



**BOARD OF DIRECTORS
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

Wednesday, November 15, 2023

6:30 P.M.

Svore Municipal Boardroom

REGULAR MEETING AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN COMMENTS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any comments made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items prior to the Board addressing those items. You may speak up to four (4) minutes or the time limit determined by the President or presiding officer. To speak during this item, you must complete the Speaker's form that includes the topic(s) of your statement. Citizen Comments should be limited to matters over which the Board has authority.

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Operations Reports
 - c. Finance Reports

[Attachment: Monthly Reports](#)

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Consider and act to approve the Consent Agenda.
 - a. October 25, 2023, Regular Meeting minutes

[Attachment: October 25, 2023, Regular Meeting Minutes](#)

REGULAR SESSION

3. Consider and act to approve purchase and replacement of a vehicle as a part of our vehicle replacement program utilizing BuyBoard contract #601-19 in an amount of \$37,791 and authorize the General

Manager to execute the necessary documents to complete the vehicle purchase.

[Attachment: Staff Report](#)

4. Consider and act to adopt Order No. 2023-1115A declaring the following operations vehicle to be surplus property of the District and authorize staff to sell such property.
 - a. 2018 Chevrolet Pickup

[Attachment: Staff Report](#)

5. Consider and act to approve purchase and replacement of submersible pumps at Lift Station No. 3 and authorize the General Manager to execute the necessary documents.

[Attachment: Staff Report](#)

6. Consider and act regarding approval of employee health and ancillary benefits for the calendar year beginning January 1, 2024, and ending December 31, 2024, and authorize the General Manager to execute the necessary documents to implement Board action.

[Attachment: Staff Report](#)

7. Consider and take possible action on Proposed Class Action Settlement in the Aqueous Film-Forming Foams Products Liability Litigation.
8. Items for future agendas:
9. Next Regular Meeting date – December 20, 2023, at 6:30 p.m.

[Attachment: Meeting Calendar](#)

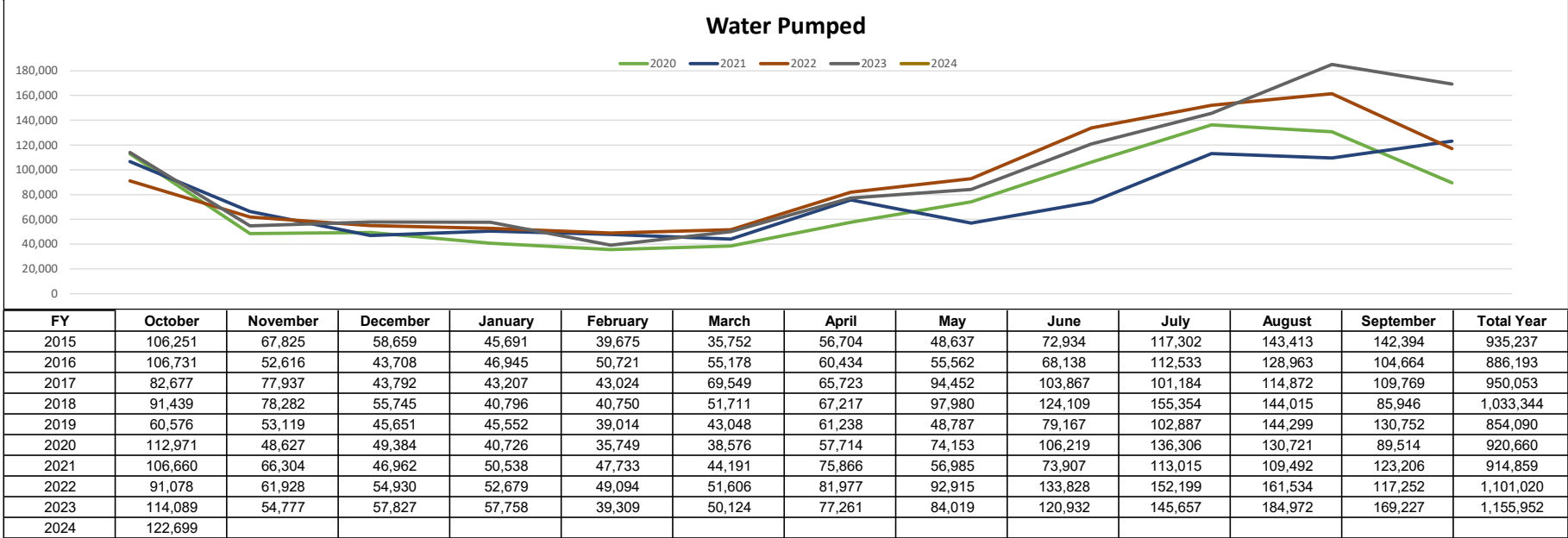
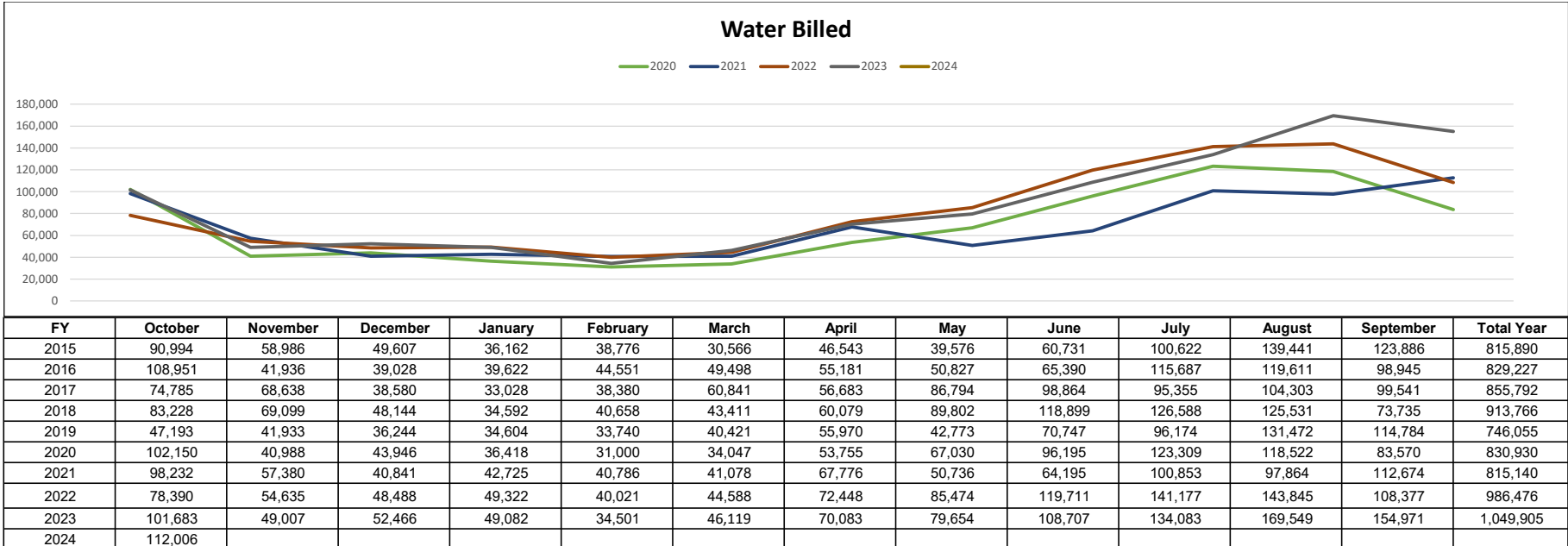
***THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.**

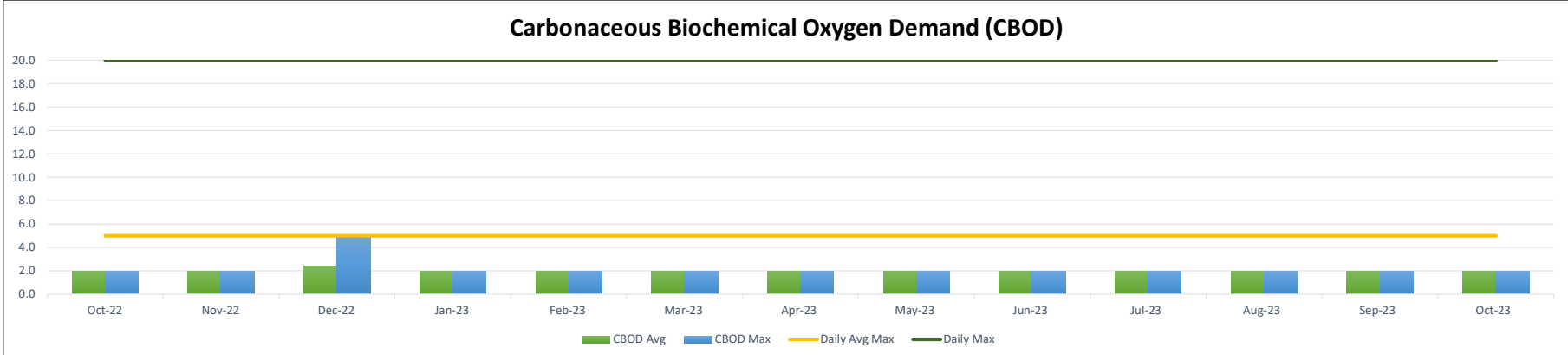
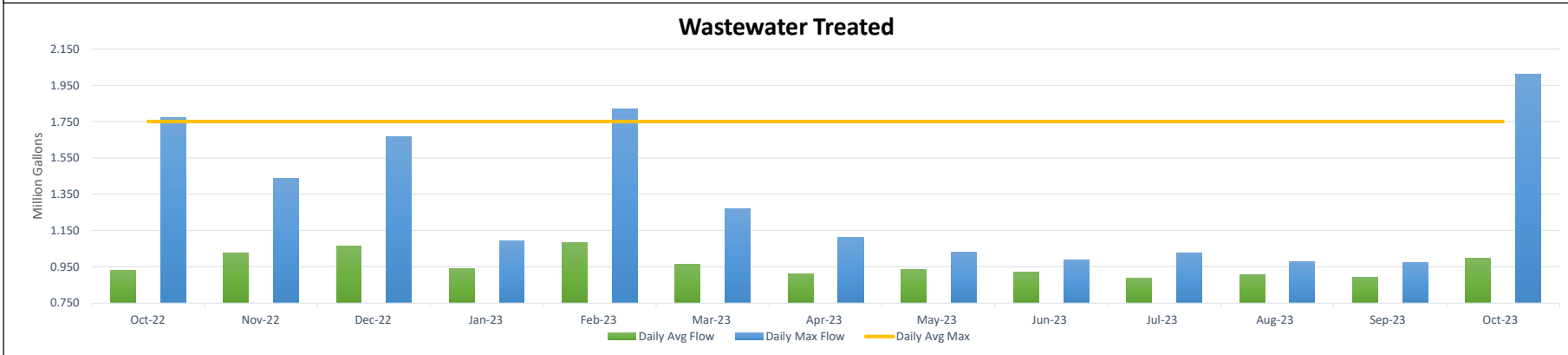
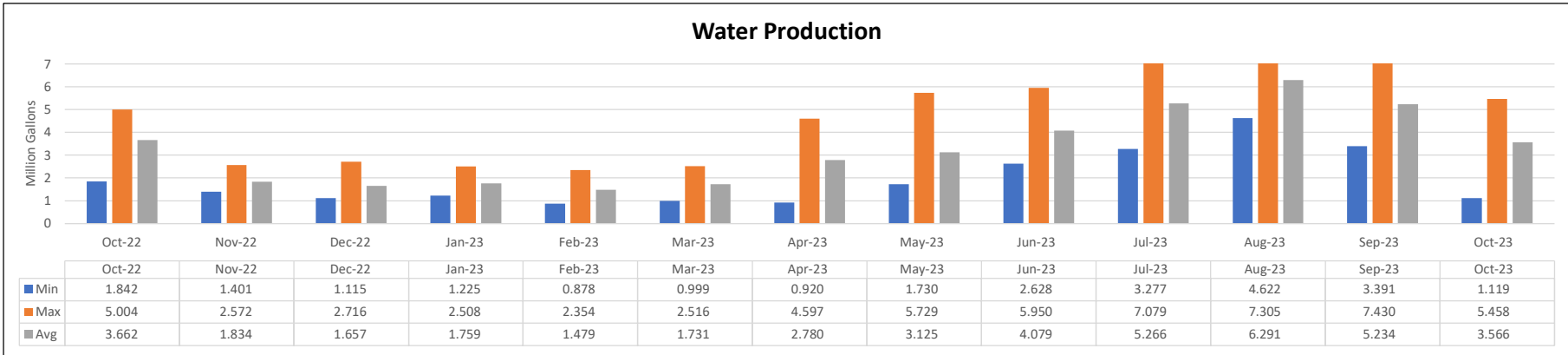
ADJOURN

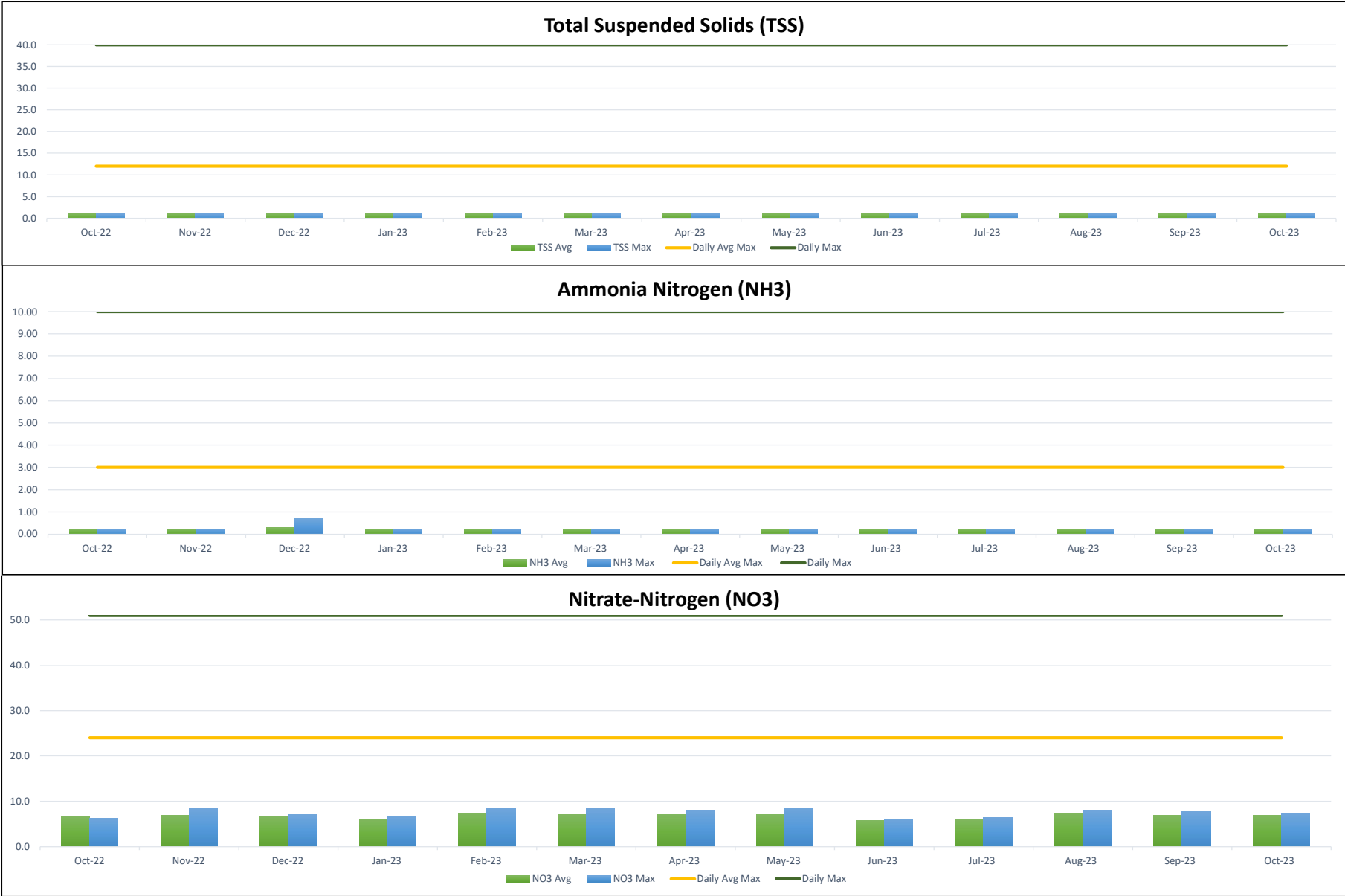


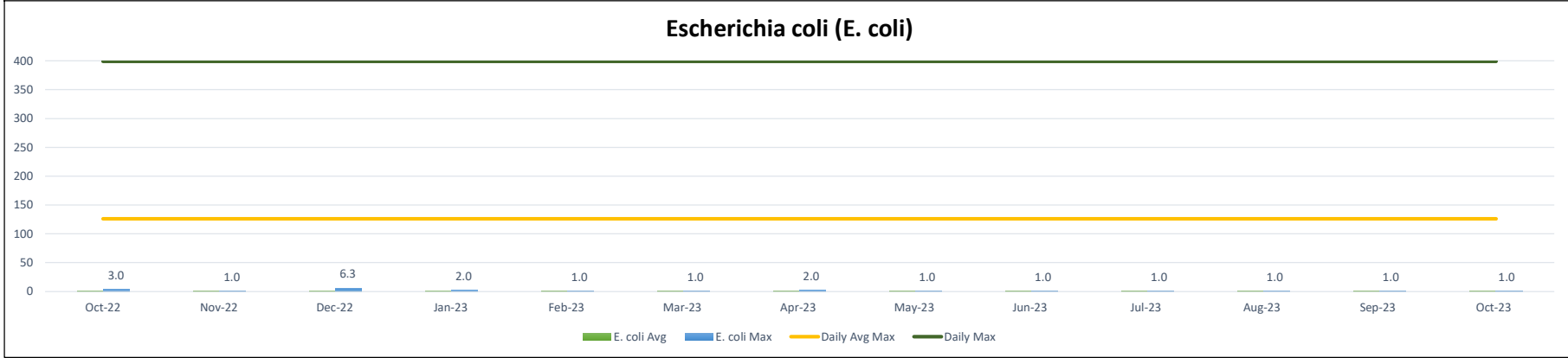
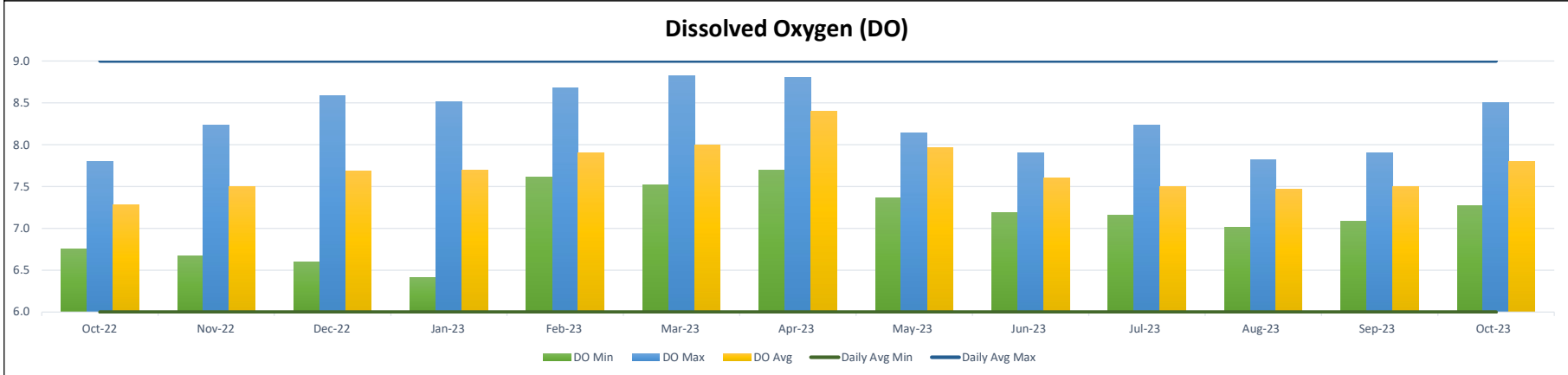
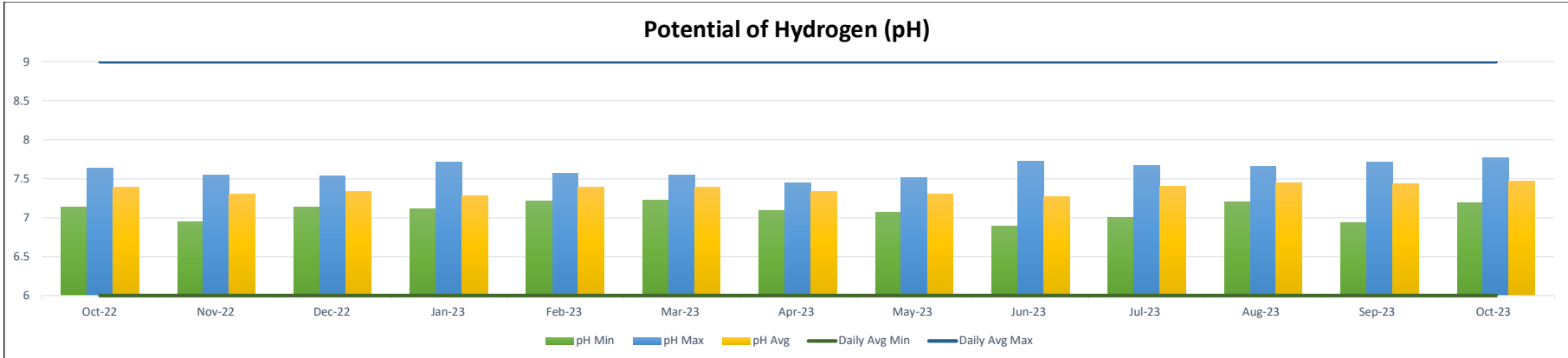
Capital Improvement Projects

- **FY 2023 Water Line Project** – The installation of the water line on Skyline Drive is ongoing and approximately 75% complete. The temporary water line on Lee Court is in place and installation of the water line on Lee Court and along Trophy Club Drive between Lee Court and Carnoustie Drive is underway. Substantial completion of this project is scheduled for the end of November 2023.
- **Pump Station Improvement Project** – Submittals are progressing, and the contractor is ordering equipment and materials once approved. This project is tentatively scheduled to be completed in May 2024 due to the long lead time for VFDs.
- **Lift Station Generators** – Four (4) generators have been delivered and set in place; and new main disconnects have been installed at six (6) locations. The remaining generators are scheduled for delivery in December 2023 with an anticipated final completion date of April 2024.
- **FY 2024 Water Line Project** – Design is in progress for the replacement of approximately 7,150 linear feet of water lines along and adjacent to Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court.
- **WWTP CIP Improvements** – Design is in progress for the installation of permanent Clean in Place (CIP) Systems to perform cleaning of the Membrane Bioreactor (MBR) permeate membranes at the Wastewater Treatment Plant (WWTP) including associated tanks, pumps, electrical, and piping; installation of an exhaust fan on the south side of MBRs 1 and 2; and replacement of the backflow preventer vault.
- **Southlake emergency connection** – We are awaiting Southlake to complete a Water Master Plan Update, which is expected to be completed in May 2024.









Check Report

By Check Number

Date Range: 10/01/2023 - 10/31/2023



Trophy Club Municipal Utility District No. 1

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Prosperity Bank-Prosperity Bank						
Payment Type: Regular						
3197	BenefitMall	10/02/2023	Regular	0.00	52.00	9918
4033	Health Care Service Corporation	10/02/2023	Regular	0.00	22,147.36	9919
3216	M3 Networks	10/02/2023	Regular	0.00	70,347.00	9920
3115	Metlife Group Benefits	10/02/2023	Regular	0.00	2,301.06	9921
2763	Novotx	10/02/2023	Regular	0.00	10,300.00	9922
2809	Rod L Abbott CPA LLC	10/02/2023	Regular	0.00	4,500.00	9923
2798	Tyler Technologies Inc	10/02/2023	Regular	0.00	24,058.24	9924
3298	308 Construction LLC	10/18/2023	Regular	0.00	80,512.50	9925
3127	Allied Welding Supply Inc.	10/18/2023	Regular	0.00	20.25	9926
3299	Bickerstaff Heath Delgado Acosta LLP	10/18/2023	Regular	0.00	2,288.90	9927
1030	City of Fort Worth	10/18/2023	Regular	0.00	176,002.49	9928
3184	Dataprose LLC	10/18/2023	Regular	0.00	2,867.02	9929
2807	Denton Record-Chronicle	10/18/2023	Regular	0.00	1,265.00	9930
2711	Endress+Hauser Inc.	10/18/2023	Regular	0.00	4,894.78	9931
2606	Fiserv Solutions LLC	10/18/2023	Regular	0.00	50.00	9932
3093	Four Man Furnace Inc.	10/18/2023	Regular	0.00	835.00	9933
2796	Garver	10/18/2023	Regular	0.00	2,695.00	9934
2635	Half Associates Inc.	10/18/2023	Regular	0.00	737.22	9935
2983	NTTA	10/18/2023	Regular	0.00	3.62	9936
4019	Peterson Pump & Motor Service LLC	10/18/2023	Regular	0.00	800.00	9937
2696	Texas Excavation Safety System	10/18/2023	Regular	0.00	236.55	9938
1001	Town of Trophy Club	10/18/2023	Regular	0.00	128,651.29	9939
1081	Tri County Electric	10/18/2023	Regular	0.00	726.60	9940
2798	Tyler Technologies Inc	10/18/2023	Regular	0.00	11,969.00	9941
1058	Verizon Wireless	10/18/2023	Regular	0.00	584.19	9942
1512	Association of Water Board Directors	10/18/2023	Regular	0.00	750.00	9943
2683	Charter Communications	10/18/2023	Regular	0.00	903.72	9944
2655	Core & Main LP	10/18/2023	Regular	0.00	5,761.58	9945
1372	Hach Company	10/18/2023	Regular	0.00	3,222.71	9946
2635	Half Associates Inc.	10/18/2023	Regular	0.00	7,500.00	9947
1834	Idexx Distribution, Inc	10/18/2023	Regular	0.00	13,747.96	9948
1056	Office Depot Inc	10/18/2023	Regular	0.00	356.77	9949
4019	Peterson Pump & Motor Service LLC	10/18/2023	Regular	0.00	1,120.00	9950
1481	TML Intergovernmental Risk	10/18/2023	Regular	0.00	163,381.92	9951
1001	Town of Trophy Club	10/18/2023	Regular	0.00	99,620.00	9952
2634	Valley Solvents & Chemicals	10/18/2023	Regular	0.00	2,664.09	9953
4018	BP Energy Holding Company LLC	10/31/2023	Regular	0.00	50,174.74	9954
3176	Rey-Mar Construction	10/31/2023	Regular	0.00	15,919.96	9955
3156	Southern Petroleum Lab Inc	10/31/2023	Regular	0.00	2,352.80	9956
4029	Trojan Technologies Group ULC	10/31/2023	Regular	0.00	1,625.00	9957
3225	US Bank Voyager Fleet Systems	10/31/2023	Regular	0.00	397.10	9958
3298	308 Construction LLC	10/31/2023	Regular	0.00	19,000.00	9959
2222	Aflac	10/31/2023	Regular	0.00	446.16	9960
2772	Allied Waste Industries	10/31/2023	Regular	0.00	4,837.42	9961
2667	BD Holt Co	10/31/2023	Regular	0.00	1,911.94	9962
2655	Core & Main LP	10/31/2023	Regular	0.00	3,725.00	9963
1737	DPC Industries Inc.	10/31/2023	Regular	0.00	1,751.72	9964
2641	Huber Technology Inc	10/31/2023	Regular	0.00	2,874.54	9965
3297	J&L Construction LLC	10/31/2023	Regular	0.00	83,624.41	9966
2943	JP Morgan Chase Bank NA	10/31/2023	Regular	0.00	4,385.13	9967
3278	Kyocera Document Solutions	10/31/2023	Regular	0.00	107.39	9968
3132	Legal Shield	10/31/2023	Regular	0.00	15.95	9969
1053	North Central TX Council of Government	10/31/2023	Regular	0.00	100.00	9970

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1056	Office Depot Inc	10/31/2023	Regular	0.00	58.99	9971
2633	Sluder Emergency Power Service	10/31/2023	Regular	0.00	1,668.39	9972
4002	SmartSights Technologies LLC	10/31/2023	Regular	0.00	800.00	9973
1973	Texas Commission on Environmental Quality	10/31/2023	Regular	0.00	9,888.02	9974
1000	Trophy Club Mud (Water Bills)	10/31/2023	Regular	0.00	423.50	9975
3225	US Bank Voyager Fleet Systems	10/31/2023	Regular	0.00	2,074.18	9976
Total Regular:				0.00	1,056,036.16	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
3197	BenefitMall	10/13/2023	Bank Draft	0.00	266.67	DFT0000108
3113	TCDRS	10/31/2023	Bank Draft	0.00	9,770.16	DFT0000109
3124	IRS Tax Payment	10/13/2023	Bank Draft	0.00	13,494.44	DFT0000110
3197	BenefitMall	10/27/2023	Bank Draft	0.00	266.67	DFT0000111
3113	TCDRS	10/31/2023	Bank Draft	0.00	10,078.79	DFT0000112
3124	IRS Tax Payment	10/27/2023	Bank Draft	0.00	13,763.80	DFT0000113
3294	Texas Workforce Commission	10/31/2023	Bank Draft	0.00	1.83	DFT0000114
Total Bank Draft:				0.00	47,642.36	

Bank Code Prosperity Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	59	0.00	1,056,036.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	47,642.36
EFT's	0	0	0.00	0.00
	93	66	0.00	1,103,678.52

All Bank Codes Check Summary

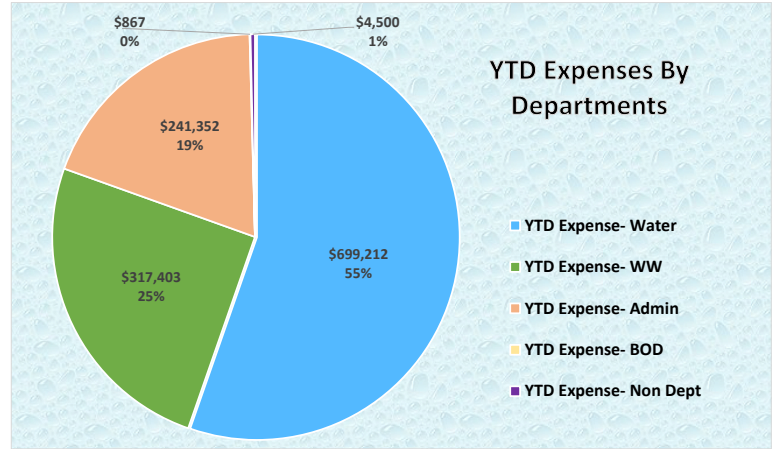
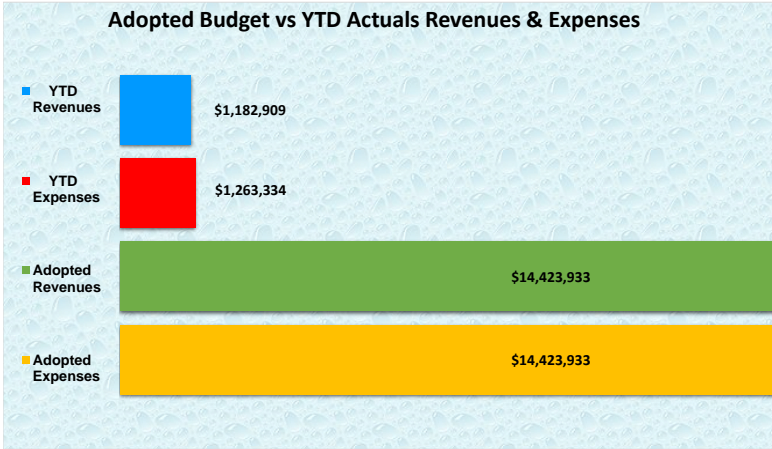
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	59	0.00	1,056,036.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	47,642.36
EFT's	0	0	0.00	0.00
	93	66	0.00	1,103,678.52

Fund Summary

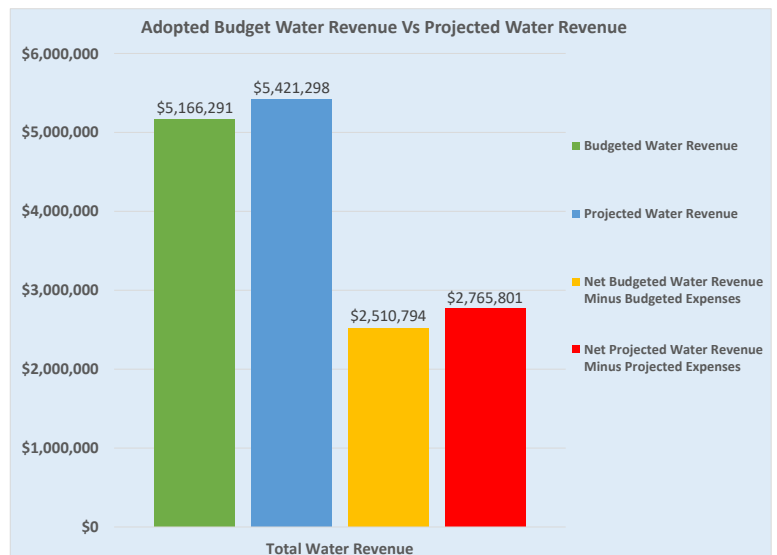
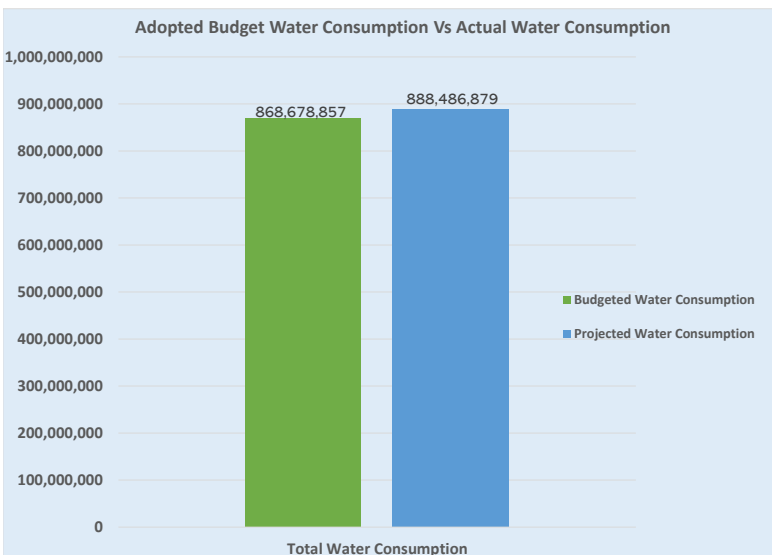
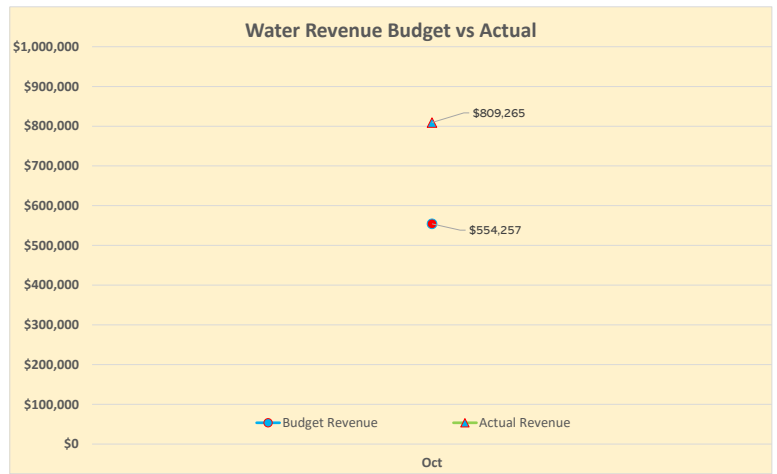
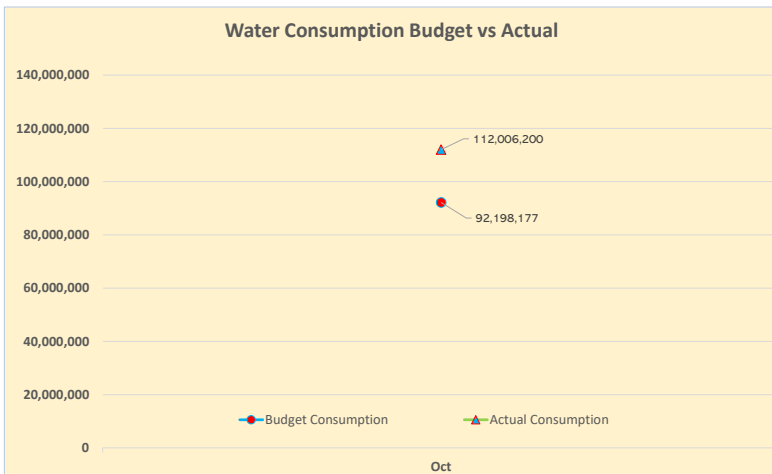
Fund	Name	Period	Amount
996	MUD Consolidated Cash	10/2023	1,103,678.52
			1,103,678.52

FY 2024 Combined Financials

YTD as of 10/31/2023



Water Budget vs Actual





Trophy Club Municipal Utility District No. 1

Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 135 - MUD 1 General Fund							
Revenue							
Department: 000 - Revenue, Asset, Liability, & Equity							
135-000-40000-000	Property Taxes	85,733.51	85,733.51	0.00	0.00	-85,733.51	100.00 %
135-000-40002-000	Property Taxes/Delinquent	300.00	300.00	127.09	127.09	-172.91	57.64 %
135-000-40015-000	Property Taxes/P & I	300.00	300.00	26.18	26.18	-273.82	91.27 %
135-000-40025-000	PID Surcharges	143,223.25	143,223.25	0.00	0.00	-143,223.25	100.00 %
135-000-47000-000	Water	6,939,998.00	6,939,998.00	809,265.11	809,265.11	-6,130,732.89	88.34 %
135-000-47005-000	Sewer	3,679,786.00	3,679,786.00	308,113.46	308,113.46	-3,371,672.54	91.63 %
135-000-47025-000	Penalties	105,800.00	105,800.00	8,175.96	8,175.96	-97,624.04	92.27 %
135-000-47030-000	Service Charges	3,350.00	3,350.00	875.00	875.00	-2,475.00	73.88 %
135-000-47035-000	Plumbing Inspections	300.00	300.00	150.00	150.00	-150.00	50.00 %
135-000-47045-000	Sewer Inspections	100.00	100.00	0.00	0.00	-100.00	100.00 %
135-000-47070-000	TCCC Effluent Charges	70,000.00	70,000.00	14,310.40	14,310.40	-55,689.60	79.56 %
135-000-49011-000	Interest Income	150,000.00	150,000.00	41,437.44	41,437.44	-108,562.56	72.38 %
135-000-49016-000	Cell Tower Revenue	49,320.00	49,320.00	0.00	0.00	-49,320.00	100.00 %
135-000-49026-000	Proceeds from Sale of Assets	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
135-000-49035-000	Prior Year Reserves	1,933,264.00	1,933,264.00	0.00	0.00	-1,933,264.00	100.00 %
135-000-49036-000	GASB Reserves	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
135-000-49075-000	Oversize Meter Reimbursement	2,058.00	2,058.00	428.00	428.00	-1,630.00	79.20 %
135-000-49141-000	Interfund Transfer In	1,178,400.00	1,178,400.00	0.00	0.00	-1,178,400.00	100.00 %
135-000-49900-000	Miscellaneous Income	7,000.00	7,000.00	0.00	0.00	-7,000.00	100.00 %
Department: 000 - Revenue, Asset, Liability, & Equity Total:		14,423,932.76	14,423,932.76	1,182,908.64	1,182,908.64	-13,241,024.12	91.80%
Revenue Total:		14,423,932.76	14,423,932.76	1,182,908.64	1,182,908.64	-13,241,024.12	91.80%
Expense							
Department: 010 - Water							
135-010-50005-000	Salaries & Wages	431,575.02	431,575.02	32,841.76	32,841.76	398,733.26	92.39 %
135-010-50010-000	Overtime	17,000.00	17,000.00	1,913.22	1,913.22	15,086.78	88.75 %
135-010-50016-000	Longevity	6,252.50	6,252.50	0.00	0.00	6,252.50	100.00 %
135-010-50017-000	Certification	3,600.00	3,600.00	225.00	225.00	3,375.00	93.75 %
135-010-50020-000	Retirement	56,730.41	56,730.41	4,197.59	4,197.59	52,532.82	92.60 %
135-010-50026-000	Medical Insurance	116,527.50	116,527.50	8,444.02	8,444.02	108,083.48	92.75 %
135-010-50027-000	Dental Insurance	4,834.55	4,834.55	350.33	350.33	4,484.22	92.75 %
135-010-50028-000	Vision Insurance	1,051.01	1,051.01	71.29	71.29	979.72	93.22 %
135-010-50029-000	Life Insurance & Other	4,000.00	4,000.00	290.69	290.69	3,709.31	92.73 %
135-010-50030-000	Social Security Taxes	28,422.51	28,422.51	2,126.07	2,126.07	26,296.44	92.52 %
135-010-50035-000	Medicare Taxes	6,647.20	6,647.20	497.23	497.23	6,149.97	92.52 %
135-010-50040-000	Unemployment Taxes	1,260.00	1,260.00	0.00	0.00	1,260.00	100.00 %
135-010-50045-000	Workman's Compensation	11,898.56	11,898.56	1,060.94	1,060.94	10,837.62	91.08 %
135-010-50060-000	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
135-010-50070-000	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
135-010-55080-000	Maintenance & Repairs	201,500.00	201,500.00	7,266.94	7,266.94	194,233.06	96.39 %
135-010-55085-000	Generator Maint. and Repair	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
135-010-55090-000	Vehicle Maintenance	5,000.00	5,000.00	953.90	953.90	4,046.10	80.92 %
135-010-55105-000	Maintenance-Backhoe/SkidLoader	1,000.00	1,000.00	1,911.94	1,911.94	-911.94	-91.19 %
135-010-55120-000	Cleaning Services	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
135-010-55135-000	Lab Analysis	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
135-010-55135-001	Lab Analysis for PID	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
135-010-60010-000	Communications/Mobiles	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
135-010-60020-000	Electricity	183,143.49	183,143.49	0.00	0.00	183,143.49	100.00 %
135-010-60066-000	Publications/Books/Subscripts	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
135-010-60080-000	Schools & Training	2,630.00	2,630.00	0.00	0.00	2,630.00	100.00 %

Budget Report

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
135-010-60100-000	Travel & per diem	577.50	577.50	0.00	0.00	577.50	100.00 %
135-010-60135-000	TCEQ Fees & Permits	29,500.00	29,500.00	0.00	0.00	29,500.00	100.00 %
135-010-60135-001	TCEQ Fees & Permits for PID	500.00	500.00	0.00	0.00	500.00	100.00 %
135-010-60150-000	Wholesale Water	2,655,497.13	2,655,497.13	0.00	0.00	2,655,497.13	100.00 %
135-010-60285-000	Lawn Equipment & Maintenance	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
135-010-60332-000	Interfund Transfer Out-Rev I&S	565,796.88	565,796.88	51,500.52	51,500.52	514,296.36	90.90 %
135-010-65005-000	Fuel & Lube	23,575.00	23,575.00	1,203.18	1,203.18	22,371.82	94.90 %
135-010-65010-000	Uniforms	4,355.00	4,355.00	0.00	0.00	4,355.00	100.00 %
135-010-65030-000	Chemicals	58,200.00	58,200.00	5,699.30	5,699.30	52,500.70	90.21 %
135-010-65050-000	Meter Expense	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
135-010-65053-000	Meter Change Out Program	124,500.00	124,500.00	0.00	0.00	124,500.00	100.00 %
135-010-69005-000	Capital Outlays	4,200,000.00	4,200,000.00	199,999.41	199,999.41	4,000,000.59	95.24 %
135-010-69195-000	GASB Reserve for Replacement	378,659.00	378,659.00	378,659.00	378,659.00	0.00	0.00 %
	Department: 010 - Water Total:	9,179,933.26	9,179,933.26	699,212.33	699,212.33	8,480,720.93	92.38%

Department: 020 - Wastewater

135-020-50005-000	Salaries & Wages	290,304.62	290,304.62	18,143.58	18,143.58	272,161.04	93.75 %
135-020-50010-000	Overtime	20,000.00	20,000.00	944.94	944.94	19,055.06	95.28 %
135-020-50016-000	Longevity	2,367.50	2,367.50	0.00	0.00	2,367.50	100.00 %
135-020-50017-000	Certification	5,100.00	5,100.00	225.00	225.00	4,875.00	95.59 %
135-020-50020-000	Retirement	40,934.05	40,934.05	2,317.62	2,317.62	38,616.43	94.34 %
135-020-50026-000	Medical Insurance	93,222.04	93,222.04	4,503.48	4,503.48	88,718.56	95.17 %
135-020-50027-000	Dental Insurance	3,385.28	3,385.28	166.51	166.51	3,218.77	95.08 %
135-020-50028-000	Vision Insurance	818.82	818.82	42.52	42.52	776.30	94.81 %
135-020-50029-000	Life Insurance & Other	3,000.00	3,000.00	166.26	166.26	2,833.74	94.46 %
135-020-50030-000	Social Security Taxes	20,507.87	20,507.87	1,161.28	1,161.28	19,346.59	94.34 %
135-020-50035-000	Medicare Taxes	4,796.20	4,796.20	271.58	271.58	4,524.62	94.34 %
135-020-50040-000	Unemployment Taxes	1,008.00	1,008.00	0.00	0.00	1,008.00	100.00 %
135-020-50045-000	Workman's Compensation	8,403.61	8,403.61	748.93	748.93	7,654.68	91.09 %
135-020-50060-000	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
135-020-50070-000	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
135-020-55080-000	Maintenance & Repairs	137,000.00	137,000.00	4,352.17	4,352.17	132,647.83	96.82 %
135-020-55081-000	Mainten & Repairs Collections	270,000.00	270,000.00	251.55	251.55	269,748.45	99.91 %
135-020-55085-000	Generator Maint. and Repair	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
135-020-55090-000	Vehicle Maintenance	4,600.00	4,600.00	0.00	0.00	4,600.00	100.00 %
135-020-55091-000	Veh Maintenance Collections	13,000.00	13,000.00	30.75	30.75	12,969.25	99.76 %
135-020-55105-000	Maintenance-Backhoe/SkidLoader	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
135-020-55120-000	Cleaning Services	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
135-020-55125-000	Dumpster Services	100,000.00	100,000.00	4,837.42	4,837.42	95,162.58	95.16 %
135-020-55135-000	Lab Analysis	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00 %
135-020-60010-000	Communications/Mobiles	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
135-020-60020-000	Electricity	242,978.33	242,978.33	0.00	0.00	242,978.33	100.00 %
135-020-60080-000	Schools & Training	2,119.00	2,119.00	0.00	0.00	2,119.00	100.00 %
135-020-60100-000	Travel & per diem	527.50	527.50	0.00	0.00	527.50	100.00 %
135-020-60135-000	TCEQ Fees & Permits	12,000.00	12,000.00	9,888.02	9,888.02	2,111.98	17.60 %
135-020-60285-000	Lawn Equipment & Maintenance	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
135-020-60331-000	Interfund Transfer Out-Tax I&S	115,885.76	115,885.76	10,535.09	10,535.09	105,350.67	90.91 %
135-020-60332-000	Interfund Transfer Out-Rev I&S	698,542.63	698,542.63	63,548.65	63,548.65	634,993.98	90.90 %
135-020-65005-000	Fuel & Lube	13,000.00	13,000.00	871.00	871.00	12,129.00	93.30 %
135-020-65010-000	Uniforms	3,520.00	3,520.00	0.00	0.00	3,520.00	100.00 %
135-020-65030-000	Chemicals	32,500.00	32,500.00	2,664.09	2,664.09	29,835.91	91.80 %
135-020-65031-000	Chemicals Collections	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
135-020-65045-000	Lab Supplies	33,000.00	33,000.00	16,970.67	16,970.67	16,029.33	48.57 %
135-020-69005-000	Capital Outlays	1,050,000.00	1,050,000.00	19,000.00	19,000.00	1,031,000.00	98.19 %
135-020-69008-000	Short Term Debt-Principal	22,398.34	22,398.34	0.00	0.00	22,398.34	100.00 %
135-020-69009-000	Short Term Debt-Interest	442.39	442.39	0.00	0.00	442.39	100.00 %
135-020-69195-000	GASB Reserve for Replacement	155,762.00	155,762.00	155,762.00	155,762.00	0.00	0.00 %
	Department: 020 - Wastewater Total:	3,506,323.94	3,506,323.94	317,403.11	317,403.11	3,188,920.83	90.95%

Budget Report

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 026 - Board of Directors							
135-026-50045-000	Workman's Compensation	15.00	15.00	0.66	0.66	14.34	95.60 %
135-026-60070-000	Dues & Memberships	750.00	750.00	750.00	750.00	0.00	0.00 %
135-026-60075-000	Meetings	1,500.00	1,500.00	115.99	115.99	1,384.01	92.27 %
135-026-60080-000	Schools & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
135-026-60100-000	Travel & per diem	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
135-026-60245-000	Miscellaneous Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 026 - Board of Directors Total:		11,765.00	11,765.00	866.65	866.65	10,898.35	92.63%
Department: 030 - Administration							
135-030-50005-000	Salaries & Wages	663,185.25	663,185.25	50,328.53	50,328.53	612,856.72	92.41 %
135-030-50010-000	Overtime	2,000.00	2,000.00	70.94	70.94	1,929.06	96.45 %
135-030-50016-000	Longevity	2,532.50	2,532.50	0.00	0.00	2,532.50	100.00 %
135-030-50020-000	Retirement	82,631.07	82,631.07	6,020.96	6,020.96	76,610.11	92.71 %
135-030-50026-000	Medical Insurance	108,759.00	108,759.00	6,755.22	6,755.22	102,003.78	93.79 %
135-030-50027-000	Dental Insurance	3,816.74	3,816.74	241.48	241.48	3,575.26	93.67 %
135-030-50028-000	Vision Insurance	886.17	886.17	55.35	55.35	830.82	93.75 %
135-030-50029-000	Life Insurance & Other	4,800.00	4,800.00	382.56	382.56	4,417.44	92.03 %
135-030-50030-000	Social Security Taxes	41,398.50	41,398.50	3,014.33	3,014.33	38,384.17	92.72 %
135-030-50035-000	Medicare Taxes	9,681.91	9,681.91	704.96	704.96	8,976.95	92.72 %
135-030-50040-000	Unemployment Taxes	1,512.00	1,512.00	0.00	0.00	1,512.00	100.00 %
135-030-50045-000	Workman's Compensation	1,597.19	1,597.19	139.51	139.51	1,457.68	91.27 %
135-030-50060-000	Pre-emp Physicals/Testing	500.00	500.00	0.00	0.00	500.00	100.00 %
135-030-50070-000	Employee Relations	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
135-030-55030-000	Software & Support	130,311.00	130,311.00	44,927.11	44,927.11	85,383.89	65.52 %
135-030-55080-000	Maintenance & Repairs	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00 %
135-030-55085-000	Generator Maint. and Repair	1,000.00	1,000.00	716.79	716.79	283.21	28.32 %
135-030-55120-000	Cleaning Services	13,825.00	13,825.00	0.00	0.00	13,825.00	100.00 %
135-030-55160-000	Professional Outside Services	100,000.00	100,000.00	69,549.00	69,549.00	30,451.00	30.45 %
135-030-55205-000	Utility Billing Contract	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
135-030-60005-000	Telephone	6,000.00	6,000.00	490.74	490.74	5,509.26	91.82 %
135-030-60010-000	Communications/Mobiles	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
135-030-60020-000	Electricity/Gas	17,684.51	17,684.51	0.00	0.00	17,684.51	100.00 %
135-030-60025-000	Water	5,000.00	5,000.00	423.50	423.50	4,576.50	91.53 %
135-030-60035-000	Postage	30,000.00	30,000.00	9.97	9.97	29,990.03	99.97 %
135-030-60040-000	Service Charges & Fees	140,000.00	140,000.00	18,669.07	18,669.07	121,330.93	86.66 %
135-030-60050-000	Bad Debt Expense	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
135-030-60055-000	Insurance	116,158.22	116,158.22	9,618.44	9,618.44	106,539.78	91.72 %
135-030-60070-000	Dues & Memberships	6,800.00	6,800.00	100.00	100.00	6,700.00	98.53 %
135-030-60080-000	Schools & Training	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %
135-030-60100-000	Travel & per diem	1,227.50	1,227.50	0.00	0.00	1,227.50	100.00 %
135-030-60115-000	Elections	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
135-030-60285-000	Lawn Equipment & Maintenance	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
135-030-60360-000	Furniture/Equipment < \$5000	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
135-030-65010-000	Uniforms	530.00	530.00	0.00	0.00	530.00	100.00 %
135-030-65055-000	Hardware	8,200.00	8,200.00	2,476.46	2,476.46	5,723.54	69.80 %
135-030-65085-000	Office Supplies	5,000.00	5,000.00	731.69	731.69	4,268.31	85.37 %
135-030-65095-000	Maintenance Supplies	5,000.00	5,000.00	914.66	914.66	4,085.34	81.71 %
135-030-69170-000	Copier Lease Installments	4,000.00	4,000.00	107.39	107.39	3,892.61	97.32 %
135-030-69195-000	GASB Reserve for Replacement	24,903.00	24,903.00	24,903.00	24,903.00	0.00	0.00 %
Department: 030 - Administration Total:		1,612,839.56	1,612,839.56	241,351.66	241,351.66	1,371,487.90	85.04%
Department: 039 - Non Departmental							
135-039-55045-000	Legal	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00 %
135-039-55055-000	Auditing	30,000.00	30,000.00	4,500.00	4,500.00	25,500.00	85.00 %
135-039-55060-000	Appraisal	13,071.00	13,071.00	0.00	0.00	13,071.00	100.00 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
135-039-55065-000 Tax Admin Fees	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Department: 039 - Non Departmental Total:	113,071.00	113,071.00	4,500.00	4,500.00	108,571.00	96.02%
Expense Total:	14,423,932.76	14,423,932.76	1,263,333.75	1,263,333.75	13,160,599.01	91.24%
Fund: 135 - MUD 1 General Fund Surplus (Deficit):	0.00	0.00	-80,425.11	-80,425.11	-80,425.11	0.00%
Report Surplus (Deficit):	0.00	0.00	-80,425.11	-80,425.11	-80,425.11	0.00%



Trophy Club Municipal Utility District No. 1

Balance Sheet Funds 122 - 528
Account Summary
 As Of 10/31/2023

Department	122 - Trophy Club MUD Fire Dept.	135 - MUD 1 General Fund	137 - MUD 1 Consolidated GASB	519 - 2016 Rev Bond Const-SWIFT	520 - Revenue Bond 16" Waterline	528 - 2015 Revenue Bond Reserve Fund	Total
Asset							
000 - Revenue, Asset, Liability, & Equity	1,890,887.70	11,366,817.50	3,898,890.58	820,199.16	1,184,425.11	946,631.50	20,107,851.55
Total Asset:	1,890,887.70	11,366,817.50	3,898,890.58	820,199.16	1,184,425.11	946,631.50	20,107,851.55
Liability							
000 - Revenue, Asset, Liability, & Equity	1,313,188.85	938,717.89	0.00	81,691.15	0.00	0.00	2,333,597.89
Total Liability:	1,313,188.85	938,717.89	0.00	81,691.15	0.00	0.00	2,333,597.89
Equity							
000 - Revenue, Asset, Liability, & Equity	759,281.93	10,508,524.72	3,258,146.58	735,325.73	1,179,058.79	942,342.55	17,382,680.30
Total Total Beginning Equity:	759,281.93	10,508,524.72	3,258,146.58	735,325.73	1,179,058.79	942,342.55	17,382,680.30
Total Revenue	1,503.60	1,182,908.64	640,744.00	3,182.28	5,366.32	4,288.95	1,837,993.79
Total Expense	183,086.68	1,263,333.75	0.00	0.00	0.00	0.00	1,446,420.43
Revenues Over/Under Expenses	-181,583.08	-80,425.11	640,744.00	3,182.28	5,366.32	4,288.95	391,573.36
Total Equity and Current Surplus (Deficit):	577,698.85	10,428,099.61	3,898,890.58	738,508.01	1,184,425.11	946,631.50	17,774,253.66
Total Liabilities, Equity and Current Surplus (Deficit):	1,890,887.70	11,366,817.50	3,898,890.58	820,199.16	1,184,425.11	946,631.50	20,107,851.55

Monthly Financial Activity Footnotes:

- Fund 122 Activity
 - Daily property tax deposits
 - Monthly transfer OUT to MUD General Fund to cover Town transfers and any other A/P expenses
- Fund 135 Activity
 - Daily property tax deposits
 - All A/P checks are cut through the General Fund
 - Monthly transfer IN to cover other fund A/P expenses
 - Monthly transfer OUT for I&S Revenue Bond payments for Fund 534, 535, & 536
 - Monthly bank interest
- Fund 137 Activity
 - Transfer IN at beginning of fiscal year based on yearly budget and transfer OUT at fiscal year-end based on reserves balances
- Fund 519 Activity
 - Monthly bank interest
- Fund 520 Activity
 - Transfer OUT to MUD General Fund to cover Interconnect Waterline construction project expenses
 - Monthly bank interest
- Fund 528 Activity
 - Monthly bank interest



Trophy Club Municipal Utility District No. 1

Balance Sheet I&S Funds 533 - 536
Account Summary
 As Of 10/31/2023

Department	533 - MUD 1 I&S Consolidated	534 - 2015 Revenue Bond I&S	535 - 2016 Rev Bond I&S-SWIFT	536 - 2019 Rev Bond I&S-W&WW System	Total
Asset					
000 - Revenue, Asset, Liability, & Equity	297,300.15	94,926.90	36,671.94	41,054.94	469,953.93
Total Asset:	297,300.15	94,926.90	36,671.94	41,054.94	469,953.93
Liability					
000 - Revenue, Asset, Liability, & Equity	199,684.88	0.00	0.00	0.00	199,684.88
Total Liability:	199,684.88	0.00	0.00	0.00	199,684.88
Equity					
000 - Revenue, Asset, Liability, & Equity	85,836.20	39,137.14	11,713.62	6,476.05	143,163.01
Total Total Beginning Equity:	85,836.20	39,137.14	11,713.62	6,476.05	143,163.01
Total Revenue	11,779.07	55,789.76	24,958.32	34,578.89	127,106.04
Total Expense	0.00	0.00	0.00	0.00	0.00
Revenues Over/Under Expenses	11,779.07	55,789.76	24,958.32	34,578.89	127,106.04
Total Equity and Current Surplus (Deficit):	97,615.27	94,926.90	36,671.94	41,054.94	270,269.05
Total Liabilities, Equity and Current Surplus (Deficit):	297,300.15	94,926.90	36,671.94	41,054.94	469,953.93

Monthly Financial Activity Footnotes:

- Fund 533 Activity
 - Daily property tax deposits
 - Monthly transfer IN from Fund 135 for PID portion of semi-annual GO Bond payments
 - 3/1 & 9/1 GO Bond payments (Interest and Principal)
 - Monthly bank interest
- Fund 534 Activity
 - Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
 - 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
 - Monthly bank interest
- Fund 535 Activity
 - Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
 - 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
 - Monthly bank interest
- Fund 536 Activity
 - Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
 - 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
 - Monthly bank interest

CASH STATUS AS OF OCTOBER 2023		Restricted - Unable to be spent	Unrestricted- Available for spending	Total in Accounts (Restricted & Unrestricted)
135-10250	TexPool O & M (XXXXX0002)-General Fund Operating ***	\$0	\$2,997,691	\$2,997,691
135-10300	Prosperity Bank (XXX8701) General Fund Operating	\$145,755	\$4,659,795	\$4,805,550
135-10305	Prosperity Bank Reserve-Savings Acct (XXXXX7724)	\$1,942,054	\$0	\$1,942,054
135-11100	Petty Cash Administration	\$0	\$150	\$150
135-11150	Petty Cash Utility Billing	\$0	\$450	\$450
137-10250	TexPool O & M (XXXXX0002) GASB Replacement	\$3,898,891	\$0	\$3,898,891
519-10250	Texpool Revenue Bond Construction (XXXXX015) SWIFT	\$0	\$0	\$0
519-11155	Cash-Bond Escrow Bank of Texas (SWIFT)	\$820,199	\$0	\$820,199
520-10250	Texpool Revenue Bond Water & Waste Water Systems 2019 (XXXXX018)	\$1,184,425	\$0	\$1,184,425
520-10300	Prosperity Bank Construction Water & Waste Water Systems 2019	\$0	\$0	\$0
528-10250	TexPool Revenue Bond Reserve (XXXXX014) WWTP Improvements	\$946,632	\$0	\$946,632
533-10250	TexPool Tax I & S (XXXXX0003)	\$97,614	\$0	\$97,614
533-10300	Prosperity Bank (XXX8701) Tax I&S	\$0	\$0	\$0
534-10250	TexPool Revenue I & S (XXXXX013) WWTP Improvements	\$94,927	\$0	\$94,927
535-10250	Texpool Revenue I & S (XXXXX017) SWIFT	\$36,672	\$0	\$36,672
536-10250	TexPool Revenue I & S (XXXXX020) Water & Waste Water Systems	\$41,055	\$0	\$41,055
			\$7,658,086	\$16,866,310

Amount available in cash for spending (MUD Accounts)

\$7,658,086

*10/31/2023 Customer Water Deposits \$145,755

Fire Department Cash

122-10250	TexPool O & M (XXXXX0002)-Fire Operating Cash	\$0	\$555,185	\$555,185
122-10300	Prosperity Bank (XXX8701) Fire Operating	\$0	\$0	\$0
		\$0	\$555,185	\$555,185

Amount available in cash for spending (Fire Department Accounts)

\$555,185

	General Fund 135 Available	\$	4,659,795	Prosperity General Fund
		\$	2,997,691	Texpool General Fund
		\$	600	Petty Cash
	Total General Fund 135 Available for Spending	\$	7,658,086	

General Fund 135 Fund Balances

Nonspendable Fund Balance (Prepays)	\$	3,880
Assigned Fund Balance (FY2024 Capital Projects plus prior year carry forward)	\$	6,575,044
Unassigned Fund Balance	\$	3,929,601
Current Year Revenue/Expenses	\$	(80,425)
Total Nonspendable, Assigned & Committed Fund Balances - General Fund 135		\$10,428,100

October Utility Billing Report
Fiscal Year 2023 - 2024

	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023
ebills	1,667	1,710	1,746	1,765	1,777	1,773	1,767	1,794	1,766	1,750	1,744	1,742	1,745
Bills Mailed	3,822	3,801	3,768	3,741	3,751	3,744	3,743	3,734	3,755	3,749	3,747	3,747	3,737
Bank Draft	706	711	630	606	599	599	590	588	589	585	578	572	569
Credit Card Draft	1,501	1,494	2,251	2,540	2,719	3,016	2,998	2,754	3,134	3,101	2,957	3,086	3,072
Online Payments	1,159	1,049											
Late Notices	337	0	0	0	547	413	289	290	327	327	268	344	255
Disconnects	0	4	0	0	0	0	8	9	9	13	7	7	13
Connections MUD	3,399	3,399	3,399	3,394	3,394	3,394	3,394	3,394	3,395	3,395	3,395	3,395	3,395
Connections PID	1,444	1,444	1,444	1,444	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,443
Connections Town	0	0	0	0	0	0	0	0	0	0	0	0	1

October Permits
Fiscal Year 2024

Date of Permit	Permit No.	Customer Deposit	Due to FW Water	Oversize Meter	Plumbing Inspections	Sewer Inspections	Fire Line	Misc. Income	Total
10/3/2023	2024-01	\$ 100.00	\$ 4,396.00	\$ 428.00	\$ 150.00	\$ -	\$ -	\$ -	\$ 5,074.00
Total		\$ 100.00	\$ 4,396.00	\$ 428.00	\$ 150.00	\$ -	\$ -	\$ -	\$ 5,074.00

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
October 25, 2023, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on October 25, 2023, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr President
Doug Harper Secretary/Treasurer
William C. Rose Director
Tracey Hunter Director

BOARD MEMBERS ABSENT:

Ben Brewster Vice President

STAFF PRESENT:

Alan Fourmentin General Manager
Laurie Slaght District Secretary
Mike McMahon Operations Manager
Steven Krolczyk Finance Manager
Emily Rodgers General Legal Counsel
Stefanie Albright General Legal Counsel

GUESTS PRESENT:

Chris Ekrut NewGen Strategies and Solutions

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of October 25, 2023, called the meeting to order, and announced a quorum present at 6:30 p.m.

CITIZEN COMMENTS

Connie White 119 Trophy Club Drive (#4)
Marion Hawker 345 Tennison Trail (#4)
Gregory Scheig 105 Seminole Dr. (#5)

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Operations Reports
 - c. Finance Reports
 - Quarterly Tax Collections 4th Quarter
 - Quarterly Investment Report 4th Quarter
 - d. Digital Platform Analytics

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. September 20, 2023, Regular Meeting minutes

Motion made by Director Rose and seconded by Director Harper to approve the September 20, 2023, Regular Meeting Minutes.

Motion carried unanimously

REGULAR SESSION

President Carr proposed moving agenda item No. 3 for discussion following item No. 5. With no objections the item is so moved.

3. Discussion and possible action regarding restocking of Hogan's Glen ponds.

Motion made by Director Rose and seconded by Director Carr to approve the agreement for pond restocking and liability release dated October 25, 2023, between Trophy Club Municipal Utility District and Hogan's Glen Homeowners Association for an amount not to exceed \$1,740.

For: Carr, Rose, and Hunter

Opposed: Harper

Motion passed 3-1

4. Discussion and possible action regarding use of District Annex Building.

Discussion only, no action taken.

5. Receive presentation, discussion, and possible action regarding Feasibility Study.

Chris Ekrut with NewGen Strategies and Solutions presented the Feasibility Study findings regarding

the dissolution of the District and answered questions related thereto.

Discussion only, no action taken.

6. Discussion and possible action regarding Community Awareness and Communications Services Agreement with Four Man Furnace, Inc. (Hunter/Brewster)

Motion made by Director Hunter and seconded by Director Carr to terminate the contract with FourMan Furnace for public awareness communication.

For: Hunter, Carr

Opposed: Rose, Harper

Motion failed 2-2

7. Consider and act regarding District Bank Signatories, including:
 - a. Approve Resolution No. 2023-1025A designating authorized signers on Prosperity Bank accounts.
 - b. Approve Resolution No. 2023-1025B designating depository institutions, designating authorized signatories for the disbursement of District funds, providing for electronic transfers of District funds, and containing other matters relating thereto.

Motion made by Director Rose and seconded by Director Carr to approve Resolution No. 2023-1025A and Resolution No. 2023-1025B.

Motion carried unanimously

8. Discussion regarding Board Ethics training and legislative updates. (Carr)

Attorney Albright provided an update on Board Ethics training and reviewed legislative updates.

EXECUTIVE SESSION - THE BOARD DID NOT CONVENE INTO EXECUTIVE SESSION.

9. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Consult with legal counsel relating to Board Ethics Training and Legislative Updates.

REGULAR SESSION

10. Items for future agendas:

11. Next Regular Meeting date – November 15, 2023, at 6:30 p.m.

***THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.**

ADJOURN

President Carr called the meeting adjourned at 8:21 p.m.

Kevin R. Carr, President

Doug Harper, Secretary/Treasurer

(SEAL)

Laurie Slaght, District Secretary



STAFF REPORT

AGENDA ITEM: Consider and act to approve purchase and replacement of a vehicle as a part of our vehicle replacement program utilizing the BuyBoard contract #601-19 in an amount of \$37,791 and authorize the General Manager to execute the necessary documents to complete the vehicle purchase.

DESCRIPTION:

Old: 2018 Chevrolet 1500 (Wastewater)

New Purchase: 2023 RAM 1500 for \$37,791

STAFF RECOMMENDATION: Staff recommend approval of purchase and replacement of the vehicle as a part of our vehicle replacement program utilizing the BuyBoard contract #601-19 in the amount of \$37,791.

ATTACHMENT: Quote

PRODUCT PRICING SUMMARY BASED ON CONTRACT
BUYBOARD #601-19
Grapevine Dodge Chrysler Jeep 2601 William D Tate, Grapevine, TX 76051

End Use: TROPHY CLUB MUD 1

Rep: Dennis Thomas

Contact: FRANK ISOLA

Phone: 817-410-7541

Phone/Email: FISOLA@TCMUD.ORG

Email: dthomas@grapevinedcj.com

Product Description: 23 1500 CLASSIC QUAD 4X2

Date: 10/20/2023

A. Bid Series 1500

A. Base Price:

17,888

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
DS1L41	23 QUAD CAB 4X2	17,018	29B	TRADESMAN 3.6L V6	NC
PW7	WHITE	NC	TXX8	VINYL INTERIOR	STD
DMD	3.55 GEARS	92			
GXM	REMOTE KEYLESS ENTRY	184	LM1	DAYTIME RUNNING LIGHTS	39
TTB	LT265/70R17E A/T TIRES&SPARE	243	XCH	2 EXTRA KEYS	189
AHC	TOW GROUP	543			
Total of B. Published Options:					18,308

C. Unpublished Options

\$= 0.0%

Options	Bid Price	Options	Bid Price
2 IN TRANSIT HERE BEFORE END OF OCTOBER			
4 corner strobes amber or clear	1195		
Total of C. Unpublished Options:			1195

D. Pre-delivery Inspection:

--

E. Texas State Inspection:

\$

F. Manufacturer Destination/Delivery:

\$

G. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$

H. Lot Insurance (for in stock and/or equipped vehicles):

\$

I. Contract Price Adjustment:

\$

J. Additional Delivery Charge: _____ miles

FOB GRAPEVINE

K. Subtotal:

\$37,391

L. Quantity Ordered _____ x K =

\$

M. Trade in: _____

--

N. BUYBOARD Administrative Fee (\$400 per purchase order)

\$400.00

O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE

\$37,791



STAFF REPORT

AGENDA ITEM: Consider and take appropriate action to adopt Order No. 2023-1115A declaring the following operations vehicle to be surplus property of the District and authorize staff to sell such property.

DESCRIPTION: This vehicle currently has 103,700 miles and meets the criteria set forth in the Vehicle Replacement Policy and its replacement is included as part of the FY 2024 Capital Improvements.

- a. 2018 Chevrolet 1500 (Wastewater)

RECOMMENDATION: Approve Order No. 2023-1115A declaring the operations vehicle and equipment surplus property.

ATTACHMENTS: Order No. 2023-1115A

ORDER NO. 2024-1115A

**ORDER DECLARING PROPERTY SURPLUS AND AUTHORIZING
DISPOSITION THEREOF**

WHEREAS, Trophy Club Municipal Utility District No. 1 (the “*District*”) is a conservation and reclamation district, a body corporate and politic and governmental agency of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Texas Water Commission, now the Texas Commission on Environmental Quality (“*TCEQ*”), and the District operates under Chapters 49 and 54 of the Texas Water Code, as amended;

WHEREAS, Section 49.226 of the Texas Water Code provides that any personal property valued at more than \$300 which is found by the board to be surplus and is not needed by the district may be sold under order of the board either by public or private sale;

WHEREAS, the District owns that certain property more particularly described in **Exhibit “A”** attached hereto, which property is surplus and no longer used, useful or needed by the District for its operations (the “*Property*”); and

WHEREAS, the Board of Directors desires to declare the Property to be surplus and not needed by the District and further desires to authorize the disposal thereof.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS
OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 THAT:**

Section 1. The facts and recitations in the preamble of this Order are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.

Section 2. The Board of Directors of the District hereby finds and declares that the Property is surplus and not needed by the District.

Section 3. The Board of Directors hereby orders and directs that the Property be disposed of by public sale.

Section 4. The General Manager is hereby authorized to take any and all actions necessary to effectuate this Order.

Section 5. Upon adoption of this Order, an original Order shall be filed in the permanent records of the District.

PASSED AND APPROVED this 15th day of November 2023.

Kevin R. Carr, President

Doug Harper, Secretary/Treasurer

(SEAL)

Laurie Slaght, District Secretary

**Exhibit “A”
Surplus Property**

1. 2018 Chevrolet 1500 Truck



STAFF REPORT

AGENDA ITEM: Consider and act to approve the purchase and replacement of submersible pumps at Lift Station No. 3 and authorize the General Manager to execute the necessary documents.

DESCRIPTION: The submersible pumps at Lift Station No. 3 have met their useful life and are showing signs of a higher potential for failure. The existing pumps are approximately seven (7) years old and have a life expectancy of five (5) to eight (8) years. The proposal from Smith Pump includes the replacement of two (2) new pumps, associated appurtenances, and installation. Smith Pump is a BuyBoard cooperative purchasing vendor, and this purchase is included within the FY 2024 budget.

STAFF RECOMMENDATION: Staff recommend approval of the purchase and replacement of submersible pumps at Lift Station No. 3. utilizing BuyBoard contract #672-22 in the amount of \$44,650.00 and authorizing the General Manager to execute the necessary documents.

ATTACHMENT: Quote

**Smith Pump Company, Inc.**301 MB Industrial Blvd
Waco, TX 76712 USPhone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

November 15, 2023 Regular Meeting Agenda Packet

Quote No: 36673**Wednesday, November 8, 2023**

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Prepared For :**Trophy Club M.U.D.**finance@tcmud.org
100 Municipal Drive
Trophy Club, TX 76262
Phone: 682-831-4600
Fax: 682 831 0913**Shipping:****Trophy Club M.U.D.**Lift Station #3
TBD
Trophy Club, TX*Shipping Method*

Bestway

Freight Terms

FOB Destination

Payment Terms

Net 30 Days

Salesperson:

TXNW - Eduardo Garcia

Trophy Club - Lift Station #3 - Duplicate Hydromatic S4L4000

***** QUOTE IS PER BUYBOARD CONTRACT # 672-22 *****

Thank you for the opportunity to present our quotation for your upcoming project. Please give us a call if you require additional information.

Sincerely,

James Schumacher

james@smithpump.com

Line: 1

Part ID: 3107-493

Rev: 0

Pump S4L4000M4-4Hydromatic S4L4000M4-4 Submersible Sewage Pump, 1800 RPM, 40 HP, 460V 3PH,
4" Discharge, 11.38" Imp, 50 Ft Power/Sensor Cord
Duplicate to Serial S13948Includes freight to jobsite.
Lead Time 12-14 Weeks

Hydromatic List Price: \$29,220.00

BuyBoard Discount: 0%

BuyBoard Price: \$29,220.00

NOTE: Quoting even greater discount than listed on BuyBoard

Quantity	U/M	Unit Price	Discount	Discounted Unit Price	Line Price
2.00	EA	18,275.00000			\$36,550.00 *

Line: 2

Part ID: 4204

Rev: 0

Additional WorkField Service - Install & Start-Up
Furnish & install (2) new carrier assy, (1) upper center guide, (2) sets of new lifting chain, and (1) new guide rail pipe
Field Service Technician to remove two old pumps & install two new pumps at Lift Station No.3
Complete Start-UpMileage to/from Jobsite (1.90/mile * 60 miles)
Buyboard Rate: 100/hr * 8 hrs = \$800



Smith Pump Company, Inc.

301 MB Industrial Blvd
Waco, TX 76712 US

Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

Quote No: 36673

Wednesday, November 8, 2023

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Notes:

- Quoting full 8 hr day for service. Actual hours used will be charged
- Reuse customer's new flanges located in warehouse

Quantity	U/M	Unit Price	Discount	Discounted Unit Price	Line Price
1.00	EA	8,100.00000			\$8,100.00 *

* Indicates which quantity price is included in the Total

Total: \$44,650.00

Prices are Valid Until Friday, December 8, 2023

ACCEPTED BY: _____

PRINTED NAME: _____

PURCHASE ORDER (IF APPLICABLE): _____

SIGNED ON DATE: _____



Smith Pump Company, Inc.

301 MB Industrial Blvd
Waco, TX 76712 US

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Fax: 254-776-0023
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November 15, 2023 Regular Meeting Agenda Packet

Quote No: 36673

Wednesday, November 8, 2023

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Terms and Conditions

- Applicability** - These Terms and Conditions of Sale ("Terms") shall govern all sales of equipment or services to Customer. These Terms supersede any prior written or oral agreement, understanding, representation or promise and any pre-printed or standard terms and conditions contained in Customer's request for quote, purchase order, invoice, order acknowledgement or similar document. These Terms may not be amended, supplemented, changed or modified except by concurrent or subsequent written agreement signed by an authorized representative of both Smith Pump Company ("SPCO") and Customer. SPCO's acknowledgement of Customer's purchase order shall not constitute acceptance of any terms or conditions contained therein which are in any way inconsistent with the Terms. Any additional or different terms or conditions included in any acceptance of this quotation are expressly disclaimed and rejected in advance, and unless there is prior mutual agreement otherwise, shall not become a part of any contract resulting from this quotation.
- Price** - Unless otherwise stated in this quotation, all prices are FOB shipping point. All transportation, insurance and similar charges incident to delivery shall be borne by the Customer. This quotation is valid for thirty (30) days only. Shipping dates are approximate and are based on prompt receipt of all necessary information. In the case of delay in furnishing complete information to SPCO, dates of shipment may be extended for a reasonable time. In the event SPCO provides transport services, these will be quoted as a lump sum price based on destination and shipping mode. In the event Customer requests a delay or suspension in the completion and/or shipment of equipment or services covered by this quotation, or any part thereof, for any reason, the parties shall agree upon any cost and/or scheduling impact of such delay and all such costs to Customer's account. Any delay period beyond thirty (30) days after original scheduled shipment date shall require Customer to (i) take title and risk of loss of any equipment covered by this quotation, and (ii) make arrangements for the storage of such equipment with SPCO or other party. SPCO's invoice, which is contractually based on shipment, shall be issued upon SPCO's readiness to ship the equipment covered by this quotation. SPCO shall not be liable for delay and delivery due to causes beyond its reasonable control including, but not limited to, acts of God, acts of government, acts of Customer, fires, labor disputes, boycotts, floods, epidemics, quarantine restrictions, war, insurrection, terrorism, riot, civil or military authority, freight embargos, transportation shortages or delays, unusually severe weather or inability to obtain necessary labor, materials or manufacturing facilities due to such causes. In the event of any such delay, the date of delivery shall be extended for a length of time equal to the period of the delay.
- Warranty** - SPCO warrants new equipment or parts to be free from defects in materials and workmanship for a period of eighteen (18) months from the date of shipment or twelve (12) months from the date of startup or initial use, whichever comes first. SPCO SHALL NOT BE RESPONSIBLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR LIQUIDATED DAMAGES. NO EXPRESSED OR IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. Repairs performed by SPCO are warranted against defects in workmanship and/or materials for a period of twelve (12) months from the date of shipment. SPCO will not be responsible for any removal or reinstallation charges or transportation charges in cases where equipment has failed under these warranty conditions. SPCO's sole obligation and Customer's sole remedy under this warranty is repair or replacement at SPCO's election. Customer agrees to provide SPCO reasonable and clear access to any equipment covered by this warranty which may include removal or materials or structures as well as supplying any equipment, materials or structures which are necessary to provide reasonable access to the equipment being repaired or replaced. Costs to remove and/or reinstall equipment for warranty purposes shall be the responsibility of Customer. Replacement parts or repairs furnished under this warranty shall be subject to warranty provisions herein for the remaining warranty period. All equipment repaired or replaced will be re-warranted only for the remainder of the original warranty period. SPCO does not warrant the equipment covered by this quotation or any repair/replacement part against the effects of erosion, corrosion, or normal wear and tear due to operation or the environment. The warranty and remedies set forth herein are conditioned upon proper storage, installation, use and maintenance of the equipment covered by this quotation in all material respects, and in accordance with SPCO's written recommendations. Customer must notify SPCO in writing of any warranty claim during the warranty period or within thirty (30) days thereafter. SPCO will not be liable under this warranty if warranted goods have been exposed or subjected to any (1) maintenance, repair, installation, handling, packaging, transportation, storage, operation, or use which is improper or otherwise not in compliance with SPCO's instructions, (2) alteration, modification or repair by anyone other than SPCO or those specifically authorized by SPCO, (3) accident, contamination, foreign object damage, abuse, neglect, or negligence after shipment to Customer, (4) damage caused by failure of a SPCO supplied product not under warranty or by any hardware or software not supplied by SPCO, (5) use of counterfeit or replacement parts that are not manufactured by the manufacturer of goods provided by SPCO or approved by SPCO for use in goods provided by SPCO, or (6) goods which are normally consumed in operation or which have normal life inherently shorter than the warranty period including, but not limited to, consumables (e.g. lamps, batteries, storage capacitors).
- Payment** - All prices are net cash to be paid thirty (30) days after date of invoice. Customer agrees to make payment within that period. Discounts will apply only as stated on the invoice. Invoices unpaid for thirty (30) days after issuance shall bear interest at the highest lawful rate due and payable on any invoiced account, which is delinquent and not paid within the stated terms. Should Customer for any reason fail to pay in accordance with these terms, Customer agrees to pay all collection costs, attorney's fees and expenses incurred in collecting payment. If Customer's financial condition is or becomes unsatisfactory to SPCO, SPCO reserves the right to (a) require payment from Customer on a cash in advance basis, (b) require a letter of credit or other acceptable security before shipment, (c) cancel shipment at any time prior to delivery without further obligation or liability on SPCO's part, (d) terminate any contract or obligation on the part of SPCO, or (e) require other special payment terms acceptable to SPCO to assure payment. All extensions of credit are subject to the approval of SPCO's credit department and management.
- Joint Check Agreement** - If Customer fails to pay laborers and materialmen within thirty (30) days after payment by SPCO, SPCO will have the right to make future payments by check payable jointly to Customer and laborers or materialmen to the extent of unpaid indebtedness arising out of the job. SPCO will credit joint checks against the contract sum on the next payment application.
- Taxes** - The amount of all federal, state or local taxes applicable to the sale, use, delivery or transportation of the equipment or services sold hereunder and all duties, imports, tariffs, and other similar levies shall be added to the contract price and paid by the Customer except where the Customer shall furnish an appropriate certificate of exemption.
- Property Damage** - SPCO shall not be responsible for damage to topsoil or groundcover in connection with the work or service performed under this contract. SPCO shall not be responsible for claims arising from the pumping of water onto the ground which is necessary in connection with the service or work provided by SPCO. The customer agrees to hold SPCO harmless from claims arising out of damage caused by the pumping of water onto the ground.
- Startup** - If the equipment supplied pursuant to this quotation has a warranty requirement, qualified SPCO personnel must be present during the initial equipment startup and commissioning. Failure to request and assure the presence of qualified SPCO personnel will void any warranty herein. Requests for startup must occur at least seven (7) days prior to the scheduled date of the startup.
- Limitation of Liability** - The remedies set forth herein are exclusive and the total liability of SPCO with respect to this quotation, and any contract for goods or services arising from this quotation, or for any breach thereof, whether based on contract, warranty, torts (including negligence), indemnity, strict liability or otherwise, shall not exceed the quotation or sales price of the specific equipment or service which gives rise to the claim.
- Setoff** - All amounts that Customer owes SPCO under this quotation shall be due and payable in accordance with the terms of the quotation. Customer shall not setoff such amounts or any portion thereof, whether or not liquidated, against sums which Customer asserts are due to it, its parent, affiliates, subsidiaries or other division under other transactions with SPCO.
- Customer Cancellation** - Customer may cancel this order only upon written notice and payment to SPCO of reasonable and proper cancellation charges. In the event of cancellation, Customer must pay for all material, expense and labor costs incurred by SPCO in connection with the materials and services to be provided pursuant to this quotation, as well as all expenses relating to any specially fabricated materials and restocking charges.
- Assignment** - Neither party may assign this order or any portion thereof without the advance, written consent of the other party, which consent shall not be unreasonably withheld.
- Waiver/Severability** - Failure by SPCO to assert all or any of its rights upon any breach by Customer shall not be deemed a waiver of such rights either with respect to such breach or any subsequent breach, nor shall any waiver be implied from the acceptance of any payment. No waiver of any right shall extend to or affect any other right Customer may possess nor shall such waiver extend to any subsequent similar or dissimilar breach. If any portion of these Terms are determined to be illegal, invalid or unenforceable for any reason, such provision shall be deemed stricken for the purposes of the dispute in question and all other provisions shall remain in full force and effect.
- Applicable Law** - The contract involving the sale of the equipment and services covered by this quotation shall be interpreted in accordance with the laws of the State of Texas. This contract is performable in McLennan County, Texas and venue for any court action in any way relating to or arising out of this contract shall be McLennan County, Texas.



STAFF REPORT

AGENDA ITEM: Consider and act regarding approval of employee health and ancillary benefits for the calendar year beginning January 1, 2024, and ending December 31, 2024, and authorize the General Manager to execute the necessary documents to implement Board action.

DESCRIPTION: The current medical and ancillary benefit packages offered by the District terminate on December 31, 2023. The District's insurance broker secured three quotes for comparison. Upon evaluation, the District will see a reduction in cost by remaining with the current providers.

HANDOUTS: Medical and ancillary benefit comparison sheet.

STAFF RECOMMENDATION: Staff recommends continuing medical benefits with BCBS and MetLife Insurance for all ancillary benefits based on the benefits offered, renewal rates, and the adopted FY2024 budget.

December 2023

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
48	Nov 26, 2023	27	28	29	30	Dec 1	2
49	3	4	5	6	7	8	9
50	10	11	12	13	14	15	16
51	17	18	19	20 Board of Directors Reg	21	22	23
52	24	25 Christmas - Office Closed	26	27	28	29	30
1	31 New Year - Office Closed	Jan 1	2	3	4	5	6