



**BOARD OF DIRECTORS
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

Wednesday, February 21, 2024

6:30 P.M.

Svore Municipal Boardroom

REGULAR MEETING AGENDA

VIA VIDEOCONFERENCE - THE PRESIDING OFFICER AND A QUORUM OF THE BOARD OF DIRECTORS WILL BE PHYSICALLY PRESENT AT, AND MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING AT THE LOCATION SPECIFIED ABOVE. PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127, ON A REGULAR, NON-EMERGENCY BASIS, UP TO TWO DIRECTORS’ MAY ATTEND AND PARTICIPATE IN THE MEETING REMOTELY BY VIDEO CONFERENCE. SHOULD THAT OCCUR, A QUORUM OF THE MEMBERS WILL BE PHYSICALLY PRESENT AT THE LOCATION NOTED ABOVE ON THIS AGENDA.

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN COMMENTS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any comments made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items prior to the Board addressing those items. You may speak up to four (4) minutes or the time limit determined by the President or presiding officer. To speak during this item, you must complete the Speaker’s form that includes the topic(s) of your statement. Citizen Comments should be limited to matters over which the Board has authority.

REPORTS & UPDATES

- 1. Staff Reports
 - a. Capital Improvement Projects
 - b. Operations Reports
 - c. Finance Reports

[Attachment: Staff Reports](#)

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 2. Consider and act to approve the Consent Agenda.
 - a. January 17, 2024, Regular Meeting Minutes

[Attachment: January 17, 2024, Regular Meeting Minutes](#)

REGULAR SESSION

3. Discussion and possible action regarding class and compensation study.
4. Discussion and possible action regarding use of District Annex building. (Thomas)
5. Discussion regarding updates to the Town of Trophy Club website. (Brewster)
6. Discussion and possible action regarding Aerial Sewer Line crossing. (Thomas)
7. Discussion and possible action regarding adjustments to winter sewer averaging related to the January weather event. (Carr)
8. Consider and act to approve Joint Election Agreement and Contract for Election Services with Denton County for the May 4, 2024, General Election.

[Attachment: Joint Election Agreement and Contract for Election Services](#)

9. Consider and take appropriate action relating to cancelation of May 4, 2024, Director Election:
 - a. Accept Certification of Unopposed Candidates.
Aceptar certificación de candidatos únicos.
Một. Chấp nhận chứng nhận của các ứng cử viên không bị phản đối
 - b. Adopt Order No. 2024-0221 Canceling Election.
Adoptar una Orden de cancelación.
Thông qua lệnh hủy bầu cử

[Attachment: Order No. 2024-0221](#)

10. Discussion and review of District legal services. (Brewster/Carr)
11. Future agenda items: *Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*
12. Next Regular Meeting date – March 20, 2024

[Attachment: Meeting Calendar](#)

THE BOARD OF DIRECTORS RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND

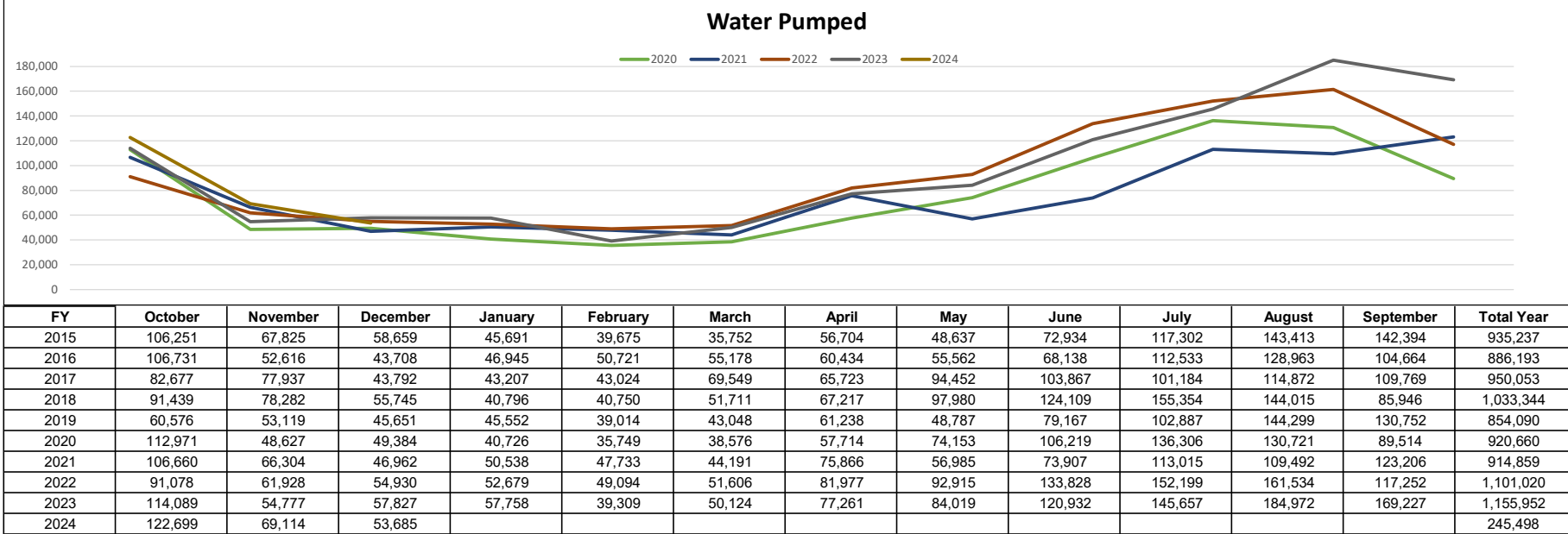
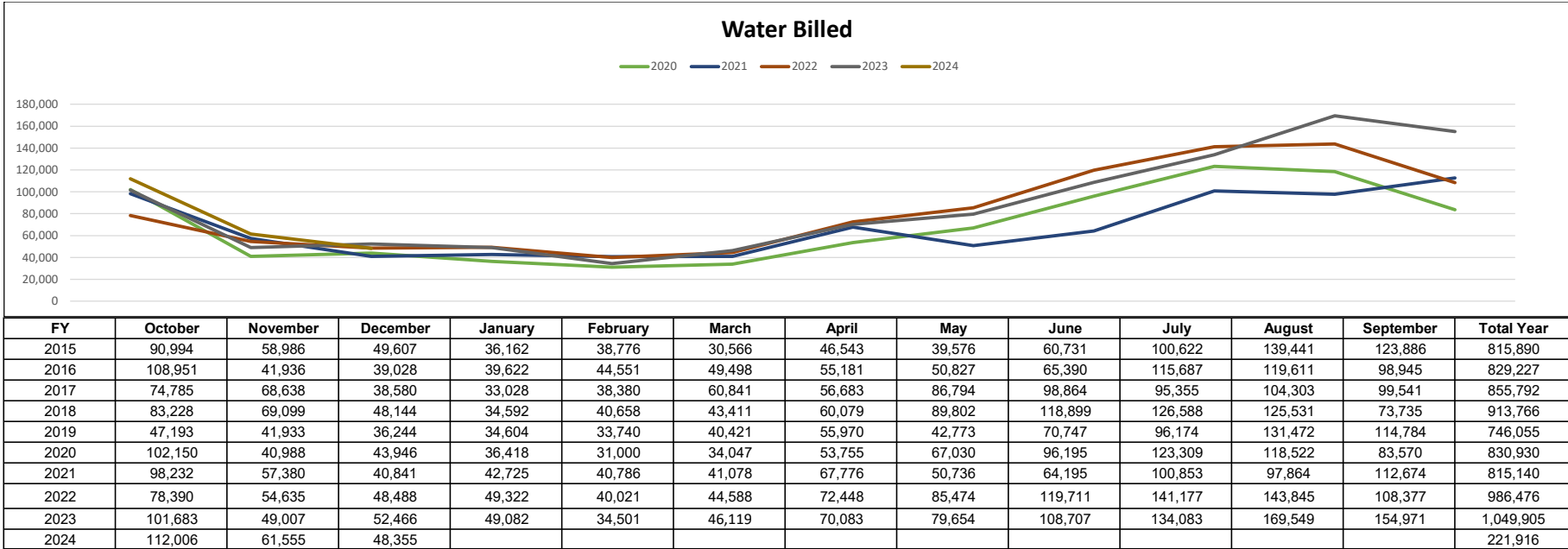
DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND/OR 418.183 (HOMELAND SECURITY).

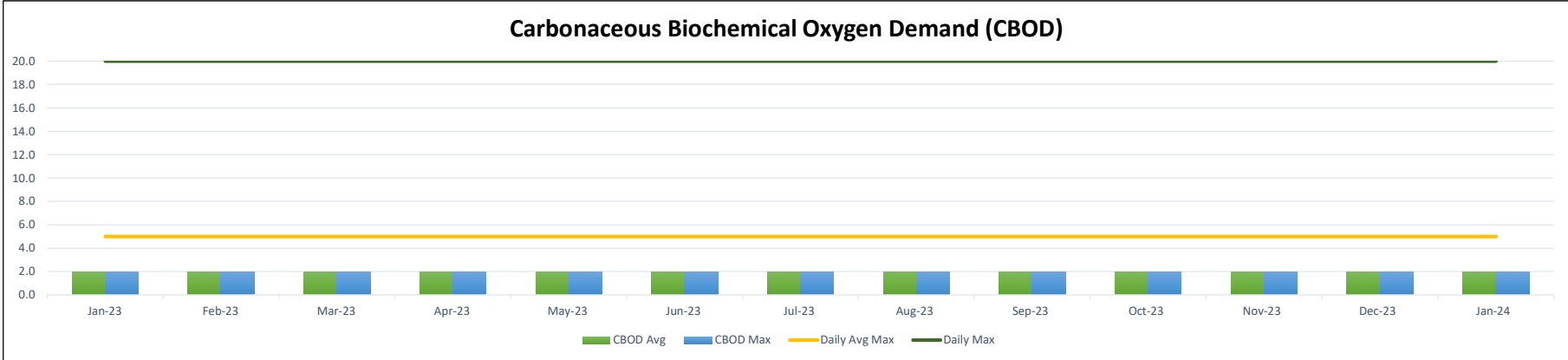
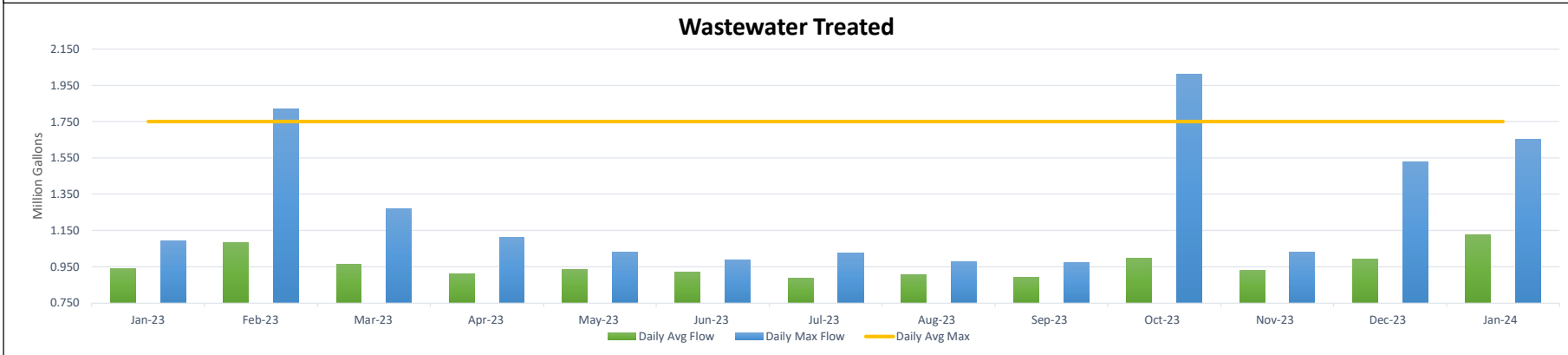
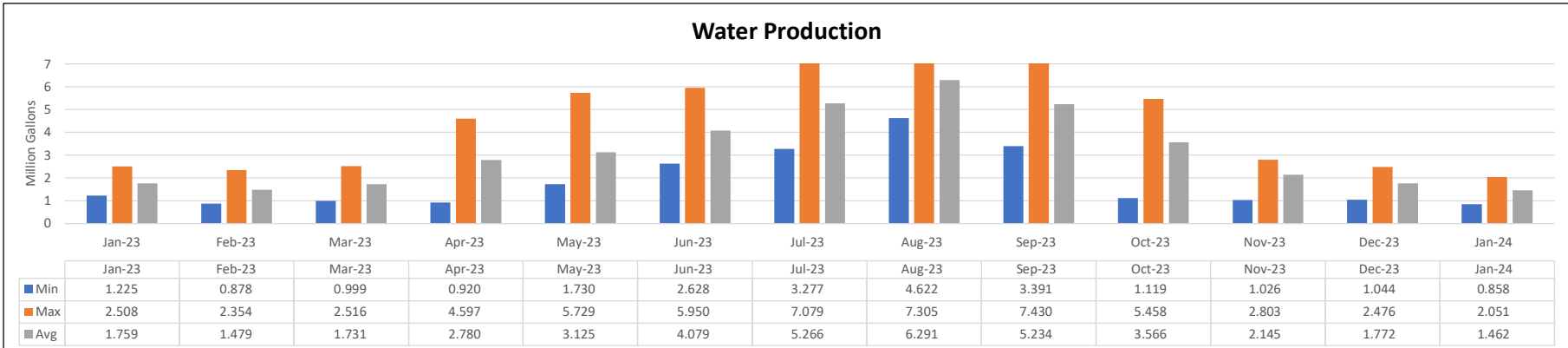
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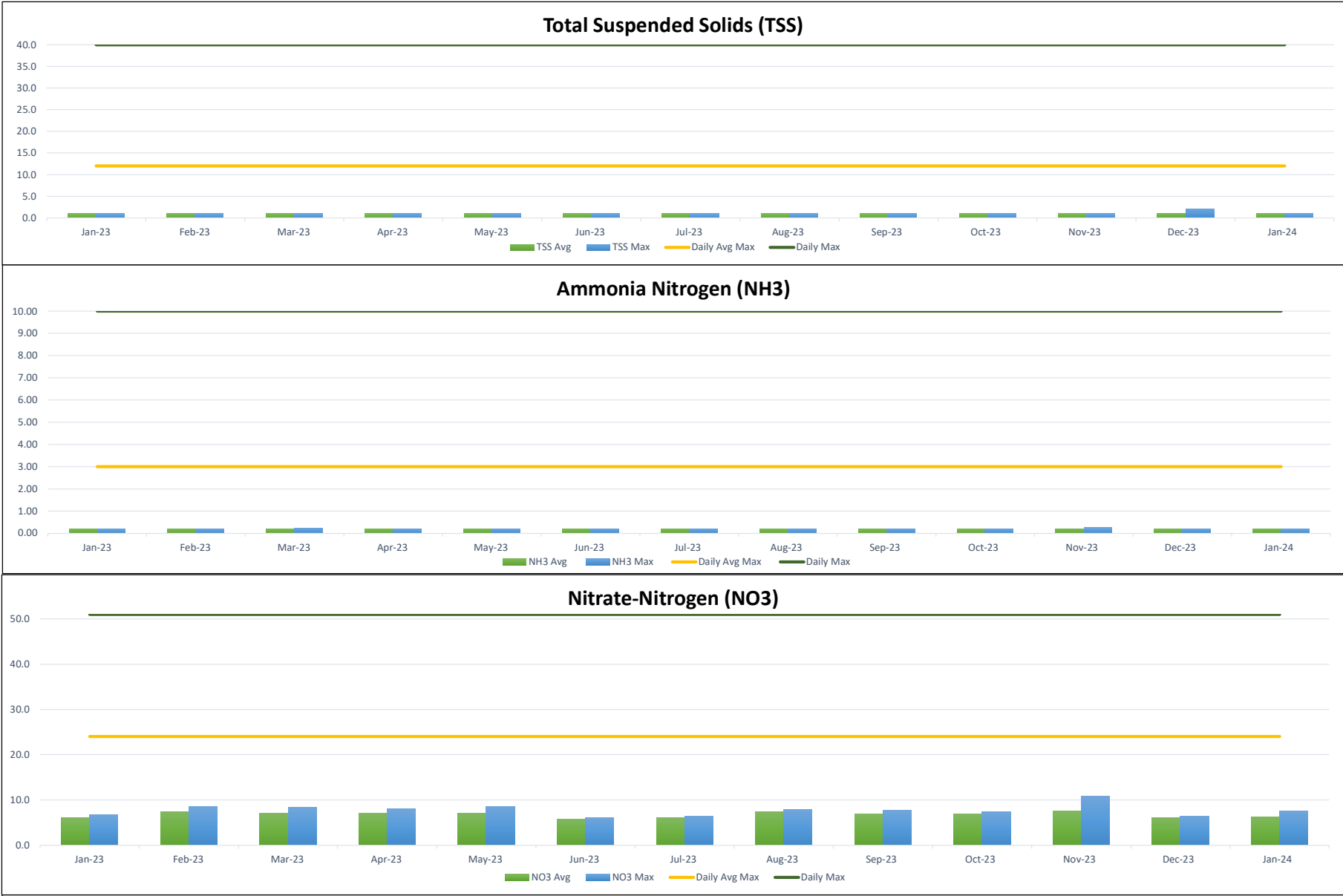


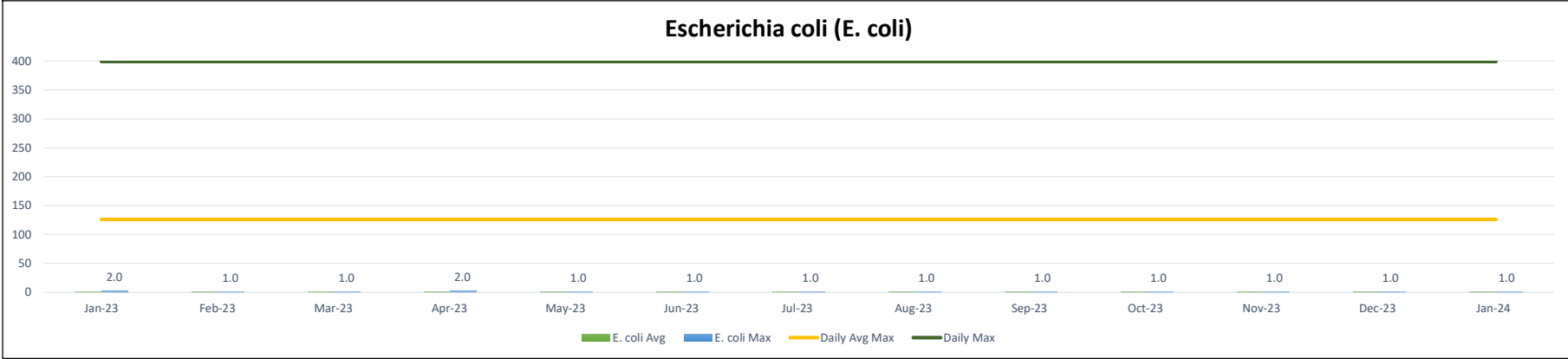
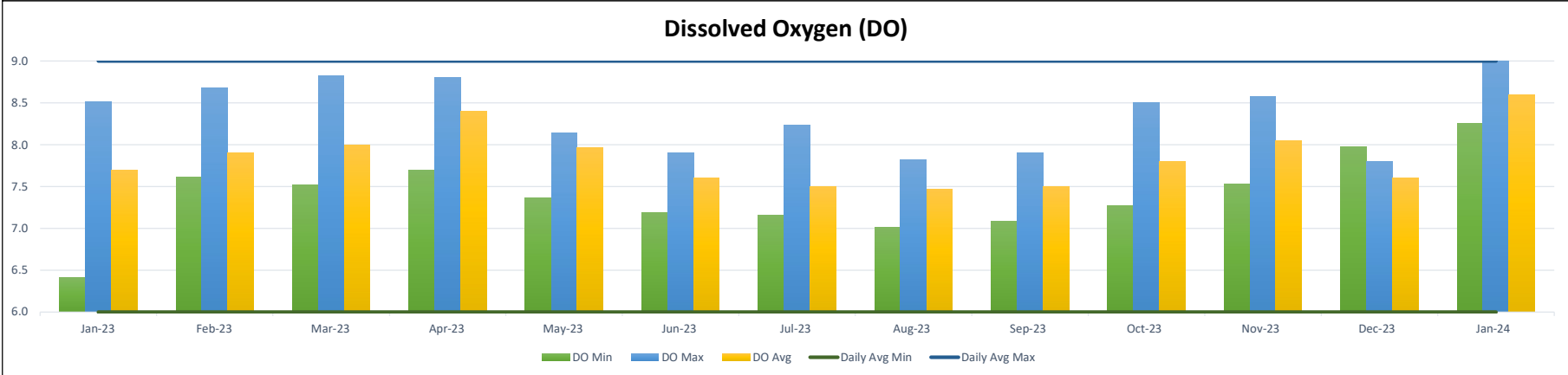
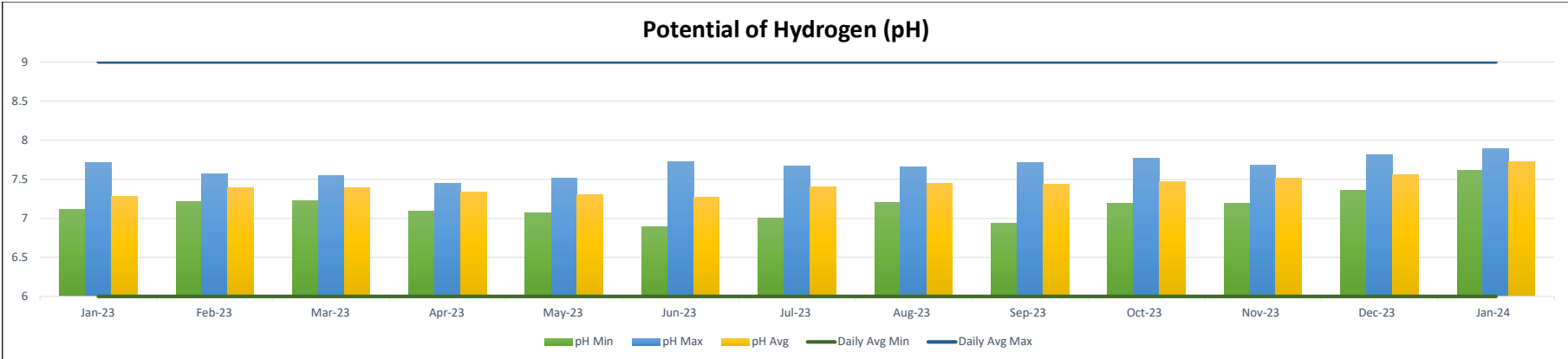
Capital Improvement Projects

- Pump Station Improvement Project – Excavation of the header piping is under way and the system shut-down for separation and plugging of the existing discharge header in preparation of the new valves and fittings is scheduled. Preassembly of piping, valves, and fittings will continue into March with the installation scheduled to begin at the end of March or early April once the butterfly valves arrive. This project is tentatively scheduled to be completed in August 2024.
- Lift Station Generators – This project is complete. Final punch list items are being addressed and processing of final documentation is in progress.
- FY 2024 Water Line Project – Final plans have been received for the replacement of approximately 7,150 linear feet of water lines along and adjacent to Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court. Bidding will occur in March and a request for contract approval is expected in April.
- WWTP CIP Improvements – Final design plans will be complete by the first week in March for the installation of permanent Clean in Place (CIP) tanks and piping improvements to perform cleaning of the Membrane Bioreactor (MBR) permeate membranes at the Wastewater Treatment Plant (WWTP). Bidding will occur in March and a request for contract approval is expected in April.
- FY 2024 Wastewater Improvements – Scheduling of a preconstruction meeting for point repairs resulting from the annual wastewater system analysis performed in FY 2023 is in progress. Once a schedule is received, construction is expected to be completed within approximately four (4) months.
- FY 2024 Lift Station Improvements – Design is under way of standard details, specifications, and updating of plan sheets for the removal and installation of chain link fence and driveway improvements at Lift Station No. 2; removal and installation of aluminum hatches on check valve vaults at Lift Stations No. 2, 3, and 6; removal and installation of new aluminum hatch on the wet well at Lift Station No. 4; installation of manual valve vault bypass line with quick connect at Lift Stations No. 2, 5, and 6; and installation of davit cranes at Lift Stations No. 2, 3, 4, 5, 6, 7, 8, 9.
- Southlake emergency connection – We are awaiting Southlake to complete a Water Master Plan Update, which is expected to be completed in May 2024.









Check Report

By Check Number

Date Range: 01/01/2024 - 01/31/2024



Trophy Club Municipal Utility District No. 1

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Prosperity Bank-Prosperity Bank						
Payment Type: Regular						
2222	Aflac	01/08/2024	Regular	0.00	446.16	10099
3127	Allied Welding Supply Inc.	01/08/2024	Regular	0.00	21.69	10100
3197	BenefitMall	01/08/2024	Regular	0.00	52.00	10101
3299	Bickerstaff Heath Delgado Acosta LLP	01/08/2024	Regular	0.00	6,191.15	10102
4018	BP Energy Holding Company LLC	01/08/2024	Regular	0.00	37,190.77	10103
1030	City of Fort Worth	01/08/2024	Regular	0.00	166,425.88	10104
2655	Core & Main LP	01/08/2024	Regular	0.00	1,297.34	10105
4003	CW Janitorial Services	01/08/2024	Regular	0.00	1,399.99	10106
1737	PVS DX INC	01/08/2024	Regular	0.00	1,167.81	10107
2635	Half Associates Inc.	01/08/2024	Regular	0.00	900.00	10108
4033	Health Care Service Corporation	01/08/2024	Regular	0.00	20,670.70	10109
3297	J&L Construction LLC	01/08/2024	Regular	0.00	90,958.32	10110
2943	JP Morgan Chase Bank NA	01/08/2024	Regular	0.00	13,295.91	10111
3278	Kyocera Document Solutions	01/08/2024	Regular	0.00	124.78	10112
3132	Legal Shield	01/08/2024	Regular	0.00	15.95	10113
3115	Metlife Group Benefits	01/08/2024	Regular	0.00	2,417.81	10114
1051	Millican Well Service LLC	01/08/2024	Regular	0.00	281.00	10115
1056	Office Depot Inc	01/08/2024	Regular	0.00	145.59	10116
2842	Omnisite	01/08/2024	Regular	0.00	290.00	10117
4019	Peterson Pump & Motor Service LLC	01/08/2024	Regular	0.00	13,670.00	10118
2698	Ritz Safety LLC	01/08/2024	Regular	0.00	111.11	10119
2633	Sluder Emergency Power Service	01/08/2024	Regular	0.00	4,678.06	10120
3156	Southern Petroleum Lab Inc	01/08/2024	Regular	0.00	2,186.40	10121
2440	Tarrant County Public Health Laboratory	01/08/2024	Regular	0.00	220.00	10122
2696	Texas Excavation Safety System	01/08/2024	Regular	0.00	208.05	10123
3133	Texas Rural Water Assoc	01/08/2024	Regular	0.00	4,136.85	10124
3133	Texas Rural Water Assoc	01/08/2024	Regular	0.00	-4,136.85	10124
1081	Tri County Electric	01/08/2024	Regular	0.00	675.07	10125
1000	Trophy Club Mud (Water Bills)	01/08/2024	Regular	0.00	336.18	10126
2798	Tyler Technologies Inc	01/08/2024	Regular	0.00	34,339.35	10127
3225	US Bank Voyager Fleet Systems	01/08/2024	Regular	0.00	1,522.75	10128
2634	Valley Solvents & Chemicals	01/08/2024	Regular	0.00	2,635.63	10129
2772	Allied Waste Industries	01/17/2024	Regular	0.00	11,074.70	10130
2683	Charter Communications	01/17/2024	Regular	0.00	903.72	10131
1030	City of Fort Worth	01/17/2024	Regular	0.00	13,188.00	10132
3184	Dataprose LLC	01/17/2024	Regular	0.00	2,661.03	10133
1026	Federal Express Corp	01/17/2024	Regular	0.00	7.13	10134
2983	NTTA	01/17/2024	Regular	0.00	590.44	10135
2392	Nusco LLC	01/17/2024	Regular	0.00	5,709.00	10136
4019	Peterson Pump & Motor Service LLC	01/17/2024	Regular	0.00	865.00	10137
3156	Southern Petroleum Lab Inc	01/17/2024	Regular	0.00	4,084.80	10138
3182	Strategic Government Resources	01/17/2024	Regular	0.00	180.00	10139
2440	Tarrant County Public Health Laboratory	01/17/2024	Regular	0.00	80.00	10140
1973	Texas Commission on Environmental Quality	01/17/2024	Regular	0.00	50.00	10141
1001	Town of Trophy Club	01/17/2024	Regular	0.00	233,859.75	10142
1081	Tri County Electric	01/17/2024	Regular	0.00	735.24	10143
1058	Verizon Wireless	01/17/2024	Regular	0.00	583.95	10144
3298	308 Construction LLC	01/31/2024	Regular	0.00	148,912.50	10145
3299	Bickerstaff Heath Delgado Acosta LLP	01/31/2024	Regular	0.00	4,425.85	10146
4018	BP Energy Holding Company LLC	01/31/2024	Regular	0.00	37,632.34	10147
1030	City of Fort Worth	01/31/2024	Regular	0.00	139,091.13	10148
2655	Core & Main LP	01/31/2024	Regular	0.00	10,000.00	10149
4003	CW Janitorial Services	01/31/2024	Regular	0.00	1,200.00	10150

February 21, 2024 Regular Meeting Agenda Packet

Date Range: 01/01/2024 - 01/31/2024

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2497	DHS Automation Inc	01/31/2024	Regular	0.00	1,210.00	10151
1832	First Financial Bank	01/31/2024	Regular	0.00	22,557.37	10152
2606	Fiserv Solutions LLC	01/31/2024	Regular	0.00	50.00	10153
3258	Francotyp-Postalia, Inc.	01/31/2024	Regular	0.00	161.39	10154
2796	Garver	01/31/2024	Regular	0.00	6,663.74	10155
2641	Huber Technology Inc	01/31/2024	Regular	0.00	3,000.00	10156
4031	JBB Old State LLC	01/31/2024	Regular	0.00	249.36	10157
2943	JP Morgan Chase Bank NA	01/31/2024	Regular	0.00	5,785.76	10158
3132	Legal Shield	01/31/2024	Regular	0.00	15.95	10159
3216	M3 Networks	01/31/2024	Regular	0.00	12,550.54	10160
2760	NDS Leasing	01/31/2024	Regular	0.00	350.00	10161
2983	NTTA	01/31/2024	Regular	0.00	13.66	10162
4019	Peterson Pump & Motor Service LLC	01/31/2024	Regular	0.00	960.00	10163
1737	PVS DX INC	01/31/2024	Regular	0.00	1,167.81	10164
2698	Ritz Safety LLC	01/31/2024	Regular	0.00	567.82	10165
2809	Rod L Abbott CPA LLC	01/31/2024	Regular	0.00	11,784.29	10166
3156	Southern Petroleum Lab Inc	01/31/2024	Regular	0.00	1,728.00	10167
1000	Trophy Club Mud (Water Bills)	01/31/2024	Regular	0.00	294.21	10168
3225	US Bank Voyager Fleet Systems	01/31/2024	Regular	0.00	1,499.72	10169
Total Regular:				0.00	1,090,319.65	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
3197	BenefitMall	01/05/2024	Bank Draft	0.00	373.33	DFT0000129
3113	TCDRS	01/31/2024	Bank Draft	0.00	9,967.22	DFT0000130
3124	IRS Tax Payment	01/05/2024	Bank Draft	0.00	13,597.38	DFT0000131
3197	BenefitMall	01/19/2024	Bank Draft	0.00	373.33	DFT0000132
3113	TCDRS	01/31/2024	Bank Draft	0.00	10,049.82	DFT0000133
3124	IRS Tax Payment	01/19/2024	Bank Draft	0.00	13,709.02	DFT0000134
Total Bank Draft:				0.00	48,070.10	

Bank Code Prosperity Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	71	0.00	1,094,456.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-4,136.85
Bank Drafts	6	6	0.00	48,070.10
EFT's	0	0	0.00	0.00
	119	78	0.00	1,138,389.75

All Bank Codes Check Summary

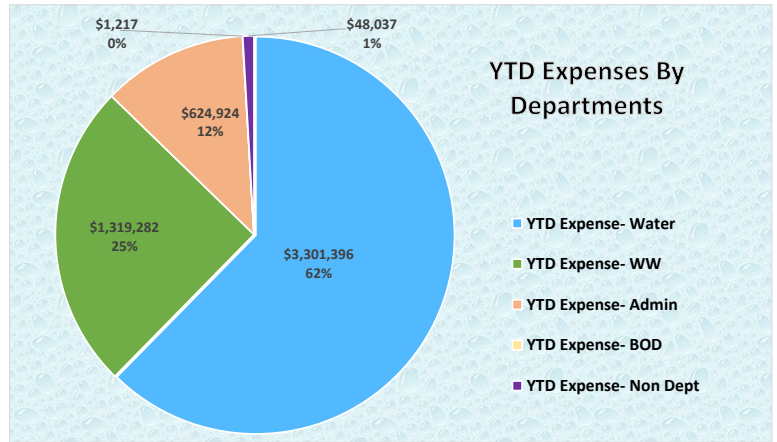
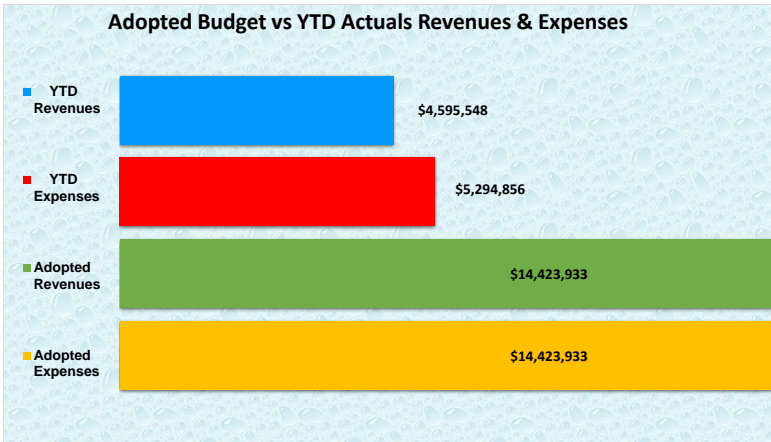
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	71	0.00	1,094,456.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-4,136.85
Bank Drafts	6	6	0.00	48,070.10
EFT's	0	0	0.00	0.00
	119	78	0.00	1,138,389.75

Fund Summary

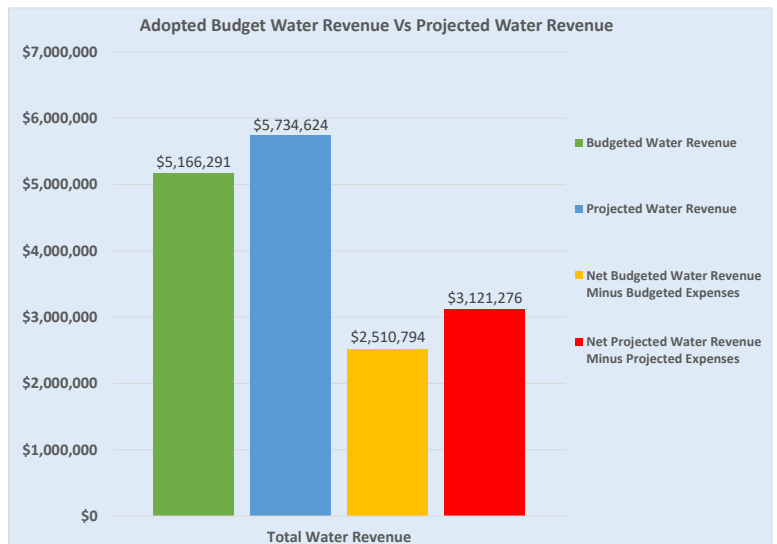
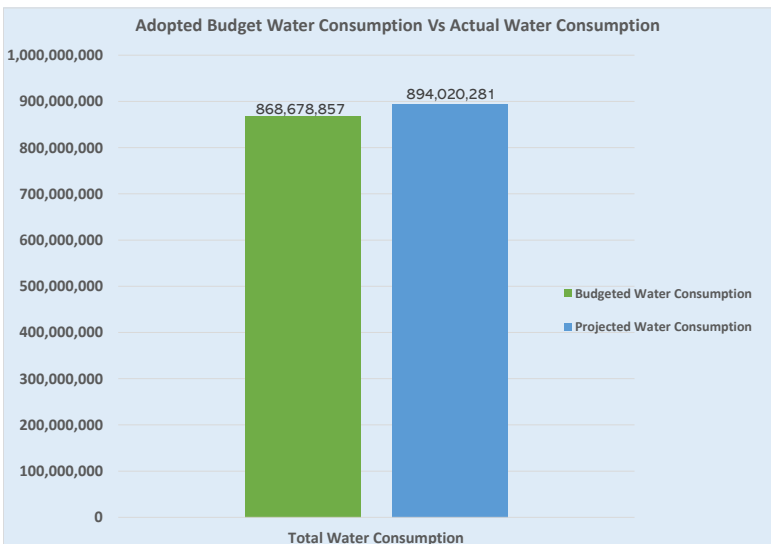
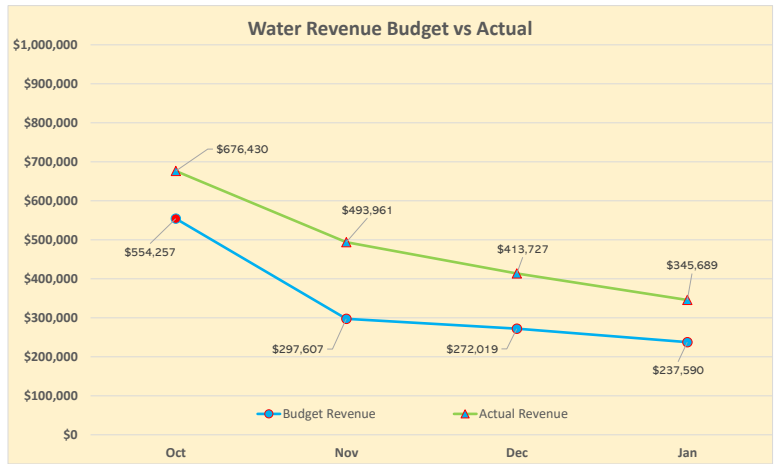
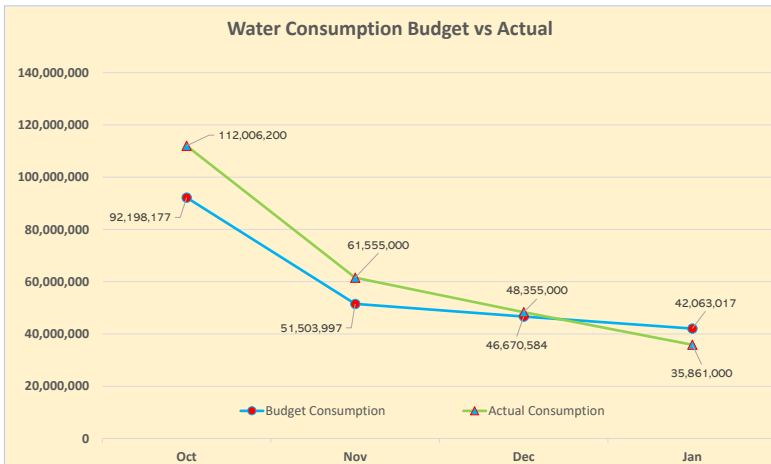
Fund	Name	Period	Amount
996	MUD Consolidated Cash	1/2024	1,138,389.75
			1,138,389.75

FY 2024 Combined Financials

YTD as of 1/31/2024



Water Budget vs Actual



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024



Trophy Club Municipal Utility District No. 1

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 135 - MUD 1 General Fund							
Revenue							
Department: 000 - Revenue, Asset, Liability, & Equity							
135-000-40000-000	Property Taxes	85,733.51	85,733.51	28,004.71	71,262.71	-14,470.80	16.88 %
135-000-40002-000	Property Taxes/Delinquent	300.00	300.00	20.87	86.53	-213.47	71.16 %
135-000-40015-000	Property Taxes/P & I	300.00	300.00	13.94	52.08	-247.92	82.64 %
135-000-40025-000	PID Surcharges	143,223.25	143,223.25	0.00	0.00	-143,223.25	100.00 %
135-000-47000-000	Water	6,939,998.00	6,939,998.00	345,688.53	1,929,806.50	-5,010,191.50	72.19 %
135-000-47005-000	Sewer	3,679,786.00	3,679,786.00	296,182.15	1,155,289.07	-2,524,496.93	68.60 %
135-000-47025-000	Penalties	105,800.00	105,800.00	6,048.84	38,499.70	-67,300.30	63.61 %
135-000-47030-000	Service Charges	3,350.00	3,350.00	175.00	1,825.00	-1,525.00	45.52 %
135-000-47035-000	Plumbing Inspections	300.00	300.00	0.00	450.00	150.00	150.00 %
135-000-47045-000	Sewer Inspections	100.00	100.00	0.00	100.00	0.00	0.00 %
135-000-47070-000	TCCC Effluent Charges	70,000.00	70,000.00	52.80	14,834.40	-55,165.60	78.81 %
135-000-49011-000	Interest Income	150,000.00	150,000.00	42,857.06	164,416.82	14,416.82	109.61 %
135-000-49016-000	Cell Tower Revenue	49,320.00	49,320.00	4,120.00	16,360.00	-32,960.00	66.83 %
135-000-49026-000	Proceeds from Sale of Assets	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
135-000-49035-000	Prior Year Reserves	1,933,264.00	1,933,264.00	0.00	0.00	-1,933,264.00	100.00 %
135-000-49036-000	GASB Reserves	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
135-000-49075-000	Oversize Meter Reimbursement	2,058.00	2,058.00	0.00	1,284.00	-774.00	37.61 %
135-000-49141-000	Interfund Transfer In	1,178,400.00	1,178,400.00	1,200,330.86	1,200,330.86	21,930.86	101.86 %
135-000-49900-000	Miscellaneous Income	7,000.00	7,000.00	950.00	950.00	-6,050.00	86.43 %
Department: 000 - Revenue, Asset, Liability, & Equity Total:		14,423,932.76	14,423,932.76	1,924,444.76	4,595,547.67	-9,828,385.09	68.14%
Revenue Total:		14,423,932.76	14,423,932.76	1,924,444.76	4,595,547.67	-9,828,385.09	68.14%
Expense							
Department: 010 - Water							
135-010-50005-000	Salaries & Wages	431,575.02	431,575.02	33,882.67	126,350.28	305,224.74	70.72 %
135-010-50010-000	Overtime	17,000.00	17,000.00	501.33	3,577.30	13,422.70	78.96 %
135-010-50016-000	Longevity	6,252.50	6,252.50	0.00	6,252.50	0.00	0.00 %
135-010-50017-000	Certification	3,600.00	3,600.00	225.00	900.00	2,700.00	75.00 %
135-010-50020-000	Retirement	56,730.41	56,730.41	4,153.09	17,426.74	39,303.67	69.28 %
135-010-50026-000	Medical Insurance	116,527.50	116,527.50	7,619.51	32,951.57	83,575.93	71.72 %
135-010-50027-000	Dental Insurance	4,834.55	4,834.55	367.85	1,418.84	3,415.71	70.65 %
135-010-50028-000	Vision Insurance	1,051.01	1,051.01	71.30	285.17	765.84	72.87 %
135-010-50029-000	Life Insurance & Other	4,000.00	4,000.00	286.69	1,150.76	2,849.24	71.23 %
135-010-50030-000	Social Security Taxes	28,422.51	28,422.51	2,093.20	8,276.01	20,146.50	70.88 %
135-010-50035-000	Medicare Taxes	6,647.20	6,647.20	489.54	1,935.50	4,711.70	70.88 %
135-010-50040-000	Unemployment Taxes	1,260.00	1,260.00	31.94	31.94	1,228.06	97.47 %
135-010-50045-000	Workman's Compensation	11,898.56	11,898.56	-1,597.06	1,585.76	10,312.80	86.67 %
135-010-50060-000	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
135-010-50070-000	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
135-010-55080-000	Maintenance & Repairs	201,500.00	201,500.00	10,830.55	24,078.38	177,421.62	88.05 %
135-010-55085-000	Generator Maint. and Repair	2,000.00	2,000.00	0.00	951.60	1,048.40	52.42 %
135-010-55090-000	Vehicle Maintenance	5,000.00	5,000.00	107.85	1,061.75	3,938.25	78.77 %
135-010-55105-000	Maintenance-Backhoe/SkidLoader	1,000.00	1,000.00	0.00	1,911.94	-911.94	-91.19 %
135-010-55120-000	Cleaning Services	2,500.00	2,500.00	0.00	40.31	2,459.69	98.39 %
135-010-55135-000	Lab Analysis	7,500.00	7,500.00	305.00	1,739.00	5,761.00	76.81 %
135-010-55135-001	Lab Analysis for PID	2,000.00	2,000.00	80.00	654.00	1,346.00	67.30 %
135-010-60010-000	Communications/Mobiles	7,500.00	7,500.00	0.00	1,004.41	6,495.59	86.61 %
135-010-60020-000	Electricity	183,143.49	183,143.49	13,722.32	47,742.00	135,401.49	73.93 %
135-010-60066-000	Publications/Books/Subscripts	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
135-010-60080-000	Schools & Training	2,630.00	2,630.00	97.00	1,760.75	869.25	33.05 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
135-010-60100-000	Travel & per diem	577.50	577.50	13.66	604.10	-26.60	-4.61 %
135-010-60135-000	TCEQ Fees & Permits	29,500.00	29,500.00	50.00	9,014.55	20,485.45	69.44 %
135-010-60135-001	TCEQ Fees & Permits for PID	500.00	500.00	0.00	0.00	500.00	100.00 %
135-010-60150-000	Wholesale Water	2,655,497.13	2,655,497.13	139,091.13	559,477.97	2,096,019.16	78.93 %
135-010-60285-000	Lawn Equipment & Maintenance	12,500.00	12,500.00	0.00	2,400.00	10,100.00	80.80 %
135-010-60332-000	Interfund Transfer Out-Rev I&S	565,796.88	565,796.88	51,500.52	206,002.08	359,794.80	63.59 %
135-010-60334-000	Interfund Transfer Out	0.00	0.00	920,912.00	920,912.00	-920,912.00	0.00 %
135-010-65005-000	Fuel & Lube	23,575.00	23,575.00	1,118.06	5,393.62	18,181.38	77.12 %
135-010-65010-000	Uniforms	4,355.00	4,355.00	49.42	775.28	3,579.72	82.20 %
135-010-65030-000	Chemicals	58,200.00	58,200.00	2,149.31	12,733.75	45,466.25	78.12 %
135-010-65050-000	Meter Expense	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
135-010-65053-000	Meter Change Out Program	124,500.00	124,500.00	0.00	0.00	124,500.00	100.00 %
135-010-69005-000	Capital Outlays	4,200,000.00	4,200,000.00	322,715.00	922,337.39	3,277,662.61	78.04 %
135-010-69195-000	GASB Reserve for Replacement	378,659.00	378,659.00	0.00	378,659.00	0.00	0.00 %
Department: 010 - Water Total:		9,179,933.26	9,179,933.26	1,510,866.88	3,301,396.25	5,878,537.01	64.04%

Department: 020 - Wastewater

135-020-50005-000	Salaries & Wages	290,304.62	290,304.62	18,912.97	69,681.73	220,622.89	76.00 %
135-020-50010-000	Overtime	20,000.00	20,000.00	541.08	3,350.59	16,649.41	83.25 %
135-020-50016-000	Longevity	2,367.50	2,367.50	0.00	2,540.00	-172.50	-7.29 %
135-020-50017-000	Certification	5,100.00	5,100.00	225.00	900.00	4,200.00	82.35 %
135-020-50020-000	Retirement	40,934.05	40,934.05	2,361.49	9,697.71	31,236.34	76.31 %
135-020-50026-000	Medical Insurance	93,222.04	93,222.04	4,354.00	17,864.44	75,357.60	80.84 %
135-020-50027-000	Dental Insurance	3,385.28	3,385.28	202.37	701.90	2,683.38	79.27 %
135-020-50028-000	Vision Insurance	818.82	818.82	42.52	170.08	648.74	79.23 %
135-020-50029-000	Life Insurance & Other	3,000.00	3,000.00	170.26	677.04	2,322.96	77.43 %
135-020-50030-000	Social Security Taxes	20,507.87	20,507.87	1,180.49	4,574.31	15,933.56	77.69 %
135-020-50035-000	Medicare Taxes	4,796.20	4,796.20	276.08	1,069.77	3,726.43	77.70 %
135-020-50040-000	Unemployment Taxes	1,008.00	1,008.00	19.66	19.66	988.34	98.05 %
135-020-50045-000	Workman's Compensation	8,403.61	8,403.61	-1,374.07	872.72	7,530.89	89.61 %
135-020-50060-000	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
135-020-50070-000	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
135-020-55080-000	Maintenance & Repairs	137,000.00	137,000.00	6,924.88	46,802.13	90,197.87	65.84 %
135-020-55081-000	Mainten & Repairs Collections	270,000.00	270,000.00	0.00	37,843.99	232,156.01	85.98 %
135-020-55085-000	Generator Maint. and Repair	11,000.00	11,000.00	0.00	6,478.06	4,521.94	41.11 %
135-020-55090-000	Vehicle Maintenance	4,600.00	4,600.00	85.00	227.94	4,372.06	95.04 %
135-020-55091-000	Veh Maintenance Collections	13,000.00	13,000.00	275.93	3,623.69	9,376.31	72.13 %
135-020-55105-000	Maintenance-Backhoe/SkidLoader	3,000.00	3,000.00	0.00	1,374.77	1,625.23	54.17 %
135-020-55120-000	Cleaning Services	2,000.00	2,000.00	0.00	40.31	1,959.69	97.98 %
135-020-55125-000	Dumpster Services	100,000.00	100,000.00	11,074.70	24,313.20	75,686.80	75.69 %
135-020-55135-000	Lab Analysis	55,000.00	55,000.00	4,084.80	23,832.82	31,167.18	56.67 %
135-020-60010-000	Communications/Mobiles	7,500.00	7,500.00	482.00	1,084.70	6,415.30	85.54 %
135-020-60020-000	Electricity	242,978.33	242,978.33	22,839.88	66,847.74	176,130.59	72.49 %
135-020-60080-000	Schools & Training	2,119.00	2,119.00	75.00	500.00	1,619.00	76.40 %
135-020-60100-000	Travel & per diem	527.50	527.50	0.00	0.00	527.50	100.00 %
135-020-60135-000	TCEQ Fees & Permits	12,000.00	12,000.00	0.00	9,888.02	2,111.98	17.60 %
135-020-60285-000	Lawn Equipment & Maintenance	16,000.00	16,000.00	0.00	2,720.00	13,280.00	83.00 %
135-020-60331-000	Interfund Transfer Out-Tax I&S	115,885.76	115,885.76	10,535.09	42,140.36	73,745.40	63.64 %
135-020-60332-000	Interfund Transfer Out-Rev I&S	698,542.63	698,542.63	63,548.65	254,194.60	444,348.03	63.61 %
135-020-60334-000	Interfund Transfer Out	0.00	0.00	96,630.00	96,630.00	-96,630.00	0.00 %
135-020-65005-000	Fuel & Lube	13,000.00	13,000.00	381.66	6,163.69	6,836.31	52.59 %
135-020-65010-000	Uniforms	3,520.00	3,520.00	550.65	1,132.55	2,387.45	67.83 %
135-020-65030-000	Chemicals	32,500.00	32,500.00	2,635.63	5,299.72	27,200.28	83.69 %
135-020-65031-000	Chemicals Collections	10,000.00	10,000.00	5,709.00	5,709.00	4,291.00	42.91 %
135-020-65045-000	Lab Supplies	33,000.00	33,000.00	0.00	16,970.67	16,029.33	48.57 %
135-020-69005-000	Capital Outlays	1,050,000.00	1,050,000.00	155,576.24	375,024.34	674,975.66	64.28 %
135-020-69008-000	Short Term Debt-Principal	22,398.34	22,398.34	22,132.30	22,132.30	266.04	1.19 %
135-020-69009-000	Short Term Debt-Interest	442.39	442.39	425.07	425.07	17.32	3.92 %
135-020-69195-000	GASB Reserve for Replacement	155,762.00	155,762.00	0.00	155,762.00	0.00	0.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 01/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 020 - Wastewater Total:		3,506,323.94	3,506,323.94	430,878.33	1,319,281.62	2,187,042.32	62.37%
Department: 026 - Board of Directors							
135-026-50045-000	Workman's Compensation	15.00	15.00	0.66	2.64	12.36	82.40 %
135-026-60070-000	Dues & Memberships	750.00	750.00	0.00	750.00	0.00	0.00 %
135-026-60075-000	Meetings	1,500.00	1,500.00	115.99	463.96	1,036.04	69.07 %
135-026-60080-000	Schools & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
135-026-60100-000	Travel & per diem	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
135-026-60245-000	Miscellaneous Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 026 - Board of Directors Total:		11,765.00	11,765.00	116.65	1,216.60	10,548.40	89.66%
Department: 030 - Administration							
135-030-50005-000	Salaries & Wages	663,185.25	663,185.25	51,282.57	192,401.10	470,784.15	70.99 %
135-030-50010-000	Overtime	2,000.00	2,000.00	35.47	240.82	1,759.18	87.96 %
135-030-50016-000	Longevity	2,532.50	2,532.50	0.00	2,597.50	-65.00	-2.57 %
135-030-50020-000	Retirement	82,631.07	82,631.07	6,127.75	24,720.72	57,910.35	70.08 %
135-030-50026-000	Medical Insurance	108,759.00	108,759.00	6,531.00	26,796.66	81,962.34	75.36 %
135-030-50027-000	Dental Insurance	3,816.74	3,816.74	253.55	977.99	2,838.75	74.38 %
135-030-50028-000	Vision Insurance	886.17	886.17	55.36	221.41	664.76	75.01 %
135-030-50029-000	Life Insurance & Other	4,800.00	4,800.00	382.56	1,530.24	3,269.76	68.12 %
135-030-50030-000	Social Security Taxes	41,398.50	41,398.50	3,057.23	11,139.01	30,259.49	73.09 %
135-030-50035-000	Medicare Taxes	9,681.91	9,681.91	715.00	2,721.48	6,960.43	71.89 %
135-030-50040-000	Unemployment Taxes	1,512.00	1,512.00	41.77	41.77	1,470.23	97.24 %
135-030-50045-000	Workman's Compensation	1,597.19	1,597.19	-215.49	203.04	1,394.15	87.29 %
135-030-50060-000	Pre-emp Physicals/Testing	500.00	500.00	0.00	0.00	500.00	100.00 %
135-030-50070-000	Employee Relations	4,000.00	4,000.00	0.00	2,859.44	1,140.56	28.51 %
135-030-55030-000	Software & Support	130,311.00	130,311.00	14,021.77	106,275.34	24,035.66	18.44 %
135-030-55080-000	Maintenance & Repairs	23,000.00	23,000.00	0.00	2,732.73	20,267.27	88.12 %
135-030-55085-000	Generator Maint. and Repair	1,000.00	1,000.00	0.00	1,348.04	-348.04	-34.80 %
135-030-55120-000	Cleaning Services	13,825.00	13,825.00	1,200.00	4,574.70	9,250.30	66.91 %
135-030-55160-000	Professional Outside Services	100,000.00	100,000.00	0.00	73,120.30	26,879.70	26.88 %
135-030-55205-000	Utility Billing Contract	9,000.00	9,000.00	629.41	2,594.30	6,405.70	71.17 %
135-030-60005-000	Telephone	6,000.00	6,000.00	489.42	1,955.06	4,044.94	67.42 %
135-030-60010-000	Communications/Mobiles	3,000.00	3,000.00	0.00	144.78	2,855.22	95.17 %
135-030-60020-000	Electricity/Gas	17,684.51	17,684.51	1,805.38	4,343.26	13,341.25	75.44 %
135-030-60025-000	Water	5,000.00	5,000.00	294.21	1,447.72	3,552.28	71.05 %
135-030-60035-000	Postage	30,000.00	30,000.00	2,198.84	9,659.76	20,340.24	67.80 %
135-030-60040-000	Service Charges & Fees	140,000.00	140,000.00	9,017.92	72,501.57	67,498.43	48.21 %
135-030-60050-000	Bad Debt Expense	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
135-030-60055-000	Insurance	116,158.22	116,158.22	9,618.44	38,473.76	77,684.46	66.88 %
135-030-60070-000	Dues & Memberships	6,800.00	6,800.00	97.00	1,382.00	5,418.00	79.68 %
135-030-60080-000	Schools & Training	3,900.00	3,900.00	1,200.00	2,513.10	1,386.90	35.56 %
135-030-60100-000	Travel & per diem	1,227.50	1,227.50	0.00	0.00	1,227.50	100.00 %
135-030-60115-000	Elections	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
135-030-60285-000	Lawn Equipment & Maintenance	5,000.00	5,000.00	0.00	1,409.01	3,590.99	71.82 %
135-030-60360-000	Furniture/Equipment < \$5000	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
135-030-65010-000	Uniforms	530.00	530.00	0.00	0.00	530.00	100.00 %
135-030-65055-000	Hardware	8,200.00	8,200.00	0.00	2,476.46	5,723.54	69.80 %
135-030-65085-000	Office Supplies	5,000.00	5,000.00	412.38	2,063.15	2,936.85	58.74 %
135-030-65095-000	Maintenance Supplies	5,000.00	5,000.00	743.59	3,528.39	1,471.61	29.43 %
135-030-69170-000	Copier Lease Installments	4,000.00	4,000.00	350.00	1,026.67	2,973.33	74.33 %
135-030-69195-000	GASB Reserve for Replacement	24,903.00	24,903.00	0.00	24,903.00	0.00	0.00 %
Department: 030 - Administration Total:		1,612,839.56	1,612,839.56	110,345.13	624,924.28	987,915.28	61.25%
Department: 039 - Non Departmental							
135-039-55045-000	Legal	65,000.00	65,000.00	6,435.35	18,201.55	46,798.45	72.00 %
135-039-55055-000	Auditing	30,000.00	30,000.00	11,784.29	21,784.29	8,215.71	27.39 %
135-039-55060-000	Appraisal	13,071.00	13,071.00	0.00	4,110.57	8,960.43	68.55 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 01/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
135-039-55065-000 Tax Admin Fees	5,000.00	5,000.00	0.00	3,941.00	1,059.00	21.18 %
Department: 039 - Non Departmental Total:	113,071.00	113,071.00	18,219.64	48,037.41	65,033.59	57.52%
Expense Total:	14,423,932.76	14,423,932.76	2,070,426.63	5,294,856.16	9,129,076.60	63.29%
Fund: 135 - MUD 1 General Fund Surplus (Deficit):	0.00	0.00	-145,981.87	-699,308.49	-699,308.49	0.00%
Report Surplus (Deficit):	0.00	0.00	-145,981.87	-699,308.49	-699,308.49	0.00%

Balance Sheet Funds 122 - 528

Account Summary

As Of 01/31/2024



Trophy Club Municipal Utility District No. 1

Department	122 - Trophy Club MUD Fire Dept.	135 - MUD 1 General Fund	137 - MUD 1 Consolidated GASB	519 - 2016 Rev Bond Const- SWIFT	520 - Revenue Bond 16" Waterline	528 - 2015 Revenue Bond Reserve Fund	Total
Asset							
000 - Revenue, Asset, Liability, & Equity	1,604,149.96	10,989,409.35	4,916,432.58	915,124.31	0.00	959,483.87	19,384,600.07
Total Asset:	1,604,149.96	10,989,409.35	4,916,432.58	915,124.31	0.00	959,483.87	19,384,600.07
Liability							
000 - Revenue, Asset, Liability, & Equity	231,785.89	983,235.05	0.00	81,691.15	0.00	0.00	1,296,712.09
Total Liability:	231,785.89	983,235.05	0.00	81,691.15	0.00	0.00	1,296,712.09
Equity							
000 - Revenue, Asset, Liability, & Equity	759,281.93	10,705,482.79	3,258,146.58	735,325.73	1,179,058.79	942,342.55	17,579,638.37
Total Total Beginning Equity:	759,281.93	10,705,482.79	3,258,146.58	735,325.73	1,179,058.79	942,342.55	17,579,638.37
Total Revenue	1,101,168.86	4,595,547.67	1,658,286.00	13,055.51	21,272.07	17,141.32	7,406,471.43
Total Expense	488,086.72	5,294,856.16	0.00	-85,051.92	1,200,330.86	0.00	6,898,221.82
Revenues Over/Under Expenses	613,082.14	-699,308.49	1,658,286.00	98,107.43	-1,179,058.79	17,141.32	508,249.61
Total Equity and Current Surplus (Deficit):	1,372,364.07	10,006,174.30	4,916,432.58	833,433.16	0.00	959,483.87	18,087,887.98
Total Liabilities, Equity and Current Surplus (Deficit):	1,604,149.96	10,989,409.35	4,916,432.58	915,124.31	0.00	959,483.87	19,384,600.07

Monthly Financial Activity Footnotes:

Fund 122 Activity

- Daily property tax deposits
- Monthly transfer OUT to MUD General Fund to cover Town transfers and any other A/P expenses

Fund 135 Activity

- Daily property tax deposits
- All A/P checks are cut through the General Fund
- Monthly transfer IN to cover other fund A/P expenses
- Monthly transfer OUT for I&S Revenue Bond payments for Fund 534, 535, & 536
- Monthly bank interest

Fund 137 Activity

- Transfer IN at beginning of fiscal year based on yearly budget and transfer OUT at fiscal year-end based on reserves balances

Fund 519 Activity

- Monthly bank interest

Fund 520 Activity

- Transfer OUT to MUD General Fund to cover Interconnect Waterline construction project expenses
- Monthly bank interest

Fund 528 Activity

- Monthly bank interest

Balance Sheet I&S Funds 533 - 536

Account Summary

As Of 01/31/2024



Trophy Club Municipal Utility District No. 1

Department	533 - MUD 1 I&S Consolidated	534 - 2015 Revenue Bond I&S	535 - 2016 Rev Bond I&S-SWIFT	536 - 2019 Rev Bond I&S-W&WW System	Total
Asset					
000 - Revenue, Asset, Liability, & Equity	353,123.42	263,917.18	112,272.91	145,798.97	875,112.48
Total Asset:	353,123.42	263,917.18	112,272.91	145,798.97	875,112.48
Liability					
000 - Revenue, Asset, Liability, & Equity	39,684.11	0.00	0.00	0.00	39,684.11
Total Liability:	39,684.11	0.00	0.00	0.00	39,684.11
Equity					
000 - Revenue, Asset, Liability, & Equity	85,836.20	39,137.14	11,713.62	6,476.05	143,163.01
Total Total Beginning Equity:	85,836.20	39,137.14	11,713.62	6,476.05	143,163.01
Total Revenue	227,603.11	224,780.04	100,559.29	139,322.92	692,265.36
Total Expense	0.00	0.00	0.00	0.00	0.00
Revenues Over/Under Expenses	227,603.11	224,780.04	100,559.29	139,322.92	692,265.36
Total Equity and Current Surplus (Deficit):	313,439.31	263,917.18	112,272.91	145,798.97	835,428.37
Total Liabilities, Equity and Current Surplus (Deficit):	353,123.42	263,917.18	112,272.91	145,798.97	875,112.48

Monthly Financial Activity Footnotes:

Fund 533 Activity

- Daily property tax deposits
- Monthly transfer IN from Fund 135 for PID portion of semi-annual GO Bond payments
- 3/1 & 9/1 GO Bond payments (Interest and Principal)
- Monthly bank interest

Fund 534 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest

Fund 535 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest

Fund 536 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest

CASH STATUS AS OF JANUARY 2024		Restricted - Unable to be spent	Unrestricted- Available for spending	Total in Accounts (Restricted & Unrestricted)
135-10250	TexPool O & M (XXXXX0002)-General Fund Operating ***	\$0	\$2,973,721	\$2,973,721
135-10300	Prosperity Bank (XXX8701) General Fund Operating *	\$145,880	\$4,913,972	\$5,059,852
135-10305	Prosperity Bank Reserve-Savings Acct (XXXXX7724)	\$1,957,500	\$0	\$1,957,500
135-11100	Petty Cash Administration	\$0	\$150	\$150
135-11150	Petty Cash Utility Billing	\$0	\$450	\$450
137-10250	TexPool O & M (XXXXX0002) GASB Replacement	\$4,916,433	\$0	\$4,916,433
519-10300	Prosperity Bank (XXX8701) SWIFT	\$85,052	\$0	\$85,052
519-11155	Cash-Bond Escrow Bank of Texas (SWIFT)	\$830,072	\$0	\$830,072
520-10250	Texpool Revenue Bond Water & Waste Water Systems 2019 (XXXXX018)	\$0	\$0	\$0
520-10300	Prosperity Bank Construction Water & Waste Water Systems 2019	\$0	\$0	\$0
528-10250	TexPool Revenue Bond Reserve (XXXXX014) WWTP Improvements	\$959,484	\$0	\$959,484
533-10250	TexPool Tax I & S (XXXXX0003)	\$313,438	\$0	\$313,438
533-10300	Prosperity Bank (XXX8701) Tax I&S	\$0	\$0	\$0
534-10250	TexPool Revenue I & S (XXXXX013) WWTP Improvements	\$263,917	\$0	\$263,917
535-10250	Texpool Revenue I & S (XXXXX017) SWIFT	\$112,273	\$0	\$112,273
536-10250	TexPool Revenue I & S (XXXXX020) Water & Waste Water Systems	\$145,799	\$0	\$145,799
			\$7,888,293	\$17,618,141

Amount available in cash for spending (MUD Accounts)

\$7,888,293

*1/31/2024 Customer Water Deposits \$145,880

Fire Department Cash

122-10250	TexPool O & M (XXXXX0002)-Fire Operating Cash	\$0	\$1,355,990	\$1,355,990
122-10300	Prosperity Bank (XXX8701) Fire Operating	\$0	\$0	\$0
			\$1,355,990	\$1,355,990

Amount available in cash for spending (Fire Department Accounts)

\$1,355,990

	General Fund 135 Available	
\$	4,913,972	Prosperity General Fund
\$	2,973,721	Texpool General Fund
\$	600	Petty Cash
Total General Fund 135 Available for Spending	\$ 7,888,293	

General Fund 135 Fund Balances

Nonspendable Fund Balance (Prepays)	\$ 3,880
Assigned Fund Balance (FY2024 Capital Projects plus prior year carry forward)	\$ 6,516,007
Unassigned Fund Balance	\$ 4,185,596
Current Year Revenue/Expenses	\$ (699,308)
Total Nonspendable, Assigned & Committed Fund Balances - General Fund 135	\$10,006,174

January Utility Billing Report
Fiscal Year 2023 - 2024

	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024
ebills	1,765	1,777	1,773	1,767	1,794	1,766	1,750	1,744	1,742	1,745	1,740	1,737	1,736
Bills Mailed	3,741	3,751	3,744	3,743	3,734	3,755	3,749	3,747	3,747	3,737	3,739	3,742	3,726
Bank Draft	606	599	599	590	588	589	585	578	572	569	562	567	568
Online Payments	2,540	2,719	3,016	2,998	2,754	3,134	3,101	2,957	3,086	3,072	3,006	3,133	3,023
Late Notices	0	547	413	289	290	327	327	268	344	255	298	342	249
Disconnects	0	0	0	8	9	9	13	7	7	13	4	5	4
Connections MUD	3,394	3,394	3,394	3,394	3,394	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,395
Connections Town	1,444	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,444	1,444	1,446	1,446

January Permits
Fiscal Year 2023 - 2024

Date of Permit	Permit No.	Customer Deposit	Due to FW Water	Oversize Meter	Plumbing Inspections	Sewer Inspections	Fire Line	Misc. Income	Total
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
January 17, 2024, at 6:30 p.m.

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on January 17, 2024, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr	President
Ben Brewster	Vice President
Doug Harper	Secretary/Treasurer
William C. Rose	Director
Jim Thomas	Director

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Steven Krolczyk	Finance Manager
Emily Rodgers	General Legal Counsel

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of January 17, 2024, called the meeting to order and announced a quorum present at 6:30 p.m.

CITIZEN COMMENTS

There were no citizen comments

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects
 - b. Operations Reports (Nov/Dec)
 - c. Finance Reports (Nov/Dec)
 - Quarterly Tax Collections 1st Quarter
 - Quarterly Investment Report 1st Quarter

General Manager Alan Fourmentin presented the staff reports and answered questions related thereto.

CONSENT AGENDA

2. Consider and act to approve the Consent Agenda.
 - a. December 13, 2023, Regular Meeting Minutes

Motion made by Director Rose and seconded by Director Thomas to approve the Consent Agenda.

Motion carried unanimously.

REGULAR SESSION

3. Consider and take appropriate action to approve the Fiscal Year 2023 Annual Financial Audit Report prepared by Rod Abbott PLLC.

Rod Abbott, CPA District Auditor presented the Board with the audited financials and answered questions related thereto. Mr. Abbott stated that the District received a clean audit.

Motion made by Director Rose and seconded by Director Harper to approve the Fiscal year 2023 Annual Financial Audit Report prepared by Rod Abbott PLLC.

Motion carried unanimously

4. Consider and act regarding approval of Contract No. 2024011701 with Insituform Technologies, LLC for wastewater collection system repairs.

Motion made by Director Rose and seconded by Director Brewster to approve Contract No. 2024011701 for wastewater collection system repairs with Insituform Technologies, LLC for an amount not to exceed \$370,770.00 and authorize the General Manager to execute any necessary documents.

Motion carried unanimously.

5. Consider and take appropriate action regarding District bank signatories including:
 - a. Approve Resolution No. 2024-0117A designating authorized signers on Prosperity Bank accounts.
 - b. Approve Resolution No. 2024-0117B designating depository institutions, designating authorized signatories for the disbursement of District funds, providing for electronic transfers of District funds, and containing other matters relating thereto.

Motion made by Director Thomas and seconded by Director Rose to approve agenda items a. and b.

Motion carried unanimously.

6. Consider and take appropriate action to approve matters related to May 4, 2024, General Election:
 - a. Adopt Order No. 2024-0117A Calling the May 4, 2024, General Election.
 - b. Approve Notice of Appointment of Agent.
 - c. Authorize General Manager to sign and execute all necessary documents relating to the election.
 - d. Authorize Other necessary actions as may be necessary or convenient for conducting the May 4,

2024, General Election

Motion made by Director Rose and seconded by Director Thomas to adopt Order No. 2024-0117A Calling the May 4, 2024, General Election, and approving Notice of Appointment of Agent, and authorizing the General Manager to sign and execute all necessary documents relating to the election, and authorizing other necessary actions as may be necessary or convenient for conducting the May 4, 2024, General Election.

Motion carried unanimously.

7. Items for future agendas:
 - Winter averaging adjustments for freezing weather (Carr)
 - Aerial sewer line Corp of Engineers tree erosion (Thomas)
 - Use of District Annex Building (Thomas)
 - Discussion regarding Town website information (Brewster)
 - Class and compensation (Staff)

8. Next Regular Meeting date – February 21, 2024

ADJOURN

President Carr called the meeting adjourned at 7:34 p.m.

Kevin R. Carr, President

Doug Harper, Secretary/Treasurer

(SEAL)

Laurie Slaght, District Secretary

THE STATE OF TEXAS COUNTY OF DENTON

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

This CONTRACT for election services is made by and between the Denton County Elections Administrator and the following political subdivisions, herein referred to as “participating authority or participating authorities” located entirely or partially inside the boundaries of Denton County:

Participating Authorities:

[entities]

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint May 4, 2024 election to be administered by Frank Phillips, Denton County Elections Administrator, hereinafter referred to as “Elections Administrator.”

RECITALS

Each participating authority listed above plans to hold a General or Special Election on May 4, 2024. Denton County plans to hold county-wide voting for this General Election.

The County owns the Hart InterCivic Verity Voting System, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions (participating authorities) desire to use the County’s voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections, in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, IT IS AGREED as follows:

I. ADMINISTRATION

The participating authorities agree to hold a “Joint Election” with Denton County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Elections Administrator for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's Verity voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

II. LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting equipment testing notices that are required by the Texas Election Code. Election orders should include language that would not necessitate amending the order if any of the Early Voting and/or Election Day polling places change.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator.

III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of and payment for all Early Voting and Election Day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by each participating authority and shall be compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Exhibit A of this agreement. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the participating authorities of any changes to the locations listed in Exhibit A.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Denton County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting bilingual polling place officials (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2020 Census shall have one or more election officials who are fluent in both the English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling

place shall be responsible for recruiting a bilingual worker for translation services at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Election judges and clerks who attend in-person voting equipment training and/or procedures training shall be compensated at a flat rate of \$78. Election judges and clerks that elect to complete online training shall be compensated at a rate of a flat \$50. In the event that an Election judge or clerk completes both in-person and online training, they shall be compensated for the training resulting in the highest pay and will not be compensated for both trainings.

The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying them of their appointment, the dates/times and locations of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Denton County pursuant to Texas Election Code Section 32.091 and overtime after 40 hours worked per week, if applicable. The election judge, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies and equipment prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close. Likewise, the Presiding Judge in Early Voting, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies prior to the first day of Early Voting and for returning the supplies and equipment to the Elections Department after Early Voting has ended.

The compensation rates established by Denton County are:

Early Voting – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

Election Day – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

The Elections Administrator may employ other personnel necessary for the proper administration of the election, as well as, pre and post-election administration. In such cases, costs shall be pro-rated among participants of this contract. Personnel working in support of full-time staff will be expensed on a pro-rated basis and include a time period of one week prior to the election, during the election, and one week post-election. Personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Denton County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

If elections staff is required outside of the hours of the office's normal scope of business, the entity(ies) responsible for the hours will be billed for those hours. The Elections Administrator will determine when those hours are necessary, the number of staff and whom are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #9). The Election Administrator has the right to waive these costs as they see fit.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for delivery of all election supplies and voting equipment including, but not limited to, the County's Verity voting system and equipment, official ballot paper, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. Any additional required materials (required by the Texas Election Code) must be provided by the participating authority, and delivered to the Elections Office thirty-three (33) calendar days (April 1, 2024) prior to Election Day. If this deadline is not met, the material must be delivered by the participating authority, to all Early Voting and Election Day locations affected, prior to voting commencing. The Elections Administrator shall be responsible for conducting all required testing of the voting equipment, as required by Chapters 127 and 129 of the Texas Election Code.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating authorities shall share a mutual ballot in those precincts where jurisdictions overlap. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). **Said list must be provided to the Elections Office within three (3) business days following the last day to file for a place on the ballot** or after the election is ordered, whichever is later. The list of candidates and/or propositions must be completed on the ballot language form provided by the Elections Administrator, the information will preferably be in sentence case format, and must contain candidate contact information for the purposes of verifying the pronunciation of each candidate's name. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions. Each participating authority shall be responsible for proofing and approving the audio recording of the ballot insofar as it pertains to that authority's candidates and/or propositions. **The approval must be finalized with the Elections Office within five (5) calendar days of the receipt of the proofs, or the provided proofs shall be considered approved.**

The joint election ballots shall list the County's election first. The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged with the Central Appraisal District, then the appropriate school district ballot content appearing on the ballot, followed by the appropriate city ballot content, and followed by the appropriate water district or special district ballot content.

Early Voting by personal appearance and on Election Day shall be conducted exclusively on Denton County's Verity voting system including provisional ballots.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on the relevant employees upon hiring as required by Election Code 129.051(g).

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Denton County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of the Denton County Elections Administrator or any participating authorities shall serve in that capacity without additional compensation.

Exhibit A of this document includes locations, dates, and times that voting will be held for Early Voting by personal appearance. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. All requests for temporary branch polling places will be considered and determined based on the availability of facility and if it is within the Election Code parameters. All costs for temporary locations including coverage by Election Administration staff will be borne by the requesting authority. The Elections Administrator will determine when those hours are necessary, the number of staff and who are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

The standard dates and hours for the May 4, 2024 election will be as follows:

Monday, April 22, 2024 through Saturday, April 27, 2024; 8am – 5pm

Sunday, April 28, 2024; 11am-5pm

Monday, April 29, 2024 through Tuesday, April 30, 2024; 7am-7pm

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing. The address of the Early Voting Clerk is as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
PO Box 1720
Denton, TX 76202
Email: elections@dentoncounty.gov

Any requests for early voting ballots to be voted by mail, and the subsequent actual voted ballots that are sent by a contract carrier (ie. UPS, FedEx, etc.) shall be delivered to the Early Voting Clerk at the Denton County Elections Department physical address as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
701 Kimberly Drive, Suite A100
Denton, TX 76208
Email: elections@dentoncounty.gov

The Elections Administrator shall post on the county website, the participating authority's Early Voting Roster on a daily basis. In accordance with Section 87.121 of the Election Code, the daily roster showing the previous day's early voting activity will be posted no later than 11:00 am each business day.

VII. EARLY VOTING BALLOT BOARD

Denton County shall appoint the Presiding Judge of an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint an Alternate Judge and one or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager: Brandy Grimes, Deputy Elections Administrator
Tabulation Supervisor: Jason Slonaker, Technology Resources Coordinator

Presiding Judge: Early Voting Ballot Board Judge
Alternate Judge: Early Voting Ballot Board Alternate Judge

The counting station manager or their representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated by posting on the Election Administrator's Election Night Results website. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station (if requested) and by posting to the Election Administrator's Election Night Results website. To ensure the accuracy of reported election returns, results printed on the reports produced by Denton County's voting equipment will not be released to the participating authorities at the remote collection locations or from individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns have been tabulated. The Elections Administrator will include the tabulation and precinct-by-precinct results that are required by Texas Election Code Section 67.004 for the participating authorities to conduct their respective canvasses. Each participating authority shall be responsible for the official canvass of its respective election(s), and shall notify the Elections Administrator, or their designee, of the date of the canvass, no later than three days after Election Day.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE DENTON COUNTY

Each participating authority with territory containing population outside of Denton County agrees that they Elections Administrator shall administer only the Denton County portion of those elections. On a case-by-case basis, the Elections Administrator may consider administering an entities election for portions outside of Denton County.

X. RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within three (3) business days of the original election.

Each participating authority shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating authority eligible to hold runoff elections agrees that the date of the runoff election, if necessary, shall be determined by the Secretary of State, with early voting being held in accordance with the Election Code.

XI. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election.

Allocation of general expenses, which are not directly attributable to an individual polling location, will be expensed by each participating authority's percentage of registered voters of the total registered voters of all participating authorities.

Expenses for Early Voting by personal appearance shall be allocated based upon the actual costs associated with each early voting location. Each participating authority shall be responsible for an equal portion of the actual costs associated with the early voting locations within their jurisdiction. Participating authorities that do not have a polling location within their jurisdiction shall pay an equal portion of the nearest polling location. If an entity requests an Early Voting location outside of their jurisdiction and the request is granted, the participating authority shall be responsible for an equal portion of the actual cost associated with the early voting location requested.

Election Day location expenses will be allocated based on each participating authority's percentage of registered voters assigned to each polling place.

In the event that participating authorities with overlapping boundaries cannot make an agreement on Early Voting and/or Election Day locations, the requesting participating authority agrees to bear the entire expense of the location.

Each participating authority requesting additional hours, outside of the standard hours, for a location or locations, agree to split the cost of the additional open hours equally amongst the requesting participating authorities.

Costs for Early Voting by mail, in-person ballots, provisional ballots, and Poll Pad paper shall be allocated according to the actual number of ballots issued to each participating authority's voters and the cost shared equally amongst participating authorities of each ballot style.

Each participating authority agrees to pay the Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Denton County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

The Denton County Elections Administrator reserves the right to adjust the above formulas in agreement with an individual jurisdiction if the above formula results in a cost allocation that is inequitable.

If any participating authority makes a special request for extra Temporary Branch Early Voting by Personal Appearance locations as provided by the Texas Election Code, that entity agrees to pay the entire cost for that request.

Participating authorities having the majority of their voters in another county, and fewer than 500 registered voters in Denton County, and that do not have an Election Day polling place or early voting location within their Denton County territory shall pay a flat fee of \$750 for election expenses.

Election expenses, including but not limited to, overtime charges for Election Office staff, and any unforeseen expenses needed to conduct the election, will be borne by the participating authority or authorities, affected.

The fee for programming each participating authority’s election will be based on the number of races within their election. The fee schedule is as follows:

Programming Fees	
# of Races	DCEA fee
1-5	\$750.00
6-10	\$1,265.00
11-20	\$1,650.00
21-40	\$2,090.00
41-75	\$2,640.00
76-100	\$3,135.00

XII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Denton County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fees, if applicable.

It is agreed that any of the joint election early voting locations that are not within the boundaries of one or more of the remaining participating authorities, with the exception of the early voting location at the Denton County Elections Building, may be dropped from the joint election unless one or more of the remaining participating authorities agreed to fully fund such location(s). In the event that any early voting location is eliminated under this section, as addendum to the contract shall be provided to the remaining participants within five days after notification of all intents to withdraw have been received by the Elections Administrator.

XIII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the appropriate participating authority.

XIV. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authorities agree that any recount shall take place at the office of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor, and the participating authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Denton County Treasurer and the Denton County Auditor in accordance with Section 31.099 of the Texas Election Code.

3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Denton County, Texas.
5. In the event that one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.
8. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.
9. Failure for a participating authority to meet the deadlines as outline in this contract may result in additional charges, including but not limited to, overtime charges, etc.

Elections Staffing Hourly Rate (includes all benefit pay):

Absentee Voting Coordinator	\$46.798
Voter Registration Clerk	\$34.157 - \$37.309
Technology Resources Coordinator	\$48.225
Elections Technician	\$31.655 - \$38.186
Voter Registration Coordinator	\$41.415
Training Coordinator	\$47.168
Election Coordinator	\$38.718

XVI. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement is listed below. The exact amount of each participating authority’s obligation under the terms of this agreement shall be calculated after the May 4, 2024, election (or runoff election, if applicable). The participating authority’s obligation shall be paid to Denton County within 30 days after the receipt of the final invoice from the Denton County Elections Administrator.

The total estimated obligation for each participating authority under the terms of this agreement shall be provided within 45 days after the last deadline for ordering an election:

[costs]

v.0524

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XVII. JOINT CONTRACT ACCEPTANCE AND APPROVAL

IN TESTIMONY HEREOF, this agreement has been executed on behalf of the parties hereto as follows, to-wit:

- (1) It has on the 25th day of January, 2024 been executed by the Denton County Elections Administrator pursuant to the Texas Election Code so authorizing;
- (2) It has on the _____ day of _____, 2024 been executed on behalf of Trophy Club Municipal Utility District No. 1 pursuant to an action of the Trophy Club Municipal Utility District No. 1 so authorizing.

ACCEPTED AND AGREED TO BY DENTON COUNTY ELECTIONS ADMINISTRATOR:

APPROVED:



Frank Phillips, CERA

ACCEPTED AND AGREED TO BY TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1:

APPROVED:

ATTESTED:

KEVIN R. CARR, PRESIDENT

DOUG HARPER, SECRETARY/TREASURER

ORDER NO. 2024-0221
ORDER OF CANCELATION
ORDEN DE CANCELACION
LỆNH HỦY

The Board of Directors of Trophy Club Municipal Utility District No. 1 hereby cancels the election scheduled to be held on May 4, 2024, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Distrito Municipal Nro. 1 de Trophy Club por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 4 de mayo de 2024, de conformidad con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Hội đồng quản trị của Khu tiện ích thành phố Trophy Club số 1 hủy bỏ cuộc bầu cử dự kiến tổ chức vào ngày 4 tháng 5 năm 2024, theo Mục 2.053(a) của Bộ luật bầu cử Texas. Các ứng cử viên sau đây đã được chứng nhận là không có ứng cử viên và được bầu như sau:

Candidate (<i>Candidato</i>) (Ứng viên)	Office Sought (<i>Cargo al que presenta candidatura</i>) (văn phòng tìm kiếm)
Kevin R. Carr	Director, Place 1
Bill Rose	Director, Place 2

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El día de las elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizados en la elección.

Một bản sao của lệnh này sẽ được đăng vào Ngày Bầu cử tại mỗi địa điểm bỏ phiếu lẽ ra đã được sử dụng trong cuộc bầu cử.

Kevin R. Carr
President, Board of Directors
Presidente, Mesa Directiva
Chủ tịch, Hội đồng quản trị

Doug Harper
Secretary, Board of Directors
Secretario, Mesa Directiva
Thư ký, Hội đồng quản trị

(SEAL)

Date of adoption (*Fecha de adopción*) (Ngày nhận con nuôi)

March 2024

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9	Feb 25, 2024	26	27	28	29	Mar 1	2
	7am Early Voting - March Republican Primary						
10	3	4	5	6	7	8	9
		7am Election Day - March					
11	10	11	12	13	14	15	16
12	17	18	19	20	21	22	23
				Board of Directors Reg			
13	24	25	26	27	28	29	30
						Good Friday - Office Clos	
14	31	Apr 1	2	3	4	5	6