

Great Parks of Hamilton County
Request for Proposal
One (1) Class 5 Chassis with Service Body
April 18, 2024

A. Introduction

Great Parks of Hamilton County (Great Parks) is requesting bid proposals for **One (1) Class 5 Chassis with Service Body** to be delivered to 10500 Golf View Dr, Cincinnati, OH 45240. This Request for Proposal Bid Packet shall be made part of the Contractor's bid proposal and will serve as the contract for this service.

B. Scope of Work

The vehicle shall include the following base features and options:

1. One (1) Class 5 Truck Chassis
 - a. 16,001 – 19,500 GVWR
 - b. Dual Rear Wheel (DRW)
 - c. Four Wheel Drive (4x4)
 - d. Crew Cab
 - e. 203" Extended Wheelbase
 - f. White Exterior
 - g. 6.7L V8 Diesel Powered Engine or equivalent
 - h. Automatic Transmission
 - i. Limited Slip or Electronic Locking Rear Axle if available
 - j. Cruise Control
 - k. Power Windows and Power Door Locks
 - l. Steel Wheels
 - m. Platform Running Boards
 - n. Exterior Backup Alarm
 - o. Rear View Camera
 - p. Spare Tire, Wheel, and Jack
 - q. 40/20/40 Split Vinyl Bench Seat or equivalent
 - r. Carpet Delete, Vinyl Flooring, or equivalent
 - s. 120V/400W Outlet if available
 - t. Interior Work Surface if available
 - u. Interior Bodybuilder Up-fit Switches

v. Heavy Duty Rubber Floor Mats

2. Service Body & Install

- a. One (1) Aluminum Utility Body Constructed with 6061 T6 & 5052 Aluminum installed on above specified chassis.
- b. Body design to be 109.25" long, 60" tall, and 94" wide.
- c. Compartment depth of 20".
- d. Floor width 54".
- e. Include three (3) adjustable divider shelves & dividers, street and curb side front vertical compartment
- f. Include two (2) adjustable divider shelves & dividers, street and curb side rear vertical compartment
- g. Include two (2) adjustable divider shelves & dividers curb side and one (1) adjustable divider shelf & dividers street side.
- h. Include overlap doors on horizontal compartments.
- i. 16" high tailgate
- j. Two (2) Fender skirts, Streetside and curbside.
- k. Fuel Fill Kit
- l. Weatherguard 50-gallon Transfer Tank 350-5-02 or equivalent with FillRite 1210 pump or equivalent, powered to switch in cab. Cargo Area of Bed to be Rhino Lined or equivalent prior to transfer tank install.
- m. Full overhead ladder rack rated for 300lbs or greater.
- n. Service Body to be painted white.

3. Rear Tow Hitch & Install

- a. 94" wide bumper with hitch recess.
- b. Class V receiver hitch rated for 21,000 lbs.
- c. Standard round 7-blade trailer receptacle wired to chassis and integrated trailer brake controller.

4. Safety Lighting & Install

- a. Amber / White LED surface mount lights, stop/turn/taillights for aluminum service body.
- b. All lights wired to integrated factory body-upfitter switches.

5. Include title, Ohio Temporary License with Delivery to the 10500 Golf View Dr, Cincinnati, OH 45240

C. Bid Proposal Instructions and Submission Deadline

Persons interested in bidding to provide **One (1) Class 5 Chassis with Service Body** must complete all of the information requested by this Bid Proposal Packet and affix the signatures and initials required on this Bid Proposal Packet. Failure to complete the required information and/or affix the required signatures/initials may result in the Bid Proposal being rejected in its entirety.

All Bid Proposals must be typed or written legibly on the forms in this Bid Proposal Packet. This entire signed and initialed Bid Proposal Packet, including any additional documents provided by the Supplier, shall be submitted to Great Parks at its offices located at 10245 Winton Road, Cincinnati, Ohio 45231 or emailed to kklug@greatparks.org.

All Bid Proposals MUST BE RECEIVED by 4:00PM (local time) on May 1, 2024.

Bid Proposals shall be publicly opened at Great Parks of Hamilton County, Winton Woods, Winton Centre Board Room, starting at 8 AM on May 2, 2024.

Any questions prior to the proposal deadline shall be directed to Kevin Klug by email at kklug@greatparks.org or by phone at (513) 280-1608.

D. General Notes

1. All permits and inspections are the responsibility of the Contractor, when applicable.
2. All Work shall conform to applicable codes and authorities having jurisdiction over service area. Each Contractor shall secure and pay for all permits, tests, and inspections as required by authorities having jurisdiction for Work.
3. Work to start immediately upon awarded start date.
4. The Contractor shall furnish all labor, material, and appurtenances necessary for a complete project or operational system as outlined in the plans, specifications, and this Request for Proposal.
5. The Contractor shall visit the facility and site to become familiar with existing conditions prior to work.
6. All excess materials shall be hauled off-site and legally disposed.
7. Prevailing wages do not apply.
8. Great Parks reserves the right to reject any and all bids.

9. Great Parks is tax exempt.

E. Submission of Invoices

The Contractor shall submit proper invoices via email directly to ParkDistrictAP@avidbill.com. A proper invoice will include account number, the park, location, quantity delivered, per unit price, total amount, shipping date, invoice number, invoice date, and Great Parks' purchase order number.

F. Acceptance of Proposal and Contract Award

It is the intent of Great Parks to award a contract provided the proposal has been submitted in accordance with the requirements of the **One (1) Class 5 Chassis with Service Body** Request for Proposal. Great Parks shall have the right to waive informalities and irregularities in a proposal received and to accept the proposal, which in Great Parks' judgment, is in Great Parks' own best interests.

In determining the lowest and best proposal, the following items will be considered in addition to the proposal amount:

1. The record of the Contractor in performing other Great Parks projects and/or similar publicly funded projects.
2. The record, experience, and ability of the Contractor to execute services of the like character, scope, and size.
3. Contractor has adequate equipment and facilities to perform the services properly in a timely and expeditious manner.
4. Contractor has suitable financial status to meet obligations incident to services.
5. Contractor has appropriate technical experience in projects of similar scope and conditions.

Prior to acceptance of the proposal and prior to performing work, the Contractor shall furnish proof of the below required documents:

1. Certificate of Insurance, listing Great Parks of Hamilton County as additional insured.
2. Ohio Bureau of Workers' Compensation (BWC) Certificate of Coverage.
3. New Vendor Form (if applicable, for Great Parks Finance Department purposes).
4. List of emergency contacts and their contact information.
5. Signed and completed Indemnification section (p. 7).

- 6. Signed Bid Form (p. 8).
- 7. Initial *all* pages in the area provided on the footer of each page (p. 1-9).

G. Certificate of Liability Insurance Requirements

Insurance coverage shall not be less than the following:

Comprehensive General Liability (including Completed Operations, Blanket Contractual, Independent Contractors, and Personal Injury):

- a. Bodily Injury \$1,000,000 Each Occurrence; \$2,000,000
Aggregate
- b. Property Damage \$1,000,000 Each Occurrence; \$1,000,000
Aggregate

Automobile Liability (including Owner, Non-owned and Hired):

- a. Bodily Injury \$1,000,000 Each Occurrence; \$1,000,000
Aggregate
- b. Property Damage \$250,000 Each Occurrence; \$250,000
Aggregate

H. Safety of Persons and Property

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of this work.

With respect to all Work performed, the Contractor shall:

- 1. Comply with the requirements of the Occupational Safety and Health Act of 1970 (Public Law 91-596), and the requirements of Title 29 of the Code of Federal Regulations, Paragraph 1518, as published in the "Federal Register" Vol. 36. N.75 Saturday, April 17, 1971 and as mended from time to time.
- 2. Exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property.
- 3. Maintain at its office and in delivery vehicles all articles necessary for giving first aid to the injured and shall make standing arrangements for the immediate removal to a hospital or doctor's care of persons (including employees) who may be injured at the work site.

4. Comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
5. When use of storage of explosives or other hazardous material or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
6. Promptly remedy damage and loss (other than damage or loss insured under property insurance required by the contract) to property caused in whole or in part by the Contractor or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is, except damage or loss attributable to acts or omissions of the Great Parks or anyone directly or indirectly employed by them, or anyone for whose acts may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations for Indemnification.
7. Designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to Great Parks.

I. Cancellation

This agreement may be canceled by either party thirty (30) days after written notice is given. However, no party may exercise this right for the first six (6) months the contract is in effect. Notwithstanding of these provisions, any failure to either meet contract specifications or comply with delivery requirements shall be cause for immediate cancellation.

J. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless, Great Parks, Great Parks' consultants, agents, vendors and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this section.

In claims against any person or entity indemnified under this section by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

Company: _____

Address: _____

City, State, Zip: _____

Office Phone: _____

Mobile Phone: _____

Email: _____

Fax: _____

Authorized By: _____

Title: _____

Bid Form

We, the undersigned, having familiarized ourselves with the site and local conditions and with the Request for Proposal prepared by Great Parks of Hamilton County do hereby propose to furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required for:

**Great Parks of Hamilton County
One (1) Class 5 Chassis with Service Body
Request for Proposal**

COMPANY: _____

BY (Name, Title): _____

SIGNATURE: _____ DATE: _____

COMPANY ADDRESS: _____

WORK NO: _____ MOBILE NO: _____

E-MAIL ADDRESS: _____

State whether a: Corporation (___); Partnership (___); Sole Proprietorship (___)

Bid Tabulation

We the Contractor, propose to supply **One (1) Class 5 Chassis with Service Body** services listed herein for the period outlined in this document for the price of:

Item	Total Cost	Estimated turnaround time post-order
One (1) Class 5 Chassis with Service Body	\$ USD	days