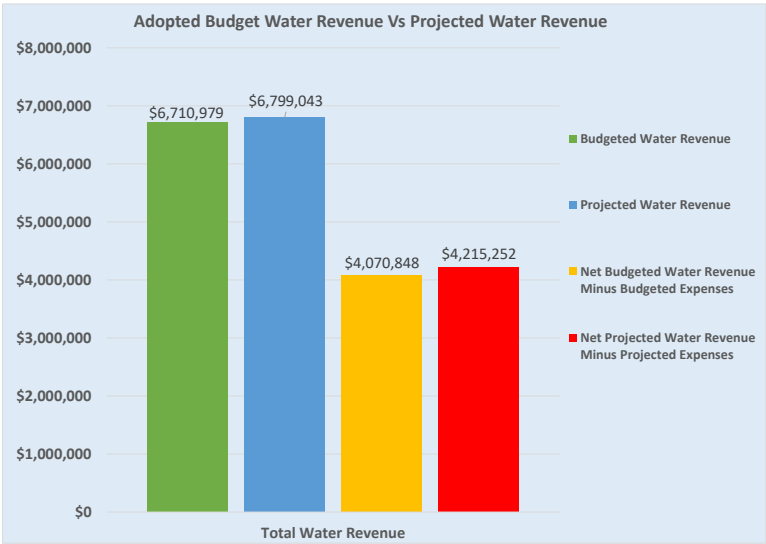
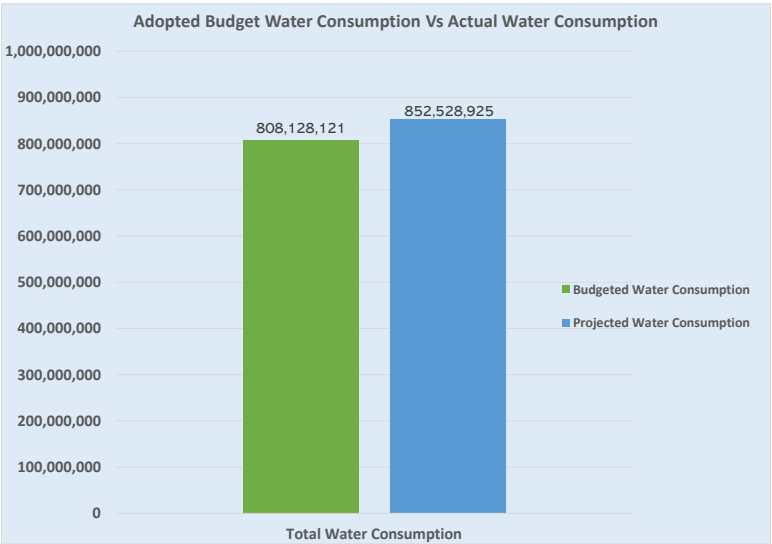
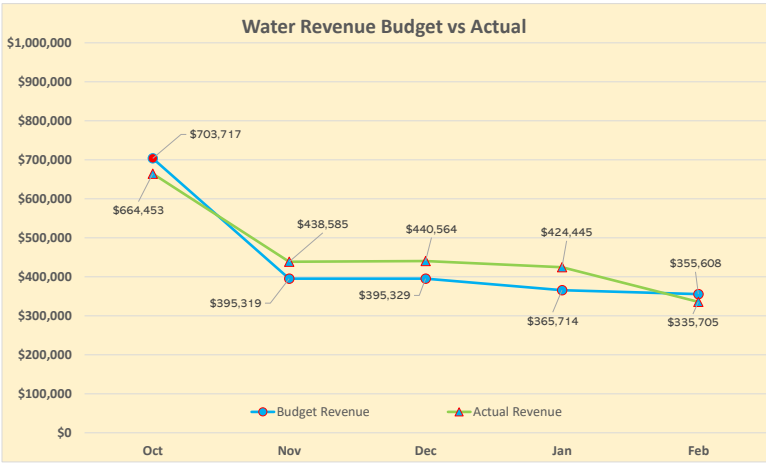
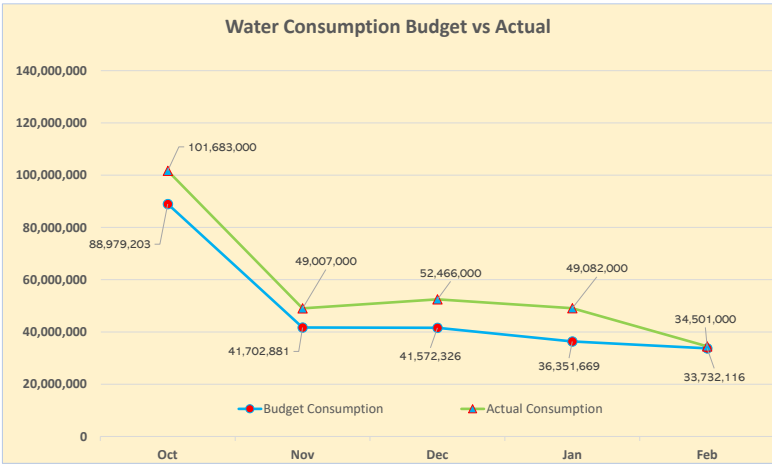
Nonspendable Fund Balance (Prepays)	\$ 3,880
Assigned Fund Balance (FY2023 Capital Projects plus prior year carry forward)	\$ 4,770,878
Unassigned Fund Balance	\$ 5,672,780
Current Year Revenue/Expenses	\$ (523,305)
Total Nonspendable, Assigned & Committed Fund Balances - General Fund 135	\$9,924,233

FY 2023 Combined Financials

YTD as of 2/28/2023



Water Budget vs Actual



Budget Variance Report

As Of: 02/28/2023



Trophy Club Municipal Utility District No. 1

Fund: 135 - MUD 1 General Fund

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
Revenue, Asset, Liability, & Equity	693,517.32	977,388.37	(283,871.05)	4,076,991.40	4,886,941.85	(809,950.45)	35	11,733,354.00	(7,656,362.60)	65
TOTAL REVENUE	693,517.32	977,388.37	(283,871.05)	4,076,991.40	4,886,941.85	(809,950.45)	35	11,733,354.00	(7,656,362.60)	65
EXPENSE SUMMARY										
Revenue, Asset, Liability, & Equity	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Water	480,498.27	547,941.66	67,443.39	2,188,352.44	2,739,708.30	551,355.86	33	6,577,932.00	(4,389,579.56)	67
Wastewater	427,216.11	290,877.74	(136,338.37)	1,667,552.87	1,454,388.70	(213,164.17)	48	3,491,931.00	(1,824,378.13)	52
Board of Directors	165.61	980.01	814.40	1,378.05	4,900.05	3,522.00	12	11,765.00	(10,386.95)	88
Administration	110,517.43	127,864.23	17,346.80	702,298.26	639,321.15	(62,977.11)	46	1,534,986.00	(832,687.74)	54
Non Departmental	1,762.50	9,724.44	7,961.94	40,714.99	48,622.20	7,907.21	35	116,740.00	(76,025.01)	65
TOTAL EXPENSE	1,020,159.92	977,388.08	(42,771.84)	4,600,296.61	4,886,940.40	286,643.79	39	11,733,354.00	7,133,057.39	61
REVENUE OVER/(UNDER) EXPENDITURE	(326,642.60)	0.29	(326,642.89)	(523,305.21)	1.45	(523,306.66)		0.00	(14,789,419.99)	

Monthly Budget Report

Account Summary

For Fiscal: Current Period Ending: 02/28/2023



Trophy Club Municipal Utility District No. 1

	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget	
Fund: 135 - MUD 1 General Fund										
Revenue										
Department: 000 - Revenue, Asset, Liability, & Equity										
135-000-40000-000	Property Taxes	7,326.73	11,492.01	4,165.28	56.85%	36,633.65	81,512.38	44,878.73	122.51%	87,956.00
135-000-40002-000	Property Taxes/Delinquent	24.99	-3.61	-28.60	-114.45%	124.95	867.34	742.39	594.15%	300.00
135-000-40015-000	Property Taxes/P & I	24.99	47.17	22.18	88.76%	124.95	394.43	269.48	215.67%	300.00
135-000-40025-000	PID Surcharges	12,080.91	0.00	-12,080.91	-100.00%	60,404.55	0.00	-60,404.55	-100.00%	145,029.00
135-000-47000-000	Water	559,024.55	335,705.17	-223,319.38	-39.95%	2,795,122.75	2,303,752.61	-491,370.14	-17.58%	6,710,979.00
135-000-47005-000	Sewer	319,845.84	306,049.32	-13,796.52	-4.31%	1,599,229.20	1,508,070.42	-91,158.78	-5.70%	3,839,686.00
135-000-47025-000	Penalties	6,497.40	0.00	-6,497.40	-100.00%	32,487.00	5,923.46	-26,563.54	-81.77%	78,000.00
135-000-47030-000	Service Charges	466.48	-4,606.92	-5,073.40	-1,087.59%	2,332.40	575.00	-1,757.40	-75.35%	5,600.00
135-000-47035-000	Plumbing Inspections	24.99	0.00	-24.99	-100.00%	124.95	0.00	-124.95	-100.00%	300.00
135-000-47045-000	Sewer Inspections	8.33	0.00	-8.33	-100.00%	41.65	0.00	-41.65	-100.00%	100.00
135-000-47070-000	TCCC Effluent Charges	4,998.00	32.80	-4,965.20	-99.34%	24,990.00	11,843.20	-13,146.80	-52.61%	60,000.00
135-000-49011-000	Interest Income	1,666.00	32,337.81	30,671.81	1,841.05%	8,330.00	143,466.05	135,136.05	1,622.28%	20,000.00
135-000-49016-000	Cell Tower Revenue	1,178.36	12,463.57	11,285.21	957.70%	5,891.80	17,178.81	11,287.01	191.57%	14,146.00
135-000-49026-000	Proceeds from Sale of Assets	2,082.50	0.00	-2,082.50	-100.00%	10,412.50	391.30	-10,021.20	-96.24%	25,000.00
135-000-49035-000	Prior Year Reserves	47,722.57	0.00	-47,722.57	-100.00%	238,612.85	0.00	-238,612.85	-100.00%	572,900.00
135-000-49036-000	GASB Reserves	13,661.20	0.00	-13,661.20	-100.00%	68,306.00	0.00	-68,306.00	-100.00%	164,000.00
135-000-49075-000	Oversize Meter Reimbursement	171.43	0.00	-171.43	-100.00%	857.15	0.00	-857.15	-100.00%	2,058.00
135-000-49900-000	Miscellaneous Income	583.10	0.00	-583.10	-100.00%	2,915.50	3,016.40	100.90	3.46%	7,000.00
Total Department: 000 - Revenue, Asset, Liability, & Equity:		977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Total Revenue:		977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Expense										
Department: 010 - Water										
135-010-50005-000	Salaries & Wages	33,914.67	32,103.86	1,810.81	5.34%	169,573.35	157,786.52	11,786.83	6.95%	407,139.00
135-010-50010-000	Overtime	1,416.10	934.68	481.42	34.00%	7,080.50	5,780.20	1,300.30	18.36%	17,000.00
135-010-50016-000	Longevity	498.38	0.00	498.38	100.00%	2,491.90	0.00	2,491.90	100.00%	5,983.00
135-010-50017-000	Certification	299.88	0.00	299.88	100.00%	1,499.40	0.00	1,499.40	100.00%	3,600.00
135-010-50020-000	Retirement	4,264.96	3,964.63	300.33	7.04%	21,324.80	19,681.62	1,643.18	7.71%	51,200.00
135-010-50026-000	Medical Insurance	6,890.74	7,318.18	-427.44	-6.20%	34,453.70	31,870.10	2,583.60	7.50%	82,722.00
135-010-50027-000	Dental Insurance	406.17	306.68	99.49	24.49%	2,030.85	1,629.24	401.61	19.78%	4,876.00
135-010-50028-000	Vision Insurance	62.05	63.32	-1.27	-2.05%	310.25	269.74	40.51	13.06%	745.00
135-010-50029-000	Life Insurance & Other	199.92	387.71	-187.79	-93.93%	999.60	1,932.30	-932.70	-93.31%	2,400.00
135-010-50030-000	Social Security Taxes	2,240.02	2,005.20	234.82	10.48%	11,200.10	9,953.90	1,246.20	11.13%	26,891.00

Monthly Budget Report

		February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
135-010-50035-000	Medicare Taxes	523.87	468.96	54.91	10.48%	2,619.35	2,127.92	491.43	18.76%	6,289.00
135-010-50040-000	Unemployment Taxes	104.95	12.94	92.01	87.67%	524.75	44.98	479.77	91.43%	1,260.00
135-010-50045-000	Workman's Compensation	937.04	1,109.40	-172.36	-18.39%	4,685.20	5,547.00	-861.80	-18.39%	11,249.00
135-010-50060-000	Pre-emp Physicals/Testing	33.32	150.00	-116.68	-350.18%	166.60	150.00	16.60	9.96%	400.00
135-010-50070-000	Employee Relations	24.99	0.00	24.99	100.00%	124.95	132.95	-8.00	-6.40%	300.00
135-010-55080-000	Maintenance & Repairs	19,142.34	9,025.95	10,116.39	52.85%	95,711.70	48,729.13	46,982.57	49.09%	229,800.00
135-010-55085-000	Generator Maint. and Repair	166.60	0.00	166.60	100.00%	833.00	875.96	-42.96	-5.16%	2,000.00
135-010-55090-000	Vehicle Maintenance	416.50	420.64	-4.14	-0.99%	2,082.50	1,676.37	406.13	19.50%	5,000.00
135-010-55105-000	Maintenance-Backhoe/SkidLoader	83.30	0.00	83.30	100.00%	416.50	0.00	416.50	100.00%	1,000.00
135-010-55120-000	Cleaning Services	208.25	322.46	-114.21	-54.84%	1,041.25	967.37	73.88	7.10%	2,500.00
135-010-55135-000	Lab Analysis	624.75	703.92	-79.17	-12.67%	3,123.75	1,957.84	1,165.91	37.32%	7,500.00
135-010-55135-001	Lab Analysis for PID	166.60	160.00	6.60	3.96%	833.00	400.00	433.00	51.98%	2,000.00
135-010-60010-000	Communications/Mobiles	624.75	479.91	144.84	23.18%	3,123.75	2,302.64	821.11	26.29%	7,500.00
135-010-60020-000	Electricity	19,013.22	25,901.90	-6,888.68	-36.23%	95,066.10	62,041.56	33,024.54	34.74%	228,250.00
135-010-60066-000	Publications/Books/Subscripts	83.30	0.00	83.30	100.00%	416.50	0.00	416.50	100.00%	1,000.00
135-010-60080-000	Schools & Training	302.37	0.00	302.37	100.00%	1,511.85	1,131.88	379.97	25.13%	3,630.00
135-010-60100-000	Travel & per diem	78.13	0.00	78.13	100.00%	390.65	44.79	345.86	88.53%	938.00
135-010-60135-000	TCEQ Fees & Permits	2,499.00	4,397.60	-1,898.60	-75.97%	12,495.00	20,280.63	-7,785.63	-62.31%	30,000.00
135-010-60135-001	TCEQ Fees & Permits for PID	0.00	0.00	0.00	0.00%	0.00	213.92	-213.92	0.00%	0.00
135-010-60150-000	Wholesale Water	219,922.99	0.00	219,922.99	100.00%	1,099,614.95	534,851.98	564,762.97	51.36%	2,640,132.00
135-010-60285-000	Lawn Equipment & Maintenance	1,041.25	0.00	1,041.25	100.00%	5,206.25	600.00	4,606.25	88.48%	12,500.00
135-010-60332-000	Interfund Transfer Out-Rev I&S	47,296.24	51,616.66	-4,320.42	-9.13%	236,481.20	258,083.30	-21,602.10	-9.13%	567,782.00
135-010-60360-000	Furniture/Equipment < \$5000	208.25	0.00	208.25	100.00%	1,041.25	0.00	1,041.25	100.00%	2,500.00
135-010-65005-000	Fuel & Lube	1,249.50	1,218.60	30.90	2.47%	6,247.50	7,196.42	-948.92	-15.19%	15,000.00
135-010-65010-000	Uniforms	362.77	0.00	362.77	100.00%	1,813.85	2,033.58	-219.73	-12.11%	4,355.00
135-010-65030-000	Chemicals	2,082.50	2,217.62	-135.12	-6.49%	10,412.50	17,847.39	-7,434.89	-71.40%	25,000.00
135-010-65050-000	Meter Expense	1,666.00	0.00	1,666.00	100.00%	8,330.00	0.00	8,330.00	100.00%	20,000.00
135-010-65053-000	Meter Change Out Program	7,247.10	0.00	7,247.10	100.00%	36,235.50	0.00	36,235.50	100.00%	87,000.00
135-010-69005-000	Capital Outlays	145,941.60	335,207.45	-189,265.85	-129.69%	729,708.00	684,356.25	45,351.75	6.22%	1,752,000.00
135-010-69008-000	Short Term Debt-Principal	2,655.77	0.00	2,655.77	100.00%	13,278.85	31,882.11	-18,603.26	-140.10%	31,882.00
135-010-69009-000	Short Term Debt-Interest	39.15	0.00	39.15	100.00%	195.75	470.26	-274.51	-140.23%	470.00
135-010-69195-000	GASB Reserve for Replacement	13,547.82	0.00	13,547.82	100.00%	67,739.10	162,639.00	-94,899.90	-140.10%	162,639.00
135-010-69281-000	Water Tank Inspection Contract	9,454.55	0.00	9,454.55	100.00%	47,272.75	110,863.59	-63,590.84	-134.52%	113,500.00
	Total Department: 010 - Water:	547,941.66	480,498.27	67,443.39	12.31%	2,739,708.30	2,188,352.44	551,355.86	20.12%	6,577,932.00
	Department: 020 - Wastewater									
135-020-50005-000	Salaries & Wages	25,794.26	22,829.49	2,964.77	11.49%	128,971.30	139,599.93	-10,628.63	-8.24%	309,655.00
135-020-50010-000	Overtime	2,748.90	860.45	1,888.45	68.70%	13,744.50	6,745.55	6,998.95	50.92%	33,000.00
135-020-50016-000	Longevity	336.11	0.00	336.11	100.00%	1,680.55	0.00	1,680.55	100.00%	4,035.00
135-020-50017-000	Certification	524.79	0.00	524.79	100.00%	2,623.95	0.00	2,623.95	100.00%	6,300.00
135-020-50020-000	Retirement	3,471.19	2,842.80	628.39	18.10%	17,355.95	17,615.24	-259.29	-1.49%	41,671.00
135-020-50026-000	Medical Insurance	8,045.03	5,629.38	2,415.65	30.03%	40,225.15	30,096.61	10,128.54	25.18%	96,579.00
135-020-50027-000	Dental Insurance	452.06	201.66	250.40	55.39%	2,260.30	1,408.00	852.30	37.71%	5,427.00

Monthly Budget Report

		February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
135-020-50028-000	Vision Insurance	66.05	51.36	14.69	22.24%	330.25	248.36	81.89	24.80%	793.00
135-020-50029-000	Life Insurance & Other	199.92	297.64	-97.72	-48.88%	999.60	1,748.41	-748.81	-74.91%	2,400.00
135-020-50030-000	Social Security Taxes	1,823.02	1,421.07	401.95	22.05%	9,115.10	8,943.70	171.40	1.88%	21,885.00
135-020-50035-000	Medicare Taxes	426.32	332.34	93.98	22.04%	2,131.60	2,091.67	39.93	1.87%	5,118.00
135-020-50040-000	Unemployment Taxes	104.95	10.94	94.01	89.58%	524.75	43.66	481.09	91.68%	1,260.00
135-020-50045-000	Workman's Compensation	748.61	886.28	-137.67	-18.39%	3,743.05	4,431.40	-688.35	-18.39%	8,987.00
135-020-50060-000	Pre-emp Physicals/Testing	33.32	150.00	-116.68	-350.18%	166.60	150.00	16.60	9.96%	400.00
135-020-50070-000	Employee Relations	24.99	0.00	24.99	100.00%	124.95	663.09	-538.14	-430.68%	300.00
135-020-55080-000	Maintenance & Repairs	11,212.18	31,721.04	-20,508.86	-182.92%	56,060.90	95,408.31	-39,347.41	-70.19%	134,600.00
135-020-55081-000	Mainten & Repairs Collections	23,407.30	75,376.30	-51,969.00	-222.02%	117,036.50	100,478.33	16,558.17	14.15%	281,000.00
135-020-55085-000	Generator Maint. and Repair	749.70	0.00	749.70	100.00%	3,748.50	2,836.29	912.21	24.34%	9,000.00
135-020-55090-000	Vehicle Maintenance	383.18	0.00	383.18	100.00%	1,915.90	491.81	1,424.09	74.33%	4,600.00
135-020-55091-000	Veh Maintenance Collections	1,082.90	0.00	1,082.90	100.00%	5,414.50	3,795.56	1,618.94	29.90%	13,000.00
135-020-55105-000	Maintenance-Backhoe/SkidLoader	249.90	0.00	249.90	100.00%	1,249.50	1,408.94	-159.44	-12.76%	3,000.00
135-020-55120-000	Cleaning Services	166.60	322.44	-155.84	-93.54%	833.00	967.33	-134.33	-16.13%	2,000.00
135-020-55125-000	Dumpster Services	8,330.00	8,893.04	-563.04	-6.76%	41,650.00	32,187.89	9,462.11	22.72%	100,000.00
135-020-55135-000	Lab Analysis	3,332.00	3,028.80	303.20	9.10%	16,660.00	18,906.57	-2,246.57	-13.48%	40,000.00
135-020-60010-000	Communications/Mobiles	624.75	377.33	247.42	39.60%	3,123.75	2,186.37	937.38	30.01%	7,500.00
135-020-60020-000	Electricity	23,017.28	46,450.91	-23,433.63	-101.81%	115,086.40	89,531.06	25,555.34	22.21%	276,318.00
135-020-60080-000	Schools & Training	302.37	0.00	302.37	100.00%	1,511.85	576.00	935.85	61.90%	3,630.00
135-020-60100-000	Travel & per diem	86.46	0.00	86.46	100.00%	432.30	0.00	432.30	100.00%	1,038.00
135-020-60135-000	TCEQ Fees & Permits	999.60	0.00	999.60	100.00%	4,998.00	9,888.02	-4,890.02	-97.84%	12,000.00
135-020-60285-000	Lawn Equipment & Maintenance	1,332.80	0.00	1,332.80	100.00%	6,664.00	710.00	5,954.00	89.35%	16,000.00
135-020-60331-000	Interfund Transfer Out-Tax I&S	9,683.20	10,567.73	-884.53	-9.13%	48,416.00	52,838.65	-4,422.65	-9.13%	116,245.00
135-020-60332-000	Interfund Transfer Out-Rev I&S	57,637.85	62,902.88	-5,265.03	-9.13%	288,189.25	314,514.40	-26,325.15	-9.13%	691,931.00
135-020-60360-000	Furniture/Equipment < \$5000	41.65	0.00	41.65	100.00%	208.25	0.00	208.25	100.00%	500.00
135-020-65005-000	Fuel & Lube	1,041.25	445.08	596.17	57.26%	5,206.25	5,076.36	129.89	2.49%	12,500.00
135-020-65010-000	Uniforms	367.76	0.00	367.76	100.00%	1,838.80	2,288.35	-449.55	-24.45%	4,415.00
135-020-65030-000	Chemicals	2,707.25	2,715.32	-8.07	-0.30%	13,536.25	12,677.47	858.78	6.34%	32,500.00
135-020-65031-000	Chemicals Collections	833.00	0.00	833.00	100.00%	4,165.00	6,002.80	-1,837.80	-44.12%	10,000.00
135-020-65045-000	Lab Supplies	2,748.90	854.51	1,894.39	68.91%	13,744.50	16,162.81	-2,418.31	-17.59%	33,000.00
135-020-69005-000	Capital Outlays	74,553.50	148,016.94	-73,463.44	-98.54%	372,767.50	453,300.13	-80,532.63	-21.60%	895,000.00
135-020-69008-000	Short Term Debt-Principal	7,144.30	0.00	7,144.30	100.00%	35,721.50	63,804.49	-28,082.99	-78.62%	85,766.00
135-020-69009-000	Short Term Debt-Interest	233.32	30.38	202.94	86.98%	1,166.60	1,952.31	-785.71	-67.35%	2,801.00
135-020-69195-000	GASB Reserve for Replacement	13,809.22	0.00	13,809.22	100.00%	69,046.10	165,777.00	-96,730.90	-140.10%	165,777.00
	Total Department: 020 - Wastewater:	290,877.74	427,216.11	-136,338.37	-46.87%	1,454,388.70	1,667,552.87	-213,164.17	-14.66%	3,491,931.00
Department: 026 - Board of Directors										
135-026-50045-000	Workman's Compensation	1.24	0.62	0.62	50.00%	6.20	3.10	3.10	50.00%	15.00
135-026-60070-000	Dues & Memberships	62.47	0.00	62.47	100.00%	312.35	750.00	-437.65	-140.12%	750.00
135-026-60075-000	Meetings	124.95	114.99	9.96	7.97%	624.75	574.95	49.80	7.97%	1,500.00
135-026-60080-000	Schools & Training	333.20	50.00	283.20	84.99%	1,666.00	50.00	1,616.00	97.00%	4,000.00
135-026-60100-000	Travel & per diem	416.50	0.00	416.50	100.00%	2,082.50	0.00	2,082.50	100.00%	5,000.00

Monthly Budget Report

		February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
135-026-60245-000	Miscellaneous Expenses	41.65	0.00	41.65	100.00%	208.25	0.00	208.25	100.00%	500.00
Total Department: 026 - Board of Directors:		980.01	165.61	814.40	83.10%	4,900.05	1,378.05	3,522.00	71.88%	11,765.00
Department: 030 - Administration										
135-030-50005-000	Salaries & Wages	51,724.13	47,617.98	4,106.15	7.94%	258,620.65	226,302.17	32,318.48	12.50%	620,938.00
135-030-50010-000	Overtime	166.60	52.08	114.52	68.74%	833.00	561.26	271.74	32.62%	2,000.00
135-030-50016-000	Longevity	201.83	0.00	201.83	100.00%	1,009.15	0.00	1,009.15	100.00%	2,423.00
135-030-50020-000	Retirement	6,149.53	5,693.43	456.10	7.42%	30,747.65	27,252.97	3,494.68	11.37%	73,824.00
135-030-50026-000	Medical Insurance	9,686.95	5,629.38	4,057.57	41.89%	48,434.75	28,125.45	20,309.30	41.93%	116,290.00
135-030-50027-000	Dental Insurance	504.04	206.34	297.70	59.06%	2,520.20	1,338.86	1,181.34	46.87%	6,051.00
135-030-50028-000	Vision Insurance	74.88	46.50	28.38	37.90%	374.40	232.40	142.00	37.93%	899.00
135-030-50029-000	Life Insurance & Other	199.92	427.79	-227.87	-113.98%	999.60	2,354.80	-1,355.20	-135.57%	2,400.00
135-030-50030-000	Social Security Taxes	3,229.70	2,834.49	395.21	12.24%	16,148.50	13,217.24	2,931.26	18.15%	38,772.00
135-030-50035-000	Medicare Taxes	755.36	662.90	92.46	12.24%	3,776.80	3,156.96	619.84	16.41%	9,068.00
135-030-50040-000	Unemployment Taxes	125.94	11.11	114.83	91.18%	629.70	53.68	576.02	91.48%	1,512.00
135-030-50045-000	Workman's Compensation	124.61	107.60	17.01	13.65%	623.05	538.00	85.05	13.65%	1,496.00
135-030-50060-000	Pre-emp Physicals/Testing	41.65	198.45	-156.80	-376.47%	208.25	198.45	9.80	4.71%	500.00
135-030-50070-000	Employee Relations	333.20	0.00	333.20	100.00%	1,666.00	2,563.57	-897.57	-53.88%	4,000.00
135-030-55030-000	Software & Support	10,970.61	3,940.35	7,030.26	64.08%	54,853.05	65,250.76	-10,397.71	-18.96%	131,700.00
135-030-55070-000	Independent Labor	1,249.50	517.50	732.00	58.58%	6,247.50	3,840.69	2,406.81	38.52%	15,000.00
135-030-55080-000	Maintenance & Repairs	3,332.00	0.00	3,332.00	100.00%	16,660.00	8,815.69	7,844.31	47.08%	40,000.00
135-030-55085-000	Generator Maint. and Repair	249.90	0.00	249.90	100.00%	1,249.50	0.00	1,249.50	100.00%	3,000.00
135-030-55120-000	Cleaning Services	999.60	1,934.70	-935.10	-93.55%	4,998.00	6,102.34	-1,104.34	-22.10%	12,000.00
135-030-55160-000	Professional Outside Services	6,250.83	0.00	6,250.83	100.00%	31,254.15	66,777.26	-35,523.11	-113.66%	75,040.00
135-030-55205-000	Utility Billing Contract	749.70	1,308.16	-558.46	-74.49%	3,748.50	3,259.78	488.72	13.04%	9,000.00
135-030-60005-000	Telephone	499.80	546.95	-47.15	-9.43%	2,499.00	2,348.28	150.72	6.03%	6,000.00
135-030-60010-000	Communications/Mobiles	249.90	0.00	249.90	100.00%	1,249.50	0.00	1,249.50	100.00%	3,000.00
135-030-60020-000	Electricity/Gas	2,029.93	4,801.36	-2,771.43	-136.53%	10,149.65	7,627.67	2,521.98	24.85%	24,369.00
135-030-60025-000	Water	416.50	358.65	57.85	13.89%	2,082.50	1,941.63	140.87	6.76%	5,000.00
135-030-60035-000	Postage	2,499.00	3,731.81	-1,232.81	-49.33%	12,495.00	9,821.23	2,673.77	21.40%	30,000.00
135-030-60040-000	Service Charges & Fees	7,913.50	10,969.15	-3,055.65	-38.61%	39,567.50	39,009.23	558.27	1.41%	95,000.00
135-030-60050-000	Bad Debt Expense	124.95	0.00	124.95	100.00%	624.75	48.65	576.10	92.21%	1,500.00
135-030-60055-000	Insurance	7,347.06	8,117.81	-770.75	-10.49%	36,735.30	40,589.05	-3,853.75	-10.49%	88,200.00
135-030-60070-000	Dues & Memberships	541.45	321.00	220.45	40.71%	2,707.25	2,289.00	418.25	15.45%	6,500.00
135-030-60079-000	Public Education	3,332.00	4,837.38	-1,505.38	-45.18%	16,660.00	16,369.98	290.02	1.74%	40,000.00
135-030-60080-000	Schools & Training	270.72	0.00	270.72	100.00%	1,353.60	120.00	1,233.60	91.13%	3,250.00
135-030-60100-000	Travel & per diem	132.28	0.00	132.28	100.00%	661.40	0.00	661.40	100.00%	1,588.00
135-030-60245-000	Miscellaneous Expenses	0.00	0.00	0.00	0.00%	0.00	88.00	-88.00	0.00%	0.00
135-030-60285-000	Lawn Equipment & Maintenance	416.50	0.00	416.50	100.00%	2,082.50	1,120.05	962.45	46.22%	5,000.00
135-030-60360-000	Furniture/Equipment < \$5000	833.00	4,328.82	-3,495.82	-419.67%	4,165.00	13,052.82	-8,887.82	-213.39%	10,000.00
135-030-65010-000	Uniforms	44.14	0.00	44.14	100.00%	220.70	0.00	220.70	100.00%	530.00
135-030-65055-000	Hardware	699.72	118.80	580.92	83.02%	3,498.60	503.30	2,995.30	85.61%	8,400.00
135-030-65085-000	Office Supplies	499.80	466.68	33.12	6.63%	2,499.00	2,704.37	-205.37	-8.22%	6,000.00

Monthly Budget Report

		February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
135-030-65095-000	Maintenance Supplies	333.20	164.68	168.52	50.58%	1,666.00	2,425.70	-759.70	-45.60%	4,000.00
135-030-69005-000	Capital Outlays	0.00	292.50	-292.50	0.00%	0.00	74,205.10	-74,205.10	0.00%	0.00
135-030-69170-000	Copier Lease Installments	333.20	273.08	60.12	18.04%	1,666.00	1,355.87	310.13	18.62%	4,000.00
135-030-69195-000	GASB Reserve for Replacement	2,227.10	0.00	2,227.10	100.00%	11,135.50	26,736.00	-15,600.50	-140.10%	26,736.00
Total Department: 030 - Administration:		127,864.23	110,517.43	17,346.80	13.57%	639,321.15	702,298.26	-62,977.11	-9.85%	1,534,986.00
Department: 039 - Non Departmental										
135-039-55045-000	Legal	5,414.50	1,762.50	3,652.00	67.45%	27,072.50	9,345.00	17,727.50	65.48%	65,000.00
135-039-55055-000	Auditing	2,815.54	0.00	2,815.54	100.00%	14,077.70	22,551.10	-8,473.40	-60.19%	33,800.00
135-039-55060-000	Appraisal	1,077.90	0.00	1,077.90	100.00%	5,389.50	4,772.89	616.61	11.44%	12,940.00
135-039-55065-000	Tax Admin Fees	416.50	0.00	416.50	100.00%	2,082.50	4,046.00	-1,963.50	-94.29%	5,000.00
Total Department: 039 - Non Departmental:		9,724.44	1,762.50	7,961.94	81.88%	48,622.20	40,714.99	7,907.21	16.26%	116,740.00
Total Expense:		977,388.08	1,020,159.92	-42,771.84	-4.38%	4,886,940.40	4,600,296.61	286,643.79	5.87%	11,733,354.00
Total Revenues		977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Total Fund: 135 - MUD 1 General Fund:		0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00
Report Total:		0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00

Monthly Budget Report

Group Summary

Departmen...	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Fund: 135 - MUD 1 General Fund									
Revenue									
000 - Revenue, Asset, Liability, & Equity	977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Total Revenue:	977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Expense									
010 - Water	547,941.66	480,498.27	67,443.39	12.31%	2,739,708.30	2,188,352.44	551,355.86	20.12%	6,577,932.00
020 - Wastewater	290,877.74	427,216.11	-136,338.37	-46.87%	1,454,388.70	1,667,552.87	-213,164.17	-14.66%	3,491,931.00
026 - Board of Directors	980.01	165.61	814.40	83.10%	4,900.05	1,378.05	3,522.00	71.88%	11,765.00
030 - Administration	127,864.23	110,517.43	17,346.80	13.57%	639,321.15	702,298.26	-62,977.11	-9.85%	1,534,986.00
039 - Non Departmental	9,724.44	1,762.50	7,961.94	81.88%	48,622.20	40,714.99	7,907.21	16.26%	116,740.00
Total Expense:	977,388.08	1,020,159.92	-42,771.84	-4.38%	4,886,940.40	4,600,296.61	286,643.79	5.87%	11,733,354.00
Total Revenues	977,388.37	693,517.32	-283,871.05	-29.04%	4,886,941.85	4,076,991.40	-809,950.45	-16.57%	11,733,354.00
Total Fund: 135 - MUD 1 General Fund:	0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00
Report Total:	0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00

Fund Summary

Fund	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
135 - MUD 1 General Fund	0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00
Report Total:	0.29	-326,642.60	-326,642.89		1.45	-523,305.21	-523,306.66		0.00

Balance Sheet Funds 122 - 528

Account Summary

As Of 02/28/2023



Trophy Club Municipal Utility District No. 1

Department	122 - Trophy Club MUD Fire Dept.	135 - MUD 1 General Fund	137 - MUD 1 Consolidated GASB	519 - 2016 Rev Bond Const-SWIFT	520 - Revenue Bond 16" Waterline	528 - 2015 Revenue Bond Reserve Fund	Total
Asset							
000 - Revenue, Asset, Liability, & Equity	1,452,040.05	10,845,675.25	3,422,146.58	796,807.56	1,145,657.45	915,011.09	18,577,337.98
Total Asset:	1,452,040.05	10,845,675.25	3,422,146.58	796,807.56	1,145,657.45	915,011.09	18,577,337.98
Liability							
000 - Revenue, Asset, Liability, & Equity	78,193.18	921,442.39	0.00	81,691.15	158,280.07	0.00	1,239,606.79
Total Liability:	78,193.18	921,442.39	0.00	81,691.15	158,280.07	0.00	1,239,606.79
Equity							
000 - Revenue, Asset, Liability, & Equity	681,803.57	10,447,538.07	2,985,574.58	705,530.20	1,339,096.93	900,604.41	17,060,147.76
Total Total Beginning Equity:	681,803.57	10,447,538.07	2,985,574.58	705,530.20	1,339,096.93	900,604.41	17,060,147.76
Total Revenue	1,181,158.70	4,076,991.40	436,572.00	9,586.21	21,402.29	14,406.68	5,740,117.28
Total Expense	489,115.40	4,600,296.61	0.00	0.00	373,121.84	0.00	5,462,533.85
Revenues Over/Under Expenses	692,043.30	-523,305.21	436,572.00	9,586.21	-351,719.55	14,406.68	277,583.43
Total Equity and Current Surplus (Deficit):	1,373,846.87	9,924,232.86	3,422,146.58	715,116.41	987,377.38	915,011.09	17,337,731.19
Total Liabilities, Equity and Current Surplus (Deficit):	1,452,040.05	10,845,675.25	3,422,146.58	796,807.56	1,145,657.45	915,011.09	18,577,337.98

Balance Sheet I&S Funds 533 - 536

Account Summary

As Of 02/28/2023



Trophy Club Municipal Utility District No. 1

Department	533 - MUD 1 I&S Consolidated	534 - 2015 Revenue Bond I&S	535 - 2016 Rev Bond I&S-SWIFT	536 - 2019 Rev Bond I&S-W&WW System	Total
Asset					
000 - Revenue, Asset, Liability, & Equity	724,078.74	212,892.97	105,034.35	67,921.60	1,109,927.66
Total Asset:	724,078.74	212,892.97	105,034.35	67,921.60	1,109,927.66
Liability					
000 - Revenue, Asset, Liability, & Equity	82,934.94	0.00	0.00	0.00	82,934.94
Total Liability:	82,934.94	0.00	0.00	0.00	82,934.94
Equity					
000 - Revenue, Asset, Liability, & Equity	4,145.11	27,958.35	6,554.77	1,429.17	40,087.40
Total Total Beginning Equity:	4,145.11	27,958.35	6,554.77	1,429.17	40,087.40
Total Revenue	711,577.52	277,253.37	126,248.83	173,761.18	1,288,840.90
Total Expense	74,578.83	92,318.75	27,769.25	107,268.75	301,935.58
Revenues Over/Under Expenses	636,998.69	184,934.62	98,479.58	66,492.43	986,905.32
Total Equity and Current Surplus (Deficit):	641,143.80	212,892.97	105,034.35	67,921.60	1,026,992.72
Total Liabilities, Equity and Current Surplus (Deficit):	724,078.74	212,892.97	105,034.35	67,921.60	1,109,927.66

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
February 15, 2023, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on February 15, 2023, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr	President
Ben Brewster	Vice President
Doug Harper	Secretary/Treasurer
William C. Rose	Director
Tracey Hunter	Director

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Steven Krolczyk	Finance Manager

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of February 15, 2023, called the meeting to order and announced a quorum present at 6:31 p.m.

CITIZEN COMMENTS There were no comments.

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Water Operations Report
 - c. Wastewater System Reports
 - d. Finance Reports

General Manager Alan Fourmentin presented the monthly reports and answered questions related thereto.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. January 2023 Combined Financials
 - b. January 18, 2023 Regular Meeting Minutes

Director Rose requested to remove the January 18, 2023, meeting minutes from the consent agenda for further Discussion. Director Rose noted that the January minutes included in the packet have an error showing 2022.

Motion made by Director Rose and seconded by Director Brewster to approve consent agenda a. as presented.

Motion carried unanimously.

Motion made by Director Rose and seconded by Director Harper to approve the January 18, 2023, meeting minutes as corrected.

Motion carried unanimously.

REGULAR SESSION

3. Discussion and possible action regarding customer deposits. (Carr)

Director Carr stated that some of our customers have deposits that were made many years ago and they should be refunded back to the customer on their bills.

Main Motion

Motion made by Director Carr and seconded by Director Hunter to return deposits to the customer if customer meets certain criteria.

Amendment to main motion.

Motion to amend the main motion made by Director Carr and seconded by Director Rose to direct the General Manager to create a policy using 24 months of good payment history before deposits are returned. Change the deposit amount for both homeowners and lessees to \$100 (one hundred) dollars and require a deposit for accounts that have been disconnected and restart the 24 months.

Amendment to the main motion

For: Carr, Brewster, Harper, and Rose

Opposed: Hunter

Motion passed 4-1

Main Motion as amended carried unanimously.

4. Discussion and possible action regarding District Reserve Policy (Rose)

No action taken.

5. Receive update from Strategic Committee. (Carr/Brewster)

Motion by Director Brewster and seconded by Director Rose to table this item.

For: Carr, Brewster, Harper, and Rose

Opposed: Hunter

Motion passed 4-1.

Direction provided to the General Manager to attend the town meeting with Westlake tomorrow and provide the Board with an update from the meeting.

EXECUTIVE SESSION – The Board did not convene into Executive Session.

6. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Consult with legal counsel to secure legal advice concerning joint strategic planning with the Town of Trophy Club.

REGULAR SESSION

7. Consider and act regarding items discussed in Executive Session.

No action, the Board did not convene into Executive Session.

8. Discussion and possible action regarding approval of publication for Request for Qualifications (RFQ) for general legal counsel. (Brewster)

Direction was provided to the General Manager to seek a replacement for legal counsel using the avenues discussed and any other directions he wishes and to come up with some recommendations of a replacement. Director Carr and Director Rose are in favor of calling a special meeting to review and act if necessary. General Manager Alan Fourmentin stated that proposals received would be sent to the Board and he asked the Directors to review them as timely as possible to be prepared for discussion at the meeting. Director Carr asks the Board to please review and respond to any information sent to them by the General Manager.

9. Items for future agendas:

April – deposits

Present outline of the community awareness campaign schedule and also to have FourMan Furnace attend the next meeting. (Brewster)

Election signs – (Hunter)

10. Set future Meeting dates - March 22, 2023, at 6:30 p.m.

ADJOURN

President Carr called the meeting adjourned at 7:56 p.m.

Kevin Carr, President

Doug Harper, Secretary/Treasurer

Laurie Slaght, District Secretary

(SEAL)

**SPECIAL SESSION MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
March 10, 2023 at 4:00 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a Special Session Meeting on Friday, March 10, 2023 at 4:00 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr President
Ben Brewster Vice President
Doug Harper Secretary/Treasurer
William C. Rose Director
Tracey Hunter Director

STAFF PRESENT:

Alan Fourmentin General Manager
Laurie Slaght District Secretary

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of Friday, March 10, 2023, called the meeting to order and announced a quorum present at 4:00 p.m.

REGULAR SESSION

1. Discussion and possible action regarding engagement of general legal counsel for the District.

Motion made by Director Rose and seconded by Director Hunter to have the General Manager engage with the Birkenstaff, Heath, Delgado, Acosta LLP law firm for legal and bond counsel services.

Amendment to the main motion made by Director Rose and seconded by Director Hunter to authorize the General Manager to engage Birkenstaff, Heath, Delgado, Acosta LLP for a contract and to have the General Manager send the Board the contract for review and consensus; and once the majority agree, the Board then authorizes the Board President to sign the contract.

Amendment passed unanimously.

Main motion as amended unanimously.

**For: Rose, Brewster, Carr and Hunter
Oppose: Harper**

Motion passed 4-1

ADJOURN

President Carr called the meeting adjourned at 4:33 p.m.

Kevin Carr, President

Doug Harper, Secretary/Treasurer

(SEAL)

Laurie Slaght, District Secretary



STAFF REPORT

March 22, 2023

AGENDA ITEM:

Consider and act to adopt Rate Order No. 2023-0322A Establishing Policies, Procedures and Rates, Fees and Charges for Water and Sewer Services.

DESCRIPTION:

Section 1.02 Residential Fire Lines, Connections, and Fees. Fees will be quoted at the time of request.

Section 1.04. Water and Sewer Tap Fees. Fees will be quoted at the time of request.

Section 1.06 Temporary Water Service-Construction Meters. Updated language and fee amount.

Section 1.09 Water Meter Fees. Increased Water Meter Fees.

Section 2.02. Sewer Service Rates. Increase in commercial sewer rate.

Section 3.01 Security Deposits. Updated deposit amount, deposit refunds, and deposit requirement for disconnection as directed by the Board.

Section 3.02 Billing Procedures. Updated deposit amount as directed by the Board.

ATTACHMENTS:

Rate Order 2023-0315A - Redline

RECOMMENDATION:

Staff recommends the adoption of Rate Order No. 2023-0322A Establishing Policies, Procedures and Rates, Fees and Charges for Water and Sewer Services as presented.

RATE ORDER
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO.1
ORDER NO. ~~2022-0921A~~2023-0322A

AN ORDER ESTABLISHING POLICIES, PROCEDURES, AND RATES FOR WATER AND SEWER SERVICE; PROVIDING FEES FOR CONNECTION, RECONNECTION, INSPECTION, ACCURACY READINGS, AND RETURNED CHECKS; REQUIRING DEPOSITS FOR SERVICE; PROVIDING A PENALTY FOR DELINQUENT PAYMENTS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, Trophy Club Municipal Utility District No. 1 (the “District”) is the owner and/or operator of a water and sewer system designed to serve present and future inhabitants within the District and the Trophy Club Development; and

WHEREAS, the District’s most recent Rate Order was adopted on September 21, 2022 (Order No 2022-0921A), and additional modifications are needed. The District desires to establish all of its rate policies in a single new Rate Order; and

WHEREAS, the Board of Directors of the District has carefully considered the terms of this Rate Order No. ~~2022-0921A~~2023-0322A and is of the opinion that the following conditions and provisions should be established as the policies, procedures, and rates for obtaining service from the District’s water and sewer system.

THEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 THAT:

ARTICLE I

TAP FEES AND CONNECTION POLICY

Section 1.01. Initiation of Water and Sanitary Sewer Connections. Each person desiring a water and sanitary sewer service connection to the District’s System shall be required to pay such fees as set forth in this Order. No service shall be established or re-established until such fees are paid. All service connections are subject to all other rules, regulations, and policies of the District.

A. Certification of System. Connections shall not be made to the District’s System or portions of the System until the District’s engineer or District staff has certified that the System or applicable portion thereof is operable and meets all regulatory requirements.

B. Backflow Prevention. No water connections from any public drinking water supply system shall be allowed to any residential or commercial establishment where an actual or potential contamination hazard exists unless the public water facilities are protected from contamination.

At any residential or commercial establishment where an actual or potential contamination hazard exists, protection shall be required in the form of a backflow prevention assembly. The type of assembly required shall be specified by the District.

The existence of potential contamination hazards without installation having been made of the means of control and prevention as set out in the preceding paragraph; or the same having been installed, there is a failure to properly maintain the same, shall be considered sufficient grounds for immediate termination of water service. Service can be restored only when the health hazard no longer exists, or when the health hazard has been isolated from the public water system in accordance with the foregoing requirements.

All backflow prevention assemblies that are required according to this section shall be tested upon installation by a recognized backflow prevention assembly tester and certified to be operating within specifications. Backflow prevention assemblies that are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least annually by a recognized backflow prevention assembly tester.

The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by this Rate Order. Copies of all testing and maintenance records shall be provided to the District within ten (10) days after maintenance and/or testing is performed.

If the Customer fails to comply with the terms of this Order, the District shall, at its option, either terminate service to the property or properly install, test, and maintain an appropriate backflow prevention device at the service connection at the expense of the Customer. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

C. Availability of Access/Obstructions. By application for connection to the District's System, the Customer shall be deemed to be granting to the District and its representatives a right of ingress and egress to and from the meter or point of service for such installation, maintenance, and repair as the District, in its judgment, may deem reasonably necessary. The Customer shall also be deemed to be granting to the District and its representatives a right of ingress and egress to the Customer's property, including the exterior of the Customer's premises, for the purpose of performing the inspections and completing the Customer's Service Inspection Certifications required by the District's rules and regulations. Taps and connections will not be made when, in the opinion of the District, building materials or other debris obstructs the work area or the work area is not completed or finished to grade. When sidewalks, driveways or other improvements have been constructed prior to application for service, such application shall be construed and accepted as the Customer's waiver of a claim for any damages to such improvements resulting from the reasonable actions of the District in installation of the connection.

Section 1.02. Residential Fire Lines, Connections, and Fees. A residence of at least six thousand (6,000) square feet but less than eight thousand (8,000) square feet shall have installed on its one-inch (1”) water service line, for fire protection, a one-inch (1”) U-branch, with a separate meter and meter-box. The cost of installation, including parts, equipment, and labor shall be ~~eight hundred dollars (\$800.00), quoted at the time of request and are~~ payable at the time of permitting.

A residence of eight thousand (8,000) square feet or greater, in addition to its regular one-inch (1”) water service line, shall have installed a separate one-and one-half (1 ½ “) water service line for fire protection with its own meter and meter-box. The cost of connection and installation of the fire line and meter shall be ~~either one thousand six hundred dollars (\$1,600.00) if the home is on the same side of the street as the waterline; or, if it is on the opposite side of the street from the waterline, necessitating boring, then the charge shall be five thousand nine hundred seventy five dollars (\$5,975.00) quoted at the time of request and are,~~ payable at the time of permitting. ~~to the District.~~

Section 1.03. Connections by District. All Connections to the District’s water and sewer system shall be made with written approval of the District and in accordance with the District’s Plumbing Code and its rules and regulations.

No person except the General Manager or his/her authorized agent shall be permitted to tap or make any connection to the mains or distribution piping of the District’s water system, or make any repairs, additions to, or alterations in any meter, box, tap, pipe, cock, or other fixture connected with the water system or any manhole, main, trunk or appurtenance of the District’s sanitary sewer system. No sewer connection shall be covered in the ground and no house lead shall be covered in the ground before it has been inspected and approved by a licensed plumbing inspector with jurisdiction of the site.

Section 1.04. Water and Sewer Tap Fees. Fees for water and sewer taps performed by the District are as follows:

~~Water Service Taps:~~

Size	Fee for Tap	Bore (if applicable)
up to 1" Tap	\$ 2,500.00	\$5,000.00
2" Tap	\$ 3,500.00	\$10,000.00
3" Tap	Quoted at time of request	\$10,000.00
4" Tap	Quoted at time of request	\$10,000.00
6" Tap	Quoted at time of request	\$10,000.00
8" Tap	Quoted at time of request	\$10,000.00
10" Tap	Quoted at time of request	\$10,000.00

Water and Sewer Service Taps: Actual cost plus 10%. An estimate will be provided prior to work being performed.

When water taps have been made by someone other than the District personnel, there is an installation/inspection fee of fifty dollars (\$50.00) plus the cost of the appropriate meter.

Section 1.05. Inspections and Fees. Fees for permits and for plumbing inspections (other than for sewer and backflow inspections referred to below in subparagraphs A and B) should be paid to the city or town in which the property is located or to the District if the property is not located within a city or town.

A. Sewer Inspection and Fees. Sewer connections and house service lines shall be inspected by the District. An inspection fee of one hundred fifty dollars (\$150.00) shall be paid to the District for each connection to the District sanitary sewer system. Installations that fail to conform at any time to the rules and regulations shall be disconnected. Any customer whose connection is disconnected for such failure shall be notified as to the basis for such disconnection. After noted deficiencies have been corrected, a re-inspection shall be made upon payment to the District of a re-inspection fee of twenty-five dollars (\$25.00), plus payment by the customer of all outstanding charges. If subsequent re-inspections are required before the sewer connection and service lines are in compliance with the rules and regulations, a re-inspection fee of twenty-five dollars (\$25.00) shall be paid to the District for each subsequent re-inspection. Inspections by the District requested after regular business hours will be charged at a minimum of one hundred dollars (\$100.00).

B. Backflow Inspections. Backflow installations (residential and commercial) that require annual inspections must have a certified Backflow Technician perform the testing and submit the report annually to the District.

C. Swimming Pool Discharge into Sanitary Sewer System. New swimming pools permitted on or after June 24, 2005, shall have all backwash and/or drainage from said pool discharge into the sanitary sewer system. Owners of pools built or permitted prior to July 1, 2005, are not required to retrofit the pool equipment and tie into the sanitary sewer. However, swimming pool backwash and drainage must drain to grassy areas and is not permitted to flow into the storm drain system, creeks, or other waterways.

For swimming pools discharging to the sanitary sewer system, an indirect connection shall be made by means of an air break, discharging into a tailpiece installed a minimum of six inches (6") (or 152 mm) above adjacent grade. The tailpiece shall be connected to a minimum three-inch (3" or 76mm) p-trap not less than twelve inches (12" or 304 mm) below grade which discharges into the yard cleanout riser. Backwash systems shall not flow onto neighboring properties or into the storm sewer. The tie-in and inspection fee shall be seventy-five dollars (\$75.00) to be paid at the time of issuance of the pool permit.

Section 1.06 Temporary Water Service-Construction Meters.

A. Construction Meters. The District shall be authorized to make a temporary connection to any fire hydrant or flushing valve upon request for temporary water service. All temporary service shall be metered and billed to the temporary customer as provided herein. All unauthorized withdrawal of water from flushing valves, fire hydrants, or other appurtenances of the District's System is prohibited.

B. Application and Deposit. Each temporary customer desiring temporary water service shall be required to execute an application for such temporary service and shall provide a ~~minimum~~-security deposit of ~~one thousand seven hundred seventy five dollars (\$1,775.00) for a three inch (3") meter and RPZ; one thousand four hundred twenty five dollars (\$1,425.00) for a smaller meter and smaller RPZ~~ one thousand five hundred dollars (\$1,500.00). The deposit shall be made by cashier's check or money order payable to the District. The deposit shall be used by the District to secure the payment for temporary water supplied by the District, the installation fee, and the cost of repair of any damages caused by the temporary customer. The balance of the security deposit, if any, shall be refunded after disconnection from the District's System.

C. Construction Meter Fees and Rates. Construction meters will be charged the same monthly rates (base fee and volumetric rate) for water as commercial accounts as set forth in Article II of this Rate Order.

D. Temporary Construction Meter Use and Billing. Construction meters can be rented by filing an application at the District office and payment of all required deposits. Upon approval of the application, a temporary meter and RPZ will be provided to the applicant. Installation on any fire hydrant or flush valve must be approved by the District and District meters may only be used within the District's service area. The location of installation must be indicated on the application and cannot be relocated unless notification is provided to and approved by the District in advance. Temporary meters may only be rented for a period of ninety (90) days and extensions may be approved upon request and approval. Failure to return a temporary meter or request a usage extension by the due date will result in repossession of the meter and forfeiture of the deposit.

Upon return of a temporary construction meter, an inspection of the meter and RPZ will be performed. Any and all damages to the meter and/or RPZ will be charged to the customer and deducted from the deposit. If the deposit does not cover the total amount of damages, the balance will be billed to the customer and payment must be received by the due date. Failure to pay all charges due will result in suspension of rental privileges until payment in full and may result in collection procedures.

E. Return of Temporary Meter at District Request. The District reserves the right to request the return of a temporary construction meter at any time determined necessary by the District. Should Stage 2 Drought Restrictions or more stringent restrictions be implemented, all temporary construction meters must be returned within three (3) business days of notification by the District. Failure to promptly return the temporary meter within three business days will result in repossession of the meter and forfeiture of the deposit. Should District personnel be unable to locate the temporary meter for repossession, theft charges will be filed against the meter holder with local law enforcement.

Section 1.07 Service Outside the District. The rates and charges stated in this Rate Order are for services to customers and property located within the boundaries of the District. Any service to a customer or property located outside the boundaries of the District shall be granted only upon approval by the Board of Directors of the District. Out of District customers will pay the adopted rates for in District customers plus 15% for both water and sewer base and volumetric rates. For the purpose of customer classification, Trophy Club Park at Lake Grapevine is considered "in-district" and subject to all rates and service provisions related to in-district customers.

Section 1.08 Service to New Development and Extension of Facilities.

A. New Service Connections and Extension of Facilities. New service connections and extension of facilities must be constructed and installed in accordance with the District's Rules Governing New Service Connections and Extension of Facilities as approved through separate Resolution by the Board of Directors. **Applicants for Non-Standard Service must submit all required information and pay all fees prior to conveyance of facilities and service commencement.**

B. Application Fee for Non-Standard Service. Upon request for non-standard service an application fee of one hundred fifty dollars (\$150) must be submitted.

C. Design of Facilities. All water and wastewater facilities to be constructed to extend service to new developments must be designed by a professional engineer licensed in the State of Texas at the applicant's expense. The District must approve the plans and specifications prior to the commencement of construction. At the time of plan review submittal, the applicant must provide payment to the District in the amount of two thousand five hundred dollars (\$2,500.00) as deposit for review of each set of plans and specifications reviewed by the District's engineer. The actual final fee for plan review by the District's engineer shall be provided to the applicant upon approval of the plans. If there is a balance due over the two thousand five hundred dollars (\$2,500) paid by the applicant at submittal, the balance due shall be paid by the applicant prior to receiving District approval of plans and specifications. District construction plans, and specifications shall be strictly adhered to, but the District reserves the right to change order any specifications, due to unforeseen

circumstances during the design or construction of the proposed facilities, or as otherwise authorized by applicable laws, to better facilitate the operation of the facility. All expenses and costs associated with a change order shall be charged to the applicant. Service to new developments is subject to available capacity in the District’s water and wastewater systems. All new potential developments must seek written approval from the General Manager that capacity is available to serve and may be required to install offsite improvements if capacity is not available with current system infrastructure.

D. Inspection Fees. The District will inspect all infrastructure during construction. Inspection fees of one hundred dollars (\$100) per lot must be paid to the District prior to a notice to proceed being issued. A minimum of five hundred dollars (\$500) for inspection fees is required if less than five (5) lots are to be developed.

Section 1.09 Water Meter Fees.

METER SIZE	WATER METER FEE
5/8"	\$318358
1"	\$381428
1-1/2"	\$905780
2" – 10"	Quoted at Time of Purchase

Fees must be received by the District before any connection is installed.

A customer seeking service through an oversized connection line or from a meter larger than a one inch (1”) standard meter shall follow the District’s policy for new development as outlined in Section 1.07 above. Should approval be granted by the District, the customer agrees to pay the water and sewer rates as outlined in Article II of this Rate Order.

Section 1.10. Fort Worth Impact Fee. Each customer requesting an initial connection, shall also pay to the District the applicable City of Fort Worth Impact Fee.

Section 1.11. Title to Facilities. Title to all water meters, water and sewer taps, and all other appurtenances, including meter boxes, shall lie in the District.

ARTICLE II
SERVICE RATES

Section 2.01. Water Service Rates. The following monthly rates for water service shall be in effect for each separate connection within the District. The base rate for each connection (meter) is calculated upon meter size and will be charged for each residential and commercial meter:

(1) Water Rates Effective ~~October 1, 2022~~ April 1, 2023

BASE RATES:

Meter Size	Monthly Base Rate
5/8" & 3/4"	\$20.26
1"	\$38.08
1.5"	\$67.54
2"	\$108.06
3"	\$204.80
4"	\$337.68
6"	\$675.38

VOLUMETRIC RATES:

Gallons Used	Rate per 1000 gallons
0 to 6,000	\$4.60
6,001 to 17,000	\$5.35
17,001 to 25,000	\$6.19
25,001 to 50,000	\$7.19
50,001+	\$8.36

(2) Multi-Unit Buildings.

Each multi-unit building (apartments, townhomes, business complex, etc.) served by a single 5/8" meter or 1" meter shall be billed the base rate for the meter size servicing the building multiplied by the number of units in the building or complex.

Section 2.02. Sewer Service Rates. The following monthly rates for the collection and disposal of sewage shall be in effect for each separate connection within the District:

Residential Sewer Rates: The District uses winter averaging for the purpose of

calculating sewer charges on utility bills. The sewer charges are based on average water consumption for three months (December, January, and February billing). The average consumption will be analyzed annually and take effect the first of April each year.

New customers will be assigned a default value user charge that is equal to the average winter water use for all residential customers. The winter average used for new residential customer is 7,000 gallons.

A customer with a water leak during the averaging months may request a reduction in the sewer usage calculation. Any customer filling a pool after resurfacing, construction or major repairs during the averaging months may request that their winter average calculation be adjusted. Requests for a reduction in sewer usage calculations must be submitted in writing to the General Manager and have documentation showing the construction or repairs as applicable to the issue. The General Manager or a duly authorized representative may adjust the metered water usage in determining the winter average. To assist in establishing winter averaging sewer rates, customers are encouraged to submit requests for sewer average reductions no later than March 15th.

A. Residential Sewer Rates:

	Base Rate:	\$ 22.15
0	to 4,000	\$ 3.57
4,001	to 8,000	\$ 5.09
8,001	to 12,000	\$ 7.18
12,001+		\$ 10.22

B. Commercial Sewer Rates:

	Base Rate:	\$ 22.15
	Volumetric Rate:	\$ 6.788.57

*Commercial sewer usage is billed based on actual water usage per month

C. Multi-Unit Buildings.

Each multi-unit building (apartments, townhomes, business complex, etc.) shall be billed the base rate for each meter servicing the building and sewer usage will be billed based on actual water usage per month.

Section 2.03 Effluent Charge. The effluent from the District's wastewater treatment plant will be sold pursuant to separate contracts entered into with the District and approved by its Board of Directors.

Section 2.04. Master Meter (Cooling Tower Calculation). The water usage from the master meter reading minus the reading from the "Blow Down" meter equals the "evaporation." Water usage less "evaporation" equals sewer usage for billing purposes.

Section 2.06. Regulatory Assessment. Pursuant to Section 5.235, Texas Water Code, and 30 TAC 291.76, the District shall collect and pay an annual regulatory assessment fee to the Texas Commission on Environmental Quality ("TCEQ") in the amount required by law on the total charges for retail water and sewer service billed to its customers annually. The regulatory assessment fee will be detailed separately on customer bills.

Section 2.07. No Reduced Rates or Free Service. All customers receiving water and/or sewer service from the District shall be subject to the provisions of this Order and shall be charged the rates established in this Order. No reduced rate or free service shall be furnished to any customer whether such user be a charitable or eleemosynary institution, a political subdivision, or municipal corporation; provided, however, this provision shall not prohibit the District from establishing reasonable classifications of customers.

ARTICLE III **SERVICE POLICY**

Section 3.01. Security Deposits. Security deposits shall be required as follows:

A. Builder's Deposit. A ~~seventy five dollar (\$75.00)~~one hundred dollar (\$100.00) security deposit shall be required of builders for each tap made by the District for such service connection, payable at or prior to the time that such tap is made, and the security deposit is refundable to the builder when the account is later transferred to an owner if that account and all other accounts of the builder are current at the time of the transfer; but, if that account or any other account of the same builder is not current at the time of such transfer to an owner, then the security deposit shall be applied against the outstanding balance of the builder's account(s) at the time of such transfer. The District shall deduct from the deposit the cost to repair any damage caused to the District's property by the builder or the builder's employees, contractors, subcontractors, or agents and shall deduct any delinquent water and sewer service bills of the builder. In the event any amounts are deducted from the builder's deposit, it will be incumbent on the builder to reinstate the original amount of the deposit, and failure to do so will result in the suspension of any additional water taps for the builder.

~~**B. Residential Owners.**— A security deposit of seventy five (\$75.00) shall be required from each residential owner customer for a single family home connected to the District’s system. Upon discontinuation of service, the deposit shall be applied against amounts due, including disconnection fees.~~

~~**Residential and Lessee Deposits .** A security deposit of one hundred dollars (\$100.00) shall be required from each residential owner and lessee for a single-family home connected to the District’s system. Deposits will be applied to the bill upon twenty-four (24) consecutive months of on-time payments. A deposit will be required to reestablish service due to disconnection. Upon discontinuation of service, the deposit shall be applied against amounts due, including disconnection fees.~~

~~**B.**~~

C. Commercial Deposits

COMMERCIAL DEPOSITS		
METER SIZE	WATER	SEWER
¾"	\$75	\$60
1"	\$100	\$100
1.5"	\$250	\$200
2"	\$500	\$320
3"	\$1,000	\$700
4"	\$1,800	\$1,200
6"	\$3,750	\$2,500
8"	\$5,400	\$3,600

~~**D. Residential Lessees.**— A security deposit of one hundred fifty dollars (\$150.00) shall be required from each residential lessee customer for a single family home. Upon discontinuation of service, the deposit shall be applied against amounts due, including any disconnection fees.~~

~~**E.D. Construction Meters.** See Section 1.06 above.~~

~~**F. Other customers.**— A security deposit equal to two (2) months estimated average monthly water and sewer bill shall be required of all other customers including commercial and multi-unit accounts.~~

~~**G.E. Deposits.** The District does not pay interest on deposits. The interest drawn by the District on customer deposits is returned into the operating budget of the water/sewer fund to help in providing the lowest possible water and sewer rates for our customers.~~

Section 3.02. Billing Procedures. All accounts shall be billed in accordance with the following:

A. Due Date and Delinquency. Charges for water and sewer service shall be billed monthly. Payment shall be due on or before the twentieth (20th) day of the month in the month in which the bill was received. Unless payment is received on or before the twentieth (20th) day of the month, such account shall be considered delinquent. If the due date falls on a holiday or weekend, the due date for payment purposes shall be the next working day after the due date. The District shall charge a penalty on past due accounts calculated at the rate of fifteen percent (15%) per month on water and sewer charges. The rates for water and sewer service shall depend upon the type of user and upon whether the water used has been chemically treated, as provided in this Rate Order. All accounts not paid by the due date shall be deemed delinquent and failure to make payment thereafter may result in the termination of water and sewer service.

B. Notice and Appeal. Prior to termination of service, a customer who is delinquent in payment shall be sent a notice that service will be discontinued on or after the fifteenth (15th) day after the date of such notice unless payment in full is received before by such day disconnection is scheduled. Notice shall be sent by first class United States mail and shall inform the customer of the amount of the delinquent bill, the date service will be disconnected if payment is not made, and of the customer's right to contest, explain, or correct the charges, services, or disconnection. Service shall not be disconnected where a customer has informed the District of his or her desire to contest or explain the bill. If the customer appears before the Board, the Board shall hear and consider the matter and inform the customer of the Board's determination by sending written notice to the customer by first class United States mail stating whether or not service will be disconnected. In the event of a service ~~is disconnected more than two (2) times per calendar year (January through December)~~ for non-payment, an additional Security Deposit of ~~one hundred dollars (100.00)~~\$150.00 will be required for Residential homeowners and ~~for~~ Lessees to restore service in addition to a fifty dollar (\$50.00) service fee, and afterhours re-connection charges, if applicable, and any outstanding balance in ~~Arrears-arrears~~ will need to be brought current. As set out above in Section 3.01, If payment is not received prior to the date that disconnection has been scheduled, a service charge of fifty dollars (\$50.00) will be added to the account. Reconnections made outside of the District's normal business hours at the customer's request will be charged at an additional after hour's fee of one-hundred dollars (\$100.00).

C. Business Hours. For purposes of assessing the foregoing charges, "normal" or "regular" business hours shall mean only the hours between 8 a.m. and 5 p.m., Monday through Friday. All other times, including District holidays, are outside of the District's normal business hours and will result in the higher charge.

D. Returned Checks and Bank Drafts. A twenty-five dollar (\$25.00) charge will be charged to the customer's account for any check or ACH bank draft returned by the bank. Any amounts due on an account which have been paid with a check or ACH bank draft that has been returned by the bank must be paid in full by cash, cashier's check or money order, including all late charges and returned check charges, within ten (10) days from the day the District mails notice to the customer or otherwise notifies the customer that the check or ACH bank draft has been returned by the bank.

E. Same-Day Service. An additional charge of twenty-five dollars (\$25.00) shall be made when a customer requests same-day service. As an example, this charge will be implemented upon request by a customer for same-day service to start or terminate water and sewer service or to perform re-reads the same day as requested.

F. Accuracy Reading Fee. A meter accuracy reading fee in the amount of twenty-five dollars (\$25.00) shall be charged to a customer by the District for each meter accuracy reading made by the District for such customer when the original reading appears to be accurate. If the original meter reading appears to be in error, no fee will be charged. Each customer will be allowed one accuracy meter reading per calendar year at no charge. **Should a customer request that a meter be removed, and bench tested by an outside source, then a fee of one hundred twenty-five dollars (\$125.00) will be charged to the customer. If the meter fails to meet American Water Works Association standards for in-service meters, then the customer will be given a credit offsetting the amount of the charge.

<https://www.awwa.org/publications/journal-awwa/abstract/articleid/34055179.aspx>

G. Meter Data Logging Fee. Each customer will be allowed one data log at no-cost per fiscal year. A fee of twenty-five dollars (\$25.00) shall be charged to a customer by the District for each meter data logging service performed thereafter. Meter data logging service can only be provided during regular business hours.

Section 3.03. Entitlement. Water and sewer service shall be provided to customers in accordance with all TCEQ rules covering minimum water and sewer standards.

Section 3.04. Unauthorized and Extraordinary Waste. The rates established herein are applicable for Domestic Waste as defined herein. Customers proposing to generate other types of waste will be assessed additional charges as established by the District.

Section 3.05. Damage to District Facilities.

A. Damage to Meter and Appurtenances. No person other than a duly authorized agent of the District shall tamper with or in any way interfere with a meter, meter box, service line or other water and/or sewer system appurtenance. The District reserves the right, immediately and without notice, to remove the meter or disconnect

water service to any customer whose meter has been tampered with and to assess repair charges to the customer, plus a damage fee not to exceed five thousand dollars (\$5,000.00), plus any applicable charge for same day service. The District also reserves the right to file civil and/or criminal charges against any person or entity tampering with the District's public water system and/or sewer system.

B. Repair. It is the responsibility of the customer to maintain and repair the water service line from the point of connection to the District's water meter. The District reserves the right to repair any damage to the District's System and appurtenances without prior notice and to assess against any customer such penalties as are provided by law and such penalties provided for in this Rate Order in addition to those charges necessary to repair the portion of the System so damaged.

C. Video. If at any time a resident/customer wishes to have the District video their sewer line to help the resident determine the condition of their sewer line, the fee will be one hundred fifty dollars (\$150.00) payable to the District assessed on the next month's bill.

Section 3.06. Easements. Before service is established to any customer, the person requesting such service shall grant an easement of ingress and egress to and from the meter(s) for such maintenance and repair as the District, in its judgment, may deem necessary.

Section 3.07. Required Service. No service will be provided by the District unless the customer agrees to receive both water and sewer service, except that permanent irrigation only meters may receive water service only. Irrigation meters cannot be connected to any building plumbing.

Section 3.08. Additional Charges. In all cases where services are performed, and equipment or supplies are furnished to a party or entity not within the District, the charge to said party or entity shall be the District's cost of providing such services, equipment and/or supplies, plus fifteen percent (15%). This shall not apply to services, equipment and/or supplies furnished by the District under an existing Interlocal Agreement.

ARTICLE IV

INDUSTRIAL WASTE

Section 4.01. Industrial Waste Policy. The following policy regarding industrial waste shall be effective:

A. Definition. "Industrial waste" shall mean the water-borne solids, liquids, and/or gaseous wastes (including Cooling Water), resulting from any industrial, manufacturing, trade, business, commercial, or food processing operation or process,

or from the development of any natural resource, or any mixture of such solids, liquids, or wastes with water or domestic sewage. The Clean Water Act of 1977, as amended, and the General Pretreatment Regulations contained in 40 C.F.R. 403 contain the requirements for user's discharge of industrial waste into wastewater facilities.

B. Industrial Waste Discharge, Charges, and Rates. If any customer of the District's sanitary sewer system proposes to discharge industrial waste into such system, the Board of Directors of the District shall request the recommendation of the District Engineer and shall establish rates and charges to provide for an equitable assessment of costs whereby such rates and charges for discharges of industrial waste correspond to the cost of waste treatment, taking into account the volume and strength of the industrial, domestic, commercial waste, and all other waste discharges treated and techniques of the treatment required. Such rates shall be an equitable system of cost recovery which is sufficient to produce revenues, in proportion to the percentage of industrial wastes proportionately relative to the total waste load to be treated by the District for the operation and maintenance of the treatment works, for the amortization of the District's indebtedness for the cost as may be necessary to assure adequate waste treatment on a continuing basis.

C. Pretreatment. The Board of Directors of the District shall rely upon the recommendation of the District Engineer and shall require pretreatment of any industrial waste that would otherwise be detrimental to the treatment works or to its proper and efficient operation and maintenance or will otherwise prevent the entry of such industrial waste into the treatment plant.

ARTICLE V

ENFORCEMENT/CIVIL PENALTIES

Section 5.01. Enforcement.

A. Civil Penalties. The Board hereby imposes the following civil penalties for breach of any rule of the District: The violator shall pay the District twice the costs the District has sustained due to the violation up to ten thousand dollars (\$10,000.00). A penalty under this Section is in addition to any other penalty provided by the laws of this State and may be enforced by complaints filed in the appropriate court of jurisdiction in the county in which the District's principal office or meeting place is located. If the District prevails in any suit to enforce its rules, it may, in the same action, recover any reasonable fees for attorneys, expert witnesses, and other costs incurred by the District before the court. The court shall fix the amount of the attorneys' fees.

B. Liability for Costs. Any person violating any of the provisions of this Order and/or the rules and regulations governing water and sanitary sewer facilities, service lines, and connections shall become liable to the District for any expense, loss or damage occasioned by the District by reason of such violation, and enforcement thereof shall be in accordance with Paragraph A of Section 5.01 of this Order.

Section 5.02. Non-waiver. The failure on the part of the District to enforce any section, clause, sentence, or provision of this Order shall not constitute a waiver of the right of the District later to enforce any section, clause, sentence, or provision of this Order.

Section 5.03. Appeal. Any determination by the District of any dispute regarding the terms and provisions of this order may be appealed to the Board of Directors of the District, which shall conduct a hearing on the matter. The District shall provide the customer with information regarding appeals and hearing procedures upon the customer's request.

ARTICLE VI

MISCELLANEOUS

Section 6.01. Amendments. The Board of the District has and specifically reserves the right to change, alter or amend any rate or provision of this Order at any time.

Section 6.02. Severability. The provisions of this Order are severable, and if any provision or part of this Order or the application thereof to any person or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Order and application of such provision or part of this Order shall not be affected thereby.

ARTICLE VII

REPEAL OF PREVIOUS ORDERS

This Rate Order shall be known as the "~~2022-0921A~~~~2023-0322A~~ Rate Order" (Order No. ~~20222023-0921A-0322A~~) of the District. All previous Orders adopted by the Board of Directors pertaining to the subject matter hereof are each hereby repealed in their entirety as of the effective date hereof.

ARTICLE VIII

EFFECTIVE DATE

This Order shall be effective on ~~October 1, 2022~~April 1, 2023.

ARTICLE IX
PUBLIC MEETING

It is hereby found that the meeting at which this Order is adopted is open to the public as required by law, and that public notice of the time, place, and subject matter of said meeting and of the proposed adoption of this Order was given as required by law.

ADOPTED AND APPROVED this ~~21st~~22nd day of ~~September 2022~~March 2023.

Kevin R. Carr, President
Board of Directors

Doug Harper, Secretary/Treasurer
Board of Directors

(SEAL)



STAFF REPORT

March 22, 2023

AGENDA ITEM:

Consider and act regarding approval of Contract No. 2023032201 with Kleen Pipe for wastewater collection system repairs.

DESCRIPTION:

This project consists of point repairs, manhole rehabilitation, and heavy cleaning of mains identified during the FY 2022 annual wastewater system analysis. Bids for this project were requested utilizing Buyboard Contract No. 635-21 vendors resulting in two bids being received.

- Kleen Pipe
\$190,000
- National Works, inc.
\$218,183.50
- Vortex Companies
No Response

ATTACHMENTS:

Kleen Pipe Bid

RECOMMENDATION:

Staff recommends awarding Contract No. 2023032201 for wastewater collection system repairs to Kleen Pipe for an amount not to exceed \$190,000.00 and authorize the General Manager to execute any necessary documents.



ESTIMATE

EST-7018

Bill To:
Trophy Club Municipal Utility District No. 1
 100 Municipal Drive
 Trophy Club, Texas 76262

Estimate Date : 02/09/2023
Attn : Trophy Club
Job : Cleaning, CCTV and point repairs

Description	Qty	Rate	Amount
Scope of Service -Cleaning, CCTV and point repairs in various locations as designated by client; refer to spreadsheet for details; recommended repairs & cleaning is based on client provided engineer reports (no videos provided); KP will conduct CCTV analysis to validate need for point repairs as designated by engineer; Buy Board Contract 635-21	1.00 Ea	0.00	0.00
Clean & CCTV - 100gpm Vector Combo truck and iBak CCTV van - (4 hour onsite minimum applies)	40.00 Hr	615.00	24,600.00
Heavy Cleaning - Combo Truck (Vector 100 gpm) (subject to 4 hr onsite minimum)	30.00 Hr	330.00	9,900.00
iBak/Rapidview CCTV Van - (subject to 4 hr onsite minimum)	20.00 Hr	285.00	5,700.00
Hydroexcavation (subject to 4 hr onsite minimum) - HX to expose/Remove/Replace damaged pipe.	100.00 Hr	330.00	33,000.00
6" x 48" Pipepatch "No Dig" Pipe Repair - includes materials and equipment needed for five (5) - 6" x 48" Pipepatch repair(excludes line pre-cleaning)	5.00 Ea	2,250.00	11,250.00
8" - 10" x 48" Pipepatch "No Dig" Pipe Repair - includes materials and equipment needed for three (3) - 8" - 10" x 48" Pipepatch repair(excludes line pre-cleaning)	3.00 Ea	2,850.00	8,550.00
Technician x 3 - Allowance for labor associated with heavy cleaning and Pipepatch installs	360.00 Hr	75.00	27,000.00
Allowance for materials, backfill, replacement pipe, PPE, Confined Space/Trench Safety Equipment	1.00 Ea	10,000.00	10,000.00
Service Truck - Daily Rate	10.00 Day	150.00	1,500.00
		Sub Total	131,500.00
		Total	\$131,500.00

Kleen Pipe Standard Terms & Conditions

Client to provide access to additional water source; Spoils to be dumped and washed out onsite unless otherwise noted; KP will arrange for disposal and water upon request, at an additional cost. Backfilling HX trench work and/or safety measures beyond stakes and caution tape excluded but



ESTIMATE

EST-7019

Bill To:
Trophy Club Municipal Utility District No. 1
 100 Municipal Drive
 Trophy Club, Texas 76262

Estimate Date : 02/24/2023
Attn : Trophy Club
Job : Repairs of manholes in various locations

Description	Qty	Rate	Amount
Scope of Service -Inspect listed M/H's and when applicable repair basic defects such as infiltrations, significant cracks/voids with Hydroplug and/or grout or similar; this work is general basic maintenance and not a M/H rehab; Defects requiring more extensive repairs will be noted and reported to client; work excludes M/H and/or line cleaning; Traffic control, if required, is excluded and will be provided by client if applicable; Proposal is an estimate/allowance based on the info provided by client, final invoicing will reflect actual T&M incurred; Buy Board Contract 635-21	1.00 Ea	0.00	0.00
Service Truck - Daily Rate	20.00 Day	150.00	3,000.00
Confined Space Equipment - Basic Entry - includes Tripod, winch, harnesses, 2 x 4-gas meters, lighting, permits, etc	20.00 Day	500.00	10,000.00
Technician x 3	540.00 Hr	75.00	40,500.00
Allowance - M/H maintenance materials (Hydroplug, grout, etc), supplies, PPE	1.00 Ea	5,000.00	5,000.00
Sub Total			58,500.00
Total			\$58,500.00

Kleen Pipe Standard Terms & Conditions

Client to provide access to additional water source; Spoils to be dumped and washed out onsite unless otherwise noted; KP will arrange for disposal and water upon request, at an additional cost. Backfilling HX trench work and/or safety measures beyond stakes and caution tape excluded but available at an additional cost.

Traffic control beyond cones (if applicable) is available at an additional cost (otherwise traffic control is client responsibility)

Client will provide clear and adequate access to all working locations and pipe access points. Any delays or problems with access not related to KP may be subject to standard "Stand By" rates or return charges when applicable.

Hourly rates are port to port, including disposal and decontamination of equipment; Overtime rates apply after eight (8) hours, after 5:00pm on weekdays; or on weekends.

All hourly quoted work will be invoiced on actual Time and Material basis unless noted above (4 hr onsite minimum applies); All LF quotes will be invoiced at the actual distance completed (a minimum LF charge will be applicable when noted). All lines not completed but do include a reverse attempt will be considered complete and invoiced in total.

Client agrees other charges incurred but not listed above or added during the job will be invoiced at normal KP rates.



STAFF REPORT

March 22, 2023

AGENDA ITEM: Discussion and possible action regarding First Amendment to Amended and Restated Contract for Wholesale Water and Wastewater to Town of Trophy Club.

DESCRIPTION: The Town of Trophy Club is requesting to amend the Contract for Wholesale Water Supply and Wastewater Treatment Services and Water and Wastewater Operations Services to include any future town customers that are within the Town corporate limits and outside District boundaries. In this amendment the District will provide wholesale water, wastewater, and operational services under the contract for any new Town customers that connect to the Town water distribution and wastewater system pursuant to service extension requirements and as approved by the District. The Town will notify the District of the proposed addition(s) to initiate the service extension review process, including but not limited to providing mapping and information on service extension locations, points of connection, total number of proposed lots and service demands.

ATTACHMENT:

First Amendment to Amended and Restated Contract for Wholesale Water and Wastewater to Town of Trophy Club.

Map of unserved areas

STAFF RECOMMENDATION

District legal counsel has reviewed, and staff verified water and wastewater system capacities of the proposed areas to be added and recommend approval as provided.

FIRST AMENDMENT TO AMENDED AND RESTATED CONTRACT FOR WHOLESALE WATER SUPPLY AND WASTEWATER TREATMENT SERVICES AND WATER AND WASTEWATER OPERATIONAL SERVICES

This First Amendment to Amended and Restated Contract for Wholesale Water Supply and Wastewater Treatment Services and Water and Wastewater Operations Services ("First Amendment") is entered into as of March 22, 2023 between THE TOWN OF TROPHY CLUB, TEXAS, a home rule municipality located in Denton and Tarrant Counties (hereinafter "**Town**") and TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, a conservation and reclamation District of the State of Texas in Denton and Tarrant Counties created and operating pursuant to Chapters 49 and 54 of the Texas Water Code (hereinafter "**MUD**").

Recitals

WHEREAS, Town and MUD previously entered into that Amended and Restated Contract for Wholesale Water Supply and Wastewater Treatment Services and Water and Wastewater Operations Services dated July 25, 2017 ("Contract");

WHEREAS, Town and MUD desire to amend the Contract to add additional property within Town territorial limits and for the MUD to provide wholesale water and wastewater services and operational services to the additional property under the Contract under the terms set forth herein;

WHEREAS, Town and MUD also desire to amend the Contract to further define the operation, maintenance, repair and replacement of the water and wastewater infrastructure under the Contract;

WHEREAS, the Interlocal Cooperation Act, Texas Government Code, Chapter 791, et seq., as amended (the "Act") provides authority for governmental entities of the State of Texas to enter into interlocal contracts with each other regarding governmental functions and services as set forth in the Act; and

WHEREAS, each Party hereto paying for the performance of governmental functions or services shall make such payments from current revenues legally available to the paying Party and each Party hereby finds and agrees that it is fairly compensated for the services or functions performed under the terms of this Contract.

NOW, THEREFORE, Town and MUD, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

- 1. Incorporation of Recitals.** The foregoing recitals are agreed upon and incorporated herein as a part of this First Amendment.
- 2. Addition of Town Customers.** The Property, as defined in the Contract, shall be expanded beyond that set forth in Exhibit "A" to the Contract to include any future Town Customers added after the effective date of this First Amendment that are within the Town corporate limits and outside MUD boundaries and are approved by the MUD pursuant to the provisions of this paragraph. The MUD

will provide wholesale water and wastewater services and operational services under the Contract for any new Town Customers that connect to the Town Water Distribution and the Town Wastewater System pursuant to Town and MUD development and service extension requirements and are approved by the MUD. Town will notify MUD of the proposed addition of Town Customers to initiate the service extension review process, including but not limited to providing mapping and information on service extension locations, points of connection, total number of proposed lots and service demands. Within sixty (60) days after receipt of such notice and the receipt of all relevant information requested by the MUD under its service extension review process, the MUD will inform the Town whether it approves inclusion of the proposed additional service based on all relevant circumstances, including the available capacity in the MUD's water and wastewater systems and impact of the proposed service on the provision of services to existing customers of the MUD and the Town. If the MUD does not approve the provision of wholesale water and wastewater services, and Operations Services, to the proposed additional Town Customers, then the Town shall be solely responsible for furnishing retail water and wastewater services to such Town Customers from sources other than the MUD's water and wastewater systems. Under no circumstances shall the MUD be responsible for funding any improvements required for the provision of service to the new Town Customers, and the MUD may condition approval of service to new Town Customers on the funding and construction of facilities identified by the MUD as conditions of service. New Town Customers added pursuant to this First Amendment shall be billed in accordance with that Interlocal Agreement for Utility Billing Services between the parties dated September 20, 2016. The parties agree that the certified assessed valuation of any taxable property included within the Town corporate limits shall be included in the calculation of the Certified Assessed Valuation under the Contract.

3. Repair and Replacement. In the event the MUD approves the provision of wholesale water and wastewater services, and Operation Services, to new Town Customers, then the MUD shall provide Operations Services for the new Town Customers (including maintenance and operation of any extensions of the Town Water Distribution and Town Wastewater Collection constructed for service to such customers) in accordance with the same standards set forth in Section 5.2 of the Contract.

4. General Terms and Conditions.

- a. In the event of any conflict between the Contract and this First Amendment, the terms of this First Amendment shall control.
- b. All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.
- c. Except as expressly set forth in this First Amendment, the Contract otherwise is unmodified and remains in full force and effect. Each reference in the Contract to itself shall be deemed also to refer to this First Amendment.

- d. This First Amendment may be executed in duplicate counterparts, each of which will be deemed an original.
- e. Each of the parties represents and warrants that it has the right, power, legal capacity, and authority to enter into and perform its respective obligations under this First Amendment.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute this First Amendment on the dates set forth below.

TOWN OF TROPHY CLUB, TEXAS

By:

Name:

Title: Mayor

Date:

ATTEST:

By:

Name:

Title: Town Secretary

**TROPHY CLUB MUNICIPAL UTILITY
DISTRICT NO. 1**

By:

Name:

Title: Board President

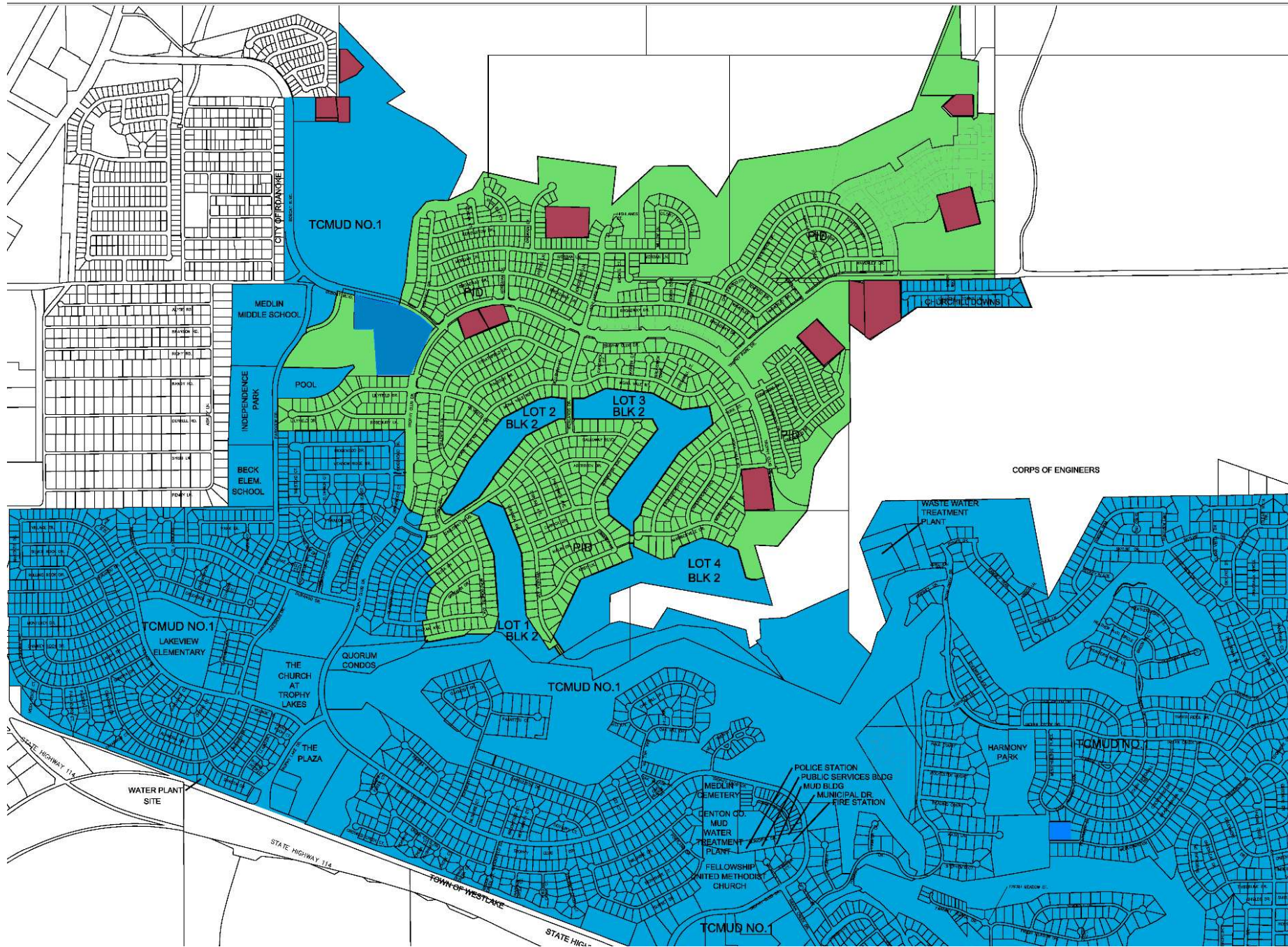
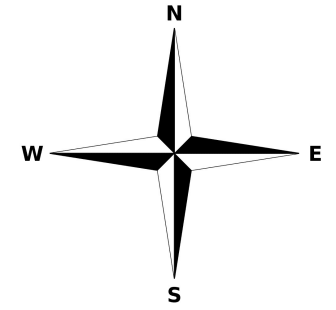
Date:

ATTEST:

By:

Name:

Title: District Secretary



April 2023

↑	Sun	Mon	Tue	Wed	Thu	Fri	Sat
13	Mar 26, 2023	27	28	29	30	31	Apr 1
14	2	3	4	5	6	7 Good Friday	8
15	9	10	11	12	13	14	15
16	16	17	18	19 Board of Directors Reg	20	21	22
17	23	24	25	26	27	28	29
7am Early Voting - May 6, 2023 General Election							
18	30	May 1	2	3	4	5	6 7am Election Day - May 6
7am Early Voting - May 6, 2023 General Election							