



**BOARD OF DIRECTORS  
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
100 MUNICIPAL DRIVE  
TROPHY CLUB, TEXAS 76262**

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Wednesday, May 22, 2024

6:30 P.M.

Svore Municipal Boardroom

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**REGULAR MEETING AGENDA**

**VIA VIDEOCONFERENCE - THE PRESIDING OFFICER AND A QUORUM OF THE BOARD OF DIRECTORS WILL BE PHYSICALLY PRESENT AT, AND MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING AT THE LOCATION SPECIFIED ABOVE. PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127, ON A REGULAR, NON-EMERGENCY BASIS, UP TO TWO DIRECTORS MAY ATTEND AND PARTICIPATE IN THE MEETING REMOTELY BY VIDEO CONFERENCE. SHOULD THAT OCCUR, A QUORUM OF THE MEMBERS WILL BE PHYSICALLY PRESENT AT THE LOCATION NOTED ABOVE ON THIS AGENDA.**

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any comments made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items prior to the Board addressing those items. You may speak up to four (4) minutes or the time limit determined by the President or presiding officer. To speak during this item, you must complete the Speaker’s form that includes the topic(s) of your statement. Citizen Comments should be limited to matters over which the Board has authority.*

**REPORTS & UPDATES**

- 1. Staff Reports
  - a. Capital Improvement Projects
  - b. Operations Reports
  - c. Finance Reports

[attachments: Monthly Staff Reports](#)

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

- 2. Consider and act to approve the Consent Agenda.

- a. April 16, 2024, Regular Meeting Minutes

[attachment: April 16, 2024, Regular Meeting Minutes](#)

**REGULAR SESSION**

- 3. Consider and act regarding May 4, 2024, general election and matters related thereto.
  - a. Issue certificates of office to unopposed candidates.

- 4. Consider and act to elect officers of the Board of Directors.

- 5. Consider and act regarding Facility Use Agreement for the annex building to the Town of Trophy Club.

[attachment: Draft Facility Use Agreement](#)

- 6. Consider and act to Approve Resolution No. 2024-0522 designating depository institutions, designating authorized signatories for the disbursement of District funds, providing for electronic transfers of District funds, and containing other matters relating thereto.

[attachment: Resolution No. 2024-0522](#)

- 7. Consider and act to approve the purchase of eight (8) cranes for lift stations as a part of FY 2024 Capital Improvement Projects.

[attachment: Staff Report](#)

- 8. Consider and act to approve rehabilitation of Well #1.

[attachment: Staff Report](#)

**FUTURE AGENDA ITEMS**

*Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act*

- 9. Items for future agendas.

- 10. Next Regular Meeting date – June 19, 2024

[attachment: Meeting calendar](#)

- 11. Set Budget Workshop date -

**THE BOARD OF DIRECTORS RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS**

**AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND/OR 418.183 (HOMELAND SECURITY).**

**ADJOURN**

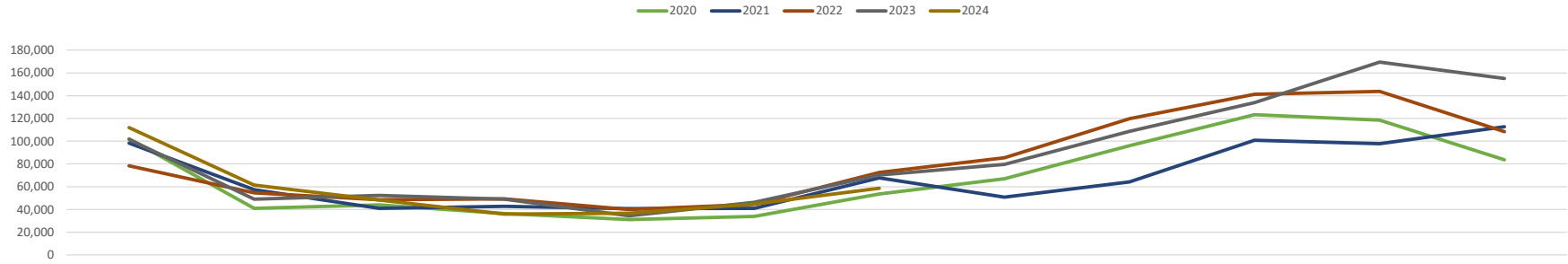


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## Capital Improvement Projects

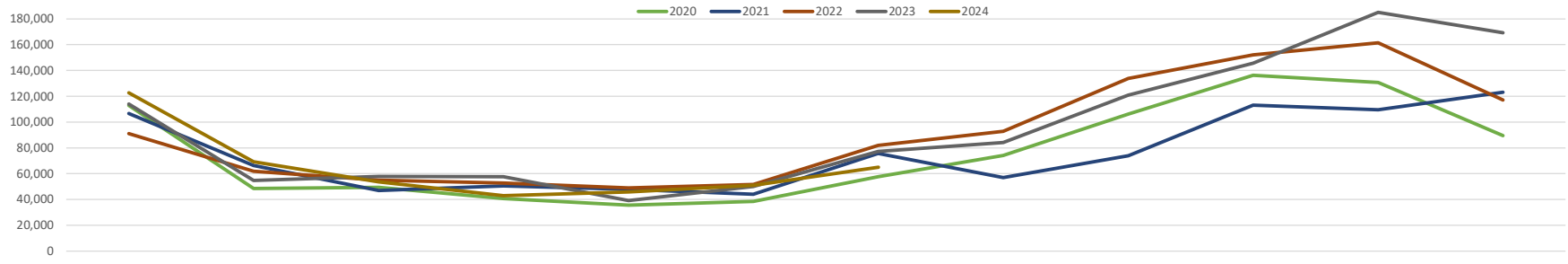
- Pump Station Improvement Project – The installation of the new header piping is roughly 50% completed and the last remaining system shut down is scheduled next week to install an additional isolation valve to minimize service disruption to residents in the event the pump station is taken offline for any reason. Electrical work is currently underway, and the replacement of the remaining header piping is scheduled to occur by the end of May. This project is tentatively scheduled to be completed in August 2024, weather permitting, and upon arrival of variable frequency drives (VFD).
- FY 2024 Water Line Project – A preconstruction meeting was held on May 1<sup>st</sup> and a notice to proceed has been issued for the replacement of water lines along Inverness Drive, Forest Hill Drive, Sonora Drive, Pagosa Court, Palo Duro Court, and Mesa Verde Court. Construction is planned to begin along the Sonora Drive area the week of May 20<sup>th</sup>. The project is scheduled to be completed by the end of October 2024.
- WWTP CIP Improvements – A preconstruction meeting was held on April 24<sup>th</sup> and a notice to proceed has been issued for the installation of permanent Clean in Place (CIP) tanks and piping improvements to perform cleaning of the Membrane Bioreactors (MBR) at the Wastewater Treatment Plant (WWTP). Construction is planned to begin at the end of May and is scheduled to be completed by the end of July 2024.
- FY 2024 Wastewater Improvements – Point repairs have been delayed due to rainy weather. They are approximately 85% complete and expected to be finalized by the end of May. Preparatory work to manholes is complete and repairs are scheduled to begin next week. The manhole repairs are expected to be completed by the first week in June.
- Southlake emergency connection – Southlake is scheduled to receive a draft of their Water Master Plan report in June 2024. Once received, Southlake staff will work with the city leadership to determine whether to proceed with this request.

### Water Billed

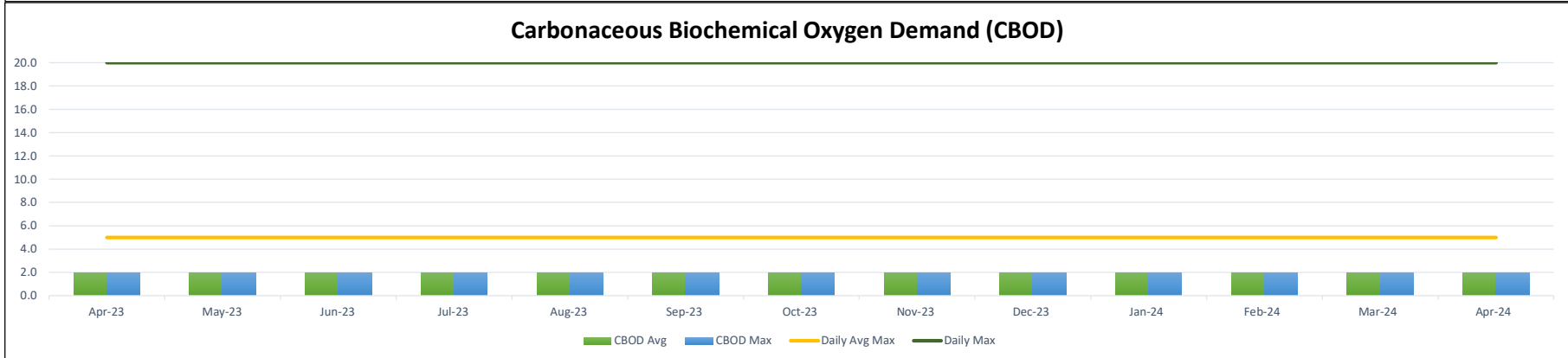
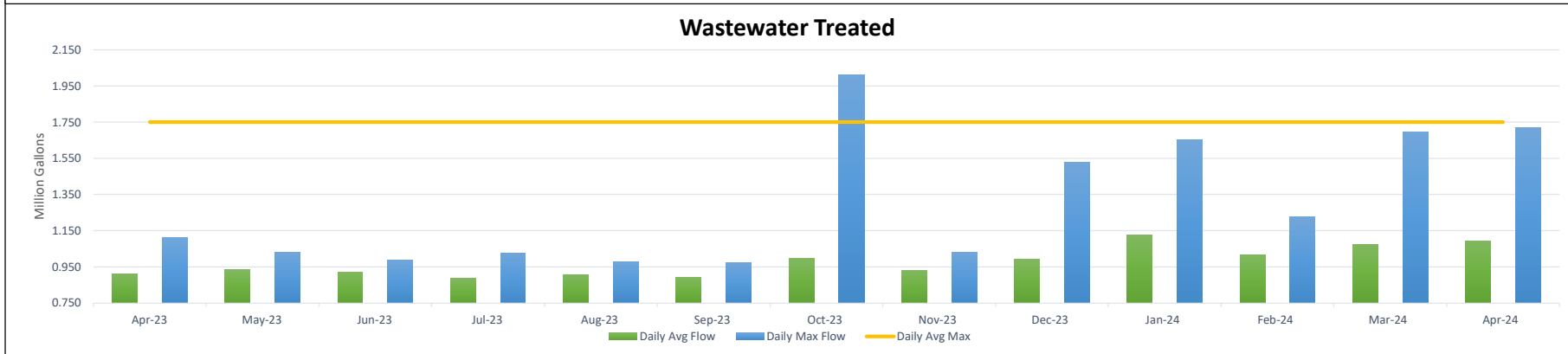
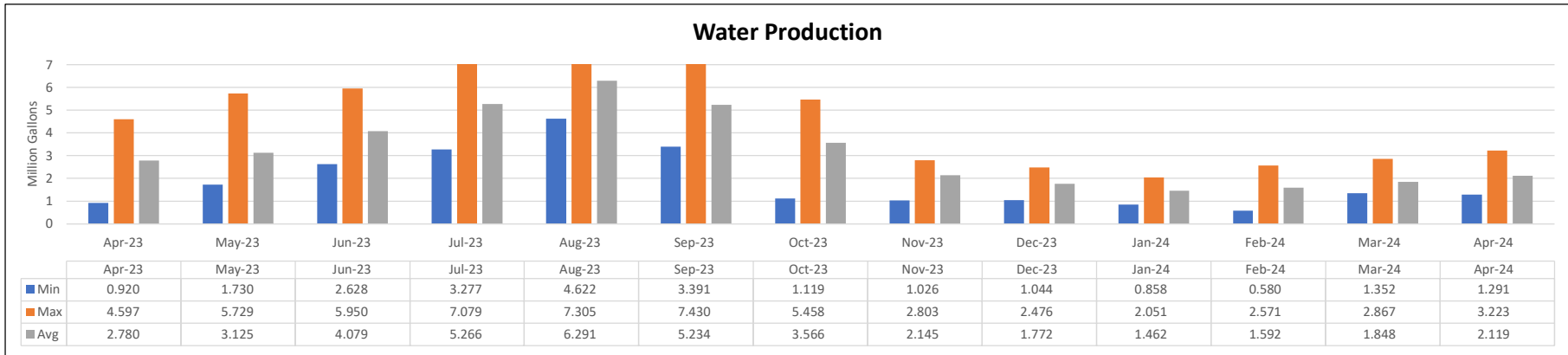


FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2015	90,994	58,986	49,607	36,162	38,776	30,566	46,543	39,576	60,731	100,622	139,441	123,886	815,890
2016	108,951	41,936	39,028	39,622	44,551	49,498	55,181	50,827	65,390	115,687	119,611	98,945	829,227
2017	74,785	68,638	38,580	33,028	38,380	60,841	56,683	86,794	98,864	95,355	104,303	99,541	855,792
2018	83,228	69,099	48,144	34,592	40,658	43,411	60,079	89,802	118,899	126,588	125,531	73,735	913,766
2019	47,193	41,933	36,244	34,604	33,740	40,421	55,970	42,773	70,747	96,174	131,472	114,784	746,055
2020	102,150	40,988	43,946	36,418	31,000	34,047	53,755	67,030	96,195	123,309	118,522	83,570	830,930
2021	98,232	57,380	40,841	42,725	40,786	41,078	67,776	50,736	64,195	100,853	97,864	112,674	815,140
2022	78,390	54,635	48,488	49,322	40,021	44,588	72,448	85,474	119,711	141,177	143,845	108,377	986,476
2023	101,683	49,007	52,466	49,082	34,501	46,119	70,083	79,654	108,707	134,083	169,549	154,971	1,049,905
2024	112,006	61,555	48,355	35,861	36,716	44,722	58,565						397,780

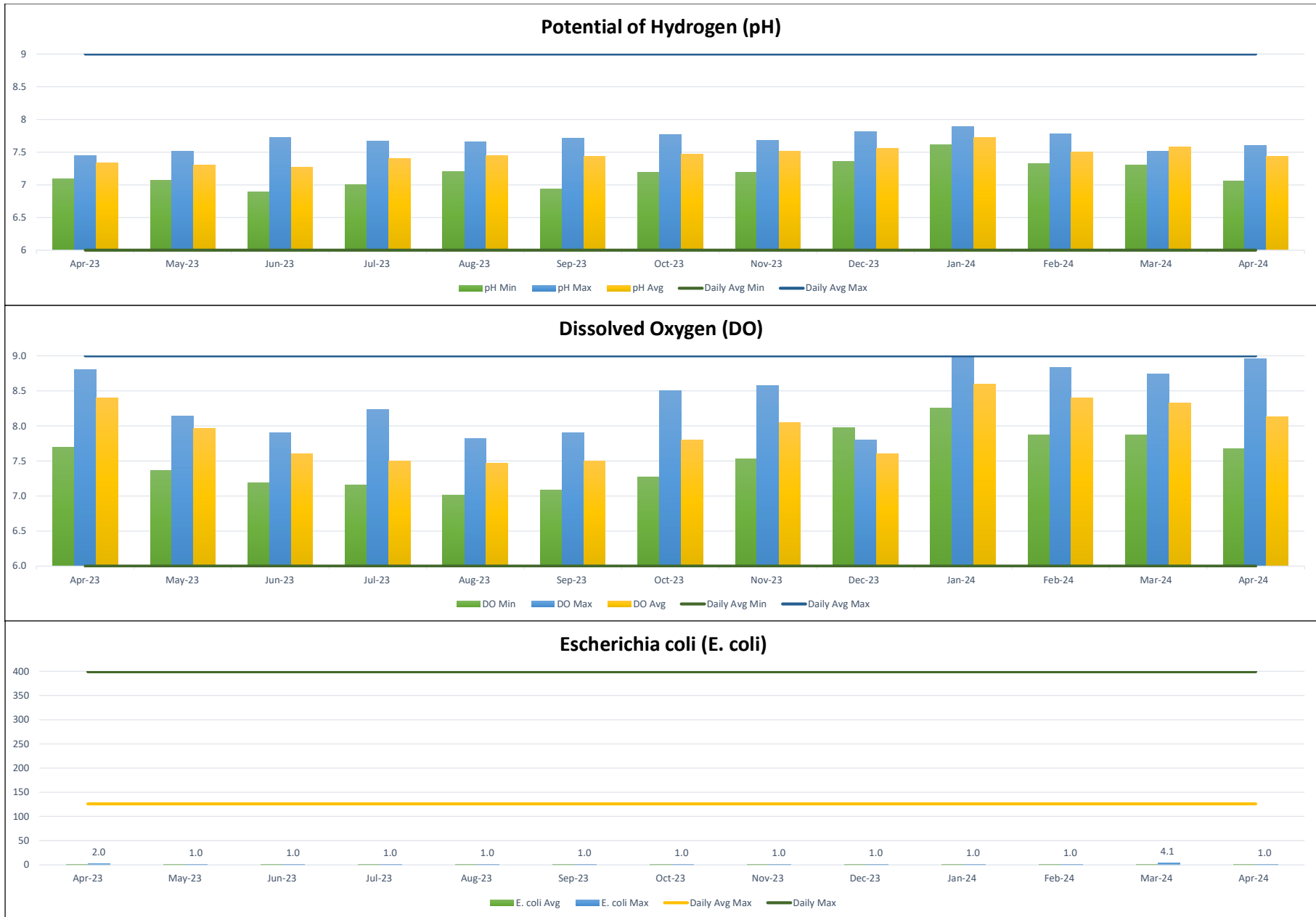
### Water Pumped



FY	October	November	December	January	February	March	April	May	June	July	August	September	Total Year
2015	106,251	67,825	58,659	45,691	39,675	35,752	56,704	48,637	72,934	117,302	143,413	142,394	935,237
2016	106,731	52,616	43,708	46,945	50,721	55,178	60,434	55,562	68,138	112,533	128,963	104,664	886,193
2017	82,677	77,937	43,792	43,207	43,024	69,549	65,723	94,452	103,867	101,184	114,872	109,769	950,053
2018	91,439	78,282	55,745	40,796	40,750	51,711	67,217	97,980	124,109	155,354	144,015	85,946	1,033,344
2019	60,576	53,119	45,651	45,552	39,014	43,048	61,238	48,787	79,167	102,887	144,299	130,752	854,090
2020	112,971	48,627	49,384	40,726	35,749	38,576	57,714	74,153	106,219	136,306	130,721	89,514	920,660
2021	106,660	66,304	46,962	50,538	47,733	44,191	75,866	56,985	73,907	113,015	109,492	123,206	914,859
2022	91,078	61,928	54,930	52,679	49,094	51,606	81,977	92,915	133,828	152,199	161,534	117,252	1,101,020
2023	114,089	54,777	57,827	57,758	39,309	50,124	77,261	84,019	120,932	145,657	184,972	169,227	1,155,952
2024	122,699	69,114	53,685	42,905	45,875	51,064	65,014						450,356









# Check Report

By Check Number

Date Range: 04/01/2024 - 04/30/2024



## Trophy Club Municipal Utility District No. 1

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Prosperity Bank-Prosperity Bank</b>						
3298	308 Construction LLC	04/08/2024	Regular	0.00	29,185.17	10304
3045	3RD Eye Surveillance LLC	04/08/2024	Regular	0.00	349.00	10305
3127	Allied Welding Supply Inc.	04/08/2024	Regular	0.00	27.12	10306
1005	Atlas Utility Supply Co.	04/08/2024	Regular	0.00	47,150.00	10307
4018	BP Energy Holding Company LLC	04/08/2024	Regular	0.00	37,196.26	10308
1030	City of Fort Worth	04/08/2024	Regular	0.00	4,953.00	10309
2655	Core & Main LP	04/08/2024	Regular	0.00	1,382.20	10310
3184	Dataprose LLC	04/08/2024	Regular	0.00	4,889.05	10311
2804	Fortiline Inc.	04/08/2024	Regular	0.00	6,102.00	10312
2788	G-Force Parking Lot Striping	04/08/2024	Regular	0.00	1,966.50	10313
4004	Insituform Technologies LLC	04/08/2024	Regular	0.00	70,995.00	10314
2808	J&J Ramirez Tree Trimmers LLC	04/08/2024	Regular	0.00	2,000.00	10315
2943	JP Morgan Chase Bank NA	04/08/2024	Regular	0.00	8,906.89	10316
3179	NewGen Strategies & Solutions	04/08/2024	Regular	0.00	2,445.00	10317
2801	Pipeline Analysis LLC	04/08/2024	Regular	0.00	13,827.00	10318
3176	Rey-Mar Construction	04/08/2024	Regular	0.00	38,380.00	10319
3156	Southern Petroleum Lab Inc	04/08/2024	Regular	0.00	338.40	10320
3182	Strategic Government Resources	04/08/2024	Regular	0.00	1,034.89	10321
2440	Tarrant County Public Health Laboratory	04/08/2024	Regular	0.00	300.00	10322
2696	Texas Excavation Safety System	04/08/2024	Regular	0.00	318.55	10323
1000	Trophy Club Mud (Water Bills)	04/08/2024	Regular	0.00	144.10	10324
2798	Tyler Technologies Inc	04/08/2024	Regular	0.00	11,657.35	10325
3280	Watts Ellison LLC	04/08/2024	Regular	0.00	3,979.67	10326
2691	All Test Fire Protection LLC	04/24/2024	Regular	0.00	961.60	10327
3299	Bickerstaff Heath Delgado Acosta LLP	04/24/2024	Regular	0.00	1,897.50	10328
4018	BP Energy Holding Company LLC	04/24/2024	Regular	0.00	33,069.06	10329
2683	Charter Communications	04/24/2024	Regular	0.00	903.74	10330
3187	CLS Sewer Equipment Co.Inc	04/24/2024	Regular	0.00	593.33	10331
2606	Fiserv Solutions LLC	04/24/2024	Regular	0.00	50.00	10332
2796	Garver	04/24/2024	Regular	0.00	5,007.00	10333
2635	Halff Associates Inc.	04/24/2024	Regular	0.00	7,674.85	10334
3278	Kyocera Document Solutions	04/24/2024	Regular	0.00	108.29	10335
2760	NDS Leasing	04/24/2024	Regular	0.00	175.00	10336
4019	Peterson Pump & Motor Service LLC	04/24/2024	Regular	0.00	1,760.00	10337
2440	Tarrant County Public Health Laboratory	04/24/2024	Regular	0.00	210.00	10338
1001	Town of Trophy Club	04/24/2024	Regular	0.00	136,746.38	10339
1081	Tri County Electric	04/24/2024	Regular	0.00	739.22	10340
1058	Verizon Wireless	04/24/2024	Regular	0.00	583.68	10341
2970	Air Mac	04/24/2024	Regular	0.00	11,364.34	10342
2772	Allied Waste Industries	04/24/2024	Regular	0.00	9,306.80	10343
1005	Atlas Utility Supply Co.	04/24/2024	Regular	0.00	35,500.00	10344
1030	City of Fort Worth	04/24/2024	Regular	0.00	158,127.35	10345
2655	Core & Main LP	04/24/2024	Regular	0.00	3,682.23	10346
2800	Ferguson Enterprises LLC	04/24/2024	Regular	0.00	371.45	10347
2796	Garver	04/24/2024	Regular	0.00	15,774.20	10348
3132	Legal Shield	04/24/2024	Regular	0.00	15.95	10349
2784	Manning Concrete Sawing	04/24/2024	Regular	0.00	3,717.00	10350
1737	PVS DX INC	04/24/2024	Regular	0.00	778.54	10351
3176	Rey-Mar Construction	04/24/2024	Regular	0.00	27,215.30	10352
1578	Smith Pump Company, Inc.	04/24/2024	Regular	0.00	8,247.80	10353
3156	Southern Petroleum Lab Inc	04/24/2024	Regular	0.00	2,176.80	10354
1001	Town of Trophy Club	04/24/2024	Regular	0.00	99,620.00	10355
3197	BenefitMall	04/12/2024	Bank Draft	0.00	373.33	DFT0000149
3113	TCDRS	04/30/2024	Bank Draft	0.00	9,843.77	DFT0000150

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3124	IRS Tax Payment	04/12/2024	Bank Draft	0.00	13,259.70	DFT0000151
3294	Texas Workforce Commission	04/12/2024	Bank Draft	0.00	1,638.00	DFT0000152
3197	BenefitMall	04/26/2024	Bank Draft	0.00	373.33	DFT0000153
3113	TCDRS	04/30/2024	Bank Draft	0.00	14,901.43	DFT0000154
3124	IRS Tax Payment	04/26/2024	Bank Draft	0.00	25,515.67	DFT0000155

Bank Code Prosperity Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	52	0.00	853,904.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	65,905.23
EFT's	0	0	0.00	0.00
	<b>82</b>	<b>59</b>	<b>0.00</b>	<b>919,809.79</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	52	0.00	853,904.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	7	7	0.00	65,905.23
EFT's	0	0	0.00	0.00
	<b>82</b>	<b>59</b>	<b>0.00</b>	<b>919,809.79</b>

### Fund Summary

Fund	Name	Period	Amount
996	MUD Consolidated Cash	4/2024	919,809.79
			<b>919,809.79</b>



Trophy Club Municipal Utility District No. 1

# Budget Report

## Account Summary

For Fiscal: 2023-2024 Period Ending: 04/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 135 - MUD 1 General Fund</b>							
<b>Revenue</b>							
<b>Department: 000 - Revenue, Asset, Liability, &amp; Equity</b>							
<a href="#">135-000-40000-000</a>	Property Taxes	85,733.51	85,733.51	662.91	84,008.32	-1,725.19	2.01 %
<a href="#">135-000-40002-000</a>	Property Taxes/Delinquent	300.00	300.00	-69.97	63.98	-236.02	78.67 %
<a href="#">135-000-40015-000</a>	Property Taxes/P & I	300.00	300.00	47.11	243.74	-56.26	18.75 %
<a href="#">135-000-40025-000</a>	PID Surcharges	143,223.25	143,223.25	0.00	0.00	-143,223.25	100.00 %
<a href="#">135-000-47000-000</a>	Water	6,939,998.00	6,939,998.00	479,045.25	3,179,564.47	-3,760,433.53	54.18 %
<a href="#">135-000-47005-000</a>	Sewer	3,679,786.00	3,679,786.00	300,031.54	2,051,901.39	-1,627,884.61	44.24 %
<a href="#">135-000-47025-000</a>	Penalties	105,800.00	105,800.00	4,755.26	50,298.87	-55,501.13	52.46 %
<a href="#">135-000-47030-000</a>	Service Charges	3,350.00	3,350.00	150.00	2,775.00	-575.00	17.16 %
<a href="#">135-000-47035-000</a>	Plumbing Inspections	300.00	300.00	600.00	1,200.00	900.00	400.00 %
<a href="#">135-000-47045-000</a>	Sewer Inspections	100.00	100.00	200.00	350.00	250.00	350.00 %
<a href="#">135-000-47070-000</a>	TCCC Effluent Charges	70,000.00	70,000.00	0.00	14,977.60	-55,022.40	78.60 %
<a href="#">135-000-49011-000</a>	Interest Income	150,000.00	150,000.00	45,338.70	303,940.31	153,940.31	202.63 %
<a href="#">135-000-49016-000</a>	Cell Tower Revenue	49,320.00	49,320.00	0.00	28,720.00	-20,600.00	41.77 %
<a href="#">135-000-49026-000</a>	Proceeds from Sale of Assets	25,000.00	25,000.00	51,450.00	51,450.00	26,450.00	205.80 %
<a href="#">135-000-49035-000</a>	Prior Year Reserves	1,933,264.00	1,933,264.00	0.00	0.00	-1,933,264.00	100.00 %
<a href="#">135-000-49036-000</a>	GASB Reserves	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
<a href="#">135-000-49075-000</a>	Oversize Meter Reimbursement	2,058.00	2,058.00	1,712.00	3,424.00	1,366.00	166.38 %
<a href="#">135-000-49141-000</a>	Interfund Transfer In	1,178,400.00	1,178,400.00	0.00	1,200,330.86	21,930.86	101.86 %
<a href="#">135-000-49900-000</a>	Miscellaneous Income	7,000.00	7,000.00	1,500.00	2,821.00	-4,179.00	59.70 %
<b>Department: 000 - Revenue, Asset, Liability, &amp; Equity Total:</b>		<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>885,422.80</b>	<b>6,976,069.54</b>	<b>-7,447,863.22</b>	<b>51.64%</b>
<b>Revenue Total:</b>		<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>885,422.80</b>	<b>6,976,069.54</b>	<b>-7,447,863.22</b>	<b>51.64%</b>
<b>Expense</b>							
<b>Department: 010 - Water</b>							
<a href="#">135-010-50005-000</a>	Salaries & Wages	431,575.02	431,575.02	33,743.25	244,896.99	186,678.03	43.26 %
<a href="#">135-010-50010-000</a>	Overtime	17,000.00	17,000.00	323.59	6,259.22	10,740.78	63.18 %
<a href="#">135-010-50016-000</a>	Longevity	6,252.50	6,252.50	0.00	6,252.50	0.00	0.00 %
<a href="#">135-010-50017-000</a>	Certification	3,600.00	3,600.00	225.00	1,575.00	2,025.00	56.25 %
<a href="#">135-010-50020-000</a>	Retirement	56,730.41	56,730.41	4,115.03	32,055.19	24,675.22	43.50 %
<a href="#">135-010-50026-000</a>	Medical Insurance	116,527.50	116,527.50	7,619.49	55,810.06	60,717.44	52.11 %
<a href="#">135-010-50027-000</a>	Dental Insurance	4,834.55	4,834.55	367.85	2,522.39	2,312.16	47.83 %
<a href="#">135-010-50028-000</a>	Vision Insurance	1,051.01	1,051.01	71.30	499.07	551.94	52.52 %
<a href="#">135-010-50029-000</a>	Life Insurance & Other	4,000.00	4,000.00	286.69	2,010.83	1,989.17	49.73 %
<a href="#">135-010-50030-000</a>	Social Security Taxes	28,422.51	28,422.51	2,076.52	15,642.15	12,780.36	44.97 %
<a href="#">135-010-50035-000</a>	Medicare Taxes	6,647.20	6,647.20	485.63	3,658.21	2,988.99	44.97 %
<a href="#">135-010-50040-000</a>	Unemployment Taxes	1,260.00	1,260.00	539.99	585.00	675.00	53.57 %
<a href="#">135-010-50045-000</a>	Workman's Compensation	11,898.56	11,898.56	1,060.94	4,768.58	7,129.98	59.92 %
<a href="#">135-010-50060-000</a>	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">135-010-50070-000</a>	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">135-010-55080-000</a>	Maintenance & Repairs	201,500.00	201,500.00	23,519.45	92,442.57	109,057.43	54.12 %
<a href="#">135-010-55085-000</a>	Generator Maint. and Repair	2,000.00	2,000.00	12,518.33	13,469.93	-11,469.93	-573.50 %
<a href="#">135-010-55090-000</a>	Vehicle Maintenance	5,000.00	5,000.00	0.00	2,000.10	2,999.90	60.00 %
<a href="#">135-010-55105-000</a>	Maintenance-Backhoe/SkidLoader	1,000.00	1,000.00	0.00	1,911.94	-911.94	-91.19 %
<a href="#">135-010-55120-000</a>	Cleaning Services	2,500.00	2,500.00	0.00	40.31	2,459.69	98.39 %
<a href="#">135-010-55135-000</a>	Lab Analysis	7,500.00	7,500.00	714.00	3,387.00	4,113.00	54.84 %
<a href="#">135-010-55135-001</a>	Lab Analysis for PID	2,000.00	2,000.00	744.00	2,102.00	-102.00	-5.10 %
<a href="#">135-010-60010-000</a>	Communications/Mobiles	7,500.00	7,500.00	334.72	2,008.69	5,491.31	73.22 %
<a href="#">135-010-60020-000</a>	Electricity	183,143.49	183,143.49	19,592.51	80,350.44	102,793.05	56.13 %
<a href="#">135-010-60066-000</a>	Publications/Books/Subscripts	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">135-010-60080-000</a>	Schools & Training	2,630.00	2,630.00	0.00	2,596.74	33.26	1.26 %

Budget Report

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">135-010-60100-000</a>	Travel & per diem	577.50	577.50	0.00	604.10	-26.60	-4.61 %
<a href="#">135-010-60135-000</a>	TCEQ Fees & Permits	29,500.00	29,500.00	0.00	12,807.15	16,692.85	56.59 %
<a href="#">135-010-60135-001</a>	TCEQ Fees & Permits for PID	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">135-010-60150-000</a>	Wholesale Water	2,655,497.13	2,655,497.13	158,127.35	970,482.43	1,685,014.70	63.45 %
<a href="#">135-010-60285-000</a>	Lawn Equipment & Maintenance	12,500.00	12,500.00	0.00	4,800.00	7,700.00	61.60 %
<a href="#">135-010-60332-000</a>	Interfund Transfer Out-Rev I&S	565,796.88	565,796.88	0.00	309,003.12	256,793.76	45.39 %
<a href="#">135-010-60334-000</a>	Interfund Transfer Out	0.00	0.00	0.00	920,912.00	-920,912.00	0.00 %
<a href="#">135-010-65005-000</a>	Fuel & Lube	23,575.00	23,575.00	1,541.98	9,702.57	13,872.43	58.84 %
<a href="#">135-010-65010-000</a>	Uniforms	4,355.00	4,355.00	0.00	1,652.91	2,702.09	62.05 %
<a href="#">135-010-65030-000</a>	Chemicals	58,200.00	58,200.00	4,460.77	24,454.59	33,745.41	57.98 %
<a href="#">135-010-65050-000</a>	Meter Expense	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">135-010-65053-000</a>	Meter Change Out Program	124,500.00	124,500.00	35,500.00	82,650.00	41,850.00	33.61 %
<a href="#">135-010-69005-000</a>	Capital Outlays	4,200,000.00	4,200,000.00	314,307.00	1,373,220.39	2,826,779.61	67.30 %
<a href="#">135-010-69195-000</a>	GASB Reserve for Replacement	378,659.00	378,659.00	0.00	378,659.00	0.00	0.00 %
<b>Department: 010 - Water Total:</b>		<b>9,179,933.26</b>	<b>9,179,933.26</b>	<b>622,275.39</b>	<b>4,665,793.17</b>	<b>4,514,140.09</b>	<b>49.17%</b>

Department: 020 - Wastewater

<a href="#">135-020-50005-000</a>	Salaries & Wages	290,304.62	290,304.62	16,870.50	132,120.37	158,184.25	54.49 %
<a href="#">135-020-50010-000</a>	Overtime	20,000.00	20,000.00	358.30	5,355.48	14,644.52	73.22 %
<a href="#">135-020-50016-000</a>	Longevity	2,367.50	2,367.50	0.00	2,540.00	-172.50	-7.29 %
<a href="#">135-020-50017-000</a>	Certification	5,100.00	5,100.00	375.00	1,725.00	3,375.00	66.18 %
<a href="#">135-020-50020-000</a>	Retirement	40,934.05	40,934.05	2,112.47	17,529.92	23,404.13	57.18 %
<a href="#">135-020-50026-000</a>	Medical Insurance	93,222.04	93,222.04	4,354.00	30,926.44	62,295.60	66.82 %
<a href="#">135-020-50027-000</a>	Dental Insurance	3,385.28	3,385.28	202.37	1,309.01	2,076.27	61.33 %
<a href="#">135-020-50028-000</a>	Vision Insurance	818.82	818.82	42.52	297.64	521.18	63.65 %
<a href="#">135-020-50029-000</a>	Life Insurance & Other	3,000.00	3,000.00	170.26	1,187.82	1,812.18	60.41 %
<a href="#">135-020-50030-000</a>	Social Security Taxes	20,507.87	20,507.87	1,052.37	8,485.17	12,022.70	58.62 %
<a href="#">135-020-50035-000</a>	Medicare Taxes	4,796.20	4,796.20	246.13	1,984.41	2,811.79	58.63 %
<a href="#">135-020-50040-000</a>	Unemployment Taxes	1,008.00	1,008.00	324.00	350.98	657.02	65.18 %
<a href="#">135-020-50045-000</a>	Workman's Compensation	8,403.61	8,403.61	748.93	3,119.51	5,284.10	62.88 %
<a href="#">135-020-50060-000</a>	Pre-emp Physicals/Testing	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">135-020-50070-000</a>	Employee Relations	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">135-020-55080-000</a>	Maintenance & Repairs	137,000.00	137,000.00	27,594.34	108,982.46	28,017.54	20.45 %
<a href="#">135-020-55081-000</a>	Mainten & Repairs Collections	270,000.00	270,000.00	24,815.80	243,972.42	26,027.58	9.64 %
<a href="#">135-020-55085-000</a>	Generator Maint. and Repair	11,000.00	11,000.00	0.00	6,478.06	4,521.94	41.11 %
<a href="#">135-020-55090-000</a>	Vehicle Maintenance	4,600.00	4,600.00	0.00	227.94	4,372.06	95.04 %
<a href="#">135-020-55091-000</a>	Veh Maintenance Collections	13,000.00	13,000.00	593.33	4,301.52	8,698.48	66.91 %
<a href="#">135-020-55105-000</a>	Maintenance-Backhoe/SkidLoader	3,000.00	3,000.00	0.00	1,541.03	1,458.97	48.63 %
<a href="#">135-020-55120-000</a>	Cleaning Services	2,000.00	2,000.00	0.00	40.31	1,959.69	97.98 %
<a href="#">135-020-55125-000</a>	Dumpster Services	100,000.00	100,000.00	17,899.46	61,906.71	38,093.29	38.09 %
<a href="#">135-020-55135-000</a>	Lab Analysis	55,000.00	55,000.00	5,103.60	37,509.22	17,490.78	31.80 %
<a href="#">135-020-60010-000</a>	Communications/Mobiles	7,500.00	7,500.00	200.71	1,686.77	5,813.23	77.51 %
<a href="#">135-020-60020-000</a>	Electricity	242,978.33	242,978.33	39,301.91	129,426.82	113,551.51	46.73 %
<a href="#">135-020-60080-000</a>	Schools & Training	2,119.00	2,119.00	0.00	727.50	1,391.50	65.67 %
<a href="#">135-020-60100-000</a>	Travel & per diem	527.50	527.50	0.00	0.00	527.50	100.00 %
<a href="#">135-020-60135-000</a>	TCEQ Fees & Permits	12,000.00	12,000.00	0.00	9,888.02	2,111.98	17.60 %
<a href="#">135-020-60285-000</a>	Lawn Equipment & Maintenance	16,000.00	16,000.00	0.00	8,240.00	7,760.00	48.50 %
<a href="#">135-020-60331-000</a>	Interfund Transfer Out-Tax I&S	115,885.76	115,885.76	0.00	63,210.54	52,675.22	45.45 %
<a href="#">135-020-60332-000</a>	Interfund Transfer Out-Rev I&S	698,542.63	698,542.63	0.00	381,291.90	317,250.73	45.42 %
<a href="#">135-020-60334-000</a>	Interfund Transfer Out	0.00	0.00	0.00	96,630.00	-96,630.00	0.00 %
<a href="#">135-020-65005-000</a>	Fuel & Lube	13,000.00	13,000.00	522.50	8,174.77	4,825.23	37.12 %
<a href="#">135-020-65010-000</a>	Uniforms	3,520.00	3,520.00	0.00	1,181.63	2,338.37	66.43 %
<a href="#">135-020-65030-000</a>	Chemicals	32,500.00	32,500.00	0.00	16,029.05	16,470.95	50.68 %
<a href="#">135-020-65031-000</a>	Chemicals Collections	10,000.00	10,000.00	0.00	5,709.00	4,291.00	42.91 %
<a href="#">135-020-65045-000</a>	Lab Supplies	33,000.00	33,000.00	789.66	25,620.22	7,379.78	22.36 %
<a href="#">135-020-69005-000</a>	Capital Outlays	1,050,000.00	1,050,000.00	53,934.50	670,812.97	379,187.03	36.11 %
<a href="#">135-020-69008-000</a>	Short Term Debt-Principal	22,398.34	22,398.34	0.00	22,132.30	266.04	1.19 %
<a href="#">135-020-69009-000</a>	Short Term Debt-Interest	442.39	442.39	0.00	425.07	17.32	3.92 %
<a href="#">135-020-69195-000</a>	GASB Reserve for Replacement	155,762.00	155,762.00	0.00	155,762.00	0.00	0.00 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 020 - Wastewater Total:</b>	<b>3,506,323.94</b>	<b>3,506,323.94</b>	<b>197,612.66</b>	<b>2,268,839.98</b>	<b>1,237,483.96</b>	<b>35.29%</b>
<b>Department: 026 - Board of Directors</b>						
<a href="#">135-026-50045-000</a> Workman's Compensation	15.00	15.00	0.66	4.62	10.38	69.20 %
<a href="#">135-026-60070-000</a> Dues & Memberships	750.00	750.00	0.00	750.00	0.00	0.00 %
<a href="#">135-026-60075-000</a> Meetings	1,500.00	1,500.00	0.00	695.94	804.06	53.60 %
<a href="#">135-026-60080-000</a> Schools & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">135-026-60100-000</a> Travel & per diem	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">135-026-60245-000</a> Miscellaneous Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
<b>Department: 026 - Board of Directors Total:</b>	<b>11,765.00</b>	<b>11,765.00</b>	<b>0.66</b>	<b>1,450.56</b>	<b>10,314.44</b>	<b>87.67%</b>
<b>Department: 030 - Administration</b>						
<a href="#">135-030-50005-000</a> Salaries & Wages	663,185.25	663,185.25	78,300.16	398,872.68	264,312.57	39.86 %
<a href="#">135-030-50010-000</a> Overtime	2,000.00	2,000.00	303.56	1,620.34	379.66	18.98 %
<a href="#">135-030-50016-000</a> Longevity	2,532.50	2,532.50	0.00	2,597.50	-65.00	-2.57 %
<a href="#">135-030-50020-000</a> Retirement	82,631.07	82,631.07	9,401.05	49,576.34	33,054.73	40.00 %
<a href="#">135-030-50026-000</a> Medical Insurance	108,759.00	108,759.00	6,531.00	46,389.66	62,369.34	57.35 %
<a href="#">135-030-50027-000</a> Dental Insurance	3,816.74	3,816.74	253.55	1,738.64	2,078.10	54.45 %
<a href="#">135-030-50028-000</a> Vision Insurance	886.17	886.17	55.36	387.49	498.68	56.27 %
<a href="#">135-030-50029-000</a> Life Insurance & Other	4,800.00	4,800.00	386.56	2,685.87	2,114.13	44.04 %
<a href="#">135-030-50030-000</a> Social Security Taxes	41,398.50	41,398.50	4,749.38	23,635.24	17,763.26	42.91 %
<a href="#">135-030-50035-000</a> Medicare Taxes	9,681.91	9,681.91	1,110.74	5,643.99	4,037.92	41.71 %
<a href="#">135-030-50040-000</a> Unemployment Taxes	1,512.00	1,512.00	647.98	702.00	810.00	53.57 %
<a href="#">135-030-50045-000</a> Workman's Compensation	1,597.19	1,597.19	139.51	621.57	975.62	61.08 %
<a href="#">135-030-50060-000</a> Pre-emp Physicals/Testing	500.00	500.00	210.45	210.45	289.55	57.91 %
<a href="#">135-030-50070-000</a> Employee Relations	4,000.00	4,000.00	0.00	2,991.57	1,008.43	25.21 %
<a href="#">135-030-55030-000</a> Software & Support	130,311.00	130,311.00	7,843.59	121,106.93	9,204.07	7.06 %
<a href="#">135-030-55080-000</a> Maintenance & Repairs	23,000.00	23,000.00	4,678.60	11,294.34	11,705.66	50.89 %
<a href="#">135-030-55085-000</a> Generator Maint. and Repair	1,000.00	1,000.00	0.00	1,348.04	-348.04	-34.80 %
<a href="#">135-030-55120-000</a> Cleaning Services	13,825.00	13,825.00	1,600.00	9,454.70	4,370.30	31.61 %
<a href="#">135-030-55160-000</a> Professional Outside Services	100,000.00	100,000.00	7,755.41	85,070.24	14,929.76	14.93 %
<a href="#">135-030-55205-000</a> Utility Billing Contract	9,000.00	9,000.00	177.79	4,485.11	4,514.89	50.17 %
<a href="#">135-030-60005-000</a> Telephone	6,000.00	6,000.00	0.00	2,933.86	3,066.14	51.10 %
<a href="#">135-030-60010-000</a> Communications/Mobiles	3,000.00	3,000.00	48.25	289.55	2,710.45	90.35 %
<a href="#">135-030-60020-000</a> Electricity/Gas	17,684.51	17,684.51	2,623.11	9,813.89	7,870.62	44.51 %
<a href="#">135-030-60025-000</a> Water	5,000.00	5,000.00	0.00	1,735.92	3,264.08	65.28 %
<a href="#">135-030-60035-000</a> Postage	30,000.00	30,000.00	330.92	15,813.49	14,186.51	47.29 %
<a href="#">135-030-60040-000</a> Service Charges & Fees	140,000.00	140,000.00	358.20	100,299.42	39,700.58	28.36 %
<a href="#">135-030-60050-000</a> Bad Debt Expense	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
<a href="#">135-030-60055-000</a> Insurance	116,158.22	116,158.22	9,618.44	67,329.08	48,829.14	42.04 %
<a href="#">135-030-60070-000</a> Dues & Memberships	6,800.00	6,800.00	0.00	2,016.00	4,784.00	70.35 %
<a href="#">135-030-60080-000</a> Schools & Training	3,900.00	3,900.00	0.00	1,313.10	2,586.90	66.33 %
<a href="#">135-030-60100-000</a> Travel & per diem	1,227.50	1,227.50	0.00	0.00	1,227.50	100.00 %
<a href="#">135-030-60115-000</a> Elections	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">135-030-60285-000</a> Lawn Equipment & Maintenance	5,000.00	5,000.00	0.00	3,287.69	1,712.31	34.25 %
<a href="#">135-030-60360-000</a> Furniture/Equipment < \$5000	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">135-030-65010-000</a> Uniforms	530.00	530.00	0.00	0.00	530.00	100.00 %
<a href="#">135-030-65055-000</a> Hardware	8,200.00	8,200.00	0.00	4,562.24	3,637.76	44.36 %
<a href="#">135-030-65085-000</a> Office Supplies	5,000.00	5,000.00	71.47	2,369.69	2,630.31	52.61 %
<a href="#">135-030-65095-000</a> Maintenance Supplies	5,000.00	5,000.00	0.00	4,253.39	746.61	14.93 %
<a href="#">135-030-69170-000</a> Copier Lease Installments	4,000.00	4,000.00	283.29	1,939.24	2,060.76	51.52 %
<a href="#">135-030-69195-000</a> GASB Reserve for Replacement	24,903.00	24,903.00	0.00	24,903.00	0.00	0.00 %
<b>Department: 030 - Administration Total:</b>	<b>1,612,839.56</b>	<b>1,612,839.56</b>	<b>137,478.37</b>	<b>1,013,292.26</b>	<b>599,547.30</b>	<b>37.17%</b>
<b>Department: 039 - Non Departmental</b>						
<a href="#">135-039-55045-000</a> Legal	65,000.00	65,000.00	3,712.00	25,180.95	39,819.05	61.26 %
<a href="#">135-039-55055-000</a> Auditing	30,000.00	30,000.00	0.00	21,784.29	8,215.71	27.39 %
<a href="#">135-039-55060-000</a> Appraisal	13,071.00	13,071.00	0.00	6,078.42	6,992.58	53.50 %

Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">135-039-55065-000</a> Tax Admin Fees	5,000.00	5,000.00	0.00	3,941.00	1,059.00	21.18 %
<b>Department: 039 - Non Departmental Total:</b>	<b>113,071.00</b>	<b>113,071.00</b>	<b>3,712.00</b>	<b>56,984.66</b>	<b>56,086.34</b>	<b>49.60%</b>
<b>Expense Total:</b>	<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>961,079.08</b>	<b>8,006,360.63</b>	<b>6,417,572.13</b>	<b>44.49%</b>
<b>Fund: 135 - MUD 1 General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-75,656.28</b>	<b>-1,030,291.09</b>	<b>-1,030,291.09</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-75,656.28</b>	<b>-1,030,291.09</b>	<b>-1,030,291.09</b>	<b>0.00%</b>

Budget Report

**Group Summary**

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 135 - MUD 1 General Fund</b>						
<b>Revenue</b>						
000 - Revenue, Asset, Liability, & Equity	14,423,932.76	14,423,932.76	885,422.80	6,976,069.54	-7,447,863.22	51.64%
<b>Revenue Total:</b>	<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>885,422.80</b>	<b>6,976,069.54</b>	<b>-7,447,863.22</b>	<b>51.64%</b>
<b>Expense</b>						
010 - Water	9,179,933.26	9,179,933.26	622,275.39	4,665,793.17	4,514,140.09	49.17%
020 - Wastewater	3,506,323.94	3,506,323.94	197,612.66	2,268,839.98	1,237,483.96	35.29%
026 - Board of Directors	11,765.00	11,765.00	0.66	1,450.56	10,314.44	87.67%
030 - Administration	1,612,839.56	1,612,839.56	137,478.37	1,013,292.26	599,547.30	37.17%
039 - Non Departmental	113,071.00	113,071.00	3,712.00	56,984.66	56,086.34	49.60%
<b>Expense Total:</b>	<b>14,423,932.76</b>	<b>14,423,932.76</b>	<b>961,079.08</b>	<b>8,006,360.63</b>	<b>6,417,572.13</b>	<b>44.49%</b>
<b>Fund: 135 - MUD 1 General Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-75,656.28</b>	<b>-1,030,291.09</b>	<b>-1,030,291.09</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-75,656.28</b>	<b>-1,030,291.09</b>	<b>-1,030,291.09</b>	<b>0.00%</b>



### Fund Summary

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
135 - MUD 1 General Fund	0.00	0.00	-75,656.28	-1,030,291.09	-1,030,291.09
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-75,656.28</b>	<b>-1,030,291.09</b>	<b>-1,030,291.09</b>

**April 2024 Utility Billing Report**

	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
ebills	1,767	1,794	1,766	1,750	1,744	1,742	1,745	1,740	1,737	1,736	1,734	1,744	1,741
Bills Mailed	3,743	3,734	3,755	3,749	3,747	3,747	3,737	3,739	3,742	3,726	3,729	3,737	3,747
Bank Draft	590	588	589	585	578	572	569	562	567	568	565	565	562
Online Payments	2,998	2,754	3,134	3,101	2,957	3,086	3,072	3,006	3,133	3,023	3,036	3,246	2,992
Late Notices	289	290	327	327	268	344	255	298	342	249	298	299	245
Disconnects	8	9	9	13	7	7	13	4	5	4	8	7	3
District Connections	3,394	3,394	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,395	3,394	3,394
Town Connections	1,443	1,443	1,443	1,443	1,443	1,443	1,444	1,444	1,446	1,446	1,447	1,447	1,450

**April 2024 Permits**

Date of Permit	Permit No.	Customer Deposit	Due to FW Water	Oversize Meter	Plumbing Inspections	Sewer Inspections	Fire Line	Misc. Income	Total
4/2/2024	2024-05	\$ 100.00	\$ 4,953.00	\$ 428.00	\$ 150.00	\$ 50.00	\$ -	\$ -	\$ 5,681.00
4/10/2024	2024-06	\$ 100.00	\$ 4,953.00	\$ 428.00	\$ 150.00	\$ 50.00	\$ 1,500.00		\$ 7,181.00
4/15/2024	2024-07	\$ 100.00	\$ 4,953.00	\$ 428.00	\$ 150.00	\$ 50.00			\$ 5,681.00
4/24/2024	2024-08	\$ 100.00	\$ 4,953.00	\$ 428.00	\$ 150.00	\$ 50.00			\$ 5,681.00
Total		\$ 400.00	\$ 19,812.00	\$ 1,712.00	\$ 600.00	\$ 200.00	\$ 1,500.00	\$ -	\$ 24,224.00

**REGULAR MEETING MINUTES  
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
BOARD OF DIRECTORS  
April 16, 2024, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on April 16, 2024, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

**BOARD MEMBERS PRESENT:**

Kevin R. Carr        President  
Ben Brewster        Vice President  
Doug Harper        Secretary/Treasurer  
Jim Thomas         Director

**BOARD MEMBERS ABSENT:**

William C. Rose     Director

**STAFF PRESENT:**

Alan Fourmentin    General Manager  
Laurie Slaght        District Secretary  
Mike McMahon       Operations Manager  
Pam Liston            General Legal Counsel

**GUESTS PRESENT:**

Matt Weatherly     Public Sector Personnel Consultants

**CALL TO ORDER AND ANNOUNCE A QUORUM**

President Carr announced the date of April 16, 2024, called the meeting to order and announced a quorum present at 6:30 p.m.

**CITIZEN COMMENTS**

No citizens wished to speak

**REPORTS & UPDATES**

1. Staff Reports
  - a. Capital Improvement Projects
  - b. Operations Reports
  - c. Finance Reports
    - Quarterly Tax Collections 2nd Quarter
    - Quarterly Investment Report 2nd Quarter

General Manager Alan Fourmentin presented the monthly staff reports to the Board and answered

questions related thereto.

**CONSENT AGENDA**

2. Consider and act to approve the Consent Agenda.
  - a. March 28, 2024, Regular Meeting Minutes
  - b. April 10, 2024, Special Meeting Minutes

**Motion made by Director Thomas and seconded by Director Brewster to approve the consent agenda as presented.**

**Motion carried unanimously.**

**REGULAR SESSION**

3. Receive updates from strategic committee members. (Brewster/Thomas)

General Manager Fourmentin provided the Board with an update regarding strategic committee meeting and stated that a draft lease agreement would be brought to the next board meeting for review and approval.

4. Discussion and possible action regarding compensation and benefits study.

Matt Weatherly with Public Sector Personnel Consultants presented an updated compensation and benefit study and answered questions related thereto.

5. Consider and act to approve Resolution No. 2024-0416 adopting Amended Drought Contingency Plan.

**Motion made by Director Thomas and seconded by Director Brewster to approve Resolution No. 2024-0416 adopting Amended Drought Contingency Plan.**

**Motion carried unanimously.**

**Motion is Amended by Director Harper and seconded by Director Brewster to have the title of the resolution read Amended Drought Contingency and Emergency Water Management Plan.**

**Motion on Amendment carried unanimously**

**Main Motion as Amended carried unanimously**

6. Consider and act to award bid and approve Contract No. 2024041601 for Wastewater Treatment Plant Membrane Bioreactor (MBR) Clean in Place (CIP) improvements as part of FY 2024 Capital Improvement Projects and authorize the General Manager to execute the necessary documents.

**Motion made by Director Harper and seconded by Director Thomas to approve Contract No. 2024041601 for Wastewater Treatment Plant Membrane Bioreactor (MBR) Clean in Place (CIP) improvements as part**

**of FY 2024 Capital Improvement Projects to Rey-Mar Construction for an amount not to exceed \$272,747.00 and authorize the General Manager to execute any necessary documents.**

**Motion carried unanimously.**

- 7. Consider and act to approve Contract No. 2024041602 with 2T Underground LLC for FY2024 Waterline improvements as part of FY 2024 Capital Improvement Projects and authorize the General Manager to execute the necessary documents.

**Motion made by Director Brewster and seconded by Director Harper Contract No. 2024041602 for replacement of water lines as part of FY 2024 Capital Improvement Projects to 2T Underground LLC for an amount not to exceed \$1,679,179.00 and authorize the General Manger to execute any necessary documents.**

**Motion carried unanimously.**

**FUTURE AGENDA ITEMS**

*Board Members may provide requests for discussion items for a future agenda in accordance with the board’s approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act*

- 8. Items for future agendas.
- 9. Consider and act to set future meeting dates:
  - a. Next Regular Meeting date – May 22, 2024

**ADJOURN**

President Carr called the meeting adjourned at 7:58 p.m.

\_\_\_\_\_  
Kevin R. Carr, President

\_\_\_\_\_  
Doug Harper, Secretary/Treasurer

(SEAL)

\_\_\_\_\_  
Laurie Slaght, District Secretary

## FACILITY USE AGREEMENT

This Facility Use Agreement (“Agreement”) is entered into by and between the Town of Trophy Club (the “Town”), a Texas municipal corporation, and Trophy Club Municipal Utility District No. 1, (the “District”) a conservation and reclamation district of the State of Texas created and operating under chapters 49 and 54 of the Texas Water Code. For convenience, the Town and District may be referred to herein collectively as “parties” and individually as a “party.”

### RECITALS

**WHEREAS**, pursuant to the terms of the Agreement Regarding Real Property Matters (the “Real Property Agreement”) signed by the Town and the District and effective August 4, 2020, District owns an approximate \_\_\_\_\_ acre tract of land, more particularly described on Exhibit “A” attached hereto (“Property”); and

**WHEREAS**, the Town desires to utilize the Property to host summer camp and community recreational programs for the public and to provide a recreational space for the public on the Property; and

**WHEREAS**, the District desires to contract with the Town to permit the Town to utilize the Property for these public purposes in accordance with the terms of this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual promises and covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

### I.

#### GRANT AND TERM OF AGREEMENT

- 1.1 **Term.** The District hereby grants to the Town the right to possess and use the Property for an initial term commencing upon the Effective Date of this Agreement and terminating on December 31, 2025. This Agreement may be renewed by mutual agreement of the parties.
- 1.2 **Rent.** There shall be no annual rent payment required for this Agreement. The consideration for the use of the Property shall be other good and valuable consideration, which is evidenced by the mutual promises and covenants set forth in this Agreement. Both Parties acknowledge that the mutual promises and covenants from the other Party is sufficient consideration for this Agreement.
- 1.3 **Utilities.** The Town shall be responsible for payment of all deposits and utility bills at the Property, including but not limited to water, gas, electricity, sewer, garbage, janitorial, telephone, and internet services.
- 1.4 **Permissible Uses.** The Town shall have the right to possession of the Property for use for the purposes of programming a summer camp and community recreation programs. The grassy, open area located to the East of the Annex Building shall be available for the

Town's use for these purposes. The Town may use the Property for other purposes upon prior approval by the District.

- 1.5 Town's Duties. During the term of this Agreement, the Town shall maintain the natural grass practice field on the Property, identified on Exhibit "B" to the Development Agreement, and the Town shall provide access to all Town utilities. The Town will provide the services in the same manner as it maintains Town parks but shall coordinate the schedule so as not to conflict with District events.
- 1.6 Taxes. The District shall pay all ad valorem taxes (real property taxes), if any, and all personal property/trade fixture taxes levied against the Property during the term of this Agreement.

## **II. OPERATION OF PROPERTY**

- 2.1 Operations. The Town shall have daily control of the Property, including controlling and granting to others access to and use of the Property, for the purposes allowed under this Agreement.
- 2.2 Routine Maintenance of Property. The Town shall have the duty to perform daily maintenance for operation of the Property (excluding work allocated to the District in Section 4.1) in good order and condition, normal wear and tear excepted.
- 2.3 District's Use of the Facilities. The District may arrange with the Town to reserve the Property for events. The Town shall give priority to requests from the District to use the Property if the request does not conflict with an already scheduled event.
- 2.4 Alterations/Improvements to the Property. If the Town desires to make any permanent alterations, additions, improvements, or modifications to the Property or the improvements on the Property, the Town shall obtain prior approval from the District.

## **III. MAINTENANCE; CASUALTY**

- 3.1 Maintenance. The District shall be responsible for maintaining the Property in a manner to keep all permanent improvements on the Property in a state of good repair, including the annex building and the parking areas. The District's maintenance obligation under this paragraph shall include any required repair of any structural issues and repair or replacement of HVAC systems.
- 3.2 Casualty. If there is casualty damage to the Property, the District shall be responsible for the repair, reconstruction, or replacement of the damaged improvements. If the Property is subject to casualty damage, the District may terminate this Agreement.

#### IV. INSURANCE

- 4.1 Insurance by the Town. Without limiting any of the other obligations or liabilities of the Town, the Town agrees to purchase and maintain during the term of this Agreement, the types and minimum amounts of insurance coverages listed below, together with the coverage provisions and endorsements as indicated:
- (a) Worker's Compensation Insurance. Worker's compensation coverage shall be maintained for not less than the Texas Statutory limits.
  - (b) Commercial General (Public) Liability Insurance. Commercial General (Public) Liability Insurance shall be maintained with a combined limit of \$1,000,000 per occurrence for bodily injury and property damage and an annual aggregate limit of \$2,000,000.
- 4.2 Insurance by District. Without limiting any of the other obligations or liability of the District, the District agrees to purchase and maintain during the term of this Agreement property insurance in an amount sufficient to cover the replacement value of the Property and to provide coverage for bodily injury with a combined limit of \$1,000,000 per occurrence and an annual aggregate limit of \$2,000,000.

#### V. TERMINATION

- 5.1 Termination. This Agreement may not be terminated except in accordance with this section.
- (a) Termination for Convenience. This Agreement may be terminated by the District or the Town for any reason with thirty (30) days notice to the other Party, subject to the conditions in subsection (b).
  - (b) Rights Surviving Termination. If the District gives notice of termination between January 1 and June 30 of each calendar year, the Town shall have a right, which survives termination, to use the Property for a summer camp event in the months of June through August in the same calendar year as the notice of termination was given.
- 5.2 Effect of Termination/Expiration. Upon the termination or expiration of this Agreement, the parties' duties and obligations under this Agreement shall cease and the District shall resume full control and use of the Property, except for rights or obligations that expressly survive termination under the terms of this Agreement.

#### VI. MISCELLANEOUS PROVISIONS



- 6.1 Entire Agreement. This Agreement, together with the exhibits, contains the entire agreement of the Parties with respect to the subject matter hereof, and may not be varied, amended, or superseded except by written agreement between the Parties hereto.
- 6.2 Assignment. This Agreement may not be assigned without the prior written consent of the non-assigning Party, and any assignment without such consent shall be void.
- 6.3 Binding. This Agreement shall be binding on the Property and the parties and their respective successors-in-interest.
- 6.4 Severability. In the event any term or provision of this Agreement is determined by a court of competent jurisdiction to be illegal, invalid, or unenforceable under present or future laws, the legality, validity, and enforceability of the remaining provisions of this Agreement shall not be affected thereby and the remainder of this Agreement shall remain in effect.
- 6.5 Notice. Any notice required to be given by this Agreement shall be deemed to have been given within three days of depositing in the mail, if sent to the other party by United States certified mail, return receipt requested, or upon receipt of the notice if sent by other receipted delivery service, at the address listed below:

To Town:           Town of Trophy Club  
                          Attention: Town Manager  
                          1 Trophy Wood Drive  
                          Trophy Club, Texas 76262

With copy to:     Dean Roggia  
                          Town Attorney  
                          Taylor, Olson, Adkins, Sralla & Elam, L.L.P.  
                          6000 Western Place, Suite 200  
                          Fort Worth, Texas 76107

To District:       Trophy Club Municipal Utility District No. 1  
                          Attn: General Manager  
                          100 Municipal Drive  
                          Trophy Club, Texas 76262

With copy to:     Pamela Liston  
                          General Legal Counsel  
                          Liston Law Firm  
                          P.O. Box 1882  
                          Rowlett, TX 75030-1882

The parties may at any time change their respective address for notice purposes by delivering a notice of change of address to the other party in accordance with this section.

- 6.8 Amendment. This Agreement may not be amended or modified except by written amendment that is signed by both parties.
- 6.9 No Joint Venture. Nothing in this Agreement should be construed by the parties or by any third party to create the relationship of principal and agent of a partnership, joint venture, or employment—it being understood the parties are solely acting as independent parties for the purpose of effecting the provisions of this Agreement. As such, neither party has the authority to represent or to bind the other with respect to any third-party agreement or proposal.
- 6.10 Governing Law/Venue. This Agreement shall be governed by the law of the State of Texas. Venue for any legal action to interpret or enforce the terms of this Agreement shall lie in Tarrant County, Texas.
- 6.11 Attorney’s Fees. In the event that it becomes necessary to take legal action to interpret or enforce the terms of this Agreement, the prevailing party in such action shall be entitled to recover reasonable attorney’s fees and costs of court from the non-prevailing party.

SIGNED on this \_\_\_\_\_ day of \_\_\_\_\_, 2024 to be effective on the effective date.

**TOWN OF TROPHY CLUB, TEXAS**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**STATE OF TEXAS**           §  
  §  
**COUNTY OF TARRANT** §

BEFORE ME, the undersigned authority in and for Tarrant County, Texas, on this day personally appeared \_\_\_\_\_, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he is the \_\_\_\_\_ of \_\_\_\_\_, and that he/she is authorized by said corporation to execute the foregoing instrument as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public in and for the State of Texas

\_\_\_\_\_  
Type or Print Notary's Name

My Commission Expires:

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**STATE OF TEXAS**           §  
  §  
**COUNTY OF DENTON**    §

BEFORE ME, the undersigned authority in and for Tarrant County, Texas, on this day personally appeared \_\_\_\_\_, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he is the \_\_\_\_\_ of \_\_\_\_\_, and that he/she is authorized by said corporation to execute the foregoing instrument as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public in and for the State of Texas

My Commission Expires:

\_\_\_\_\_

**Exhibit A**

**Property Description**

DRAFT

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1**

**RESOLUTION NO. 2024-0522**

**RESOLUTION DESIGNATING DEPOSITORY INSTITUTIONS, DESIGNATING AUTHORIZED SIGNATORIES FOR THE DISBURSEMENT OF DISTRICT FUNDS, PROVIDING FOR ELECTRONIC TRANSFERS OF DISTRICT FUNDS, AND CONTAINING OTHER MATTERS RELATING THERETO**

**STATE OF TEXAS** §

**COUNTIES OF DENTON AND TARRANT** §

**WHEREAS**, Trophy Club Municipal Utility District No. 1 (the “*District*”) is a duly created and existing municipal utility District created and operating under Chapters 49 and 54 of the Texas Water Code, as amended;

**WHEREAS**, Section 49.156 of the Water Code requires the Board of Directors of the District, by order or resolution, to designate one or more banks or savings associations within the state to serve as the depository for the funds of the District;

**WHEREAS**, the Board of Directors of the District desires to designate depository institutions for funds of the District in accordance with Section 49.156 of the Water Code;

**WHEREAS**, Section 49.151 of the Water Code provides that except as otherwise set forth therein, a District’s money shall be disbursed only by check, draft, order, or other instrument that shall be signed by at least a majority of the directors. The statute allows a Board, by resolution, to allow the General Manager, Treasurer, Bookkeeper, or other employee of the District to sign disbursements. The statute also provides that the board may allow disbursements of District money to be transferred by Federal Reserve wire system to accounts in the name of the District or accounts not in the name of the District;

**WHEREAS**, in accordance with the foregoing statutes, the Board of Directors desires to designate banks or savings associations to serve as the depository for the funds of the District; to provide for the disbursement of funds of the District; and to provide for the electronic transfer of funds, all subject to certain limitations specified herein by the Board of Directors herein for the safekeeping and protection of public funds.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 THAT:**

1. The facts and recitations found in the preamble of this Resolution are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.
2. Designation of Depository Institutions:
  - (a) In accordance with Section 49.156 of the Texas Water Code, the Board of Directors hereby designates those banks and savings associations set forth on Exhibit “A” attached hereto (hereinafter, the “*Authorized Depository Institutions*”)

to serve as depositories for the funds of the District.

(b) The District’s General Manager and Board of Directors are hereby authorized to open and close accounts at the Authorized Depository Institutions.

(c) No funds of the District shall be deposited at any of the Authorized Depository Institutions in excess of the amounts insured by the Federal Deposit Insurance Corporation unless they are secured in the manner provided by law under the Public Funds Collateral Act (Chapter 2257, Government Code).

(d) In accordance with Section 49.156 of the Water Code, the Board of Directors hereby authorizes the following designated representatives to supervise the substitution of securities pledged to secure the District’s funds at the Authorized Depository Institutions:

Alan Fourmentin	General Manager
Regina Van Dyke	Finance Manager

3. Authorized Signatories for District Accounts:

(a) Checks, drafts, and other withdrawal or transfer orders issued against funds of the District on deposit at the Authorized Depository Institutions may be signed only by the members of the Board of Directors of the District and its General Manager, each of whom are identified below:

- a. William C. Rose                      Director
- b. Kevin R. Carr                         Director
- c. Ben Brewster                         Director
- d. Douglas Harper                       Director
- e. Jim Thomas                             Director
- f. Alan Fourmentin                      General Manager

(b) The authority of all other persons to sign disbursements, transfer or withdraw funds, or otherwise conduct any transactions related to the District’s funds is hereby terminated for all purposes.

(c) The General Manager is hereby directed to ensure that signature cards for all District depository accounts contain current information and only the names of those individuals authorized to sign disbursements on behalf of the District.

4. Disbursement Authority:

(a) General Manager Disbursement Authority. The General Manager is authorized to disburse District funds and approve expenditures in accordance with the terms and conditions of Order 2018-0618B, such Order shall remain in full force and effect for all purposes.

(b) Other Disbursements. In accordance with Section 49.151 of the Water Code, and except as otherwise provided hereunder and in Order 2018-0618B, disbursements of the District’s funds by check, draft, order, or other instrument shall be signed by at least a majority of the directors.

(c) Additional Limitations on Disbursement Authority.

- i. Non-payroll checks made payable to the General Manager of the District may not be signed by the General Manager.
  - ii. Checks made payable to any Director of the District for director's fees or reimbursement of expenses may not be signed by the Director receiving the check.
5. Electronic Transfers: Except as authorized below, the electronic transfer of District funds is prohibited:
  - (a) Except as otherwise specified herein, District funds may be transferred between District accounts or to third party accounts only upon approval of the Board of Directors.
  - (b) The General Manager is authorized to approve the electronic transfer of District funds in accordance with the terms and conditions of Order 2018-0618B.
6. This Resolution supersedes and replaces all previous orders, resolutions and policies relating to the subject matter hereof. This Resolution does not supersede or replace Order 2018-0618B.
7. This Resolution shall be effective immediately upon adoption.
8. District staff are hereby directed to take any and all actions that may be required by the Authorized Depository Institutions to implement this Resolution.

**RESOLVED, PASSED AND APPROVED** this the 22<sup>nd</sup> day of May 2024.

---

Kevin R. Carr  
President, Board of Directors

ATTEST:

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Doug Harper  
Secretary, Board of Directors

(SEAL)



**Exhibit “A”**

**Authorized Depository Institutions**

<b>Name of Bank</b>	<b>Address</b>	<b>Town</b>	<b>State</b>	<b>Zip</b>
Prosperity Bank	217 North Main	Keller	TX	76248
TexPool	1001 Texas Avenue Suite 1400	Houston	TX	77002
JP Morgan Chase	All locations worldwide			



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STAFF REPORT

May 22, 2024

AGENDA ITEM: Consider and act to approve the purchase of eight (8) cranes for lift stations as a part of the FY 2024 Capital Improvement Projects.

DESCRIPTION: Design was recently completed for miscellaneous improvements including: removal and installation of chain link fence and driveway improvements at Lift Station No. 2; removal and installation of aluminum hatches on check valve vaults at Lift Stations No. 2, 3, and 6; removal and installation of new aluminum hatch on the wet well at Lift Station No. 4; installation of manual valve vault bypass line with quick connect at Lift Stations No. 2, 5, and 6; and installation of davit cranes at Lift Stations No. 2, 3, 4, 5, 6, 7, 8, 9.

This purchasing request specifically addresses the installation of davit cranes at Lift Stations No. 2, 3, 4, 5, 6, 7, 8, 9 and will complete budgeted Lift Station Improvements for FY 2024. Quotes were requested and received from the following vendors:

- Lowest - Fortiline Waterworks: **\$49,518.57**
- Second lowest: Manufacturers Distributor, Inc. (MDI) - \$7,523.38 each x 8 = **\$60,191.04**
- Third lowest - Global Pump Solutions: **\$67,432.00**

RECOMMENDATION: Staff recommends approving the purchase of eight (8) davit cranes from Fortiline Waterworks for an amount not to exceed \$49,518.57.



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STAFF REPORT

May 22, 2024

AGENDA ITEM: Consider and act to approve rehabilitation of Well #1.

DESCRIPTION: On March 8, 2024, during calibration of Well #1, staff discovered water running back into the well at a rate of approximately 38 gallons per minute when the well was shut off. Upon further video inspection, it was found that the well had holes in the casing pipe subsequently degrading the well and causing the well screen to become obstructed. The current pump and motor are 12 years old and are recommended to be replaced due to age and potential for reoccurring issues. Rehabilitation includes the replacement of pump, motor, piping, check valves, and well screen cleaning.

Quotes were requested and received from the following vendors:

- Lowest - Millican Well Service, LLC: **\$126,434.33**
- Second lowest - Barco Well Service: **\$136,877.66**
- Third lowest - M5 Drilling Co., LLC: **\$140,000.00**

RECOMMENDATION: Staff recommends approving the rehabilitation of Well #1 to Millican Well Service for an amount not to exceed \$126,434.33.

June 2024

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
22	May 26, 2024	27 Memorial Day - Office Cl	28	29	30	31	Jun 1
23	2	3	4	5	6	7	8
24	9	10	11	12	13	14	15
25	16	17	18	19 Board of Directors Reg	20	21	22
26	23	24	25	26	27	28	29
27	30	Jul 1	2	3	4 Independence Day Office	5	6