



**BOARD OF DIRECTORS  
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
100 MUNICIPAL DRIVE  
TROPHY CLUB, TEXAS 76262**

Tuesday, April 16, 2024

6:30 P.M.

Svore Municipal Boardroom

**REGULAR MEETING AGENDA PACKET**

**VIA VIDEOCONFERENCE - THE PRESIDING OFFICER AND A QUORUM OF THE BOARD OF DIRECTORS WILL BE PHYSICALLY PRESENT AT, AND MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING AT THE LOCATION SPECIFIED ABOVE. PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127, ON A REGULAR, NON-EMERGENCY BASIS, UP TO TWO DIRECTORS' MAY ATTEND AND PARTICIPATE IN THE MEETING REMOTELY BY VIDEOCONFERENCE. SHOULD THAT OCCUR, A QUORUM OF THE MEMBERS WILL BE PHYSICALLY PRESENT AT THE LOCATION NOTED ABOVE ON THIS AGENDA.**

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any comments made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items prior to the Board addressing those items. You may speak up to four (4) minutes or the time limit determined by the President or presiding officer. To speak during this item, you must complete the Speaker's form that includes the topic(s) of your statement. Citizen Comments should be limited to matters over which the Board has authority.*

**REPORTS & UPDATES**

1. Staff Reports
  - a. Capital Improvement Projects
  - b. Operations Reports
  - c. Finance Reports
    - Quarterly Tax Collections 2nd Quarter
    - Quarterly Investment Report 2nd Quarter

[Attachment: Staff Reports](#)

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that*

*item will be removed from the consent agenda and will be considered separately.*

2. Consider and act to approve the Consent Agenda.
  - a. March 28, 2024, Regular Meeting Minutes
  - b. April 10, 2024, Special Meeting Minutes

[Attachment: March 28, 2024, Regular Meeting Minutes](#)

[April 10, 2024, Special Meeting Minutes](#)

## **REGULAR SESSION**

3. Receive updates from strategic committee members. (Brewster/Thomas)
4. Discussion and possible action regarding compensation and benefits study.
5. Consider and act to approve Resolution No. 2024-0416 adopting Amended Drought Contingency Plan.

[Attachment: Resolution No. 2024-0416](#)

6. Consider and act to award bid and approve Contract No. 2024041601 for Wastewater Treatment Plant Membrane Bioreactor (MBR) Clean in Place (CIP) improvements as part of FY 2024 Capital Improvement Projects and authorize the General Manager to execute the necessary documents.

[Attachment: Staff Report](#)

7. Consider and act to approve Contract No. 2024041602 with 2T Underground LLC for FY2024 Waterline improvements as part of FY 2024 Capital Improvement Projects and authorize the General Manager to execute the necessary documents.

[Attachment: Staff Report](#)

## **FUTURE AGENDA ITEMS**

*Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act*

8. Items for future agendas.
9. Consider and act to set future meeting dates:
  - a. Next Regular Meeting date – May 22, 2024

[Attachment: May Meeting Calendar](#)

**THE BOARD OF DIRECTORS RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND/OR 418.183 (HOMELAND SECURITY).**

**ADJOURN**



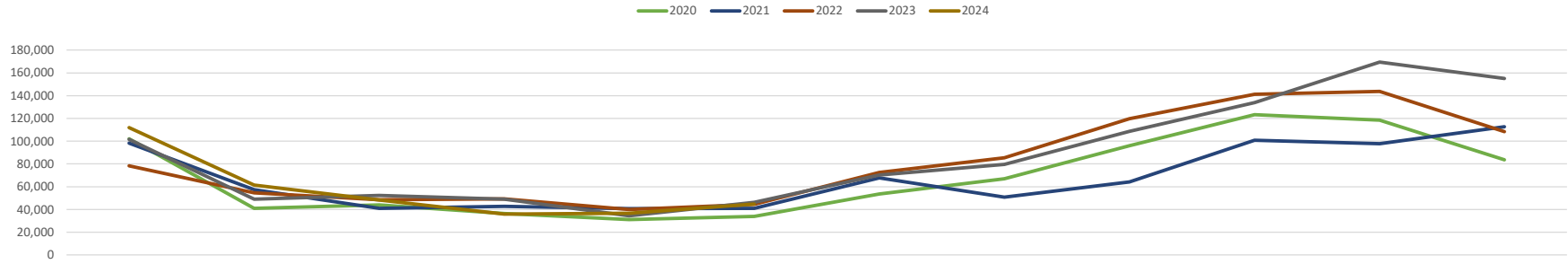
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## Capital Improvement Projects

- Pump Station Improvement Project – The preassembly of piping, valves, and fittings has begun. The installation of the new header piping is scheduled to occur next week, weather permitting. This project is tentatively scheduled to be completed in August 2024.
- FY 2024 Water Line Project – A contract is being requested for approval for the replacement of water lines along Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court.
- WWTP CIP Improvements – A contract is being requested for approval for the installation of permanent Clean in Place (CIP) tanks and piping improvements to perform cleaning of the Membrane Bioreactors (MBR) at the Wastewater Treatment Plant (WWTP).
- FY 2024 Wastewater Improvements – Point repairs are proceeding within schedule without any issues and 60% complete. All point repairs are expected to be completed by April 2024, weather permitting. Manhole repairs have been tentatively scheduled to begin the first week in May and expected to take approximately 3-4 weeks.
- FY 2024 Lift Station Improvements – Design is complete, and plans have been received. Staff will now begin procuring parts, materials, and necessary proposals to complete repairs as budgeted.
- Southlake emergency connection – We are awaiting Southlake’s Water Master Plan Update, which is expected to be completed in May 2024.

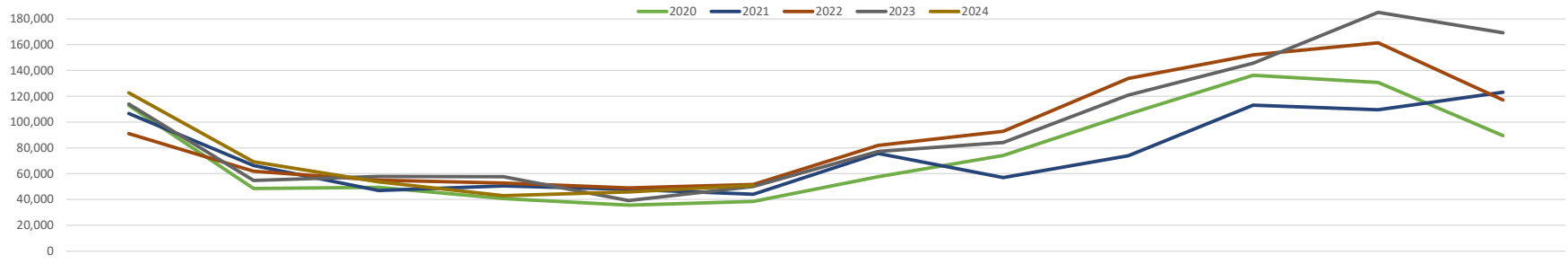


### Water Billed

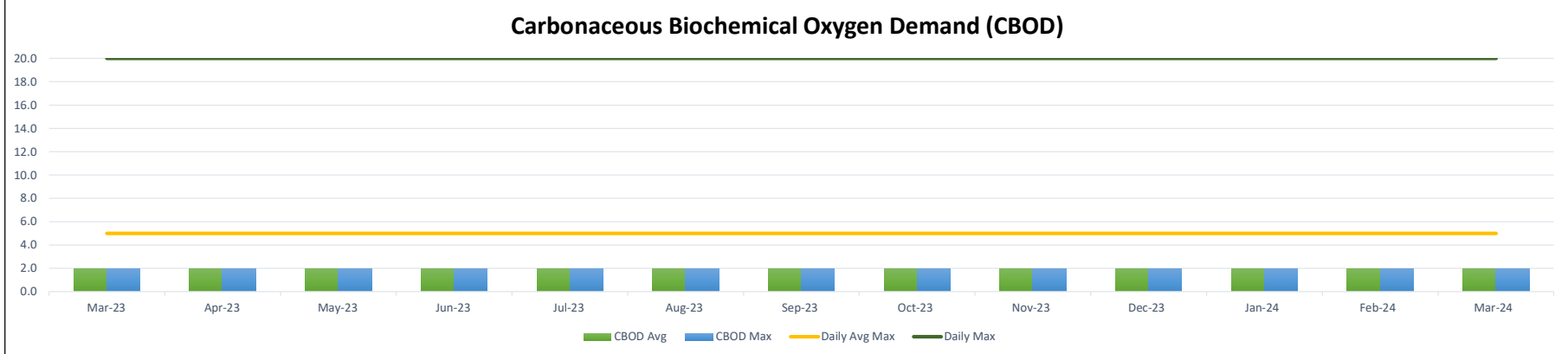
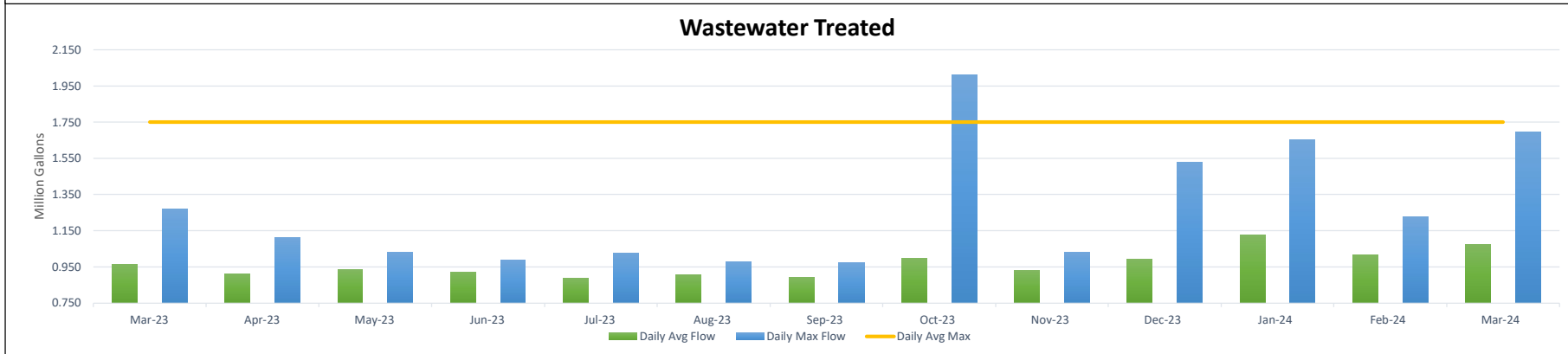
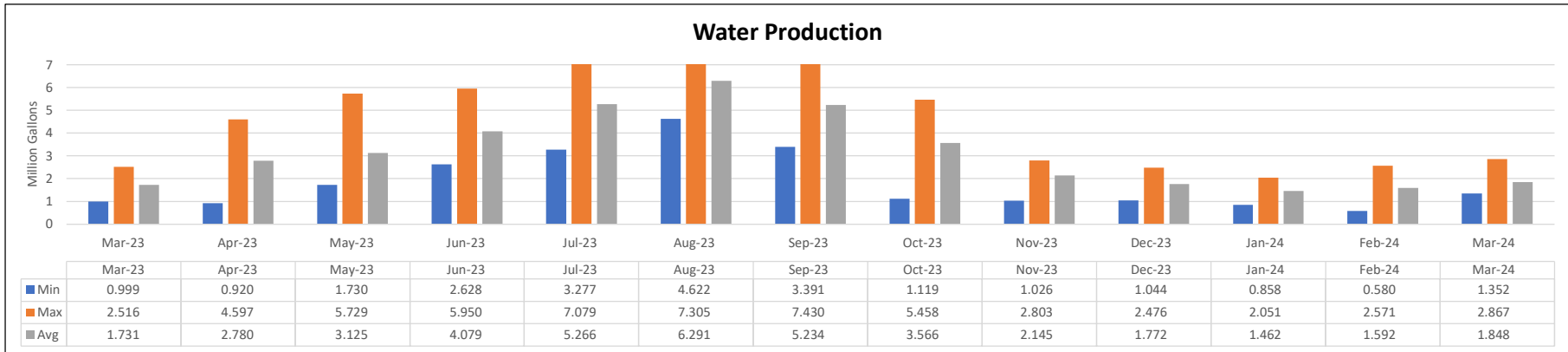


FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2015	90,994	58,986	49,607	36,162	38,776	30,566	46,543	39,576	60,731	100,622	139,441	123,886	815,890
2016	108,951	41,936	39,028	39,622	44,551	49,498	55,181	50,827	65,390	115,687	119,611	98,945	829,227
2017	74,785	68,638	38,580	33,028	38,380	60,841	56,683	86,794	98,864	95,355	104,303	99,541	855,792
2018	83,228	69,099	48,144	34,592	40,658	43,411	60,079	89,802	118,899	126,588	125,531	73,735	913,766
2019	47,193	41,933	36,244	34,604	33,740	40,421	55,970	42,773	70,747	96,174	131,472	114,784	746,055
2020	102,150	40,988	43,946	36,418	31,000	34,047	53,755	67,030	96,195	123,309	118,522	83,570	830,930
2021	98,232	57,380	40,841	42,725	40,786	41,078	67,776	50,736	64,195	100,853	97,864	112,674	815,140
2022	78,390	54,635	48,488	49,322	40,021	44,588	72,448	85,474	119,711	141,177	143,845	108,377	986,476
2023	101,683	49,007	52,466	49,082	34,501	46,119	70,083	79,654	108,707	134,083	169,549	154,971	1,049,905
2024	112,006	61,555	48,355	35,861	36,716	44,722							339,215

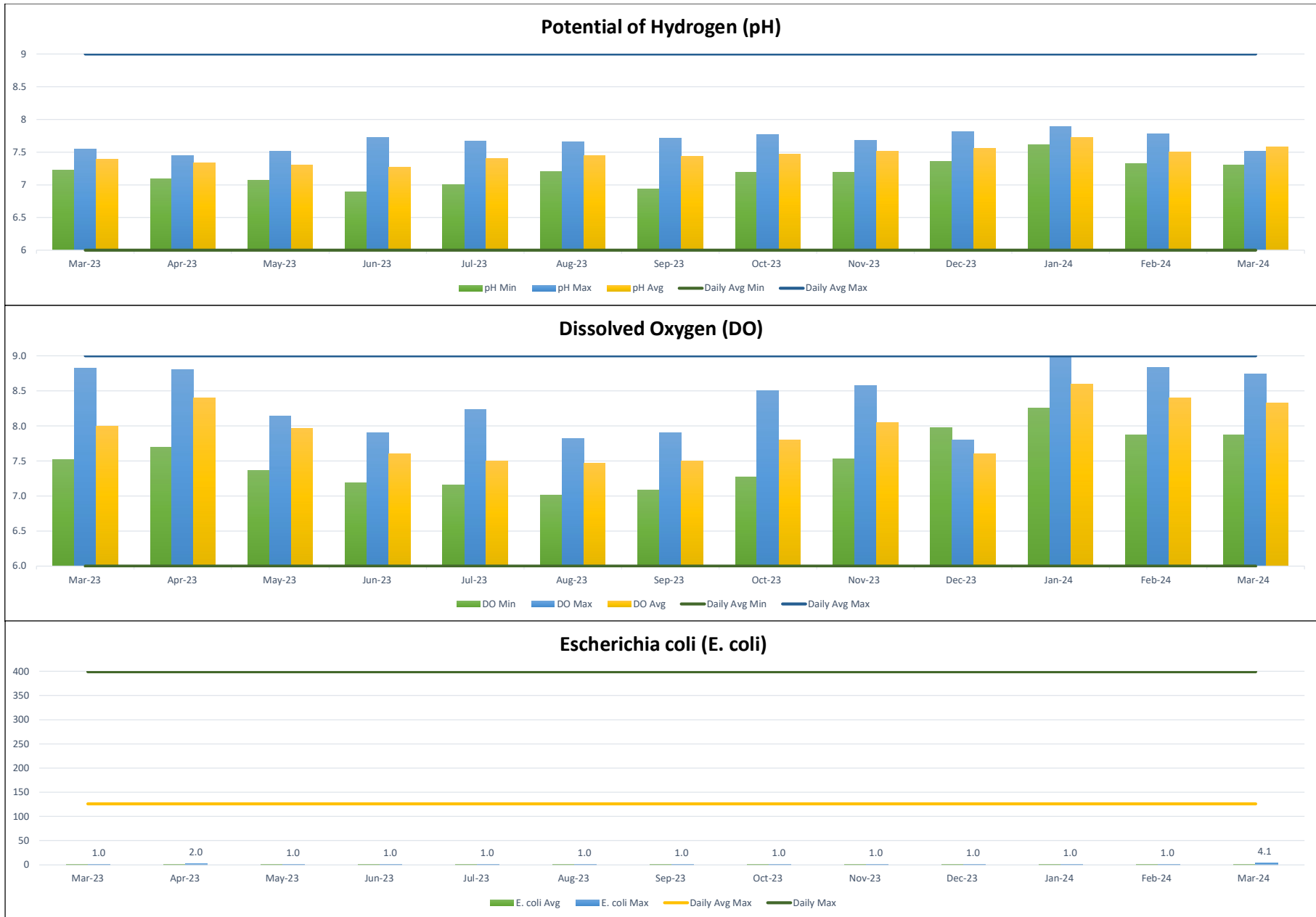
### Water Pumped



FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2015	106,251	67,825	58,659	45,691	39,675	35,752	56,704	48,637	72,934	117,302	143,413	142,394	935,237
2016	106,731	52,616	43,708	46,945	50,721	55,178	60,434	55,562	68,138	112,533	128,963	104,664	886,193
2017	82,677	77,937	43,792	43,207	43,024	69,549	65,723	94,452	103,867	101,184	114,872	109,769	950,053
2018	91,439	78,282	55,745	40,796	40,750	51,711	67,217	97,980	124,109	155,354	144,015	85,946	1,033,344
2019	60,576	53,119	45,651	45,552	39,014	43,048	61,238	48,787	79,167	102,887	144,299	130,752	854,090
2020	112,971	48,627	49,384	40,726	35,749	38,576	57,714	74,153	106,219	136,306	130,721	89,514	920,660
2021	106,660	66,304	46,962	50,538	47,733	44,191	75,866	56,985	73,907	113,015	109,492	123,206	914,859
2022	91,078	61,928	54,930	52,679	49,094	51,606	81,977	92,915	133,828	152,199	161,534	117,252	1,101,020
2023	114,089	54,777	57,827	57,758	39,309	50,124	77,261	84,019	120,932	145,657	184,972	169,227	1,155,952
2024	122,699	69,114	53,685	42,905	45,875	51,064							385,342







# Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024



## Trophy Club Municipal Utility District No. 1

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Prosperity Bank-Prosperity Bank</b>						
<b>Payment Type: Regular</b>						
2222	Aflac	03/01/2024	Regular	0.00	775.40	10218
4003	CW Janitorial Services	03/01/2024	Regular	0.00	1,200.00	10219
2862	Data Business Equipment	03/01/2024	Regular	0.00	322.00	10220
2711	Endress+Hauser Inc.	03/01/2024	Regular	0.00	1,006.46	10221
2635	Half Associates Inc.	03/01/2024	Regular	0.00	3,286.59	10222
4033	Health Care Service Corporation	03/01/2024	Regular	0.00	20,670.70	10223
2641	Huber Technology Inc	03/01/2024	Regular	0.00	2,252.71	10224
2943	JP Morgan Chase Bank NA	03/01/2024	Regular	0.00	6,125.86	10225
3132	Legal Shield	03/01/2024	Regular	0.00	15.95	10226
3115	Metlife Group Benefits	03/01/2024	Regular	0.00	2,417.81	10227
2760	NDS Leasing	03/01/2024	Regular	0.00	175.00	10228
1466	Polydyne, Inc	03/01/2024	Regular	0.00	4,046.85	10229
1737	PVS DX INC	03/01/2024	Regular	0.00	1,557.08	10230
3176	Rey-Mar Construction	03/01/2024	Regular	0.00	99,829.80	10231
2698	Ritz Safety LLC	03/01/2024	Regular	0.00	398.62	10232
1578	Smith Pump Company, Inc.	03/01/2024	Regular	0.00	514.00	10233
1000	Trophy Club Mud (Water Bills)	03/01/2024	Regular	0.00	144.10	10234
3225	US Bank Voyager Fleet Systems	03/01/2024	Regular	0.00	2,244.90	10235
3280	Watts Ellison LLC	03/01/2024	Regular	0.00	1,069.67	10236
2970	Air Mac	03/19/2024	Regular	0.00	11,147.00	10237
2772	Allied Waste Industries	03/19/2024	Regular	0.00	9,912.15	10238
3127	Allied Welding Supply Inc.	03/19/2024	Regular	0.00	25.98	10239
1926	Badger Meter, Inc	03/19/2024	Regular	0.00	4,576.00	10240
3299	Bickerstaff Heath Delgado Acosta LLP	03/19/2024	Regular	0.00	3,267.40	10241
1250	Bio-Aquatic Testing Inc.	03/19/2024	Regular	0.00	1,290.00	10242
2683	Charter Communications	03/19/2024	Regular	0.00	903.72	10243
4003	CW Janitorial Services	03/19/2024	Regular	0.00	480.00	10244
3184	Dataprose LLC	03/19/2024	Regular	0.00	2,618.81	10245
1018	Denton Central Appraisal District	03/19/2024	Regular	0.00	1,967.85	10246
2497	DHS Automation Inc	03/19/2024	Regular	0.00	1,340.00	10247
3118	Exclusive Pest Control	03/19/2024	Regular	0.00	490.00	10248
2606	Fiserv Solutions LLC	03/19/2024	Regular	0.00	50.00	10249
2804	Fortiline Inc.	03/19/2024	Regular	0.00	11,264.25	10250
3093	Four Man Furnace Inc.	03/19/2024	Regular	0.00	125.00	10251
2796	Garver	03/19/2024	Regular	0.00	30,093.00	10252
2795	Griswold Company	03/19/2024	Regular	0.00	22,842.97	10253
2635	Half Associates Inc.	03/19/2024	Regular	0.00	1,255.85	10254
3195	Lou's Gloves Incorporated	03/19/2024	Regular	0.00	212.00	10255
2754	Lower Colorado River Authority	03/19/2024	Regular	0.00	828.00	10256
2787	Maguire Iron, Inc	03/19/2024	Regular	0.00	1,620.00	10257
4034	Marty Green Utilities	03/19/2024	Regular	0.00	1,180.00	10258
1056	Office Depot Inc	03/19/2024	Regular	0.00	52.98	10259
4019	Peterson Pump & Motor Service LLC	03/19/2024	Regular	0.00	1,250.00	10260
2801	Pipeline Analysis LLC	03/19/2024	Regular	0.00	156,399.75	10261
2698	Ritz Safety LLC	03/19/2024	Regular	0.00	122.70	10262
1578	Smith Pump Company, Inc.	03/19/2024	Regular	0.00	3,292.00	10263
3156	Southern Petroleum Lab Inc	03/19/2024	Regular	0.00	5,106.00	10264
3182	Strategic Government Resources	03/19/2024	Regular	0.00	225.00	10265
2440	Tarrant County Public Health Laboratory	03/19/2024	Regular	0.00	430.00	10266
2696	Texas Excavation Safety System	03/19/2024	Regular	0.00	258.75	10267
1081	Tri County Electric	03/19/2024	Regular	0.00	990.72	10268
2634	Valley Solvents & Chemicals	03/19/2024	Regular	0.00	2,635.63	10269
1058	Verizon Wireless	03/19/2024	Regular	0.00	583.69	10270

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2222	Aflac	03/28/2024	Regular	0.00	775.40	10271
2691	All Test Fire Protection LLC	03/28/2024	Regular	0.00	1,286.00	10272
3197	BenefitMall	03/28/2024	Regular	0.00	56.00	10273
1030	City of Fort Worth	03/28/2024	Regular	0.00	128,472.86	10274
2655	Core & Main LP	03/28/2024	Regular	0.00	2,472.97	10275
4003	CW Janitorial Services	03/28/2024	Regular	0.00	1,600.00	10276
2800	Ferguson Enterprises LLC	03/28/2024	Regular	0.00	99.13	10277
3292	Grapevine Dodge Chrysler Jeep	03/28/2024	Regular	0.00	60,910.00	10278
1372	Hach Company	03/28/2024	Regular	0.00	552.21	10279
2635	Halff Associates Inc.	03/28/2024	Regular	0.00	70,240.00	10280
4033	Health Care Service Corporation	03/28/2024	Regular	0.00	20,670.70	10281
1834	Idexx Distribution, Inc	03/28/2024	Regular	0.00	7,133.56	10282
3278	Kyocera Document Solutions	03/28/2024	Regular	0.00	89.91	10283
3132	Legal Shield	03/28/2024	Regular	0.00	15.95	10284
3216	M3 Networks	03/28/2024	Regular	0.00	1,070.00	10285
3115	Metlife Group Benefits	03/28/2024	Regular	0.00	2,417.81	10286
2760	NDS Leasing	03/28/2024	Regular	0.00	175.00	10287
1238	North Texas Pump Co.	03/28/2024	Regular	0.00	278.71	10288
1737	PVS DX INC	03/28/2024	Regular	0.00	1,557.08	10289
1578	Smith Pump Company, Inc.	03/28/2024	Regular	0.00	18,275.00	10290
3156	Southern Petroleum Lab Inc	03/28/2024	Regular	0.00	1,838.40	10291
2240	Texas Social Security Program	03/28/2024	Regular	0.00	35.00	10292
1001	Town of Trophy Club	03/28/2024	Regular	0.00	229,487.20	10293
2798	Tyler Technologies Inc	03/28/2024	Regular	0.00	250.00	10294
3225	US Bank Voyager Fleet Systems	03/28/2024	Regular	0.00	2,010.65	10295
2977	Videotex Systems Inc.	03/28/2024	Regular	0.00	2,085.78	10296
<b>Total Regular:</b>				<b>0.00</b>	<b>980,746.02</b>	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Payment Type: Bank Draft</b>						
3197	BenefitMall	03/01/2024	Bank Draft	0.00	373.33	DFT0000141
3113	TCDRS	03/31/2024	Bank Draft	0.00	9,959.59	DFT0000142
3124	IRS Tax Payment	03/01/2024	Bank Draft	0.00	13,409.31	DFT0000143
3197	BenefitMall	03/15/2024	Bank Draft	0.00	373.33	DFT0000144
3113	TCDRS	03/31/2024	Bank Draft	0.00	10,168.05	DFT0000145
3124	IRS Tax Payment	03/15/2024	Bank Draft	0.00	13,634.73	DFT0000146
3113	TCDRS	03/31/2024	Bank Draft	0.00	9,962.30	DFT0000147
3124	IRS Tax Payment	03/28/2024	Bank Draft	0.00	14,013.99	DFT0000148
<b>Total Bank Draft:</b>				<b>0.00</b>	<b>71,894.63</b>	

Bank Code Prosperity Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	117	79	0.00	980,746.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	71,894.63
EFT's	0	0	0.00	0.00
	<b>125</b>	<b>87</b>	<b>0.00</b>	<b>1,052,640.65</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	117	79	0.00	980,746.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	71,894.63
EFT's	0	0	0.00	0.00
	<b>125</b>	<b>87</b>	<b>0.00</b>	<b>1,052,640.65</b>

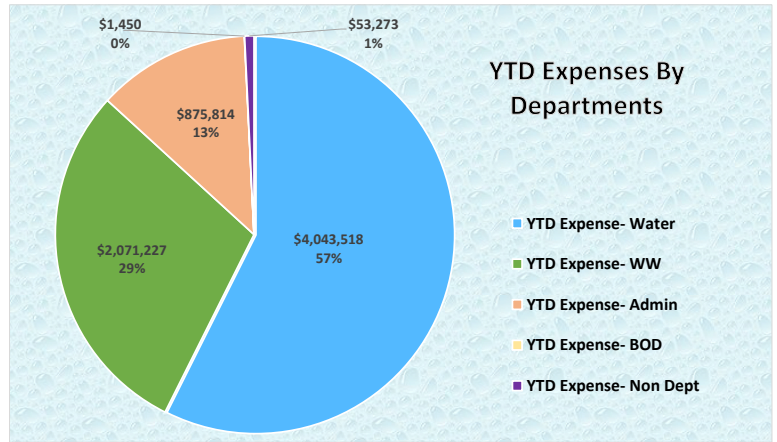
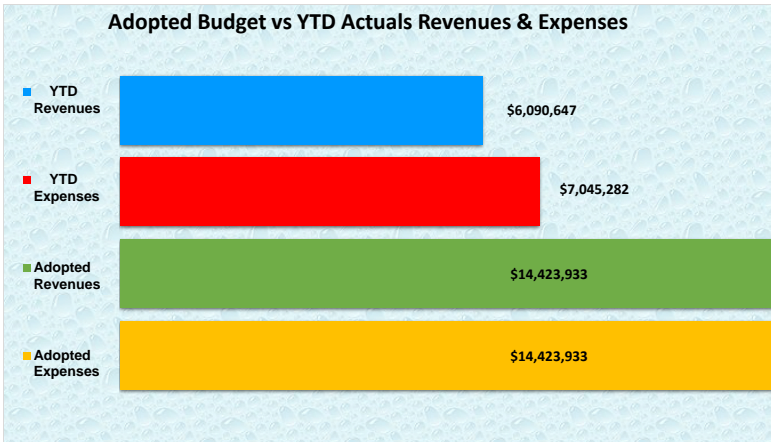
### Fund Summary

Fund	Name	Period	Amount
996	MUD Consolidated Cash	3/2024	1,052,640.65
			<b>1,052,640.65</b>

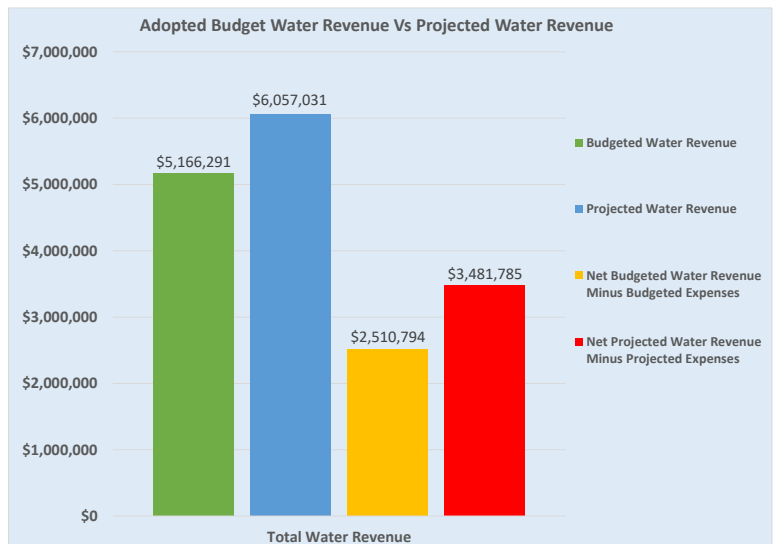
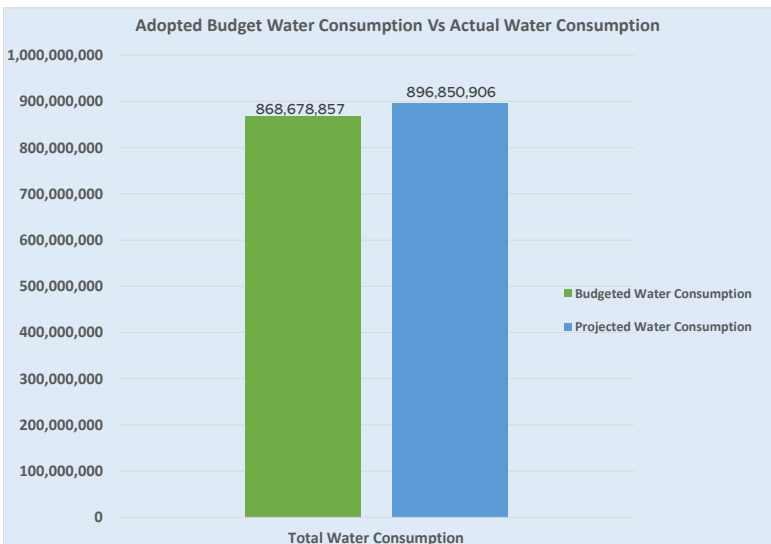
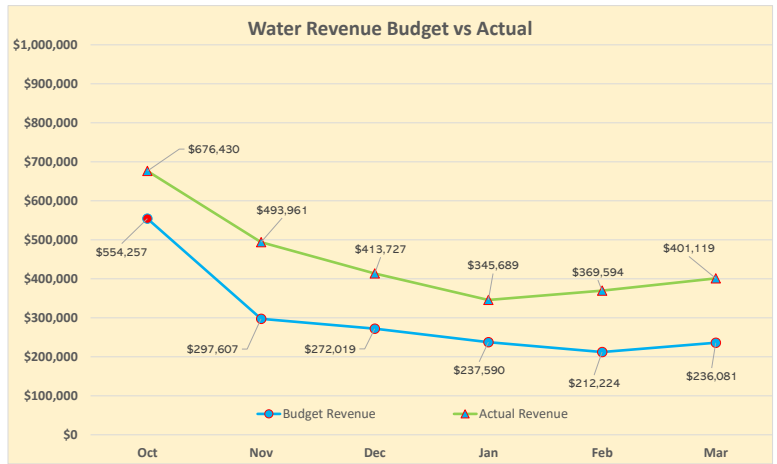
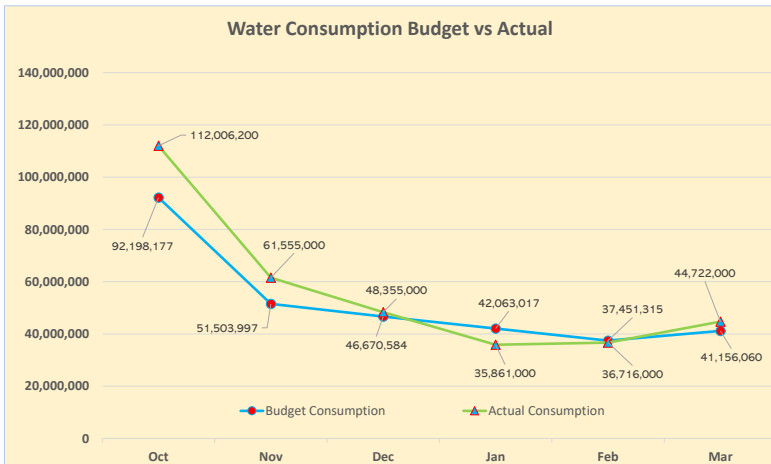


# FY 2024 Combined Financials

YTD as of 3/31/2024



## Water Budget vs Actual



# Budget Report

## Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024



### Trophy Club Municipal Utility District No. 1

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 135 - MUD 1 General Fund</b>							
<b>Revenue</b>							
<b>Department: 000 - Revenue, Asset, Liability, &amp; Equity</b>							
<a href="#">135-000-40000-000</a>	Property Taxes	85,733.51	85,733.51	895.81	83,345.41	-2,388.10	2.79 %
<a href="#">135-000-40002-000</a>	Property Taxes/Delinquent	300.00	300.00	43.91	133.95	-166.05	55.35 %
<a href="#">135-000-40015-000</a>	Property Taxes/P & I	300.00	300.00	70.81	196.63	-103.37	34.46 %
<a href="#">135-000-40025-000</a>	PID Surcharges	143,223.25	143,223.25	0.00	0.00	-143,223.25	100.00 %
<a href="#">135-000-47000-000</a>	Water	6,939,998.00	6,939,998.00	401,118.65	2,700,519.22	-4,239,478.78	61.09 %
<a href="#">135-000-47005-000</a>	Sewer	3,679,786.00	3,679,786.00	295,806.09	1,751,869.85	-1,927,916.15	52.39 %
<a href="#">135-000-47025-000</a>	Penalties	105,800.00	105,800.00	5,476.38	45,543.61	-60,256.39	56.95 %
<a href="#">135-000-47030-000</a>	Service Charges	3,350.00	3,350.00	375.00	2,625.00	-725.00	21.64 %
<a href="#">135-000-47035-000</a>	Plumbing Inspections	300.00	300.00	0.00	600.00	300.00	200.00 %
<a href="#">135-000-47045-000</a>	Sewer Inspections	100.00	100.00	0.00	150.00	50.00	150.00 %
<a href="#">135-000-47070-000</a>	TCCC Effluent Charges	70,000.00	70,000.00	142.40	14,977.60	-55,022.40	78.60 %
<a href="#">135-000-49011-000</a>	Interest Income	150,000.00	150,000.00	48,306.53	258,601.61	108,601.61	172.40 %
<a href="#">135-000-49016-000</a>	Cell Tower Revenue	49,320.00	49,320.00	8,240.00	28,720.00	-20,600.00	41.77 %
<a href="#">135-000-49026-000</a>	Proceeds from Sale of Assets	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
<a href="#">135-000-49035-000</a>	Prior Year Reserves	1,933,264.00	1,933,264.00	0.00	0.00	-1,933,264.00	100.00 %
<a href="#">135-000-49036-000</a>	GASB Reserves	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
<a href="#">135-000-49075-000</a>	Oversize Meter Reimbursement	2,058.00	2,058.00	0.00	1,712.00	-346.00	16.81 %
<a href="#">135-000-49141-000</a>	Interfund Transfer In	1,178,400.00	1,178,400.00	0.00	1,200,330.86	21,930.86	101.86 %
<a href="#">135-000-49900-000</a>	Miscellaneous Income	7,000.00	7,000.00	0.00	1,321.00	-5,679.00	81.13 %
<b>Department: 000 - Revenue, Asset, Liability, &amp; Equity Total:</b>		<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>760,475.58</b>	<b>6,090,646.74</b>	<b>-8,333,286.02</b>	<b>57.77%</b>
<b>Revenue Total:</b>		<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>760,475.58</b>	<b>6,090,646.74</b>	<b>-8,333,286.02</b>	<b>57.77%</b>
<b>Expense</b>							
<b>Department: 010 - Water</b>							
<a href="#">135-010-50005-000</a>	Salaries & Wages	431,575.02	431,575.02	50,570.75	211,153.74	220,421.28	51.07 %
<a href="#">135-010-50010-000</a>	Overtime	17,000.00	17,000.00	1,290.04	5,935.63	11,064.37	65.08 %
<a href="#">135-010-50016-000</a>	Longevity	6,252.50	6,252.50	0.00	6,252.50	0.00	0.00 %
<a href="#">135-010-50017-000</a>	Certification	3,600.00	3,600.00	225.00	1,350.00	2,250.00	62.50 %
<a href="#">135-010-50020-000</a>	Retirement	56,730.41	56,730.41	6,250.31	27,940.16	28,790.25	50.75 %
<a href="#">135-010-50026-000</a>	Medical Insurance	116,527.50	116,527.50	7,619.49	48,190.57	68,336.93	58.64 %
<a href="#">135-010-50027-000</a>	Dental Insurance	4,834.55	4,834.55	367.85	2,154.54	2,680.01	55.43 %
<a href="#">135-010-50028-000</a>	Vision Insurance	1,051.01	1,051.01	71.30	427.77	623.24	59.30 %
<a href="#">135-010-50029-000</a>	Life Insurance & Other	4,000.00	4,000.00	286.69	1,724.14	2,275.86	56.90 %
<a href="#">135-010-50030-000</a>	Social Security Taxes	28,422.51	28,422.51	3,158.16	13,565.63	14,856.88	52.27 %
<a href="#">135-010-50035-000</a>	Medicare Taxes	6,647.20	6,647.20	738.60	3,172.58	3,474.62	52.27 %
<a href="#">135-010-50040-000</a>	Unemployment Taxes	1,260.00	1,260.00	0.56	45.01	1,214.99	96.43 %
<a href="#">135-010-50045-000</a>	Workman's Compensation	11,898.56	11,898.56	1,060.94	3,707.64	8,190.92	68.84 %
<a href="#">135-010-50060-000</a>	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">135-010-50070-000</a>	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">135-010-55080-000</a>	Maintenance & Repairs	201,500.00	201,500.00	15,442.13	68,923.12	132,576.88	65.79 %
<a href="#">135-010-55085-000</a>	Generator Maint. and Repair	2,000.00	2,000.00	0.00	951.60	1,048.40	52.42 %
<a href="#">135-010-55090-000</a>	Vehicle Maintenance	5,000.00	5,000.00	938.35	2,000.10	2,999.90	60.00 %
<a href="#">135-010-55105-000</a>	Maintenance-Backhoe/SkidLoader	1,000.00	1,000.00	0.00	1,911.94	-911.94	-91.19 %
<a href="#">135-010-55120-000</a>	Cleaning Services	2,500.00	2,500.00	0.00	40.31	2,459.69	98.39 %
<a href="#">135-010-55135-000</a>	Lab Analysis	7,500.00	7,500.00	300.00	2,673.00	4,827.00	64.36 %
<a href="#">135-010-55135-001</a>	Lab Analysis for PID	2,000.00	2,000.00	0.00	1,358.00	642.00	32.10 %
<a href="#">135-010-60010-000</a>	Communications/Mobiles	7,500.00	7,500.00	0.00	1,673.97	5,826.03	77.68 %
<a href="#">135-010-60020-000</a>	Electricity	183,143.49	183,143.49	13,015.93	60,757.93	122,385.56	66.82 %
<a href="#">135-010-60066-000</a>	Publications/Books/Subscripts	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">135-010-60080-000</a>	Schools & Training	2,630.00	2,630.00	486.00	2,596.74	33.26	1.26 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">135-010-60100-000</a>	Travel & per diem	577.50	577.50	0.00	604.10	-26.60	-4.61 %
<a href="#">135-010-60135-000</a>	TCEQ Fees & Permits	29,500.00	29,500.00	0.00	12,807.15	16,692.85	56.59 %
<a href="#">135-010-60135-001</a>	TCEQ Fees & Permits for PID	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">135-010-60150-000</a>	Wholesale Water	2,655,497.13	2,655,497.13	128,472.86	812,355.08	1,843,142.05	69.41 %
<a href="#">135-010-60285-000</a>	Lawn Equipment & Maintenance	12,500.00	12,500.00	600.00	4,800.00	7,700.00	61.60 %
<a href="#">135-010-60332-000</a>	Interfund Transfer Out-Rev I&S	565,796.88	565,796.88	51,500.52	309,003.12	256,793.76	45.39 %
<a href="#">135-010-60334-000</a>	Interfund Transfer Out	0.00	0.00	0.00	920,912.00	-920,912.00	0.00 %
<a href="#">135-010-65005-000</a>	Fuel & Lube	23,575.00	23,575.00	1,294.22	8,160.59	15,414.41	65.38 %
<a href="#">135-010-65010-000</a>	Uniforms	4,355.00	4,355.00	159.99	1,652.91	2,702.09	62.05 %
<a href="#">135-010-65030-000</a>	Chemicals	58,200.00	58,200.00	4,582.26	19,993.82	38,206.18	65.65 %
<a href="#">135-010-65050-000</a>	Meter Expense	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">135-010-65053-000</a>	Meter Change Out Program	124,500.00	124,500.00	47,150.00	47,150.00	77,350.00	62.13 %
<a href="#">135-010-69005-000</a>	Capital Outlays	4,200,000.00	4,200,000.00	33,986.20	1,058,913.39	3,141,086.61	74.79 %
<a href="#">135-010-69195-000</a>	GASB Reserve for Replacement	378,659.00	378,659.00	0.00	378,659.00	0.00	0.00 %
<b>Department: 010 - Water Total:</b>		<b>9,179,933.26</b>	<b>9,179,933.26</b>	<b>369,568.15</b>	<b>4,043,517.78</b>	<b>5,136,415.48</b>	<b>55.95%</b>
<b>Department: 020 - Wastewater</b>							
<a href="#">135-020-50005-000</a>	Salaries & Wages	290,304.62	290,304.62	27,128.16	115,249.87	175,054.75	60.30 %
<a href="#">135-020-50010-000</a>	Overtime	20,000.00	20,000.00	1,199.83	4,997.18	15,002.82	75.01 %
<a href="#">135-020-50016-000</a>	Longevity	2,367.50	2,367.50	0.00	2,540.00	-172.50	-7.29 %
<a href="#">135-020-50017-000</a>	Certification	5,100.00	5,100.00	225.00	1,350.00	3,750.00	73.53 %
<a href="#">135-020-50020-000</a>	Retirement	40,934.05	40,934.05	3,426.35	15,417.45	25,516.60	62.34 %
<a href="#">135-020-50026-000</a>	Medical Insurance	93,222.04	93,222.04	4,354.00	26,572.44	66,649.60	71.50 %
<a href="#">135-020-50027-000</a>	Dental Insurance	3,385.28	3,385.28	202.37	1,106.64	2,278.64	67.31 %
<a href="#">135-020-50028-000</a>	Vision Insurance	818.82	818.82	42.52	255.12	563.70	68.84 %
<a href="#">135-020-50029-000</a>	Life Insurance & Other	3,000.00	3,000.00	170.26	1,017.56	1,982.44	66.08 %
<a href="#">135-020-50030-000</a>	Social Security Taxes	20,507.87	20,507.87	1,721.92	7,432.80	13,075.07	63.76 %
<a href="#">135-020-50035-000</a>	Medicare Taxes	4,796.20	4,796.20	402.70	1,738.28	3,057.92	63.76 %
<a href="#">135-020-50040-000</a>	Unemployment Taxes	1,008.00	1,008.00	0.00	26.98	981.02	97.32 %
<a href="#">135-020-50045-000</a>	Workman's Compensation	8,403.61	8,403.61	748.93	2,370.58	6,033.03	71.79 %
<a href="#">135-020-50060-000</a>	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">135-020-50070-000</a>	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">135-020-55080-000</a>	Maintenance & Repairs	137,000.00	137,000.00	14,404.42	81,388.12	55,611.88	40.59 %
<a href="#">135-020-55081-000</a>	Mainten & Repairs Collections	270,000.00	270,000.00	154,762.08	219,156.62	50,843.38	18.83 %
<a href="#">135-020-55085-000</a>	Generator Maint. and Repair	11,000.00	11,000.00	0.00	6,478.06	4,521.94	41.11 %
<a href="#">135-020-55090-000</a>	Vehicle Maintenance	4,600.00	4,600.00	0.00	227.94	4,372.06	95.04 %
<a href="#">135-020-55091-000</a>	Veh Maintenance Collections	13,000.00	13,000.00	0.00	3,708.19	9,291.81	71.48 %
<a href="#">135-020-55105-000</a>	Maintenance-Backhoe/SkidLoader	3,000.00	3,000.00	166.26	1,541.03	1,458.97	48.63 %
<a href="#">135-020-55120-000</a>	Cleaning Services	2,000.00	2,000.00	0.00	40.31	1,959.69	97.98 %
<a href="#">135-020-55125-000</a>	Dumpster Services	100,000.00	100,000.00	0.00	44,007.25	55,992.75	55.99 %
<a href="#">135-020-55135-000</a>	Lab Analysis	55,000.00	55,000.00	3,466.80	32,405.62	22,594.38	41.08 %
<a href="#">135-020-60010-000</a>	Communications/Mobiles	7,500.00	7,500.00	0.00	1,486.06	6,013.94	80.19 %
<a href="#">135-020-60020-000</a>	Electricity	242,978.33	242,978.33	21,332.81	90,124.91	152,853.42	62.91 %
<a href="#">135-020-60080-000</a>	Schools & Training	2,119.00	2,119.00	227.50	727.50	1,391.50	65.67 %
<a href="#">135-020-60100-000</a>	Travel & per diem	527.50	527.50	0.00	0.00	527.50	100.00 %
<a href="#">135-020-60135-000</a>	TCEQ Fees & Permits	12,000.00	12,000.00	0.00	9,888.02	2,111.98	17.60 %
<a href="#">135-020-60285-000</a>	Lawn Equipment & Maintenance	16,000.00	16,000.00	2,910.00	8,240.00	7,760.00	48.50 %
<a href="#">135-020-60331-000</a>	Interfund Transfer Out-Tax I&S	115,885.76	115,885.76	10,535.09	63,210.54	52,675.22	45.45 %
<a href="#">135-020-60332-000</a>	Interfund Transfer Out-Rev I&S	698,542.63	698,542.63	63,548.65	381,291.90	317,250.73	45.42 %
<a href="#">135-020-60334-000</a>	Interfund Transfer Out	0.00	0.00	0.00	96,630.00	-96,630.00	0.00 %
<a href="#">135-020-65005-000</a>	Fuel & Lube	13,000.00	13,000.00	716.43	7,652.27	5,347.73	41.14 %
<a href="#">135-020-65010-000</a>	Uniforms	3,520.00	3,520.00	0.00	1,181.63	2,338.37	66.43 %
<a href="#">135-020-65030-000</a>	Chemicals	32,500.00	32,500.00	2,635.63	16,029.05	16,470.95	50.68 %
<a href="#">135-020-65031-000</a>	Chemicals Collections	10,000.00	10,000.00	0.00	5,709.00	4,291.00	42.91 %
<a href="#">135-020-65045-000</a>	Lab Supplies	33,000.00	33,000.00	7,133.56	24,830.56	8,169.44	24.76 %
<a href="#">135-020-69005-000</a>	Capital Outlays	1,050,000.00	1,050,000.00	190,517.07	616,878.47	433,121.53	41.25 %
<a href="#">135-020-69008-000</a>	Short Term Debt-Principal	22,398.34	22,398.34	0.00	22,132.30	266.04	1.19 %
<a href="#">135-020-69009-000</a>	Short Term Debt-Interest	442.39	442.39	0.00	425.07	17.32	3.92 %
<a href="#">135-020-69195-000</a>	GASB Reserve for Replacement	155,762.00	155,762.00	0.00	155,762.00	0.00	0.00 %

**Budget Report**

**For Fiscal: 2023-2024 Period Ending: 03/31/2024**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Remaining</b>
<b>Department: 020 - Wastewater Total:</b>		<b>3,506,323.94</b>	<b>3,506,323.94</b>	<b>511,978.34</b>	<b>2,071,227.32</b>	<b>1,435,096.62</b>	<b>40.93%</b>
<b>Department: 026 - Board of Directors</b>							
<a href="#">135-026-50045-000</a>	Workman's Compensation	15.00	15.00	0.66	3.96	11.04	73.60 %
<a href="#">135-026-60070-000</a>	Dues & Memberships	750.00	750.00	0.00	750.00	0.00	0.00 %
<a href="#">135-026-60075-000</a>	Meetings	1,500.00	1,500.00	115.99	695.94	804.06	53.60 %
<a href="#">135-026-60080-000</a>	Schools & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">135-026-60100-000</a>	Travel & per diem	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">135-026-60245-000</a>	Miscellaneous Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
<b>Department: 026 - Board of Directors Total:</b>		<b>11,765.00</b>	<b>11,765.00</b>	<b>116.65</b>	<b>1,449.90</b>	<b>10,315.10</b>	<b>87.68%</b>
<b>Department: 030 - Administration</b>							
<a href="#">135-030-50005-000</a>	Salaries & Wages	663,185.25	663,185.25	76,922.40	320,572.52	342,612.73	51.66 %
<a href="#">135-030-50010-000</a>	Overtime	2,000.00	2,000.00	1,031.62	1,316.78	683.22	34.16 %
<a href="#">135-030-50016-000</a>	Longevity	2,532.50	2,532.50	0.00	2,597.50	-65.00	-2.57 %
<a href="#">135-030-50020-000</a>	Retirement	82,631.07	82,631.07	9,327.51	40,175.29	42,455.78	51.38 %
<a href="#">135-030-50026-000</a>	Medical Insurance	108,759.00	108,759.00	6,531.00	39,858.66	68,900.34	63.35 %
<a href="#">135-030-50027-000</a>	Dental Insurance	3,816.74	3,816.74	253.55	1,485.09	2,331.65	61.09 %
<a href="#">135-030-50028-000</a>	Vision Insurance	886.17	886.17	55.36	332.13	554.04	62.52 %
<a href="#">135-030-50029-000</a>	Life Insurance & Other	4,800.00	4,800.00	386.51	2,299.31	2,500.69	52.10 %
<a href="#">135-030-50030-000</a>	Social Security Taxes	41,398.50	41,398.50	4,700.21	18,885.86	22,512.64	54.38 %
<a href="#">135-030-50035-000</a>	Medicare Taxes	9,681.91	9,681.91	1,099.25	4,533.25	5,148.66	53.18 %
<a href="#">135-030-50040-000</a>	Unemployment Taxes	1,512.00	1,512.00	1.35	54.02	1,457.98	96.43 %
<a href="#">135-030-50045-000</a>	Workman's Compensation	1,597.19	1,597.19	139.51	482.06	1,115.13	69.82 %
<a href="#">135-030-50060-000</a>	Pre-emp Physicals/Testing	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">135-030-50070-000</a>	Employee Relations	4,000.00	4,000.00	27.54	2,991.57	1,008.43	25.21 %
<a href="#">135-030-55030-000</a>	Software & Support	130,311.00	130,311.00	4,146.72	113,263.34	17,047.66	13.08 %
<a href="#">135-030-55080-000</a>	Maintenance & Repairs	23,000.00	23,000.00	3,497.50	6,615.74	16,384.26	71.24 %
<a href="#">135-030-55085-000</a>	Generator Maint. and Repair	1,000.00	1,000.00	0.00	1,348.04	-348.04	-34.80 %
<a href="#">135-030-55120-000</a>	Cleaning Services	13,825.00	13,825.00	1,600.00	7,854.70	5,970.30	43.18 %
<a href="#">135-030-55160-000</a>	Professional Outside Services	100,000.00	100,000.00	3,844.53	77,314.83	22,685.17	22.69 %
<a href="#">135-030-55205-000</a>	Utility Billing Contract	9,000.00	9,000.00	1,083.51	4,307.32	4,692.68	52.14 %
<a href="#">135-030-60005-000</a>	Telephone	6,000.00	6,000.00	489.40	2,933.86	3,066.14	51.10 %
<a href="#">135-030-60010-000</a>	Communications/Mobiles	3,000.00	3,000.00	0.00	241.30	2,758.70	91.96 %
<a href="#">135-030-60020-000</a>	Electricity/Gas	17,684.51	17,684.51	2,847.52	7,190.78	10,493.73	59.34 %
<a href="#">135-030-60025-000</a>	Water	5,000.00	5,000.00	144.10	1,735.92	3,264.08	65.28 %
<a href="#">135-030-60035-000</a>	Postage	30,000.00	30,000.00	3,805.54	15,482.57	14,517.43	48.39 %
<a href="#">135-030-60040-000</a>	Service Charges & Fees	140,000.00	140,000.00	19,347.04	99,941.22	40,058.78	28.61 %
<a href="#">135-030-60050-000</a>	Bad Debt Expense	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
<a href="#">135-030-60055-000</a>	Insurance	116,158.22	116,158.22	9,618.44	57,710.64	58,447.58	50.32 %
<a href="#">135-030-60070-000</a>	Dues & Memberships	6,800.00	6,800.00	380.00	2,016.00	4,784.00	70.35 %
<a href="#">135-030-60080-000</a>	Schools & Training	3,900.00	3,900.00	-1,200.00	1,313.10	2,586.90	66.33 %
<a href="#">135-030-60100-000</a>	Travel & per diem	1,227.50	1,227.50	0.00	0.00	1,227.50	100.00 %
<a href="#">135-030-60115-000</a>	Elections	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">135-030-60285-000</a>	Lawn Equipment & Maintenance	5,000.00	5,000.00	469.67	3,287.69	1,712.31	34.25 %
<a href="#">135-030-60360-000</a>	Furniture/Equipment < \$5000	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">135-030-65010-000</a>	Uniforms	530.00	530.00	0.00	0.00	530.00	100.00 %
<a href="#">135-030-65055-000</a>	Hardware	8,200.00	8,200.00	2,085.78	4,562.24	3,637.76	44.36 %
<a href="#">135-030-65085-000</a>	Office Supplies	5,000.00	5,000.00	83.88	2,298.22	2,701.78	54.04 %
<a href="#">135-030-65095-000</a>	Maintenance Supplies	5,000.00	5,000.00	618.02	4,253.39	746.61	14.93 %
<a href="#">135-030-69170-000</a>	Copier Lease Installments	4,000.00	4,000.00	264.91	1,655.95	2,344.05	58.60 %
<a href="#">135-030-69195-000</a>	GASB Reserve for Replacement	24,903.00	24,903.00	0.00	24,903.00	0.00	0.00 %
<b>Department: 030 - Administration Total:</b>		<b>1,612,839.56</b>	<b>1,612,839.56</b>	<b>153,602.37</b>	<b>875,813.89</b>	<b>737,025.67</b>	<b>45.70%</b>
<b>Department: 039 - Non Departmental</b>							
<a href="#">135-039-55045-000</a>	Legal	65,000.00	65,000.00	0.00	21,468.95	43,531.05	66.97 %
<a href="#">135-039-55055-000</a>	Auditing	30,000.00	30,000.00	0.00	21,784.29	8,215.71	27.39 %
<a href="#">135-039-55060-000</a>	Appraisal	13,071.00	13,071.00	1,967.85	6,078.42	6,992.58	53.50 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">135-039-55065-000</a> Tax Admin Fees	5,000.00	5,000.00	0.00	3,941.00	1,059.00	21.18 %
<b>Department: 039 - Non Departmental Total:</b>	<b>113,071.00</b>	<b>113,071.00</b>	<b>1,967.85</b>	<b>53,272.66</b>	<b>59,798.34</b>	<b>52.89%</b>
Expense Total:	14,423,932.76	14,423,932.76	1,037,233.36	7,045,281.55	7,378,651.21	51.16%
<b>Fund: 135 - MUD 1 General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-276,757.78</b>	<b>-954,634.81</b>	<b>-954,634.81</b>	<b>0.00%</b>
Report Surplus (Deficit):	0.00	0.00	-276,757.78	-954,634.81	-954,634.81	0.00%

# Balance Sheet Funds 122 - 528

## Account Summary

As Of 03/31/2024



Trophy Club Municipal Utility District No. 1

Department	122 - Trophy Club MUD Fire Dept.	135 - MUD 1 General Fund	137 - MUD 1 Consolidated GASB	519 - 2016 Rev Bond Const- SWIFT	520 - Revenue Bond 16" Waterline	528 - 2015 Revenue Bond Reserve Fund	Total
<b>Asset</b>							
000 - Revenue, Asset, Liability, & Equity	1,201,633.54	10,545,620.02	4,916,432.58	921,573.52	0.00	967,893.79	18,553,153.45
<b>Total Asset:</b>	<b>1,201,633.54</b>	<b>10,545,620.02</b>	<b>4,916,432.58</b>	<b>921,573.52</b>	<b>0.00</b>	<b>967,893.79</b>	<b>18,553,153.45</b>
<b>Liability</b>							
000 - Revenue, Asset, Liability, & Equity	44,116.73	794,772.04	0.00	81,691.15	0.00	0.00	920,579.92
<b>Total Liability:</b>	<b>44,116.73</b>	<b>794,772.04</b>	<b>0.00</b>	<b>81,691.15</b>	<b>0.00</b>	<b>0.00</b>	<b>920,579.92</b>
<b>Equity</b>							
000 - Revenue, Asset, Liability, & Equity	759,281.93	10,705,482.79	3,258,146.58	735,325.73	1,179,058.79	942,342.55	17,579,638.37
<b>Total Total Beginning Equity:</b>	<b>759,281.93</b>	<b>10,705,482.79</b>	<b>3,258,146.58</b>	<b>735,325.73</b>	<b>1,179,058.79</b>	<b>942,342.55</b>	<b>17,579,638.37</b>
Total Revenue	1,290,425.96	6,090,646.74	1,658,286.00	19,504.72	21,272.07	25,551.24	9,105,686.73
Total Expense	892,191.08	7,045,281.55	0.00	-85,051.92	1,200,330.86	0.00	9,052,751.57
<b>Revenues Over/Under Expenses</b>	<b>398,234.88</b>	<b>-954,634.81</b>	<b>1,658,286.00</b>	<b>104,556.64</b>	<b>-1,179,058.79</b>	<b>25,551.24</b>	<b>52,935.16</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>1,157,516.81</b>	<b>9,750,847.98</b>	<b>4,916,432.58</b>	<b>839,882.37</b>	<b>0.00</b>	<b>967,893.79</b>	<b>17,632,573.53</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>1,201,633.54</b>	<b>10,545,620.02</b>	<b>4,916,432.58</b>	<b>921,573.52</b>	<b>0.00</b>	<b>967,893.79</b>	<b>18,553,153.45</b>

Monthly Financial Activity Footnotes:

Fund 122 Activity

- Daily property tax deposits
- Monthly transfer OUT to MUD General Fund to cover Town transfers and any other A/P expenses

Fund 135 Activity

- Daily property tax deposits
- All A/P checks are cut through the General Fund
- Monthly transfer IN to cover other fund A/P expenses
- Monthly transfer OUT for I&S Revenue Bond payments for Fund 534, 535, & 536
- Monthly bank interest

Fund 137 Activity

- Transfer IN at beginning of fiscal year based on yearly budget and transfer OUT at fiscal year-end based on reserves balances

Fund 519 Activity

- Monthly bank interest

Fund 520 Activity

- Transfer OUT to MUD General Fund to cover Interconnect Waterline construction project expenses
- Monthly bank interest

Fund 528 Activity

- Monthly bank interest

# Balance Sheet I&S Funds 533 - 536

## Account Summary

As Of 03/31/2024



Trophy Club Municipal Utility District No. 1

Department	533 - MUD 1 I&S Consolidated	534 - 2015 Revenue Bond I&S	535 - 2016 Rev Bond I&S-SWIFT	536 - 2019 Rev Bond I&S-W&WW System	Total
<b>Asset</b>					
000 - Revenue, Asset, Liability, & Equity	514,915.77	289,185.21	136,307.58	111,033.73	1,051,442.29
<b>Total Asset:</b>	<b>514,915.77</b>	<b>289,185.21</b>	<b>136,307.58</b>	<b>111,033.73</b>	<b>1,051,442.29</b>
<b>Liability</b>					
000 - Revenue, Asset, Liability, & Equity	7,867.36	0.00	0.00	0.00	7,867.36
<b>Total Liability:</b>	<b>7,867.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,867.36</b>
<b>Equity</b>					
000 - Revenue, Asset, Liability, & Equity	85,836.20	39,137.14	11,713.62	6,476.05	143,163.01
<b>Total Total Beginning Equity:</b>	<b>85,836.20</b>	<b>39,137.14</b>	<b>11,713.62</b>	<b>6,476.05</b>	<b>143,163.01</b>
Total Revenue	483,905.96	338,166.82	151,351.21	209,351.43	1,182,775.42
Total Expense	62,693.75	88,118.75	26,757.25	104,793.75	282,363.50
<b>Revenues Over/Under Expenses</b>	<b>421,212.21</b>	<b>250,048.07</b>	<b>124,593.96</b>	<b>104,557.68</b>	<b>900,411.92</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>507,048.41</b>	<b>289,185.21</b>	<b>136,307.58</b>	<b>111,033.73</b>	<b>1,043,574.93</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>514,915.77</b>	<b>289,185.21</b>	<b>136,307.58</b>	<b>111,033.73</b>	<b>1,051,442.29</b>

Monthly Financial Activity Footnotes:

Fund 533 Activity

- Daily property tax deposits
- Monthly transfer IN from Fund 135 for PID portion of semi-annual GO Bond payments
- 3/1 & 9/1 GO Bond payments (Interest and Principal)
- Monthly bank interest

Fund 534 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest

Fund 535 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest

Fund 536 Activity

- Monthly transfer IN for semi-annual I&S Revenue Bond payment from Fund 533
- 3/1 & 9/1 Revenue Bond payments (Interest and Principal)
- Monthly bank interest



<b>CASH STATUS AS OF MARCH 2024</b>		Restricted - Unable to be spent	Unrestricted- Available for spending	Total in Accounts (Restricted & Unrestricted)
135-10250	TexPool O & M (XXXXX0002)-General Fund Operating ***	\$0	\$2,815,828	\$2,815,828
135-10300	Prosperity Bank (XXXXX2660) General Fund Operating *	\$146,355	\$4,619,596	\$4,765,951
135-10305	Prosperity Bank Reserve-Savings Acct (XXXXX7724)	\$1,967,621	\$0	\$1,967,621
135-11100	Petty Cash Administration	\$0	\$150	\$150
135-11150	Petty Cash Utility Billing	\$0	\$450	\$450
137-10250	TexPool O & M (XXXXX0002) GASB Replacement	\$4,916,433	\$0	\$4,916,433
519-10300	Prosperity Bank (XXXXX2660) SWIFT	\$85,052	\$0	\$85,052
519-11155	Cash-Bond Escrow Bank of Texas (SWIFT)	\$836,522	\$0	\$836,522
520-10250	Texpool Revenue Bond Water & Waste Water Systems 2019 (XXXXX018)	\$0	\$0	\$0
520-10300	Prosperity Bank (XXXXX2660)- Construction Water & Waste Water Systems	\$0	\$0	\$0
528-10250	TexPool Revenue Bond Reserve (XXXXX014) WWTP Improvements	\$967,894	\$0	\$967,894
533-10250	TexPool Tax I & S (XXXXX0003)	\$507,048	\$0	\$507,048
533-10300	Prosperity Bank (XXXXX2660) Tax I&S	\$0	\$0	\$0
534-10250	TexPool Revenue I & S (XXXXX013) WWTP Improvements	\$289,185	\$0	\$289,185
535-10250	Texpool Revenue I & S (XXXXX017) SWIFT	\$136,308	\$0	\$136,308
536-10250	TexPool Revenue I & S (XXXXX020) Water & Waste Water Systems	\$111,034	\$0	\$111,034
			<b>\$7,436,024</b>	<b>\$17,399,474</b>

Amount available in cash for spending (MUD Accounts)

**\$7,436,024**

\*3/31/2024 Customer Water Deposits \$146,355

**Fire Department Cash**

122-10250	TexPool O & M (XXXXX0002)-Fire Operating Cash	\$0	\$1,145,236	\$1,145,236
122-10300	Prosperity Bank (XXXXX2660) Fire Operating	\$0	\$0	\$0
			<b>\$1,145,236</b>	<b>\$1,145,236</b>

Amount available in cash for spending (Fire Department Accounts)

**\$1,145,236**

	General Fund 135 Available	
\$	4,619,596	Prosperity General Fund
\$	2,815,828	Texpool General Fund
\$	600	Petty Cash
Total General Fund 135 Available for Spending	\$ 7,436,024	

**General Fund 135 Fund Balances**

Nonspendable Fund Balance (Prepays)	\$ 3,880
Assigned Fund Balance (FY2024 Capital Projects plus prior year carry forward)	\$ 6,516,007
Unassigned Fund Balance	\$ 4,185,596
Current Year Revenue/Expenses	\$ (954,635)
Total Nonspendable, Assigned & Committed Fund Balances - General Fund 135	\$9,750,848



March Utility Billing Report  
Fiscal Year 2023 - 2024

	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024
ebills	1,773	1,767	1,794	1,766	1,750	1,744	1,742	1,745	1,740	1,737	1,736	1,734	1,744
Bills Mailed	3,744	3,743	3,734	3,755	3,749	3,747	3,747	3,737	3,739	3,742	3,726	3,729	3,737
Bank Draft	599	590	588	589	585	578	572	569	562	567	568	565	565
Online Payments	3,016	2,998	2,754	3,134	3,101	2,957	3,086	3,072	3,006	3,133	3,023	3,036	3,246
Late Notices	413	289	290	327	327	268	344	255	298	342	249	298	299
Disconnects	0	8	9	9	13	7	7	13	4	5	4	8	7
Connections MUD	3,394	3,394	3,394	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,394
Connections Town	1,443	1,443	1,443	1,443	1,443	1,443	1,443	1,444	1,444	1,446	1,446	1,447	1,447

March Permits  
Fiscal Year 2023 - 2024

Date of Permit	Permit No.	Customer Deposit	Due to FW Water	Oversize Meter	Plumbing Inspections	Sewer Inspections	Fire Line	Misc. Income	Total
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



# COLLECTION REPORT TO THE TROPHY CLUB MUNICIPAL UTILITY DISTRICT No. 1

Submitted by: Alison Callison / Andrew Brink

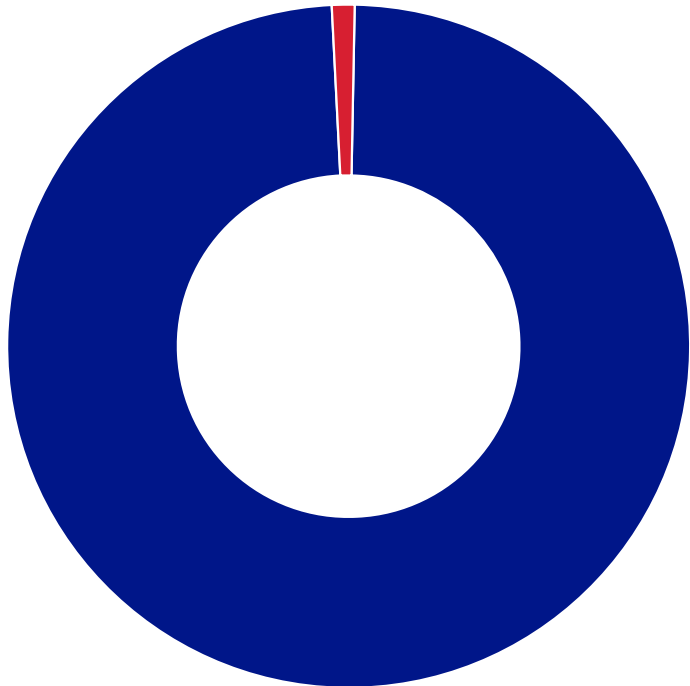
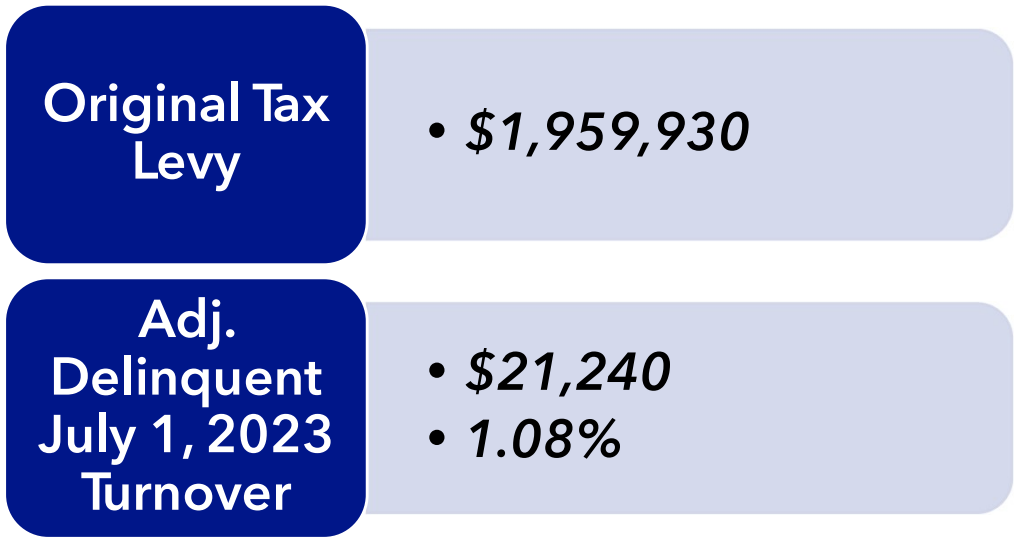
*500 East Border Street, Suite 640  
Arlington, Texas 76010  
[www.pbfc.com](http://www.pbfc.com)*

*April 2024*



# 2022 TAX YEAR ANALYSIS

## Delinquent Turnover



■ Collected 98.92% ■ Delinquent 1.08%

Source: Denton County Tax Office, Year-To-Date Summary Reports.  
Perdue Brandon Fielder Collins & Mott, LLP

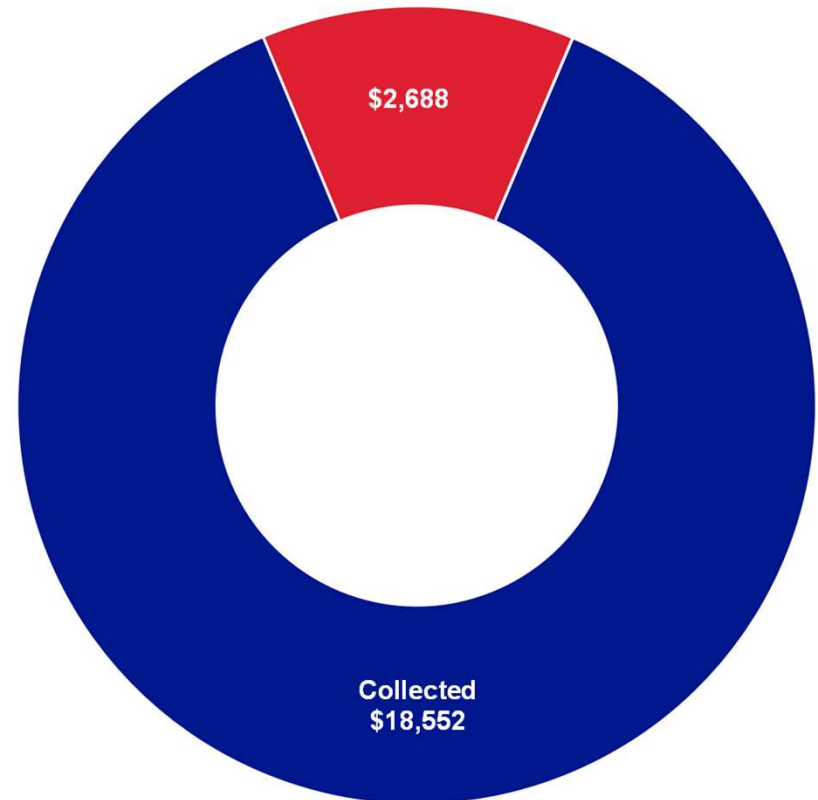


# 2022 TAX YEAR - DELINQUENT COLLECTIONS

## July 1, 2023 - March 31, 2024

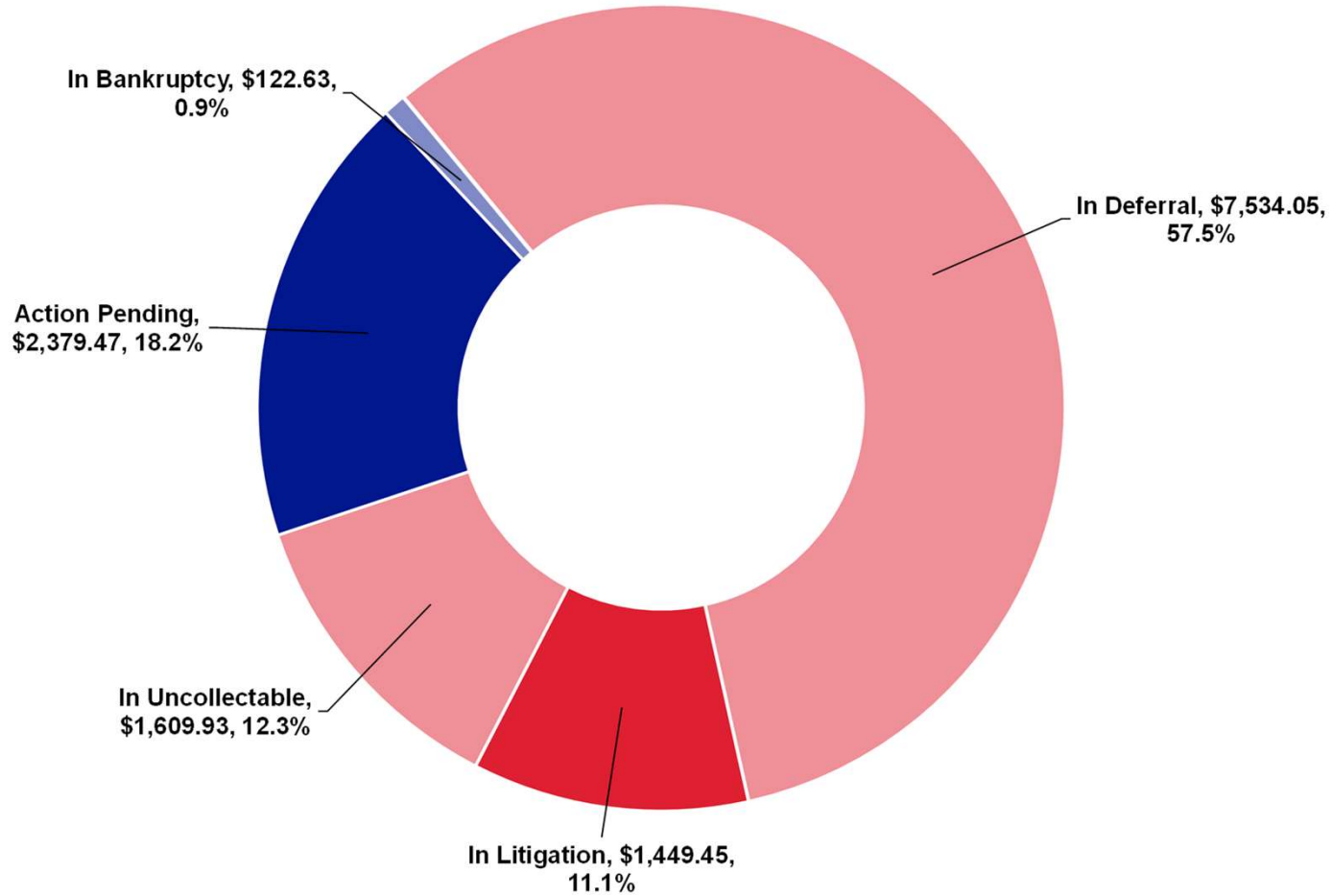
<b>Adj. July 1 Turnover</b>	• \$21,240
<b>Base Tax Collected</b>	• \$18,552 • 87.34%
<b>Base Tax Remaining</b>	• \$2,688

*Base Tax Only - No Penalties or Interest Added*





# ACCOUNT BREAKDOWN CHART



*As of 4/1/2024 - Total Base Tax: \$13,095 (2022 Tax Year & Prior)*

**Action Pending Accounts:** Notification Letters, Telephone Collections, Lienholder Notification, Title Research, Property Inspection and Payment Agreements. **Source:** Perdue Brandon tape download on 3/23/2024 from the Denton County Tax Office.



**AUTHORITY ACTIVITY ANALYSIS**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT #1 As Of 4/1/2024, Tax Years Between 1997 And 2022**

Description	# Properties	Pct Of Total	Base Tax Amount	Pct Of Total
In Bankruptcy	1	1.79%	\$122.63	0.94%
In Deferral	3	5.36%	\$7,534.05	57.53%
In Litigation	4	7.14%	\$1,449.45	11.07%
In Uncollectable	19	33.93%	\$1,609.93	12.29%
Action Pending	29	51.79%	\$2,379.47	18.17%
<b>Totals</b>	<b>56</b>	<b>100.00%</b>	<b>\$13,095.53</b>	<b>100.00%</b>

Dollar Range	# Properties	Pct Of Total	Base Tax Amount	Pct Of Total
\$0.01 - \$100.00	37	71.15%	\$517.81	3.95%
\$100.01 - \$250.00	5	9.62%	\$843.51	6.44%
\$250.01 - \$500.00	6	11.54%	\$1,984.77	15.16%
\$500.01 - \$1000.00	1	1.92%	\$755.92	5.77%
\$1000.01 - \$2500.00	2	3.85%	\$4,129.50	31.53%
\$2500.01 - \$5000.00	1	1.92%	\$4,864.02	37.14%
<b>Totals</b>	<b>52</b>	<b>100.00%</b>	<b>\$13,095.53</b>	<b>100.00%</b>

Year	# Transaction	Pct Of Total	Base Tax Amount	Pct Of Total
2010	1	0.93%	\$414.60	3.17%
2011	1	0.93%	\$378.65	2.89%
2012	1	0.93%	\$295.79	2.26%
2013	8	7.41%	\$786.42	6.01%
2014	8	7.41%	\$857.40	6.55%
2015	10	9.26%	\$502.72	3.84%
2016	6	5.56%	\$485.70	3.71%
2017	8	7.41%	\$865.42	6.61%
2018	8	7.41%	\$1,283.95	9.80%
2019	11	10.19%	\$1,400.47	10.69%
2020	11	10.19%	\$1,552.64	11.86%
2021	13	12.04%	\$1,583.77	12.09%
2022	22	20.37%	\$2,688.00	20.53%
<b>Totals</b>	<b>108</b>	<b>100.00%</b>	<b>\$13,095.53</b>	<b>100.00%</b>

**\*\*Number of properties may differ in the first two sections because a property may reside in more than one category in the first section.**

# Top Tax Due Report

April 16, 2024 Regular Meeting Agenda Packet

## Top 100 Properties - TROPHY CLUB MUNICIPAL UTILITY DISTRICT #1

GEO Code	Legal Description	Status	LPBD			
661454DEN	CANTERBURY HILLS PHASE 3 BLK F LOT 20 ACRES: 0.278900	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
94052	HARRISON CARL O & KATRINA A	N/A	2022	\$755.92	\$1,152.02	
71012DEN	TROPHY CLUB #10 LOT 1219 ACRES: 0.235000	DEFE		D		
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
968	BOREN BENJAMIN C & BEVERLY C	N/A	2022	\$417.01	\$441.32	
71779DEN	TROPHY CLUB # 2 LOT 77 ACRES: 0.253600	DEFE		D		
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
91176	PARROW JAMES J & ELENA	N/A	2022	\$401.91	\$425.34	
40758281TAR	TROPHY CLUB # 9 LOT 723 ACRES: 0.236200	DEFE		D		
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93245	PARKER CHARLES J AND PARKER SYLVIA A	N/A	2022	\$337.04	\$356.69	
650109DEN	PERSONAL PROPERTY - DENTIST LOCATION: 925 TROPHY CLUB DR	<none>,UP		L		
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
90829	MEMBERS ONLY DENTAL PA	N/A	2022	\$320.50	\$488.44	
189787DEN	LAKESIDE AT TROPHY CLUB BLK B LOT 1 ACRES: 0.229400	<none>,PPAY,TPAY				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
90619	WILLIAMS JEFFREY O & LARISSA	N/A	2022	\$162.70	\$247.95	
991023DEN	PERSONAL PROPERTY - RESTAURANT LOCATION: 2550 BOBCAT BLVD	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
94160	MARCO'S PIZZA	N/A	2022	\$85.58	\$130.42	
42641576TAR	KNOLLS AT SOLANA BLOCK B LOT 23 ACRES: 0.247900	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93256	MAYA WALDEMAR	N/A	2022	\$79.25	\$120.78	
14836446TAR	COASTAL BROKERS INSURANCE INC PERSONAL PROPERTY TANGIBLE	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93910	COASTAL BROKERS INSURANCE INC	N/A	2022	\$45.19	\$68.87	
929538DEN	PERSONAL PROPERTY - DONUT SHOP LOCATION: 301 TROPHY LAKE DR	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
112	HOT & CREAMY DONUTS	N/A	2022	\$23.11	\$35.22	
14689532TAR	CROSSFIT SPT PERSONAL PROPERTY TANGIBLE COMMERCIAL	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
92190	RUTLEDGE SHANNON AND GARNER KASIE	N/A	2022	\$20.41	\$31.10	
14345060TAR	BROKER ONLINE EXCHANGE LLC PERSONAL PROPERTY TANGIBLE	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93904	BROKER ONLINE EXCHANGE LLC	N/A	2022	\$10.85	\$16.54	
14265180TAR	FUSE ENERGY LLC PERSONAL PROPERTY TANGIBLE COMMERCIAL	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
91517	FUSE ENERGY LLC	N/A	2022	\$10.43	\$15.90	
676479DEN	PERSONAL PROPERTY - DANCE & MUSIC LESSONS LOCATION: 905	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
90858	FULLER CHRISTINA	N/A	2022	\$6.15	\$9.37	
723199DEN	PERSONAL PROPERTY - INSURANCE AGENT LOCATION: 2101 SH 114 STE	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
91433	MILLER CRAIG	N/A	2022	\$4.05	\$6.17	
701746DEN	PERSONAL PROPERTY - SPECIAL TRADE CONTRACTORS: 99 TROPHY	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93483	GRAY CAROL	N/A	2022	\$3.01	\$4.59	
676473DEN	PERSONAL PROPERTY - PERSONAL TRAINER SERVICES LOCATION: 2003	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
90855	THE FORCE BY LUKE	N/A	2022	\$2.21	\$3.37	
14881042TAR	CARDTRONICS USA INC VARX COMMERCIAL	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
93915	CARDTRONICS USA INC	N/A	2022	\$1.49	\$2.27	
676477DEN	PERSONAL PROPERTY - MEDICAL OFFICE LOCATION: 300 TROPHY CLUB	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
91387	TRUE MEDICINE PA	N/A	2022	\$0.95	\$1.45	
1030803DEN	PERSONAL PROPERTY - LEASED EQUIPMENT - S11	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
94223	REDBOX AUTOMATED RETAIL LLC	N/A	2022	\$0.21	\$0.32	
71301DEN	TROPHY CLUB # 9 LOT 764R (PT) (DENTON CO PART) ACRES: 0.006800	<none>				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
91417	WHITE VICTORIA	N/A	2022	\$0.02	\$0.03	
70726DEN	TROPHY CLUB #11 LOT 1467 ACRES: 0.293800	<none>,DEFE,QPAY				
<b>Taxpayer #</b>	<b>Taxpayer Name</b>	<b>Primary Phone</b>	<b>Years</b>	<b>Tax Due</b>	<b>Total Due</b>	
90912	RUANGSKUL VERONICA IND EXECUTOR FOR BOWO	N/A	2022	\$0.01	\$0.01	

# Top Tax Due Report

April 16, 2024 Regular Meeting Agenda Packet

## Top 100 Properties - TROPHY CLUB MUNICIPAL UTILITY DISTRICT #1

GEO Code	Legal Description	Status	LPBD			
Taxpayer #	Taxpayer Name	Primary Phone	Years	Tax Due	Total Due	
71012DEN	TROPHY CLUB #10 LOT 1219 ACRES: 0.235000	DEFE	D			
968	BOREN BENJAMIN C & BEVERLY C	N/A	2010-2021	\$4,447.01	\$6,397.50	
71779DEN	TROPHY CLUB # 2 LOT 77 ACRES: 0.253600	DEFE	D			
91176	PARROW JAMES J & ELENA	N/A	2017-2021	\$1,931.08	\$2,319.25	
650109DEN	PERSONAL PROPERTY - DENTIST LOCATION: 925 TROPHY CLUB DR	<none>,UP	L			
90829	MEMBERS ONLY DENTAL PA	N/A	2018-2021	\$1,476.01	\$2,773.30	
11514221TAR	DIEGO'S TEX MEX KITCHEN PERSONAL PROPERTY TANGIBLE	BKR,SUIT,UP				
59	SUMMERS, JAMES M	N/A	2013-2014	\$455.51	\$1,250.18	
620602DEN	PERSONAL PROPERTY - DENTIST OFFICE LOCALTON : 301 TROPHY LAKE	<none>,SUIT	L			
1560	BURGAR BRANDON	N/A	2013-2014	\$310.41	\$850.97	
926478DEN	PERSONAL PROPERTY - CHIROPRACTOR LOCATION : 100 TROPHY CLUB	<none>,SUIT,UP	L			
1242	FORD LESLIE	N/A	2013-2017	\$297.77	\$746.02	
11514205TAR	WEINBERGERS DELICATESSEN PERSONAL PROPERTY TANGIBLE	<none>,SUIT,UP				
58	WEINBERGER DELI TWO LLC	N/A	2016-2019	\$297.12	\$629.71	
526096DEN	CHURCHILL DOWNS BLK A LOT 1 ACRES: 0.258300	<none>,EMP,PPAY,TPAY				
895	SEAY MARK SR & TERRI	N/A	2020	\$286.92	\$519.90	
339971DEN	PERSONAL PROPERTY - AIRCRAFT CESSNA 150L 1972-N5428Q LOCATION : SUIT		L			
759	MORRISON AVIATION LLC	N/A	2013-2021	\$247.57	\$560.87	
676474DEN	PERSONAL PROPERTY - DRY CLEANERS LOCATION: 2003 SH 114 STE 390	<none>				
90856	J.A.E.H.K. INC	N/A	2018-2021	\$139.49	\$262.58	
72034DEN	TROPHY CLUB # 4 LOT 333 ACRES: 0.361600	<none>,BKR,EMP	B			
1219	BINGHAM GENE C	N/A	2021	\$122.63	\$204.55	
42641576TAR	KNOLLS AT SOLANA BLOCK B LOT 23 ACRES: 0.247900	<none>				
93256	MAYA WALDEMAR	N/A	2021	\$91.87	\$153.24	
336817DEN	PERSONAL PROPERTY - DRY CLEANERS DROP OFF LOCATION : 2003 SH	UP				
1164	WALJI SHANIF M	N/A	2014-2015	\$45.93	\$119.32	
14318755TAR	DYNAMIC ACTION PERSONAL PROPERTY TANGIBLE COMMERCIAL	<none>				
92920	DYNAMIC ACTION INC	N/A	2021	\$36.66	\$61.15	
633172DEN	PERSONAL PROPERTY - AUDIOLOGISTS LOCATION: 501 TROPHY LAKE	UP				
1730	EARCARE HEARING AIDS	N/A	2014-2015	\$35.18	\$91.40	
469054DEN	PERSONAL PROPERTY - RETAIL STORE LOCATION: 301 TROPHY LAKE DR	UP				
1184	VERIZON	N/A	2013	\$30.81	\$86.88	
14265180TAR	FUSE ENERGY LLC PERSONAL PROPERTY TANGIBLE COMMERCIAL	<none>				
91517	FUSE ENERGY LLC	N/A	2021	\$26.93	\$44.92	
563646DEN	PERSONAL PROPERTY - MISC PERSONAL SERVICE LOCATION: 2003 SH	UP				
1711	STYLES OF INDIA	N/A	2015-2016	\$20.23	\$49.65	
499622DEN	PERSONAL PROPERTY - HAIR SALON LOCATION: 2001 W SH 114, STE 150,	UP				
1530	DESIRE SALON & SPA	N/A	2013	\$16.51	\$46.56	
723199DEN	PERSONAL PROPERTY - INSURANCE AGENT LOCATION: 2101 SH 114 STE	<none>				
91433	MILLER CRAIG	N/A	2019-2021	\$14.45	\$26.22	
682747DEN	PERSONAL PROPERTY - RESTAURANT LOCATION: 301 TROPHY LAKE DR	UP				
91619	7 MILES TASTE GROUP INC	N/A	2019	\$14.43	\$28.23	
676479DEN	PERSONAL PROPERTY - DANCE & MUSIC LESSONS LOCATION: 905	<none>				
90858	FULLER CHRISTINA	N/A	2020-2021	\$14.38	\$25.03	



Taxpayer #	Taxpayer Name	UP	Primary Phone	Years	Tax Due	Total Due
1344212TAR	HEART TEST LABORATORIES PERSONAL PROPERTY TANGIBLE	UP				
91068	HEART TEST LABORATORIES INC		N/A	2017-2019	\$12.32	\$25.00
72303DEN	TROPHY CLUB # 6 LOT 528 ACRES: 0.266100	<none>				
91664	TABER JOHN K		N/A	2020	\$9.15	\$15.92
659388DEN	PERSONAL PROPERTY - BUSINESS SERVICES LOCATION: 99 TROPHY	UP				
91141	CHIP MUNDY INC		N/A	2017	\$4.85	\$10.88
566115DEN	PERSONAL PROPERTY - BUSINESS SERVICES LOCATION: 99 TROPHY	UP				
1555	DONNA & ASSOCIATES		N/A	2013	\$4.40	\$12.41
679913DEN	PERSONAL PROPERTY - OFFICE LOCATION: 99 TROPHY CLUB DR	<none>				
91389	SMITH CLINICAL SERVICES PLLC		N/A	2019	\$4.31	\$8.43
659398DEN	PERSONAL PROPERTY - BUSINESS SERVICES LOCATION: 99 TROPHY	UP				
90372	RAY DERSTEIN		N/A	2015	\$3.61	\$9.14
701746DEN	PERSONAL PROPERTY - SPECIAL TRADE CONTRACTORS: 99 TROPHY	<none>				
93483	GRAY CAROL		N/A	2021	\$3.50	\$5.84
13730967TAR	RANDSTAD RANDSTAD US LP PERSONAL PROPERTY TANGIBLE	UP				
90303	RANDSTAD US LP		N/A	2014-2015	\$2.76	\$7.06
727270DEN	PERSONAL PROPERTY - INSURANCE OFFICE LOCATION: 100 INDIAN	<none>				
92609	FOLEY BEVERLY		N/A	2020-2021	\$1.98	\$3.44
314763DEN	PERSONAL PROPERTY - LEASED EQUIPMENT	<none>				
298	NORTHERN LEASING SYSTEMS INC		N/A	2020	\$0.68	\$1.23
14461451TAR	DELL MARKETING LP VARX COMMERCIAL	UP				
91207	DELL MARKETING LP		N/A	2016	\$0.61	\$1.36
42345560TAR	WESTLAKE ENTRADA BLOCK I LOT 13 REF PLAT D218192054	<none>				
91351	JJP TREVI LLC		N/A	2018	\$0.19	\$0.40
14381350TAR	SONIFI SOLUTIONS INC VARX COMMERCIAL	UP				
1290	SONIFI SOLUTIONS INC		N/A	2015	\$0.15	\$0.34
13661787TAR	NATIONAL DEFAULT TITLE PERSONAL PROPERTY TANGIBLE	UP				
1638	NATIONAL DEFAULT TITLE SERVICE		N/A	2017	\$0.07	\$0.16
14448870TAR	NEOPOST USA INC VARX COMMERCIAL	UP				
91049	NEOPOST USA INC		N/A	2015	\$0.04	\$0.09
198454DEN	LAKES OF TROPHY CLUB PH 1 BLK 5 LOT 11 ACRES: 0.160300	<none>,QPAY				
91092	VILORIA PHILIP A & JOANNE		N/A	2019	\$0.01	\$0.02

# Deferral Detail Report

Locator: Denton Tax

Clients: Trophy Club MUD 1

TP #	Taxpayer Name								Base Due
93245	PARKER CHARLES J AND PARKER SYLVIA A								
GEO Code	Client Name	Tax Year	Status	Tran Type	Start Date	End Date	Condition	Base Tax	
40758281TAR	Trophy Club MUD 1	2022	DEFE	TAX	12/06/2021	12/01/2099	Defer	\$337.04	
40758281TAR	Trophy Club MUD 1	2023	DEFE	TAX	12/06/2021	12/01/2099	Defer	\$260.59	
<b>Property Base Due</b>								\$597.63	
<b>Taxpayer Base Due</b>								\$597.63	
968	BOREN BENJAMIN C & BEVERLY C								
GEO Code	Client Name	Tax Year	Status	Tran Type	Start Date	End Date	Condition	Base Tax	
71012DEN	Trophy Club MUD 1	2010	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$414.60	
71012DEN	Trophy Club MUD 1	2011	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$378.65	
71012DEN	Trophy Club MUD 1	2012	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$295.79	
71012DEN	Trophy Club MUD 1	2013	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$300.56	
71012DEN	Trophy Club MUD 1	2014	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$325.30	
71012DEN	Trophy Club MUD 1	2015	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$355.07	
71012DEN	Trophy Club MUD 1	2016	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$367.89	
71012DEN	Trophy Club MUD 1	2017	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$385.38	
71012DEN	Trophy Club MUD 1	2018	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$380.30	
71012DEN	Trophy Club MUD 1	2019	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$404.59	
71012DEN	Trophy Club MUD 1	2020	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$401.84	
71012DEN	Trophy Club MUD 1	2021	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$437.04	
71012DEN	Trophy Club MUD 1	2022	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$417.01	
71012DEN	Trophy Club MUD 1	2023	DEFE	TAX	06/30/2010	12/01/2099	Defer	\$322.05	
<b>Property Base Due</b>								\$5,186.07	
<b>Taxpayer Base Due</b>								\$5,186.07	
91216	DEVITO DONALD J & EVELYN F								
GEO Code	Client Name	Tax Year	Status	Tran Type	Start Date	End Date	Condition	Base Tax	
71254DEN	Trophy Club MUD 1	2023	DEFE	TAX	06/11/2010	12/01/2099	Defer	\$54.41	
<b>Property Base Due</b>								\$54.41	
<b>Taxpayer Base Due</b>								\$54.41	
91176	PARROW JAMES J & ELENA								
GEO Code	Client Name	Tax Year	Status	Tran Type	Start Date	End Date	Condition	Base Tax	
71779DEN	Trophy Club MUD 1	2017	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$276.37	
71779DEN	Trophy Club MUD 1	2018	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$412.53	
71779DEN	Trophy Club MUD 1	2019	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$416.50	
71779DEN	Trophy Club MUD 1	2020	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$404.55	
71779DEN	Trophy Club MUD 1	2021	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$421.13	
71779DEN	Trophy Club MUD 1	2022	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$401.91	
71779DEN	Trophy Club MUD 1	2023	DEFE	TAX	11/03/2017	12/01/2099	Defer	\$310.45	
<b>Property Base Due</b>								\$2,643.44	
<b>Taxpayer Base Due</b>								\$2,643.44	
76	MCDONALD JAMES E & HUESTIS LAURA LEA TR								
GEO Code	Client Name	Tax Year	Status	Tran Type	Start Date	End Date	Condition	Base Tax	
72060DEN	Trophy Club MUD 1	2023	DEFE	TAX	01/25/2007	12/01/2099	Defer	\$333.66	
<b>Property Base Due</b>								\$333.66	
<b>Taxpayer Base Due</b>								\$333.66	
<b>Total Base Due</b>								\$8,815.21	

# Trophy Club Municipal Utility District No. 1

## Quarterly Investment Report

<b>I certify that this Investment Report complies with requirements of TCMUD's Investment Policy and the Public Funds Act.</b>	
Prepared By	Steven Krolczyk
	DATE
Investment Officer	Alan Fourmentin
	DATE

**For Ending Period 03/31/2024 (January, February, and March)**

Restricted/ Unrestricted	Account or CUSIP	Sec Type	Par	Rate / Coupon	Maturity	Call Date	Purchase Price	Yield %	Ending Book 12/31/2023	Ending Market 12/31/2023	Ending Book 3/31/2024	Ending Market 3/31/2024	Gain/Loss End MV-End BV					
<b>Checking &amp; Money Market Accounts</b>																		
Unrestricted- 135	XXXX2660	Prosperity Bank Consolidated Cash-General Fund	\$ 4,765,951	0.000%	N/A	N/A	100.000	0.35%	\$ 5,312,182	\$ 5,312,182	\$ 4,765,951	\$ 4,765,951	0.00					
Unrestricted- 122	XXXX2660	Prosperity Bank Consolidated Cash-Fire Dept	\$ -	0.000%	N/A	N/A	100.000	0.35%	\$ -	\$ -	\$ -	\$ -	0.00					
Restricted- 519	XXXX2660	Prosperity Bank Consolidated Cash-Tax SWIFT	\$ 85,052	0.000%	N/A	N/A	100.000	0.35%	\$ 85,052	\$ 85,052	\$ 85,052	\$ 85,052	0.00					
Restricted- 533	XXXX2660	Prosperity Bank Consolidated Cash-Tax I&S	\$ -	0.000%	N/A	N/A	100.000	0.35%	\$ -	\$ -	\$ -	\$ -	0.00					
<b>Pools &amp; Funds</b>																		
Unrestricted- 135	XXXXX0002	TexPool Municipal Fund-Operating	\$ 2,815,828	0.000%	N/A	N/A	100.000	5.33%	\$ 2,852,451	\$ 2,852,451	\$ 2,815,828	\$ 2,815,828	0.00					
Restricted- 122		TexPool Municipal Fund-Fire Dept	\$ 1,145,236	0.000%	N/A	N/A	100.000	5.33%	\$ 1,022,924	\$ 1,022,924	\$ 1,145,236	\$ 1,145,236	0.00					
Restricted- 137		TexPool Municipal Fund-GASB Replacement	\$ 4,916,433	0.000%	N/A	N/A	100.000	5.33%	\$ 3,898,891	\$ 3,898,891	\$ 4,916,433	\$ 4,916,433	0.00					
Restricted- 533	XXXXX0003	TexPool Tax Debt Service	\$ 507,048	0.000%	N/A	N/A	100.000	5.33%	\$ 230,002	\$ 230,002	\$ 507,048	\$ 507,048	0.00					
Restricted- 534	XXXXX00013	Texpool Revenue Bond I&S	\$ 289,185	0.000%	N/A	N/A	100.000	5.33%	\$ 207,364	\$ 207,364	\$ 289,185	\$ 289,185	0.00					
Restricted- 528	XXXXX00014	Texpool Revenue Bond Reserve	\$ 967,894	0.000%	N/A	N/A	100.000	5.33%	\$ 955,148	\$ 955,148	\$ 967,894	\$ 967,894	0.00					
Restricted- 519	XXXXX00015	Texpool Revenue Bond Construction-SWIFT	\$ -	0.000%	N/A	N/A	100.000	5.33%	\$ -	\$ -	\$ -	\$ -	0.00					
Restricted- 535	XXXXX00017	Texpool Revenue Bond I&S-SWIFT	\$ 136,308	0.000%	N/A	N/A	100.000	5.33%	\$ 86,973	\$ 86,973	\$ 136,308	\$ 136,308	0.00					
Restricted- 520	XXXXX00018	Texpool Revenue Bond Construction Series 2019	\$ -	0.000%	N/A	N/A	100.000	5.33%	\$ 1,195,080	\$ 1,195,080	\$ -	\$ -	0.00					
Restricted- 536	XXXXX00020	Texpool Revenue Bond I&S Series 2019	\$ 111,034	0.000%	N/A	N/A	100.000	5.33%	\$ 110,747	\$ 110,747	\$ 111,034	\$ 111,034	0.00					
<b>Savings Accounts</b>																		
Restricted	XXXXX7724	Prosperity Bank Cash Reserve- Money Mkt	\$ 1,967,621	0.000%	N/A	N/A	100.000	4.27%	\$ 1,952,291	\$ 1,952,291	\$ 1,967,621	\$ 1,967,621	0.00					
<b>Escrow/ Treasuries</b>																		
Restricted- 519	82-1747-01-1	Revenue Bond Series 2016 Escrow- BOK	\$ 836,522					3.19%	\$ 826,732	\$ 826,732	\$ 836,522	\$ 836,522	0.00					
<b>CD'S</b>																		
NONE																		
<b>US Agencies</b>																		
NONE																		
									<b>\$ 18,735,837</b>		<b>\$ 18,735,837</b>		<b>\$ 18,544,112</b>		<b>\$ 18,544,112</b>		<b>\$ -</b>	

**EARNINGS SUMMARY**

Restricted/ Unrestricted	Settle Date	Sec Type	Account Number	Par	Coupon	Maturity	Qtr. Accrued	Qtr. Amort.	Total Qtr. Earnings		
<b>Checking &amp; Money Market Accounts</b>											
Unrestricted- 135		Prosperity Bank Consolidated Cash-General Fund	XXXX2660	\$ 4,765,951	N/A	N/A	\$ 4,685	N/A	\$ 4,685		
Unrestricted- 122		Prosperity Bank Consolidated Cash-Fire Dept	XXXX2660	\$ -	N/A	N/A	\$ -	N/A	\$ -		
Restricted- 519		Prosperity Bank Consolidated Cash-SWIFT	XXXX2660	\$ 85,052	N/A	N/A	\$ -	N/A	\$ -		
Restricted- 533		Prosperity Bank Consolidated Cash-Tax I&S	XXXX2660	\$ -	N/A	N/A	\$ -	N/A	\$ -		
<b>Pools &amp; Funds</b>											
Unrestricted- 135		TexPool Municipal Fund	XXXXX0002	\$ 8,877,497	N/A	N/A	\$ 117,027	N/A	\$ 117,027		
Restricted- 533		TexPool Tax Debt Service	XXXXX0003	\$ 507,048	N/A	N/A	\$ 3,954	N/A	\$ 3,954		
Restricted- 534		Texpool Revenue Bond I&S	XXXXX00013	\$ 289,185	N/A	N/A	\$ 3,129	N/A	\$ 3,129		
Restricted- 528		Texpool Revenue Bond Reserve	XXXXX00014	\$ 967,894	N/A	N/A	\$ 12,746	N/A	\$ 12,746		
Restricted- 519		Texpool Revenue Bond Construction-SWIFT	XXXXX00015	\$ -	N/A	N/A	\$ -	NA	\$ -		
Restricted- 535		Texpool Revenue Bond I&S-SWIFT	XXXXX00017	\$ 136,308	N/A	N/A	\$ 1,388	NA	\$ 1,388		
Restricted- 520		Texpool Revenue Bond Construction Series 2019	XXXXX00018	\$ -	N/A	N/A	\$ 5,250	NA	\$ 5,250		
Restricted- 536		Texpool Revenue Bond I&S Series 2019	XXXXX00020	\$ 111,034	N/A	N/A	\$ 1,448	NA	\$ 1,448		
<b>Savings Accounts</b>											
Restricted		Prosperity Bank Cash Reserve- Money Mkt	XXXXX7724	\$ 1,967,621	N/A	N/A	\$ 15,330	N/A	\$ 15,330		
<b>Escrows/ Treasuries</b>											
Restricted- 519		Revenue Bond Series 2016 Escrow- BOK	82-1747-01-1	\$ 836,522	N/A	N/A	\$ 9,789	N/A	\$ 9,789		
<b>CD'S</b>											
NONE											
<b>US Agencies</b>											
NONE											
							<b>\$ 174,746</b>		N/A	<b>\$ 174,746</b>	

*PAR for this report is the statement balance on the last day of the quarter*

**REGULAR MEETING MINUTES**  
**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1**  
**BOARD OF DIRECTORS**  
**March 28, 2024, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in regular session on March 28, 2024, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

**BOARD MEMBERS PRESENT:**

Kevin R. Carr	President
Ben Brewster	Vice President
Doug Harper	Secretary/Treasurer
William C. Rose	Director
Jim Thomas	Director

**STAFF PRESENT:**

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Steven Krolczyk	Finance Manager
Stefanie Albright	General Legal Counsel

**GUESTS PRESENT:**

Brandon Wright	Town Manager, Town of Trophy Club
Chase Ellis	Director of Parks & Recreation
Jason Wise	Fire Chief
Jeanette Tiffany	Mayor, Town of Trophy Club
LuAnne Oldham	Town Council Member
Dennis Sheridan	Town Council Member
Jeff Beach	Town Council Member
Marion Hawker	1130 Sunset Drive
Connie White	119 Trophy Club Drive
Sara Miniatas	248 Oak Hill Drive
Marsha Pyeatt	306 Lakewood Drive
Carol Tombari	303 Meadow Lake Drive

**CALL TO ORDER AND ANNOUNCE A QUORUM**

President Carr announced the date of March 28, 2024, called the meeting to order and announced a quorum present at 6:31 p.m.

**CITIZEN COMMENTS**

There were no citizen comments

**REPORTS & UPDATES**

1. Staff Reports
  - a. Capital Improvement Projects
  - b. Operations Reports
  - c. Finance Reports

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

**CONSENT AGENDA**

2. Consider and act to approve the Consent Agenda.
  - a. February 21, 2024, Regular Meeting Minutes

**Motion made by Director Rose and seconded by Director Thomas to approve the Consent Agenda.**

**Motion carried unanimously.**

**REGULAR SESSION**

3. Discussion and possible action regarding use of District Annex building.

Town Manager Brandon Wright and Director of Parks and Recreation, Chase Ellis, provided the Board with initial plans for use of the Annex Building.

**Motion made by Director Rose and seconded by Director Brewster to direct the General Manager to work with the Town Manager to develop a short-term lease for use of the annex building for recreational purposes.**

**Motion carried unanimously.**

4. Consider and act to appoint two directors to serve on a committee to work with the Town of Trophy Club Town Council representatives regarding annexation of Town property and matters related thereto.

**Motion made by Director Carr and seconded by Director Rose to appoint Director Brewster and Director Thomas to serve on a committee to work with the Town Council representatives regarding annexation of town property and matters related thereto.**

**Motion carried unanimously.**

**The Board Recessed at 7:32 p.m. and reconvened into Regular Session at 7:41 p.m.**

5. Discussion and possible action regarding District legal services.

**Motion made by Director Rose and seconded by Director Harper to continue utilizing Bickerstaff, Heath, Delgado, Acosta LLC. For District legal services and to utilize Stefanie P. Albright as the primary counsel for in-person representation at District meetings.**

**For: Rose, Harper**

**Oppose: Brewster, Thomas, and Carr**

**Motion failed 3-2**

**Motion by Director Carr and seconded by Director Brewster to approve Attorney Liston as District legal counsel.**

**For: Brewster, Carr, and Thomas**

**Oppose: Rose and Harper**

**Motion passed 3-2**

6. Discussion and possible action regarding annual winter average analysis and matters related thereto.

Chris Ekrut with NewGen Strategies and Solutions, LLC., presented the results of the winter averaging analysis and recommended no change in rates.

7. Discussion and possible action regarding adopted Rate Order No. 2023-0322A Establishing Policies, Procedures and Rates, Fees and Charges for Water and Sewer Services.

**No Action Taken.**

8. Consider and act regarding approval of Contract No. 20240328 with Insituform Technologies, LLC for wastewater manhole repairs and authorize the General Manager to execute the necessary documents.

**Motion made by Director Rose and seconded by Director Carr to approve Contract No. 20240328 for wastewater collection system repairs to Insituform Technologies, LLC for an amount not to exceed \$199,267.00 and authorize the General Manager to execute the necessary documents.**

**Motion carried unanimously.**

**FUTURE AGENDA ITEMS**

*Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

9. Items for future agendas.

10. Next Regular Meeting date – Tuesday, April 16, 2024, at 6:30 p.m.

**ADJOURN**

President Carr called the meeting adjourned at 8:42 p.m.

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Kevin R. Carr, President

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Doug Harper, Secretary/Treasurer

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Laurie Slaght, District Secretary

(SEAL)

**SPECIAL CALLED MEETING MINUTES  
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
BOARD OF DIRECTORS  
April 10, 2024, at 6:00 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a special called meeting on April 10, 2024, at 6:00 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

**BOARD MEMBERS PRESENT:**

Kevin R. Carr President  
Ben Brewster Vice President  
Doug Harper Secretary/Treasurer  
William C. Rose Director  
Jim Thomas Director

**STAFF PRESENT:**

Alan Fourmentin General Manager  
Laurie Slaght District Secretary  
Pam Liston General Legal Counsel

**CALL TO ORDER AND ANNOUNCE A QUORUM**

President Carr announced the date of April 10, 2024, called the meeting to order and announced a quorum present at 6:01 p.m.

**CITIZEN COMMENTS**

There were no citizen comments

**REGULAR SESSION**

1. Consider and take appropriate action regarding contract for legal services with Liston Law Firm.

Item moved for discussion in Executive Session.

**The Board convened into Executive Session at 6:03 p.m.**

**EXECUTIVE SESSION**

2. In accordance with Texas Government Code, Section 551.001, et seq., the Board of Directors will recess into closed session to discuss the following:
  - a. **§ 551.074: Personnel Matters.** Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: District Legal Counsel.
  - b. **§ 551.071: Legal Advice** – Consultation with the attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers: legal counsel relating to the



respective roles, responsibilities, and duties of the Board of Directors.

**The Board convened into Regular Session at 7:35 p.m.**

**REGULAR SESSION**

3. Consider and take appropriate action regarding items discussed in Executive Session.

**Motion made by Director Thomas and seconded by Director Brewster to direct the Board President to terminate agreement with Bickerstaff Heath Delgado Acosta LLP for legal services.**

**Motion carried unanimously.**

Agenda item #1.

**Motion made by Director Brewster and seconded by Director Thomas to engage Attorney Pamela Liston with the Liston Law firm for general legal counsel services and to approve the contract for services as amended.**

**For: Brewster, Carr, Harper, and Thomas**

**Oppose: Rose**

**Motion passed 4-1**

**\*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION.**

**ADJOURN**

President Carr called the meeting adjourned at 7:39 p.m.

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Kevin R. Carr, President

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Doug Harper, Secretary/Treasurer

(SEAL)

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Laurie Slaght, District Secretary



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STAFF REPORT

April 16, 2024

**AGENDA ITEM:** Consider and act to approve Resolution No. 2024-0416 adopting Amended Drought Contingency Plan.

**DESCRIPTION:** Chapter 30 of the Texas Administrative Code (TAC) §288.30(50)(A) and (B) require retail public waters suppliers that provide water service to 3,300 or more connections to submit an updated drought contingency plan to the Executive Administrator of the Texas Commission on Environmental Quality (TCEQ). The Board last adopted the amended Drought Contingency Plan on April 19, 2019.

The cover page has been updated to reflect management changes and the date for consideration. There are no other substantive changes to the proposed policy.

**ATTACHMENTS:** Drought Contingency Resolution and Policy

**RECOMMENDATION:**

Staff recommends approval of Resolution No. 2024-0416 adopting Amended Drought Contingency Plan.

**RESOLUTION NO. 2024-0416**

**A RESOLUTION ADOPTING AMENDED DROUGHT CONTINGENCY & EMERGENCY WATER MANAGEMENT PLAN**

WHEREAS, Trophy Club Municipal Utility District No. 1 (the “District”) of Denton and Tarrant Counties, Texas, is a conservation and reclamation district created and functioning under Article 16, Section 59 of the Texas Constitution and Chapters 49 and 54 of the Texas Water Code;

WHEREAS, the Board of Directors of Trophy Club Municipal Utility District No. 1 recognizes that the amount of water available to the District and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the Board recognizes that natural limitations due to drought conditions and other acts of God cannot guarantee and uninterrupted water supply for all purposes;

WHEREAS, the District provides water service to more than 3,300 retail service connections;

WHEREAS, 30 TAC §288.30(50)(A) and (B) require retail public waters suppliers that provide water service to 3,300 or more connections to submit a drought contingency plan meeting the requirements of 30 TAC §288.20 to the Executive Administrator of the Texas Commission on Environmental Quality (TCEQ) by May 1, 2005, then by May 1, 2009 and every five years thereafter;

WHEREAS, pursuant to the foregoing requirements, the District previously adopted a Drought Contingency Plan and timely submitted such plan to TCEQ in accordance with the requirements of 30 TAC §288.30; and

WHEREAS, the Board of Directors of the District has reviewed and updated its Drought Contingency & Emergency Water Management Plan; Now, Therefore,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1:**

Section 1. The matters and facts stated in the preamble to this Resolution are hereby found to be true and correct and are incorporated as a part of this Resolution.

Section 2. The Drought Contingency & Emergency Water Management Plan attached hereto as Exhibit “A” is hereby approved and adopted.

Section 3. The General Manager and/or acting General Manager is hereby authorized and directed to implement, administer, and enforce the Drought Contingency & Emergency Water

Management Plan.

Section 4. This Resolution shall take effect immediately upon its passage.

Section 5. The District's General Manager is hereby authorized and directed to file the approved Drought Contingency & Emergency Water Management Plan with TCEQ, the Region C Planning Group and to any other group or entity with relevant jurisdiction.

**RESOLVED, PASSED AND APPROVED on this 16<sup>th</sup> day of April 2024.**

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Kevin R. Carr, President  
Board of Directors

ATTEST:

(SEAL)

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Doug Harper, Secretary  
Board of Directors

Exhibit "A"



## Drought Contingency Plan



***Draft for consideration: April 16, 2024  
Effective May 1, 2024***

General Manager: Alan Fourmentin  
Trophy Club Municipal Utility District No. 1  
100 Municipal Drive  
Trophy Club, TX 76262  
(682) 831-4600

**Public Water System ID TX 0610018**

## **Section I: Introduction and Objectives**

The purpose of this Water Management and Drought Contingency Plan (subsequently referred to as the Plan) is as follows:

- To effectively manage water supply while ensuring that the needs of all residents and customers of the District are adequately addressed
- To conserve the available water supply in times of drought and emergency
- To maintain supplies for domestic water use, sanitation, and fire protection
- To protect and preserve public health, welfare, and safety
- To minimize the adverse impacts of water supply shortages
- To minimize the adverse impacts of emergency water supply conditions

TCEQ rule Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.1 (4) defines a drought contingency plan as “a strategy or combination of strategies for temporary supply and demand management responses to temporary and potentially recurring water supply shortages and other water supply emergencies.” TCEQ rules governing development of and minimum requirements for drought contingency plans for municipal water suppliers and wholesale water suppliers are contained in Texas Administrative Code Title 30, Part 1, Chapter 288, Subchapter B, Rule 288.20 and Rule 288.22, respectively.

Water uses regulated or prohibited under this Plan are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties, as defined in Section XI - Enforcement of this Plan.

## **Section II: Public Involvement**

Opportunity of the public to provide input into the preparation of the Plan was provided by Trophy Club Municipal Utility District No. 1 (subsequently referred to as the District) by means of public meeting held on April 16, 2024. Additionally, the Plan is posted on the District website.

## **Section III: Public Education**

The District will inform and educate the public about the Plan through the following means:

- Preparing fact sheets describing the Plan and making these available online, through bill inserts, direct mail, and postings in public locations.
- Posting a copy of the Plan on the District website.
- Using the District News/Eblast to share the information.

At any time the Plan is initiated, terminated, or the stage changes, customers will be notified through the above methods as well as through press releases to the media.

## **Section IV: Coordination with Regional Water Planning Groups**

The District purchases water from the City of Fort Worth Water Department, which is mixed with water from several water wells of the District. In accordance with Section 2.3 of the wholesale contract with the City of Fort Worth, the District will institute and apply the same rationing, conservation measures or and/or restrictions for the use of water by its customers for so long as the District continues to purchase water from the City of Fort Worth.

The service area of the District is located within the Region C: North Texas Municipal Water District. The District will provide a copy of this Plan to the North Texas Groundwater Conservation District and to the City of Fort Worth.

## **Section V: Application, Initiation, and Termination of Drought and Emergency Response Stages**

The provisions of this Plan shall apply to all persons, customers, and property utilizing potable water provided by the District. The terms “person” and “customer” as used in the Plan include individuals, corporations, partnerships, associations, governmental institutions, and all other legal entities. The Plan does not apply to locations using treated wastewater effluent and/or private wells.

The Plan may be applied to the entire District or to geographic portions of the District as necessary. If the Plan is applied only to a limited sector, the boundaries will be defined in terms of roadways, creeks, and other easily distinguishable features.

The General Manager or acting General Manager may order the implementation of a drought response or water emergency stage when one or more of the trigger conditions for that stage is met or upon notification from the City of Fort Worth. Initiation of a drought stage requires notification in accordance with Section VI of this plan.

The General Manager or acting General Manager may order the termination of a drought response or water emergency stage when the conditions for termination are met or at their discretion based on current conditions and likelihood of the need to reinstate stages. Termination of a drought stage requires notification in accordance with Section VI of this plan.

## **Section VI: Notification**

**A. Notification of the Public:** The General Manager or acting General Manager shall notify the public by means of:

1. Publication in newspaper of general circulation;
2. Public Service announcements (cable channel and/or website, marquees, list-serve);
3. Signs posted in public places;
4. Bill inserts and/or direct mailings.

**B. Additional Notification:** The General Manager or acting General Manager shall notify directly, or cause to be notified directly, the following individuals and entities:

1. Board of Directors for the District;
2. Mayor, Town Manager, and Town Council Members;
3. Fire Chief;
4. TCEQ (Texas Commission on Environmental Quality) (required when mandatory restrictions are imposed);



5. Major water users

**Section VII: Definitions**

For the purposes of this Plan, the following definitions shall apply:

**Acting General Manager:** The person occupying the position temporarily to ensure continuity

**Aesthetic water use:** Water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

**Commercial and institutional water use:** Water use that is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

**Conservation:** Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

**Customer:** Any person, company, or organization using water supplied by Trophy Club Municipal Utility District No. 1.

**District:** Trophy Club Municipal Utility District No. 1 provides water, sewer and fire protection services to customers within its boundaries or to customers outside its boundaries by contract with the Town of Trophy Club.

**General Manager:** Chief administrator of the District.

**Domestic Water Use:** Water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

**Drought:** Generally a lack of adequate water to supply needs or replenish supplies used.

**Even number address:** Street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6 or 8 and locations without addresses.

**Industrial Water Use:** The use of water in processes designed to convert materials of lower value into forms having greater usability and value.

**Landscape Irrigation Use:** Water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks and rights-of-way and medians.

**Non-essential water use:** Water uses that are neither essential nor required for the protection of public, health, safety, and welfare, including:

- a. Irrigation of landscape areas including parks, athletic fields, and golf courses, except otherwise provided under this Plan. Areas using recycled water or water sources not supplied by the District are excluded.
- b. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;

- c. Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e. Flushing gutters or permitting water to run or accumulate in any gutter or street;
- f. Use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- g. Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- h. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- i. Use of water from hydrants for construction purposes or any other purposes other than fire fighting.

**Odd numbered address:** Street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7 or 9.

**Person:** Any Person, entity, firm, partnership, association, corporation, company, or organization of any kind.

**Rationing:** Limiting the amount of water that can be used.

**Water:** Water taken from the public water supply or distribution system within the boundaries of the District or within an area supplied wholesale water by the District. Water may be potable or non-potable.

**Watering Prohibited Times:** Outdoor irrigation is prohibited year-round on Mondays. Additionally, outdoor watering is prohibited year-round between the hours of 10:00 a.m. and 6:00 p.m. unless otherwise noted in the Plan.

## **Section VIII: Year Round Water Management and Conservation Requirements**

The District recognizes the need to promote water conservation as a part of the District’s overall strategy and future planning efforts. Water conservation practices can extend the life of existing infrastructure, extend the timing for new infrastructure, and reduce the need for added water supply. Extending the time for infrastructure upgrades allows the District to stabilize rates and prevent economic impacts to customers.

Based on the known benefits of water conservation, the District is implementing a year-round water management plan that allows for two day per week outdoor irrigation for all customers. Unless the Drought Management Plan is initiated, customers are allowed to perform outdoor watering in accordance with the following schedule:

<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>	<b>SATURDAY</b>	<b>SUNDAY</b>
No outdoor watering	Non-residential	Even Residential addresses ending in 0,2,4,6,8	Odd Residential addresses ending in 1,3,5,7,9	Non-residential	Even Residential addresses ending in 0,2 4,6,8	Odd Residential addresses ending in 1,3 5,7,9

Violations of year-round water management requirements are enforceable violations of the District Plan in accordance with Section XI - Enforcement Procedures for Mandatory Water Use Measures.

## **Section IX: Criteria for Initiation and Termination of Drought Response Stages**

The General Manager or acting General Manager shall monitor water supply and/or demand conditions on a monthly basis during non-trigger times and a daily basis during trigger times and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified triggers are reached.

The triggering criteria described below are based on many conditions. First, because the City of Fort Worth is the primary water provider, the District will adhere to the current policy of Fort Worth Water established by the City of Fort Worth, through notification procedures established in the agreement. Second, identified local conditions will be used to implement the stages listed below. Local conditions include known system capacity, time of the year, weather conditions, and staff monitoring of the water supply.

### **Stage 1 Response Triggers - Water Watch**

#### **A. Triggering Conditions**

1. Water demand reaches or exceeds 90% of reliable delivery capacity for three (3) consecutive days.
2. Contamination of the City of Fort Worth's water treatment or distribution system.
3. Inadequate delivery capacity by the City of Fort Worth.
4. Failure of or damage to the City of Fort Worth's water supply system.
5. Water demand approaches a reduced delivery capacity for all or part of the system due to supply or production capacity limitation including contamination of the system.
6. Pursuant to requirements established in the agreement with the City of Fort Worth, notification is received requesting initiation of Stage 1 of their Drought Contingency Plan.
7. Conditions within the District's water system that warrant a mild reduction in water usage. These conditions may include loss of supply, storage, or pumping capacity, water main break, or other system failure.

**B. Requirements for Termination** - Stage 1 may terminate when the City of Fort Worth terminates its Stage 1 condition or when the circumstance that caused the initiation of Stage 1 no longer prevails.

**C. Goal for Use Reduction for Stage 1** - The goal for water-use reduction under Stage 1 - Water Watch is five percent (5%). If circumstances warrant or if required by the City of Fort Worth, the General Manager or acting General Manager can set a goal for greater water use reduction.

**D. All Water Users**

1. Initiate mandatory restrictions to prohibit non-essential water use as follows:
  - a. Prohibit hosing of paved areas, such as sidewalks, driveways, parking lots, tennis courts, patios, or other impervious surfaces, except to alleviate an immediate health or safety hazard.
  - b. Prohibit hosing of buildings or other structures for purposes other than fire protection or surface preparation prior to painting.
  - c. Prohibit using water in such a manner as to allow runoff or other waste, including:
    - i. Failure to repair a controllable leak, including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet;
    - ii. Operating a permanently installed irrigation system with: (a) a broken head; (b) a head that is out of adjustment and the arc of the spray head is over a street or parking lot; or (c) a head that is misting because of high water pressure; or
    - iii. During irrigation, allowing water (a) to run off a property and form a stream of water in a street for a distance of 50 feet or greater; or (b) to pond in a street or parking lot to a depth greater than one-quarter of an inch.
    - iv. Allowing or causing an irrigation system or other lawn watering device to operate during any form of precipitation or when temperatures are at or below 32 degrees Fahrenheit.
2. Limit landscape watering with sprinklers or irrigation systems at each service address to a twice per week schedule as outlined below. This includes landscape watering of parks, golf courses, and sports fields.
  - a. Residential addresses ending in an even number (0, 2, 4, 6, or 8) may water on Wednesdays and Saturdays.
  - b. Residential addresses ending in an odd number (1, 3, 5, 7 or 9) may water on Thursdays and Sundays.
  - c. All non-residential locations (apartment complexes, businesses, industries, parks, medians, etc.) may water on Tuesdays and Fridays.
3. No irrigation is permitted on Mondays. Watering with a sprinkler or irrigation system is prohibited between the hours of 10:00 a.m. and 6:00 p.m. every day. Watering with a soaker hose or drip irrigation is permitted at any time or day except Mondays. Watering with a hand-held hose or hand-held bucket can be done at any time or any day.
4. Exceptions:
  - a. Lawns, landscaping, and foundations may be watered up to two hours on any day except Mondays and cannot occur between the hours of 10 a.m. and 6:00 p.m. If performed under these circumstances, watering must be performed using a handheld hose, soaker hose, drip irrigation system, or tree bubbler. Foundation watering system must be placed within 24 inches of the foundation and cannot produce a spray of water above the ground.

- b. Newly installed shrubs (first year) and trees (two years) may be watered up to two hours on any day except Monday by handheld hose, drip irrigation, a soaker hose or tree bubbler. Tree watering is limited to an area not to exceed the drip line of a tree.
  - c. Establishing new turf is discouraged. If hydro mulch, grass sod, or grass seed is installed for the purpose of establishing a new lawn, watering restrictions for the first 30 days while it is being established are reduced to allow watering any day except Monday and can be performed at any time. A variance permit must be obtained in accordance with Section X of this plan. After expiration of the variance permit, the watering restrictions set forth in this stage apply. This exception for new turf does not include over seeding with rye or seasonal grasses since turf already exist.
  - d. Golf courses may water greens and tee boxes as necessary, however watering must be done before 10 a.m. and after 6 p.m. Golf courses are encouraged to reduce potable water use by 5%.
  - e. Skinned areas of sports fields may be watered as needed for dust control.
  - f. Athletic fields (playing fields within a stadium only – not surrounding landscaping) may be watered as needed, except on Mondays, to maintain league standards. Sports fields are encouraged to reduce potable water use by 5%.
- 5. All users are encouraged to reduce the frequency of the filling, draining, or refilling of swimming pools, wading pools, hot tubs, and Jacuzzi type pools except to maintain structural integrity, proper operation and maintenance, and/or to alleviate an issue that poses a public safety risk.
  - 6. All users are encouraged to use native and adapted drought tolerant plants in landscaping.
  - 7. Washing of any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle shall be limited to the use of a hand-held bucket or a hand-held hose equipped with a positive-pressure shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the premises of a commercial car wash or commercial service station. Companies with an automated on-site vehicle washing facility may wash their vehicles at any time. Further, such washing may be exempt from these requirements if the health, safety, and welfare of the public are contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

**E. Commercial Customers**

- 1. All actions listed above for all water users apply to commercial and industrial users.
- 2. Hotels, restaurants, and bars are encouraged to serve drinking water to patrons on an “on demand” basis.
- 3. Hotels are encouraged to implement laundry conservation measures by encouraging patrons to reuse linens and towels.

4. Car washing facilities must keep equipment in good working order, which should include regular inspections to ensure there are no leaks, broken, or misdirected nozzles, and that all equipment is operating efficiently.
5. All commercial and industrial customers are encouraged to inspect and repair irrigation systems.

**F. District and Other Local Government Responsibilities During Stage 1** - In addition to the actions listed above:

1. Review conditions and problems that caused Stage 1 and take corrective action.
2. Increase public education efforts on ways to reduce water use.
3. Increase enforcement efforts.
4. Intensify leak detection and repair efforts.
5. Audit all local government irrigation systems to ensure proper condition, settings, and operation.
6. Identify and encourage voluntary reduction measures by high-volume water users.
7. Reduce non-essential water use. As used herein, non-essential water uses are those that do not have any health or safety impact and are not needed to meet the core function of the agency.
8. The General Manager or acting General Manager will notify wholesale customers of actions being taken and require them to implement the same stage and measures.

**Stage 2 Response Triggers – Water Warning**

**A. Triggering Conditions for Stage 2**

1. Water demand reaches or exceeds 95% of reliable delivery capacity for three (3) consecutive days. The delivery capacity could be District-wide or in a specified portion of the system.
2. Contamination of the water supply source(s) or water supply system.
3. Demand for all or part of the delivery system equals or exceeds delivery capacity because delivery capacity is inadequate.
4. Pursuant to requirements established in the agreement with the City of Fort Worth, notification is received requesting initiation of Stage 2 of their Drought Contingency Plan.
5. Conditions within the District's water system that warrants a moderate reduction in water usage. These conditions may include loss of supply, storage, or pumping capacity, water main break, or other system failure.

**B. Requirements for Termination** - Stage 2 may terminate when the City of Fort Worth terminates its Stage 2 condition or when the circumstance that caused the initiation of Stage 2 no longer prevails.

**C. Goal for Use Reduction for Stage 2** - The goal for water use reduction under Stage 2 – Water Warning is to decrease use by 10 percent (10%). If circumstances warrant or if required by the City of Fort Worth, the General Manager or acting General Manager can set a goal for greater water use reduction.

**D. All Water Users** - Continuation of restrictions imposed in Stage 1 and:

1. Limit landscape watering with sprinklers or irrigation systems to a once per week schedule at each service address as determined by the General Manager. This includes landscape watering at parks, golf courses, and sports fields.
2. Exceptions:
  - a. Lawns, landscaping, and foundations may be watered up to two hours on any day except Mondays and cannot occur between the hours of 10 a.m. and 6:00 p.m. If performed under these circumstances, watering must be performed using a handheld hose, soaker hose, drip irrigation system, or tree bubbler. Foundation watering system must be placed within 24 inches of the foundation and cannot produce a spray of water above the ground.
  - b. Newly installed shrubs (first year) and trees (two years) may be watered up to two hours on any day except Monday by handheld hose, drip irrigation, soaker hose or tree bubbler. Tree watering is limited to an area not to exceed the drip line of a tree.
  - c. Golf courses may water greens and tee boxes as needed to keep them alive, however watering must be done before 10 a.m. and after 6 p.m. and cannot be done on Mondays. Fairways are restricted to once per week watering as outlined above. Golf course rough cannot be watered.
  - d. Watering for dust control on skinned areas of sport fields is not allowed.
  - e. Athletic fields (playing fields within a stadium only – not surrounding landscaping) may be watered as needed, except on Mondays, to maintain league standards. Sports fields are encouraged to reduce potable water use by 10%.
  - f. All users are encouraged to wait until the current drought or emergency situation has passed before establishing new landscaping and turf. Variances granted for establishing new turf grass or landscaping may be granted for a maximum of 30 days in accordance with Section X of this plan. However, variances are at the discretion of the General Manager and may be denied if circumstances are warranted. This exception does not apply to over seeding with rye or seasonal grasses where turf already exists.
3. Prohibit use of water for dust control, except to protect public health.
4. Prohibit the operation of ornamental fountains or ponds that use potable water except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
5. Prohibit filling, draining, or refilling of swimming pools, wading pools, hot tubs, and Jacuzzi type pools except to maintain structural integrity, proper operation and maintenance, and/or to alleviate an issue that poses a public safety risk.

6. Encourage the use of covers for all types of pools, hot tubs, and Jacuzzi type pools when not in use.

**E. Commercial Customers**

1. All actions listed above for all water users apply to commercial and industrial users.
2. Use of water from fire hydrants for any purpose other than firefighting-related activities or other activities necessary to maintain public health, safety and welfare requires a variance permit issued by the General Manager or acting General Manager. Fire hydrant use may be limited to only designated hydrants. Upon declaration of this drought stage, all holders or applicants of a portable meter are required to apply for a variance as set forth in Section X of this plan. If conditions warrant the need, the General Manager or acting General Manager may require all portable meters be immediately returned pending an approved variance permit.

**F. District and Other Local Government Responsibilities During Stage 2** - In addition to the actions listed above:

1. Continue or initiate any actions available under Stage 1.
2. Review conditions and/or problems that caused Stage 2 and take corrective action.
3. Increase frequency of media releases on water supply conditions.
4. Further accelerate public education efforts on ways to reduce water use.
5. Eliminate non-essential water use. As used herein, non-essential water uses are those that do not have any health or safety impact and are not needed to meet the core function of the agency.
6. Prohibit wet street sweeping.
7. The General Manager or acting General Manager will notify wholesale customers of actions being taken and require them to implement the same stage and measures.

**Stage 3 Response Triggers – Emergency Water Use**

**A. Triggering Conditions for Stage 3**

1. Water demand has reached or exceeds 98% of reliable delivery capacity for one (1) day.
2. Contamination of the water supply source(s) or water supply system.
3. Demand for all or part of the delivery system exceeds delivery capacity because delivery capacity is inadequate.
4. Pursuant to requirements established in the agreement with the City of Fort Worth, notification is received requesting initiation of Stage 3 of their Drought Contingency Plan.



5. Conditions within the District's water system that warrant a major reduction in water usage. These conditions may include loss of supply, storage, or pumping capacity, water main break, or other system failure

**B. Terminating Conditions for Stage 3** - Stage 3 may terminate when the City of Fort Worth terminates its Stage 3 condition or when the circumstances that caused the initiation of Stage 3 no longer prevail.

**C. Goals for Use Reduction for Stage 3** - The goal for water use reduction under Stage 3 - Emergency Water Use, is to decrease use by 20 percent (20%). If circumstances warrant or if required by the City of Fort Worth, the General Manager or acting General Manager can set a goal for a greater water use reduction.

**D. All Water Users** – Continuation of restrictions imposed in Stages 1 and 2 and:

1. Prohibit landscape watering, including at parks, golf courses, and sports fields.
2. Exceptions:
  - a. Watering with a hand-held hose, soaker hose, or drip irrigation system may occur any day except Monday at any time. The intent of this measure is to allow for the protection of structural foundations, trees, and other high value landscape materials.
  - b. Golf course greens only may be watered by hand-held hose as needed to keep them alive. However watering must be done before 10 a.m. and after 6 p.m.
  - c. Watering of athletic fields (playing fields with a stadium only – not surrounding landscaping) may be allowed by a variance permit. A water management plan must be submitted to the General Manager detailing how each area will comply with stage 3 drought measurements. If approved, watering of athletic fields will be expressly permitted through a variance permit.
3. Prohibit establishment of new landscaping. Variances may be granted in accordance with Section X of this plan for those landscape projects initiated prior to the initiation of stage 3 drought restrictions.
4. Restrict vehicle washing to commercial car wash, commercial service station or private on-site vehicle washing facilities and only as necessary for health, sanitation, or safety reasons, including but not limited to the washing of garbage trucks and vehicles used to transport food and other perishables. All other vehicle washing is prohibited.
5. Prohibit the operation of ornamental fountains or ponds that use potable water except where necessary to support aquatic life.
6. Prohibit the draining, filling, or refilling of swimming pools, wading pools and Jacuzzi type pools. Existing private and public pools may add water to maintain pool levels, however they may not be refilled using automatic fill valves.
7. Prohibit the hosing of buildings or other structures for purposes other than fire protection or surface preparation prior to painting with high-pressure equipment. If

allowed, surface preparation must be performed by a professional power washing service utilizing high efficiency equipment and a vacuum recovery system.

**E. Commercial Customers**

1. All actions listed above for all water users apply to commercial and industrial users.
2. Hotels, restaurants, and bars are required to serve drinking water to patrons on an “on demand” basis.
3. Hotels are required to implement laundry conservation measures by encouraging patrons to reuse linens and towels.
4. Commercial water users will be required to reduce water use by a set percentage determined by the General Manager.

Use of water from hydrants for any purpose other than firefighting-related activities or other activities necessary to maintain public health, safety and welfare The General Manager will order the return of all portable meters until stage 3 restrictions are rescinded.

**F. District and Other Local Government Responsibility** - In addition to actions listed above:

1. Continue or initiate any actions available under Stages 1 and 2.
2. Review conditions or problems that caused Stage 3 and take corrective action.
3. Implement viable alternative water supply strategies.
4. Increase frequency of media releases explaining emergency situation.
5. Reduce district and local government water use to maximum extent possible.
6. Prohibit the permitting of new swimming pools, Jacuzzi type pools, spas, ornamental ponds and fountain construction. Pools already permitted and under construction may be completely filled with water if a variance permit is granted in accordance with Section X of this plan
7. Institute a mandated reduction in deliveries to all wholesale customers. Such a reduction will be distributed as required by Texas Water Code §11.039.
8. The General Manager or acting General Manager will notify wholesale customers of actions being taken and require them to implement the same stage and measures.

**Section X: Procedures for Granting Variances to the Plan**

- A.** The General Manager or acting General Manager may grant temporary variances for existing water uses otherwise prohibited under the Plan if one or more of the following conditions are met:

1. Failure to grant such a variance would cause an emergency condition adversely affecting health, sanitation, or fire safety for the public or the person requesting the variance.
  2. Compliance with this plan cannot be accomplished due to technical or other limitations.
  3. Alternative methods that achieve the same level of reduction in water use can be implemented.
- B.** Variances shall be granted or denied at the discretion of the General Manager or acting General Manager. All petitions for variances should be in writing and should include the following information:
1. Name and address of the petitioner(s)
  2. Purpose of water use
  3. Specific provisions of the Plan from which the petitioner is requesting relief
  4. Detailed statement of the adverse effect of the provision from which relief is requested
  5. Description of the relief requested
  6. Period of time for which the variance is sought
  7. Alternative measures that will be taken to reduce water use
  8. Other pertinent information

**Section XI: Enforcement Procedures for Mandatory Water Use Measures**

- A.** No person shall knowingly or intentionally allow the use of District water for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the Drought Response Stage in effect at the time pursuant to action taken by the Board of Directors of the District or the General Manager or acting General Manager, in accordance with the provisions of this Plan.
- B.** Mandatory water conservation measures and mandatory water restrictions will be enforced as follows:
1. On the first violation, customers will be given a written warning that they have violated the mandatory water use restrictions. The violation will be explained in the warning (wrong day of week, outside permissible watering times, etc.) and will include a telephone number to the District for information regarding the violation.
  2. Any person who violates this Plan for the second or subsequent times in a calendar year is subject to an administrative penalty of fifty dollars (\$50.00) that will be added to the customer's next monthly water bill. The customer will be provided a notice of the penalty that will include an explanation of the violation.
  3. If a person is found to have committed three (3) or more distinct violations of this Plan, the General Manager is authorized to discontinue water service to the

premises where such violations occur. Written notice with the reason for disconnection will be provided to the customer.

Reconnection of service will require payment of a two hundred dollar (\$200.00) reconnection charge paid to the District prior to service reinstatement in addition to an administrative penalty of \$50. Service reinstatement will only be provided during District office hours. In addition, suitable assurance must be given to the General Manager that the same action shall not be repeated while the Plan is in effect.

- C. In addition to administrative penalties issued by District personnel, any Trophy Club, Denton, or Tarrant County enforcement officer or licensed enforcement officer of the District may issue a citation to a person he/she reasonably believes to be in violation of this Plan and if found guilty is subject to a fine of up to \$2000 per violation.
- D. Each day that one or more of the provisions in the Plan is violated shall constitute a separate offense. Compliance with this Plan may also be sought through injunctive relief in the District Court.
- E. Any Person, including a Person classified as a water customer of the District, in apparent control of the property where a violation occurs or originates, shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation.
- F. Appendix A contains a copy of the Order adopting this Plan approved by the District's Board of Directors.

## **Section XII: Review and Update of Drought Contingency Plan**

As required by TCEQ rules, the District will review this Drought Contingency Plan at least every five years after adoption or amendment. The Plan will be updated as appropriate, based on new or updated information.

**Appendix A**

Resolution Adopting Drought Contingency Plan



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STAFF REPORT

April 16, 2024

**AGENDA ITEM:** Consider and act to award bid and approve Contract No. 2024041601 for Wastewater Treatment Plant Membrane Bioreactor (MBR) Clean in Place (CIP) improvements as part of FY 2024 Capital Improvement Projects and authorize the General Manager to execute the necessary documents.

**DESCRIPTION:** This project consists of installation of permanent Clean in Place (CIP) Systems to perform high pH and low pH cleaning of the MBR permeate membranes including associated tanks, pumps, electrical, and piping; installation of a fan and louver on a hatch on the south side of the MBR complex; and replacement of the vault for the backflow preventer.

This project was advertised, and a public bid opening was held on April 1, 2024. One (1) bid was received and is outlined in the attached letter of recommendation.

**RECOMMENDATION:** Staff recommends awarding Contract 2024041601 for Wastewater Treatment Plant Membrane Bioreactor (MBR) improvements as part of FY 2024 Capital Improvement Projects to Rey-Mar Construction for an amount not to exceed \$272,747.00 and authorize the General Manager to execute any necessary documents.



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 Suite 400  
 Frisco, TX 75034  
 TEL 972.377.7480  
 FAX 972.377.8380  
 www.GarverUSA.com

April 3, 2024

Alan Fourmentin  
 Trophy Club Municipal Utility District No.1  
 100 Municipal Dr.  
 Trophy Club, TX 76262

Re: Trophy Club Municipal Utility District No.1 WWTP CIP Improvements  
 Recommendation of Award

Mr. Fourmentin:

A bid was received for the Trophy Club Municipal Utility District No.1 WWTP CIP Improvements Project via Civcast at 2:00 PM on Monday, April 1, 2024. One (1) bid was received for the project. See the bid table below. The bid has been checked for accuracy and compliance with the bid documents, and the bidder has provided the required documentation.

No.	Bid Item Description	Amount
1	Lump Sum for All Work defined in the Contract Documents	\$ 257,747.00
2	Contingency Allowance 1 for Work Change Directives	\$ 15,000.00
<b>Total</b>		<b>\$ 272,747.00</b>

We consider Rey-Mar Construction, LLC, the low bidder, to be a responsive, responsible bidder. We believe that the bid submitted by Rey-Mar Construction, LLC, Inc. represents good value for the Trophy Club Municipal Utility District No.1. We recommend that the construction contract for the Trophy Club Municipal Utility District No.1 WWTP CIP Improvements Project be awarded to Rey-Mar Construction, LLC in the amount of \$272,747.00 by accepting the Total Base Bid Price.

Please call if there are any questions.

Sincerely,

GARVER, LLC

Justin Rackley, PE, PMP  
 Senior Project Manager



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STAFF REPORT

April 16, 2024

**AGENDA ITEM:** Consider and act to award bid and approve Contract No. 2024041602 for replacement of water lines as part of FY 2024 Capital Improvement Projects.

**DESCRIPTION:** This project consists of replacement and installation of 7,310 linear feet of 8-inch, 6-inch, and 2-inch water lines, valves, and service lines along and adjacent to Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court.

This project was advertised, and a public bid opening was held on April 1, 2024. Nine (9) bids were received and are outlined in the attached letter of recommendation.

**RECOMMENDATION:** Staff recommends awarding Contract No. 2024041602 for replacement of water lines as part of FY 2024 Capital Improvement Projects to 2T Underground LLC for an amount not to exceed \$1,679,179.00 and authorize the General Manger to execute any necessary documents.





Alan Fourmentin  
 Trophy Club MUD No. 1  
 April 10, 2024  
 Page 1

April 10, 2024  
 AVO 36681.005

Mr. Alan Fourmentin  
 Trophy Club MUD No. 1  
 100 Municipal Drive  
 Trophy Club, Texas 76262

RE: Trophy Club MUD No. 1 - FY 2024 Water Line Replacement – Letter of Recommendation

Dear Mr. Fourmentin,

Bids were opened for the above referenced project on Monday, April 1, 2024 at 10:00 a.m. via CivCast and were read aloud during a Teams meeting. Nine (9) bids were received for the project. Halff Associates, Inc. (Halff) verified the bid totals, and the overall low bidder is **2T Underground LLC**. Please see a summary of the FY 2024 Water Line Replacement bids below. The low bidder and bid amount are highlighted.

FY 2024 Water Line Replacement	
Contractor	Bid
<b>2T Underground, LLC</b>	<b>\$1,679,179.00</b>
ANA Site Construction, LLC	\$1,737,411.00
Atkins Bros. Equipment Company, LLC	\$1,789,745.00
Quality Excavation LLC	\$1,798,911.00
A&M Construction and Utilities, LLC	\$1,881,550.00
Rey-Mar Construction, LLC	\$2,084,777.00
2R Construction Services, LLC	\$2,153,213.30
J&L Construction, LLC	\$2,239,368.33
Western Municipal Construction of Texas, LLC	\$2,560,854.42

2T Underground’s bid bonds, qualifications, and experience are attached to this letter. Halff contacted the provided references, and we received the following responses:

1. City of Collinsville– Jeff Ashabranner: Good recommendation. Mr. Ashabranner said they did an excellent job on the culvert and drainage improvements. He said that 2T Underground were very timely, always available and did a good job with pavement repair as well. He emphasized that the change orders were due to the city but there are no complaints on how they handled them. Mr. Ashabranner said that he would not hesitate to hire them again and he recommends them as a contractor.
2. City of Celina – Tyler Ratliff: Good recommendation. Mr. Ratliff said 2T Underground did a good job on water and sewer utility improvements for the city, including concrete and drainage work. He said that overall, they did good work, finished quickly and were good with the change



orders necessary. He also said they communicated well and were fast and efficient in their work.

3. City of Haltom City – Alex Aldaco: Good recommendation. Mr. Aldaco said 2T Underground LLC are currently working for them on waterline improvements for three neighborhood streets in Haltom City, including asphalt, curb and gutter repair, and are doing a good job so far. Mr. Aldaco approves of their work so far and emphasized that for a small, unknown contractor they are doing a really good job. Mr. Aldaco said that there have not been change orders and as of now he thinks they are doing a really good job and are a good contractor.

Halff recommends awarding the Fiscal Year 2024 Water Line Replacement project to **2T Underground, LLC** in the amount of **\$1,679,179**.

If you have any questions, please contact me at (817) 764-7459.

Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in blue ink that reads "Leah M. Hodge".

Leah M. Hodge, PE, CFM  
Project Manager

## May 2024

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
18	Apr 28, 2024	29	30	May 1	2	3	4
	7am Early Voting - May 4 General Election						Election Day - May 4 Ger
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
				Board of Directors Regular			
22	26	27	28	29	30	31	Jun 1
		Memorial Day - Office Cl	Possible Run Off				