

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
September 20, 2023, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, held a Public Hearing and Regular Session meeting on September 20, 2023, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr President
Ben Brewster Vice President
Doug Harper Secretary/Treasurer
William C. Rose Director

BOARD MEMBERS ABSENT:

Tracey Hunter Director

STAFF PRESENT:

Alan Fourmentin General Manager
Laurie Slaght District Secretary
Mike McMahon Operations Manager
Steven Krolczyk Finance Manager
Stefanie Albright General Legal Counsel

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of September 20, 2023, called the meeting to order and announced a quorum present at 6:30 p.m.

PUBLIC HEARING

1. Trophy Club Municipal Utility District No. 1 will conduct a Public Hearing regarding adoption of proposed District Tax rate of \$0.06381 for the 2023 Tax Year.

President Carr stated this is a Public Hearing regarding adoption of District tax rates for the 2023 tax year of \$.06381 per \$100 of assessed valuation: a decrease of \$0.02753 from the 2022 tax year.

President Carr opened the Public Hearing at 6:32 p.m.

President Carr closed the Public Hearing at 6:33 p.m.

CITIZEN COMMENTS

Mike Hodge 12 Hayes Ct (#5)
Gina French 30 Cypress Ct (#5)

Ms. French would like to have the Board remove the new earth that has formed since mitigation was completed last year. It is a very small area and feels that District staff would be able to do the work. She also stated that this is needed for protection of endangered species and eco system as well as retaining their home values.

REPORTS & UPDATES

- 2. Staff Reports
 - a. Capital Improvement Projects
 - b. Operations Reports
 - c. Finance Reports
 - d. Digital Platform Analytics

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

CONSENT AGENDA

- 3. Consider and act to approve the Consent Agenda.
 - a. August 23, 2023, Regular Meeting Minutes

Motion made by Director Rose and seconded by Director Brewster to approve the consent agenda as presented.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

REGULAR SESSION

- 4. Discussion regarding master planning and matters related thereto. (Hunter/Brewster)

The Board directed legal counsel to research the legalities involved with outside use of the Annex Building and bring that information back for further discussion at the next meeting.

- 5. Discussion and possible action regarding the 14" water main break near Hogan's Glen and matters related thereto. (Hunter/Brewster)

The Board directed staff to work with Hogan's Glen HOA to determine the cost to restock the pond and bring that back to the Board for review and action.

6. Consider and act to adopt Resolution No. 2023-0920A approving Budget for Fiscal Year 2023.

Motion made by Director Rose and seconded by Director Brewster to approve Resolution No. 2023-0920A of Trophy Club Municipal Utility District No. 1, of Denton and Tarrant counties, Texas, adopting a budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

7. Consider and act to adopt Order No. 2023-0920A Fixing and Levying Trophy Club Municipal Utility District No. 1 Debt Service Tax Rate and Operations and Maintenance Tax Rate for 2023 Tax Year.

Motion made by Director Rose and seconded by Director Brewster to adopt Order No. 2023-0920A levying Trophy Club Municipal Utility District No. 1 Debt Service tax rate at \$0.00859 per \$100 of taxable value and Operations and Maintenance tax rate at \$0.05522 per \$100 of taxable value for the 2023 tax year.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

8. Consider and act to adopt Resolution 2023-0920B approving 2023 Tax Roll for Trophy Club Municipal Utility District No. 1.

Motion made by Director Rose and seconded by Director Harper Resolution 2023-0920B approving the 2023 tax roll for Trophy Club Municipal Utility District No. 1. The Board of Directors approved tax rate of \$0.06381/\$100 assessed value, being imposed on each property included on the certified appraisal rolls for the District for the 2023 tax year, totals \$1,630,159 tax levy. The Board hereby declares that the appraisal rolls with amounts of tax entered shall constitute the District's tax roll for the 2023 tax year.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

9. Consider and act to approve the Amendment to District Information Form, including Notice to Purchaser Form.

Motion made by Director Rose and seconded by Director Harper approve the Amendment to District Information Form, including Notice to Purchaser of Special Taxing or Assessment District form showing the total Trophy Club Municipal Utility District No. 1 tax levy of \$0.06381 per \$100 of taxable value.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

10. Consider and act regarding annual review of District Investment Policy and Investment Strategies including:

- a. Adopt Order No. 2023-0920B approving Amended and Restated Investment Policy, including the District's Investment Strategies and Appointment of Investment Officer(s).

Motion made by Director Rose and seconded by Director Harper to Adopt Order No. 2023-0920B approving Amended and Restated Investment Policy, including the District's Investment Strategies and Appointment of Investment Officer(s).

Motion made by Director Rose and seconded by Director Brewster to amend the main motion with a correction to section 7.02 Investment Training by removing "Treasurer," from the first and second sentence.

Amendment

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

Main Motion as Amended

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

11. Discussion and possible action regarding Cash Reserve Policy.

Motion made by Director Carr and seconded by Director Harper to adopt the Proposed Resolution No. 2023-0920C Cash Reserve Policy as presented at the dais.

For: Brewster, Carr, Harper

Opposed: Rose

Absent: Hunter

Motion passed 3-1

12. Consider and act regarding approval of task order agreement with Halff Associates for professional engineering services for the replacement of the existing water lines at a total cost of \$86,200 and

authorize the General Manager to execute the necessary documents to implement Board action.

Motion made by Director Rose and seconded by Director Harper to approve task order agreement with Halff Associates for professional engineering services for the replacement of the existing water lines along and adjacent to Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court as a part of FY 2024 Capital Improvement Projects at a total cost of \$86,200 and authorize the General Manager to execute the necessary documents to implement Board action.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

President Carr called a recess at 8:35 p.m. and resumed into regular session at 8:42 p.m.

13. Consider and act regarding approval of work order with Garver for professional engineering services related to Wastewater Treatment Plant Improvements at a total cost of \$75,498 and authorize the General Manager to execute the necessary documents to implement Board action.

Motion made by Director Carr and seconded by Director Rose to approve work order with Garver for professional engineering services related to Wastewater Treatment Plant Improvements as part of FY2024 Capital Improvement Projects at a total cost of \$75,498 and authorize the General Manager to execute the necessary documents to implement Board action.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

14. Consider and act regarding approval of work order agreement with Pipeline Analysis, LLC for professional engineering services related to the District wastewater collection system at a total cost not to exceed \$200,680.00 and authorize the General Manager execute the necessary documents to implement Board action.

Motion made by Director Rose and seconded by Director Carr to approve work order agreement with Pipeline Analysis, LLC for professional engineering services related to the District wastewater collection system at a total cost not to exceed \$200,680.00 and authorize the General Manager execute the necessary documents to implement Board action.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

15. Receive update from Strategic Committee. (Carr/Harper)

The Board directed staff to schedule NewGen to present the feasibility study report during the October 25, 2023, regular meeting

16. Discussion regarding Board Ethics training and legislative updates. (Carr)

Tabled

The Board convened into Executive Session at 9:05 p.m.

EXECUTIVE SESSION

17. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:

- a. Deliberations pursuant to Section 551.074(a)(1) of the Texas Open Meetings Act regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: General Manager annual evaluation.
- b. Consult with legal counsel relating to Board Ethics Training and Legislative Update.

The Board reconvened into Regular Session at 10:32 p.m.

REGULAR SESSION

18. Consider and act regarding items discussed in Executive Session.

Motion made by Director Brewster and seconded by Director Harper to approve the General Manager's salary as included in the FY 2023-2024 budget.

For: Carr, Brewster, Harper, Rose

Opposed: none

Absent: Hunter

Motion passed 4-0

19. Items for future agendas:

Restocking of Hogan's Glen ponds

Conduct Refresher and legislative update

Annex building

Feasibility Study presentation and discussion

20. Discussion to set future Meeting date(s).

Next Regular Meeting will be held on October 25, 2023, at 6:30 p.m.

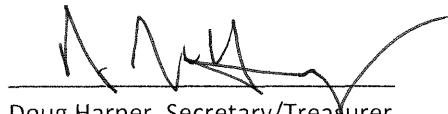
***THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.**

ADJOURN

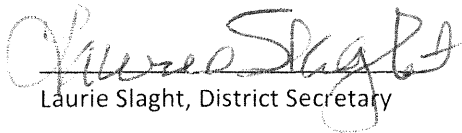
President Carr called the meeting adjourned at 10:36 p.m.



Kevin R. Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary

